

GORHAM SCHOOL DEPARTMENT
Office of the Superintendent
75 South Street, Suite 2, Gorham, Maine 04038

Hollis S. Cobb
Finance Officer
(207) 222- 1014
Fax: 839-5003

Heather J. Perry
Superintendent of Schools
(207) 222-1012
Fax: 839-8885

Cathy Stankard
Assistant Superintendent
(207) 222-1025
Fax: 839-8885

AGENDA

Gorham School Department Safety Committee
Wednesday, May 25th, 2016
Superintendent's Conference Room
Time: 3:15 pm

- Review minutes from the last meeting - Hollis Cobb
- Minutes reviewed. Heather reminded that we were going to look into getting lock boxes for needles to be posted outside so students could have a place to put needles when nurse is not available.
- Approving/signatures Chemical Hygiene Plan - Sue Jackson
- Safe schools: software/online training, much more efficient way to do training and documentation. Depending on your job, there is more or less training in the video. Freedom for people to take the training at their best time.
- Review updates to the Bloodborne Pathogens procedure draft - Teresa Merrill
Reviewed changes to document.

- Review remaining goals for 2015-16 school year - Hollis Cobb

Labeling goal: Rob has done all but middle school. Sign and info put into each science chemical area.

MSDS: Norm, getting sheets scanned and online into our system. Discussion about after school use by public, how would they get access? Good idea to still have a paper copy? Signs for buildings of who to contact (to facilities and change recording to emergency info first.)

Website: Safety Matters: to help share info, improvement of communication to staff, ? talk by safety committee member to schools staff.