

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
**MINUTES**  
**REGULAR MEETING**  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

**November 2, 2015**

5:00 p.m.  
Regular Session

- I. CALL TO ORDER: 5:01 p.m.
- II. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS
- III. CLOSED SESSION - None
- IV. OPEN SESSION 5:01 p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Brad Manning	<u>  x  </u>
Jeff Coronado	<u>  x  </u>
Tony Song	<u>  x  </u>
Matt Smith	<u>  x  </u>
Dave Wallach	<u>  x  </u>

EXECUTIVE DIRECTOR

Dr. Denise Patton	<u>  x  </u>
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- V. REPORT OF ACTION TAKEN IN CLOSED SESSION - None
- VI. PRESENTATIONS: None
- VII. BOARD OF DIRECTORS' REPORTS

**Mr. Wallach stated that he had a wonderful time at the carnival.**

**Mr. Coronado expressed his concern regarding confidentiality of discussions held during closed sessions.**

**Mr. Manning expressed his apologies for not being able to attend the carnival due to a family emergency.**

VIII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

IX. BUSINESS SESSION

**A. Organizational**

1. **#549** Approval of Agenda and Consent items

**Moved by Mr. Coronado and seconded by Mr. Wallach**

**Approved the agenda and consent items for the regular meeting of November 2, 2015 with the removal of Item #12 as requested by Mr. Coronado.**

Ayes   5   Noes   0   Abstain       

Manning   x   Coronado   x   Song   x   Smith   x   Wallach   x  

Consent

2. **#550** Approval of Minutes

Moved by   NA   Seconded by           

To approve the minutes of the regular meeting of October 6, 2015.

Ayes        Noes        Abstain

Manning\_\_ Coronado\_\_ Song\_\_ Smith\_\_ Wallach\_\_

3. #551 Approval of the SJCA Board of Directors' Bylaws

**Moved by Mr. Wallach and seconded by Mr. Smith**

**Approved the SJCA Board of Directors' Bylaws.**

Ayes \_\_5\_\_ Noes \_\_0\_\_ Abstain \_\_\_\_\_

Manning\_\_x\_\_ Coronado\_\_x\_\_ Song\_\_x\_\_ Smith\_\_x\_\_ Wallach\_\_x\_\_

## **B. Education**

4. #552 Teen Truth Assembly

**Moved by Mr. Smith and seconded by Mr. Wallach.**

**Approved the presentation of the Teen Truth assembly for all SJCA 6<sup>th</sup> – 8<sup>th</sup> grade students. Board members were interested in knowing the types of clips that are specifically shown. Dr. Patton will look into it and provide the Board with the information.**

Ayes \_\_5\_\_ Noes \_\_0\_\_ Abstain \_\_\_\_\_

Manning\_\_x\_\_ Coronado\_\_x\_\_ Song\_\_x\_\_ Smith\_\_x\_\_ Wallach\_\_x\_\_

5. Report of Information: SJCA Renewal Update

**Dr. Patton updated the Board on the status of SJCA's charter petition renewal.**

## **C. Business**

Consent

6. #553 Purchase Orders

Moved by \_\_\_\_NA\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify listed purchase orders

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

Consent

7. **#554** Warrant Approvals

Moved by \_\_\_**NA**\_\_\_\_\_ Seconded by \_\_\_\_\_

To approve Warrants as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

Consent

8. **#555** Donations

Moved by \_\_\_**NA**\_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the donations to SJCA.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Manning\_\_\_ Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_

9. Report of Information: Surplus Program

**Kathy Cooper updated the Board regarding the status of the SJCA Surplus Program.**

10. Report of Information: Benefits Information

**Kathy Cooper updated the Board regarding administration's efforts to address the employee benefits situation. More information will be made available to the Board at the December meeting.**

11. **#556** Qualtrics Survey Company

**Moved by Mr. Song and seconded by Mr. Wallach**

**Approved the contract with Qualtrics Survey Company**

Ayes \_\_\_**5**\_\_\_ Noes \_\_\_**0**\_\_\_ Abstain \_\_\_\_\_

Manning\_x\_\_\_ Coronado\_x\_\_\_ Song\_x\_\_\_ Smith\_x\_\_\_ Wallach\_x\_\_\_

**Removed from consent**

D. Personnel

12. #557 Personnel Report

**Moved by Mr. Wallach and seconded by Mr. Smith**

**Approved/ratified personnel as presented. Mr. Coronado sought additional information regarding a possible conflict involving Eva Generalo's position as the President of the SJCA PTO.**

Ayes   5   Noes   0   Abstain       

Manning   x   Coronado   x   Song   x   Smith   x   Wallach   x  

X. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember:
  - a. Saturday, Nov. 7<sup>th</sup> – Field of Valor Flag Precession
  - b. Sun., Nov. 8<sup>th</sup> – Field of Valor Opening Ceremony
  - c. Monday, Nov. 9<sup>th</sup>: 5:30/6:30 Kinder Performance
  - d. Tuesday, Nov. 10<sup>th</sup>: 5:30/6:30 2<sup>nd</sup> Performance
  - e. Wed., Nov. 11<sup>th</sup> – No School (Field of Valor)
  - f. Thursday, Nov. 12<sup>th</sup>: 5:30/6:30 5<sup>th</sup> Performance
  - g. Week of Nov. 16<sup>th</sup> : SLCs all week (12:45 dismissal)
  - h. Week of Nov 16<sup>th</sup>: T-shirt & sock drive for Vets
  - i. Week of Nov. 23<sup>rd</sup>: No school – Thanksgiving Holiday.

There being no further business to come before the Board of Directors, the regular meeting of November 2, 2015 is adjourned at

      6:05       p.m. by   **Chairman Brad Manning**  .