

**MINUTES OF THE REGULAR MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marilee Ervien, President, at 5:59 p.m., December 21, 2017, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Marilee Ervien  
Mrs. Sharon Greenwood  
Mr. Joey Hartnett  
Mrs. Josephine Montoya  
Mr. Allen Leonard

**ABSENT:**

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was said

**APPROVAL OF THE AGENDA:** Mrs. Montoya made a motion to approve the agenda. The motion was seconded by Mr. Hartnett and carried with an affirmative vote from all members.

**APPROVAL OF MINUTES:** Mr. Leonard made a motion to approve the minutes of the special meeting, regular meeting, and two executive sessions held November 16, 2017, and the special meeting held December 7, 2017. The motion was seconded by Mr. Hartnett. All members voted "aye". Motion carried.

**CALL TO PUBLIC:** Mrs. Ervien invited public comments on any listed items on the agenda at this time. She also informed the public that they could wait and make their comments on a particular item at the time that item appears on the agenda. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public at this time.

**OLD BUSINESS:** None

**NEW BUSINESS:** A. Request ratification of expense and payroll vouchers per Ratification List No. 807 totaling \$2,222,895.57. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

A motion to ratify the vouchers on List No. 807 was made by Mrs. Greenwood and seconded by Mr. Hartnett. A vote was taken and all members voted in the affirmative. Motion carried.

B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Janeen Barton – Emergency Substitute Teacher – District
- Briana Conatser – 7<sup>th</sup> Grade Basketball Coach – Junior High School

Mrs. Mattox recommended that the Governing Board approve the following volunteer:

- Juana Brown – Volunteer Girls Basketball Coach – Junior High School

Mrs. Mattox recommended that the Governing Board approve the resignation of the following employee:

- Cheri Russell – HN Sp Ed Aide – Effective 12-22-17

Mr. Leonard made a motion, which was seconded by Mrs. Greenwood, to approve the hiring, volunteer, and resignation of personnel as recommended by Mrs. Mattox. All members voted “aye” and the motion carried.

C. Mrs. Mattox requested that the Governing Board accept the following donations.

- \$114.00 to Bonnie Brennan School from SW Karma for Sonic Night
- \$109.68 to Bonnie Brennan School from SW Karma for Sonic Night
- \$64.89 to Jefferson School from SW Karma for Sonic Night
- \$90.80 to Jefferson School from SW Karma for Sonic Night
- \$83.77 to Washington School from SW Karma for Sonic Night
- \$67.83 to Washington School from SW Karma for Sonic Night
- \$50.00 to Washington School from Winslow Sch. Emp. FCU for the Walk-A-Thon

A motion to accept the donations was made by Mr. Leonard and seconded by Mrs. Montoya. A vote was taken and all members voted in the affirmative to accept the donations; therefore, the motion carried.

D. Mrs. Mattox requested that the Governing Board approve the following out-of-state travel.

- Two employees and five others to travel to Tulsa, Oklahoma, April 8 – 12, 2018, for the National Johnson-O'Malley Association Conference

Mrs. Mattox said the cost of the trip will be covered by JOM funds. Mr. Leonard asked what takes place at the conference and Mrs. Mattox called on Mrs. Denise Estudillo, Federal Programs Director, to provide information. She replied that there is information on federal funding, compliance issues, different presentations including how to be an effective Indian Education Committee. Mrs. Estudillo said she will be making a presentation on teaching diverse learners.

Mrs. Montoya made a motion to approve the trip to Tulsa as requested. This motion was seconded by Mr. Leonard and all members voted "aye". Motion carried. Mrs. Ervien thanked Mrs. Estudillo for the information.

E. A request was made that the Governing Board adopt four books for use in the ELA / Achieve classes at Winslow Junior High School. Mrs. Mattox said they have been on display for the required 60 days and the cost of the books will come from the Middle Grade Initiative grant.

Mr. Leonard said he examined the books and they are good titles; he hopes they get used.

A motion to adopt the four books as requested was made by Mrs. Greenwood and seconded by Mrs. Ervien. All members voted "aye" and the motion carried.

F. Mrs. Mattox distributed copies of the District's Strategic Plan, saying that this is a fluid plan, to be changed as needs arise. She reviewed the different categories and said the Leadership Team reviews the plan periodically. It is posted on the website. There was discussion about striking through accomplished items, but leaving them in the document so that ongoing progress can be seen. The Board asked questions and made comments.

G. At this time, the Governing Board conducted its self-evaluation in accordance with Policy BAA. All the previously completed evaluation forms were compiled and the results were distributed. Mrs. Ervien read the comments and the Board discussed these items. Some specific things mentioned included the difficulty of communicating with each other while following the laws for open meetings, teamwork, input from employees to the Board, the process for setting goals and a new staff survey. Mrs. Mattox said the strategic plan was developed using the last survey results.

Mr. Leonard and Mrs. Ervien expressed that they were pleased to see many people in attendance at this meeting. Mr. Hartnett said the Board is open to hearing from the public.

Mrs. Lula Stago addressed the Board and asked what the Board self-evaluation was. Mrs. Ervien explained the process. Mrs. Stago said the community has a lot of concerns and the Board's policy discourages public input. She said the public should be able to see the results of the staff survey. Mrs. Ervien said the survey was confidential and she explained that process.

Mrs. Stago talked about declining enrollment, over-regulating students and parental input.

The members of the Board talked about open meeting laws and the chain of command. They asked Mrs. Stago to speak with Mrs. Mattox about particular concerns. They thanked her.

- H. First reading of proposed changes to Policy GDFA – Support Staff Qualifications and Requirements (Fingerprinting Requirements).

Mrs. Mattox explained that the District no longer pays for fingerprinting support staff; therefore, it is recommended that the wording of the policy be changed to reflect this. This is just the first reading.

#### NEW BUSINESS WILL RESUME AFTER REPORTS

#### **REPORTS:**

- A. The Board was presented with District Financial Reports for November, 2017. Mrs. Lomeli reported that 42% of the year had been completed and expenditures were at 31.25%. Everything is on track with the budget.

- B. Superintendent's Reports

Mrs. Mattox reported that she was able to attend one Christmas music performance and the students and staff did a great job.

She said that a very, very important item discussed at the ASBA/ASA conference last week was Prop 301. Arizona districts are working on a plan to prepare for the next election. It is so important that this measure passes again.

On January 6<sup>th</sup>, there will be a march at the state capitol. It is a Save Our Schools event. She encouraged everyone to attend.

Mrs. Mattox distributed information prepared by the Arizona School Personnel Administrators Association (ASPAA) regarding Arizona teacher vacancies and qualifications. The overall picture is heartbreaking. There is a serious problem in the State of Arizona in acquiring and retaining qualified teachers.

Arizona School Boards Association will present the regional Board Operations and Leadership Training Seminar (BOLTS) in Flagstaff on February 2, 2018. Let Robin know if you wish to attend.

C. Board President's Reports

Mrs. Ervien said the ASBA conference last week had some good sessions and good ideas on administrative training. She then wished everyone a happy holiday season and said she was pleased to see so many people in attendance.

**BOARD  
COMMENTS:**

Mrs. Montoya said with regard to Item G, we are all elected officials here and it is crucial to have representation at the state level.

Mr. Leonard said with regard to Item #8, he didn't get to go to the ASBA conference last week but he would like to know more about what transpired. Mrs. Mattox urged him to bring his flash drive and she would download all available materials.

CONTINUATION OF NEW BUSINESS

I. Executive session pursuant to ARS 38-431.03.A.1:

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the public body.

Mrs. Greenwood made a motion, which was seconded by Mr. Hartnett, to enter executive session. All members voted "aye" and the motion carried at 6:47 p.m.

The regular meeting resumed at 8:45 p.m.

J. Mrs. Ervien asked if there was a motion to issue a contract to the Superintendent. Mr. Hartnett made a motion to issue a new contract to the Superintendent, with the terms to be determined at a later date. Mrs. Ervien seconded it. A vote was taken and four members voted "aye", with Mrs. Montoya voting "no". Motion carried.

**ADJOURNMENT:**

Mrs. Ervien asked if there was a motion to adjourn the meeting. Mr. Hartnett made this motion and Mrs. Ervien seconded it. All members voted "aye" and the motion carried. The time was 8:47 p.m.

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President

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Vice-President

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Clerk

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Member

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Member

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Cyndie Mattox, Superintendent