

Hermiston High School

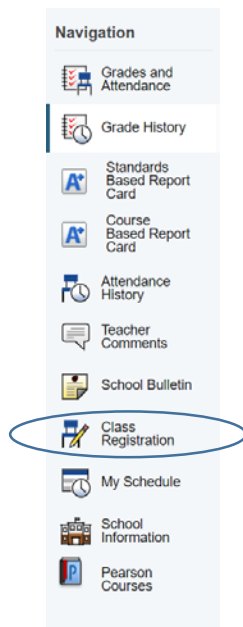
Forecasting Instructions

Student Course Request Process

1. Students and parents or guardians can use the PowerSchool Student and Parent portal to enter requests. ***It is recommended that the student login to PowerSchool.***

<https://powerschool.hermiston.k12.or.us/public/home.html>




2. Once in PowerSchool, select **Class Registration** from the navigation pane on the left.



3. Follow the directions on the scheduling screen and use your forecasting sheet to select your classes for next year.

Welcome to the Hermiston High School Class Registration System for 2018-2019

View course requests

Language Arts Select the Language Arts class shown on your forecasting sheet.	Click the edit button to request a course →	
Math Select the Math class shown on your forecasting sheet.	Click the edit button to request a course →	
Science Select the Science class(s) shown on your forecasting sheet.	Click the edit button to request a course →	

4. Note: Elective courses are separated into **Semester Electives** and **Year Electives**.
5. Repeatable courses? **A repeatable course** can be repeated for credit. Make sure to look at the list of repeatable classes prior to completing your forecasting. Example: If you want Speed and Strength Development for both semesters, you will select the first semester from the semester course list and the second semester from the repeatable course list.
6. In order to submit your schedule all selection options must have a green checkmark. A red exclamation point indicates an issue that needs to be resolved before submitting.



7. Make sure the course request tally (bottom left corner) indicates that 7 credits have been requested. If too few or too many credits have been requested you will not be able to submit properly.

Requires 7 credit hours.
Requesting 7 credit hours.

8. Once you have submitted successfully you should see a screen similar to the one below. If there are mistakes or you want to make changes, you can select **Class Registration** again and follow the same process.

Crs Num	Course	Type	Cr Hrs	Prerequisite Notes
1. 1010HS	Communications 1	Required	1.00	
2. 2000HS	Algebra 1	Required	1.00	
3. 4000HS	Biology	Required	1.00	
4. 5002HS	Success 101	Required	0.50	
5. 6050HS	Health 1	Required	0.50	
6. 5151HS	Intro to Business	Elective	0.50	
7. 5670HS	Human Development	Elective	0.50	
8. 6230HS	Body Shop	Elective	0.50	
9. 8100HS	Graphic Design 1	Elective	0.50	
10. 8600HS	Elektra	Elective	1.00	
Total Credit Hours Requested			7.00	
1. 6210HS	Intro Lifetime Sports	Alternate	0.50	
2. 6225HS	Earlybird Conditioning	Alternate	0.50	
3. 8050HS	Draw and Paint 1	Alternate	0.50	
Total Alternate Hours Requested			1.50	

9. If everything is correct, you have finished the forecasting process. **Thank you!**
10. The **Class Registration** screen will be available from May 9 – May 23.