

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
6:30 PM ~ EXECUTIVE SESSION
7:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 20, 2016 through December 7, 2016 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 11, 2016. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on November 9, 2016.**

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: BREA Negotiations Ratification);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (if pending or anticipated litigation, the matter is entitled: _____)

Board of Education – Bordentown Regional School District

Conference Meeting Agenda (Action may be taken)

November 16, 2016

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

_____, Board Secretary

E. RECOGNITION/PRESENTATION

F. STUDENT REPRESENTATIVES

Brianna Pagnani and Emma Russell – BRHS
Jayce Palumbo and Sofia Hasan – PMES

G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, October 5, 2016 and Minutes, October 19, 2016
3. +Motion to approve Bill List, October 2016
4. +Motion to approve Board Secretary/Treasurer Report, October 2016
5. +Motion to approve Substitute List

Board of Education – Bordentown Regional School District

Conference Meeting Agenda (Action may be taken)

November 16, 2016

- 6. +Motion to approve Special Education Student Placement
- 7. +Motion to accept Director of Curriculum and Instruction Report
- 8. **+Motion to accept Director of Special Services Report**
- 9. +Motion to accept District Support Staff Report
- 10. +Motion to accept Enrollment & Principal Reports:

BRHS	733
BRMS	594
MIS	380
CBS	248
PMS	536
	<hr/>
	2,491

J. COMMITTEE REPORTS

- 1. **Buildings and Grounds, 10/5/16 – Mr. William Mercantini, Chair (was on 10/19 agenda but not discussed)**

K. SUPERINTENDENT’S REPORT

- 1. No HIB incidents to report at this time.
INFORMATION:
- 2. Board Reorganization Meeting, Wednesday, January 4, 2017 at 7:00 PM

L. CURRICULUM REPORT

- 1. Motion to approve a field trip for 8th grade students taking Spanish at Bordentown Regional Middle School to the Latin American Spectacular in New York, performed by the Arts and Dance Company and then afterwards to eat an authentic Hispanic lunch on November 28, 2016. The cost is \$43.28 per student. This includes the show, transportation and an authentic Columbian lunch.
- 2. Motion to approve a field trip for 5th grade students at MIS to The Museum of the American Revolution on May 17 and 18, 2017. Cost to students will be \$10-\$12 per student for museum and transportation.
- 3. Motion to approve Ms. Michelle Quigley to take her Life Skills class to the Acme in Bordentown on November 17, 2016. Students will leave at approximately 12:15 and will return no later 2:00 pm. There is no cost to students or district.
- 4. Motion to approve a contract between EdTechTeacher, Inc and Bordentown Regional School District for an EdTechTeacher consultant to facilitate a professional development workshop, focused on using technology in a “bring your own device” setting, at BRHS on February 22, 2017 at a fee of \$2,350. The fee and expenses will be paid through funds from the “Empowering Teachers Through Technology” grant from the Haines Family Foundation.
- 5. **Motion to approve Ms. Cara Jones to take her Middle School Life Skills class to the Paper Mill Playhouse on Friday, December 16th to see *The Lion, the Witch and the Wardrobe*. Playhouse is located at 22 Brookside Drive, Millburn, NJ 07041. Students will leave approximately at 8:30 am and will return no later than 1:00 pm. Students will pay for the cost of the tickets, approximately \$9.50 each, therefore there is no cost to the district. Student’s 1-1 aides will attend as well.**
- 6. **Motion to approve the High School to participate in Unified Bowling Club during the 2016-2017 school year. Michelle Quigley and Carleigh Stavrakis will share the coaching responsibility for the students and their stipend will be paid through a Special Olympics/Play Unified Grant. There is no cost to the district.**

Board of Education – Bordentown Regional School District

Conference Meeting Agenda (Action may be taken)

November 16, 2016

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

***ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation from Ms. Denise Franks from the position of part-time instructional Aide at BRMS, effective November 4, 2016.
2. Motion to accept resignation from Ms. Amy Rivera from the position of Learning Disabilities Teacher/Consultant, effective January 2, 2017.
3. Motion to approve employee #4766 intermittent leave to run concurrent with available paid sick days and FMLA due to personal illness for the 2016-17 school year. If employees paid sick days are exhausted, intermittent leave will run concurrent with unpaid FMLA time.
4. **Motion to approve amendment of leave, requested by employee # 5312 through September 1, 2017. Original return date was approved for February 6, 2017.**
5. +Motion to approve Mr. Terrio Jenkins as a full-time Teacher of Students with Disabilities at CBS, effective 11/14/16, BA, Step 1, with a pro-rated salary of \$50,982. This replaces a resignation.
6. Motion to approve Mr. Terence Degnon to provide 1:1 Aide support to students, due to their IEP needs, during the MIS Dance on 11/4/16 from 6:00 PM – 8:30 PM at his hourly rate of \$16.01/hr.
7. Motion to approve Ms. Jane McManimon as a Before/After School counselor for CDA at a wage of \$12/hr. Ms. McManimon currently works at CBS as a part-time Aide.
8. Motion to approve **Ms. Stacy Johnson** as a Before/After School counselor for CDA at a wage of \$13/hr. Ms. Johnson currently works with us through Mission One.
9. Motion to approve Jared Brown, a student of BRHS, as a PAC/Usher at an hourly wage of \$9/hr.
10. Motion to approve Peter Heberling, a student of BRHS, as a PAC/Usher at an hourly wage of \$9/hr.
11. **Motion to approve Ms. Jessica Gareis as a volunteer BRHS Bowling Coach for the 2016-17 school year.**
12. **Motion to approve Mr. William Moore as a volunteer BRMS Wrestling Coach for the 2016-17 school year.**
13. **Motion to approve Ms. Katie Schuh as a long term leave replacement as a Health/PE Teacher at BRHS. Ms. Schuh has been covering in this position as a daily substitute for 20 working days, since October 17, 2016, and will begin her long term compensation at \$150/day on November 16, 2016. Ms. Schuh will continue to be compensated in accordance with the long term, per diem, substitute pay scale.**
14. Motion to approve Jennifer Alessi, a student of Rider University, as a Guidance Counselor Intern at PMES under the mentorship of Ms. Janice Wilson, January through May.
15. Motion to approve Kelly Zielinski, a student of Rowan University, as a student teacher at BRHS, under the mentorship of Mr. Michael Brennan, January 18 through May 8.
16. Motion to approve Shannon Maher, a student of William Patterson, as a student teacher at BRMS, under the mentorship of Ms. Paula Mann and Mr. Christopher O'Leary, January 19 through May 4.
17. Motion to approve Stephanie Ryan, a student of William Patterson, as a student teacher at PMES, under the mentorship of Ms. Christine Vandegrift, January 19 through May 4.
18. Motion to approve Maris Campanella, a student of TCNJ, as a student teacher at BRHS, under the mentorship of Ms. Lea Ann Bergner, March 13 through May 5.
19. Motion to approve Sandra Burns, a student of Rider University, as a Guidance Counselor Intern at BRHS, under the mentorship of Ms. Stephanie Ashton, January through May.
20. **Motion to approve Samuel Harrison, a student of Fairleigh Dickinson University, to complete 30 hours of classroom observation at BRMS, under the mentorship of Ms. Cynthia Grayson, November through December.**

Board of Education – Bordentown Regional School District

Conference Meeting Agenda (Action may be taken)

November 16, 2016

21. Motion to approve Stephanie Macy, a student of William Patterson, as a practicum student at CBS, under the mentorship of Ms. Jennifer Martino, February 6, 2017 through May 1, 2017.

INFORMATION

22. **+JOB POSTINGS:** Multiple BRMS Stipend positions for LA & Math After School Program – Morning Literacy and Math Support Program – After School Literacy and Math Support Program – Instructors for After-School ESL Program – Learning Disabilities Teacher/Consultant – PMS Leave Replacement – BRHS Winter Athletic Site Manager –

N. BUSINESS, FINANCE & OPERATIONS

1. +Motion to ratify settlement of the contract negotiations between the Bordentown Regional Education Association (BREA) and the Bordentown Regional School District Board of Education covering the period July 1, 2015 to June 30, 2018, in accord with the Memorandum of Agreement previously signed by representatives of each parties' negotiation team. [The BREA membership previously ratified the agreement on October 21, 2016]
2. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status at November 30, 2015.
3. +Motion to approve Transfer of Funds.
4. Motion to approve Mr. David Misselhorn an annual maximum district-wide travel reimbursement of \$300 for "regular business travel", as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). [Note: Cumulative reimbursements for "regular business travel" up to the specified individual limits would be deemed pre-approved by the Board; any cumulative amounts in excess of these individual limits during the year will require Board approvals prior to reimbursements.
5. Motion to approve Mr. Ernest Covington an annual maximum district-wide travel reimbursement of \$900 for "regular business travel", as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). [Note: Cumulative reimbursements for "regular business travel" up to the specified individual limits would be deemed pre-approved by the Board; any cumulative amounts in excess of these individual limits during the year will require Board approvals prior to reimbursements.
6. +Motion to acquire by lease-purchase a maintenance utility truck to replace, on an emergency basis, one that has been in service for nearly 22 years and is no longer deemed cost-justified/safe to meet the District's core operational needs, from Winner Ford (under a New Jersey State Contract), at a lease-purchase price not to exceed \$1,200 per month over 36 months (approximately \$14,400 per annum). Note: This selection was made from among three responses received.
7. Motion to approve the Child Study Team to request evaluations on an as needed basis provided by New Jersey Specialized Child Study Team for Children who are Deaf or Hard of Hearing at a cost of \$550 for one evaluation; \$950 for two evaluations; \$1,350 for three evaluations.
8. Motion to approve the Child Study Team to use The Center for Neurological and Neurodevelopmental Health to provide evaluations on an as needed basis at a cost of \$600. The cost for the 2015-16 SY was \$550.
9. Motion to approve one out of district placement to YALE School, Central Campus, effective 9/8/16, with a tuition of \$45,216.
10. Motion to approve one out of district placement to Florence Twp. School District, effective 9/7/16, with a tuition of \$33,943.
11. Motion to approve one out of district placement to Marie Katzenbach School, effective 9/7/16 with a tuition of \$94,503 (\$75,603 for education, \$18,900 for dormitory charges).
12. Motion to approve one out of district placement to Marie Katzenbach School, effective 9/7/16 with a tuition of \$50,402.
13. +Motion, subject to both parental agreement with applicable Department of Education requirements and County Superintendent approval, to enter into a "Parental Contract for Student Transportation" to transport student LR to and from home and Burlington County Special Services School District, located in Westampton, NJ [Route #

Board of Education – Bordentown Regional School District

Conference Meeting Agenda (Action may be taken)

November 16, 2016

BCSS1] for SY 2016-17, commencing on September 6, 2016, at an annual rate of \$884, payable monthly based on appropriate evidence of the student's actual attendance for such month.

14. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:

BURLINGTON CITY SCHOOL DISTRICT

- a. To transport Burlington City Field Hockey team to and from Burlington County Institute Technology, Medford on October 27, 2016. Total cost \$187.55.

MILLSTONE TOWNSHIP SCHOOL DISTRICT

- a. To transport Millstone Middle School Boys Soccer from Robbinsville to Millstone Middle School on October 18, 2016. Total cost \$88.45.

NORTHERN BURLINGTON SCHOOL DISTRICT

- a. To transport three students to and from Delaware Valley School, Hamilton, Route # 95, effective September 1, 2016 to June 30, 2017. Total cost \$9,238.10.

(This is a change due to a student not attending anymore. Previous cost \$12,906.00.)

ROBBINSVILLE SCHOOL DISTRICT

- a. To transport Robbinsville Girls Tennis Team to Notre Dame High School on October 5, 2016. Total cost \$177.78
- b. To transport Robbinsville JV/V Field Hockey to Steinert High School on October 5, 2016. Total cost \$158.80.
- c. To transport Robbinsville Cheerleaders to Cinnaminson High School on October 7, 2016. Total cost \$248.51.
- d. To transport Robbinsville V. Football team to Cinnaminson High School on October 7, 2016. Total cost \$525.46.
- e. To transport Robbinsville Tennis team to Lawrence High School on October 13, 2016. Total cost \$177.77.
- f. To transport Pond Road Middle School Cross Country to Lawrence Middle School on October 13, 2016. Total cost \$140.59.
- g. To transport Pond Road Middle School Boys Soccer to New Egypt Middle School on October 17, 2016. Total cost \$164.58.
- h. To transport Pond Road Middle School Field Hockey to Millstone Middle School on October 18, 2016. Total cost \$167.79.
- i. To transport Pond Road Middle School Girls Soccer to Millstone Middle School on October 18, 2016. Total cost \$142.34.
- j. To transport Robbinsville V. Football team to Lawrence High School on October 28, 2016. Total cost \$418.42.
- k. To transport Robbinsville Cheerleaders to Lawrence High School on October 28, 2016. Total cost \$185.81.

RANCOCAS VALLEY SCHOOL DISTRICT

- a. To transport Rancocas JV Football Team to Washington Township High School on October 4, 2016. Total cost \$264.77.
- b. To transport Rancocas Fr. Football Team to Lenape High School on October 6, 2016. Total cost \$154.97.
- c. To transport Rancocas Tennis Team to Millville High School on October 6, 2016. Total cost \$368.75.
- d. To transport Rancocas JV/V Girls Soccer Team to Bordentown High School on October 11, 2016. Total cost \$139.76.
- e. To transport Rancocas Volleyball Team to Princeton High School on October 17, 2016. Total cost \$266.74.
- f. To transport Rancocas V. Girls Soccer Team to Bishop Eustace High School on October 21, 2016. Total cost \$192.80.

Board of Education – Bordentown Regional School District

Conference Meeting Agenda (Action may be taken)

November 16, 2016

- g. To transport Rancocas V. Field Hockey Team to West Windsor North High School on October 21, 2016. Total cost \$236.55.
 - h. To transport Rancocas V. Boys Soccer Team to Paul VI High School on October 26, 2016. Total cost \$239.76.
 - i. To transport Rancocas Fr. Girls Soccer to Williamstown High School on October 26, 2016. Total cost \$266.30.
15. Motion to approve the following Joint Agreements payable to other school districts:
- NORTHERN BURLINGTON SCHOOL DISTRICT
 - a. To transport one student to and from Bridge Academy, Lawrenceville, effective September 6, 2016 to June 16, 2017. Route # BRAC1, Total cost \$20,751.68.
 - BURLINGTON TOWNSHIP SCHOOL DISTRICT
 - a. To transport one student to and from Eden School, Princeton, effective September 7, 2016 to June 21, 2017. Route BT9, Total cost \$16,086.67.
 - FLORENCE TOWNSHIP SCHOOL DISTRICT
 - a. To transport two students to and from Burlington County Institute Technology, Medford, effective September 6, 2016 to June 19, 2017. Route # A14, Total cost \$10,868.98.
16. Motion to approve the School Bus Emergency Evacuation Drills. As per NJAC 6A:27-11.2, School Bus Evacuation drills must be Board approved by the board. Bus Evacuations were conducted on the following dates:
- a. On October 18, 2016, at 7:15 am BRHS, 318 Ward Ave. Routes 2, 6, 5, 8, 1, 16, 15, 19, 21 22, 10, 24 and 96A. Overseeing the drill was Security Personnel and Administration.
 - b. On October 19, 2016, at 7:50 am at BRMS, 50 Dunns Mill Rd., Routes 49, 35, 51, 38, 47, 33, 34, 41, 46, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, & School Staff.
 - c. On October 20, 2016, at 8:25 am at CBS & MIS, 100 Crosswicks Street, Routes 66, 56, 61, 67, 62, 44, 52, 65, 54 & 96B. Overseeing the drill were the School Principal, School Staff & Security Personnel.
 - d. On October 21, 2016, at 9:00 am at PMS, 323 Ward Ave. Routes 81, 87, 78, 83, 88, 89, 76, 79, 72, 77, 96C, 98A & 97C, 106A. Overseeing the drill were the School Principal, School Staff, & Security.

O. POLICY

P. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

Q. NEW BUSINESS

R. ADJOURNMENT