



*Lead with Heart.™*

# Office of Campus Ministry

## Eucharistic Minister Application

---

47 Cathedral Avenue Hempstead, NY 11550  
516.483.7383 sha@sacredheartacademyli.org

### ***EUCCHARISTIC MINISTER AT SACRED HEART ACADEMY***

“A suitable candidate for Eucharistic ministry is a practicing Catholic in good standing. This person should have a devotion to the Eucharist, and possess the time and willingness to serve in this capacity. The candidate must be of good reputation, and her appointment should not cause wonderment among the community. Ordinarily, the candidate should be eighteen years of age (or a high school senior).”

*The Pastoral Center, Diocese of Rockville Centre*

### **RESPONSIBILITIES**

1. Eucharistic Ministers **MUST** attend the Diocesan Training for high school students, which will be held in the spring during the school day. *The exact date will be determined as soon as possible.*
2. In addition, training sessions and meetings are required that will be held here at Sacred Heart. You will be notified of these meetings in a timely manner.
3. Nine Eucharistic Ministers serve at each of the school liturgies. *This ministry cannot be combined with another ministry at the same liturgy, e.g., Folk Group, Altar Servers, or Lectors.*
4. Ministers will also serve during reunion masses, afterschool masses, and Friday morning chapel masses.
5. Eucharistic Ministers also assist with Blessing of the Throats on the feast of St. Blaise (February 3) and with distributing ashes on Ash Wednesday.
6. In addition to your responsibilities as Eucharistic Minister, you will be asked to become more involved in the Office of Campus Ministry. Remember, you are a role model for others to follow and we are seeking your leadership. Eucharistic Ministers will be asked to assist in planning, organizing, and leading various prayer services and religious events. Each Eucharistic Minister will be required to sign up for **at least 2 events** throughout the school year.

### **REQUIREMENTS**

A student applying for Eucharistic Minister must be a junior who is a practicing Catholic in good standing who has received all sacraments of initiation. She must be a positive role model for others to follow and demonstrate that she embodies and lives out the Gospel values in her daily

life. She must exhibit leadership qualities and must be committed to her faith. She should foster a spirit of love, kindness, and hospitality in the Sacred Heart community. She must participate in weekly liturgy in your parish and active prayer life. As a junior, she must have actively and faithfully participated in one of the spiritual clubs. Please carefully review the responsibilities and requirements to decide prayerfully if you are being called by God to apply for this ministry.

## **APPLICATION PROCESS**

**1-** All applicants must submit the following:

- a. *Application form*** submitted via written form.
- b. Two letters of recommendation:**
  - i. One sealed letter of recommendation must be from your parish priest or from a minister in the parish who works with you on a regular basis. (I.e. Director of Religious Ed., Youth Minister, Catholic School Principal). Please note: this recommendation may take some time before it is ready; therefore, please ask for it in a timely manner. Please use the form that is provided. This letter of recommendation cannot be made by a family member.
  - ii. One from a faculty member of Sacred Heart. If a teacher here at SHA recommends you, that teacher must know you personally, particularly with attention to spiritual life. (These are independent of academics.) Please use the form that is provided.
- c. Code of Conduct** – This form reviews all responsibilities of the Eucharistic Ministers and the Code of Conduct. You and your parents must sign it.

**2- Interview** - During the month of February YOU must sign up for an interview with the Campus Minister. If you do not sign up for an interview, your application will be viewed as incomplete. You may sign up for the interview at the Office of Campus Ministry.

**3-** Your application and letters of recommendation will be reviewed by a committee. You will receive a response at the end of February .

## **IMPORTANT NOTES**

- Sacred Heart Academy has determined the number of ministers needed to provide for the liturgical needs of our community, therefore, please remember that accepted applicants will be limited.
- If you have any questions, please contact or see Ms. West and/or Mrs. Ticas-Ludewig.