

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY  
6:30 PM ~ EXECUTIVE SESSION  
7:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

+Document Provided  
+\*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 22, 2014 through December 10, 2014 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 6, 2014. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on January 21, 2014.**

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_)

(If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Interim Superintendent Candidate);

\_\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2014.

\_\_\_\_\_, Board Secretary

**E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** (5) minutes and limited to a **thirty** (30) minute total. Please state your name and address for the record.

**F. COMMITTEE REPORTS**

1. + Personnel Committee Meeting, 1/15/14 – Mr. Steve Heberling, Chair
2. Motion to appoint \_\_\_\_\_ as Interim Superintendent for the period \_\_\_\_\_ to \_\_\_\_\_ at a per-diem rate of \$ \_\_\_\_\_.
3. +Board of Education Standing Committee Appointments, 2014.

**G. RECOGNITION/PRESENTATION – (Postponed)**

**H. STUDENT REPRESENTATIVES**

1. Ms. Leighanna Ritter

**I. UNFINISHED BUSINESS**

**J. CONSENT AGENDA APPROVAL (R.C.\*)**

1. \*+Motion to approve Travel/Mileage reimbursement request
2. \*+Motion to approve Bill List, December 2013
3. \*+Motion to approve Minutes, 12/11/13, 1/2/14, and 1/10/14, Executive Minutes, 1/10/14
4. \*+Motion to approve Board Secretary/Treasurer Report, December 2013
5. \*+Motion to approve Student Teacher Requests
6. \*+Motion to approve TCNJ Student Practicum Requests
7. \*+Motion to approve Substitute List
8. \*+Motion to approve Special Education Student Placements
9. \*+Motion to accept Director of Curriculum and Instruction Report
10. \*+Motion to accept Director of Special Services Report for November and December, 2013
11. \*+Motion to accept Enrollment & Principal Reports

BRHS	743
BRMS	563
MIS	407
CBS	247
PMS	<u>601</u>
	2,561

**K. SUPERINTENDENT'S REPORT**

1. +Motion to accept HIB Report & Determinations (Data chart to be updated prior to meeting)

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	2	2
BRHS	1	1
<b>TOTAL:</b>	<b>3</b>	<b>3</b>

**L. CURRICULUM REPORT**

1. +Motion to approve sponsorship of 1 student to attend the American Legions' Boys State Program for 2014 at a cost of \$225.
2. +Motion to approve sponsorship of 1 student to attend the American Legion's Girls State Program for 2014 at a cost of \$215.

**M. PERSONNEL REPORT**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold print**.

1. Motion to approve Ms. Debora Tartaglia to accompany independent swimmers to compete in the 2013-2014 SJISA Invitational on January 25, 2014 and the BCSL Swim Open (date to be determined).
2. Motion to accept, with best wishes, the resignation of Mr. Julius Sabo, due to retirement, from the custodial department, effective May 1, 2014.
3. Motion to amend leave of absence request for employee # 5799 through February 2, 2015 from the position of Teacher at BRHS. Employee originally requested a return date of February 3, 2014.

4. Motion to amend leave of absence request for employee # 5448 through June 20, 2014 from the position of Teacher at BRHS. Employee originally requested a return date of February 3, 2014.
5. Motion to amend leave of absence for employee # 5315 from the custodial department to return to work on approximately January 29, 2014. Employee was originally scheduled to return on January 8, 2014. This will run concurrent with FMLA and accumulated paid sick days.
6. Be it resolved that the commencement of the leave of absence requested by employee #4132, effective November 1, 2013 through **January 22, 2014** is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
7. Be it resolved that the commencement of the leave of absence requested by employee #4391, effective February 12, 2014 through approximately March 28, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Be it resolved that the commencement of the leave of absence requested by employee #5612, effective March 10, 2014 through June 30, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
9. Be it resolved that the commencement of the leave of absence requested by employee #6148, effective February 10, 2014 through June 30, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
10. Be it resolved that the commencement of the leave of absence requested by employee #5319, effective May 1, 2014 through June 30, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
11. Be it resolved that the commencement of the leave of absence requested by employee #5911, effective February 18, 2014 through June 30, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. +Motion to approve Mr. Corey Miller as full-time night custodian, effective January 23, 2014, Step 1, with a prorated salary of \$33,139. (\$32,473 +\$666, night stipend) This fills a current vacancy.
13. **+Motion to approve Ms. Kimberly Otis as a long term leave replacement at BRMS. Ms. Otis will be compensated in accordance with the long term, per diem, substitute pay scale from February 11, 2014 through June 20, 2014.**
14. **+Motion to approve Ms. Hillary Allen as a long term leave replacement at MIS. Ms. Allen will be compensated in accordance with the long term, per diem, substitute pay scale from February 13, 2014 through June 20, 2014.**
15. Motion to approve extending Ms. Marie Mockers-Numata to continue as a long term leave replacement at BRHS through June 20, 2014. Ms. Mockers-Numata has been filling the position for the absence of employee # 5448.
16. Motion to approve the following staff members as chaperones for Bordentown Regional Middle School's annual Stokes trip in May, 2014:

- a. Christopher O’Leary Step 3, \$651.60 +1L = \$801.60 stipend
  - b. Harriet Walker Step 3, \$1102 G +4L = \$1702 stipend
  - c. Matthew Derby Step 3, \$651.60 stipend
  - d. Lisa Muolo Step 3, \$651.60 stipend
  - e. Mary Lynn Morino Step 3, \$651.60 +1L = \$801.60 stipend
  - f. Gregory Poole Step 3, \$651.60 +1L = \$801.60 stipend
  - g. Karyn Yakabosky Step 3, \$651.60 stipend
  - h. Dawn Patterson Step 3, \$651.60 stipend
  - i. Amy Rabenda Step 3, \$651.60 stipend
  - j. Doug Corbin Step 2, \$586.20 stipend
  - k. Robert Conlin Step 3, \$651.60 +1L = \$801.60 stipend
  - l. Jessica Borek Step 2, \$586.20 stipend
  - m. Susan Gerike Step 2, \$586.20 stipend
  - n. Sam Tola Administrator – no pay
17. Motion to approve the following teachers for the Special Services Supplemental Instruction Program. Each teacher will receive a stipend of \$1,300:
- a. Paula Mann
  - b. Dawn Medici
  - c. Samantha Pestridge
  - d. Audrey Riley
  - e. Paula Roth
  - f. Shannon Tremmel
  - g. Donna Sensi
  - h. Peter Wagner (on approved substitute list)
18. Motion to approve Ms. Leona Stanton as Coordinator of the Supplemental Instruction Program with a stipend of \$400.

**INFORMATION**

19. **+JOB POSTINGS:** BRMS Social Studies Teacher, leave replacement – BRHS Mathematics Teacher, leave replacement – PMES Elementary Teacher, leave replacement – BRHS Special Education Teacher, leave replacement –

**N. BUSINESS, FINANCE & OPERATIONS**

- 1. +Motion to accept Board Secretary’s Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for December, 2013.
- 2. +Motion to approve Transfer of Funds.
- 3. +Motion to approve Eagle Scout Project at PMS to be accomplished in the summer of 2014 by Mr. Daniel Comeau, a student of BRMS at no cost to the District other than upkeep.
- 4. Motion to approve Tuition contract for 2 students attending Burlington County Alternative High School effective December 11, 2013 through June 30, 2014; \$1,795.30 month/per student.
- 5. Motion to pre-approve, as recommended from the audit for June 30, 2012, annual limits for “regular business travel” for school year 2013-14 by employees whose duties require such, as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). Cumulative reimbursements for “regular business travel” up to their specified limits would be deemed pre-approved by the Board; any cumulative amounts in excess of their limits during the year will require Board approvals prior to reimbursements. These employees will still need to submit proper evidence of their “regular business travel”. Moreover, any employee incurring allowable expenses may request reimbursement, which will be submitted for Board approval. The specific employees with such Board pre-approval as stipulated above are as follows:

At annual maximum of up to \$300.00 each:

Geiger, Helen
Moore, William

At annual maximum of up to \$400.00 each:

Cumming, Daniel
Henrie, Seth
Pina, Ricardo
Stewart, Andrew

**O. POLICY**

**P. INFORMATION ITEMS**

**1. Due to the loss of instructional days as a result of school closing, BRHS will push back the first semester ½ day exams by one (1) day. The calendar change will be as follows:**

Wednesday, January 29 Half day for students (BRHS only)	Period 1 & 2 Final Exams
Thursday, January 30 Half day for students (BRHS only)	Period 3/4 or 5/6 & Period 7 Final Exams
Friday, January 31 Half day for students (BRHS only)	Semester Transition Day Last Day of Classes for First Semester
Monday, February 3 Half day for students (BRHS only)	Semester Transition Day First Day of Classes for Second Semester Exam Make-Ups in Library After Classes
Tuesday, February 4	Regular Full Day of School

**Q. PUBLIC COMMENTS**

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**R. EXECUTIVE SESSION (If Necessary)**

**RESOLUTION:**

**WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and**

**WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and**

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I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2014.

\_\_\_\_\_, Board Secretary

S. ADJOURNMENT