



FLINT COMMUNITY SCHOOLS
Expect More. Achieve More.

OFFICE OF CENTRALIZED ENROLLMENT Record Request Form

All transcripts should be paid and signed for by the recipient upon pick up with cash or money order. If mailing, **Money Orders Only!**

- \$15.00 Diploma Insert & Booklet
- \$10.00 Diploma Insert
- \$3.00 Transcript Grads/Non Grads
- \$1.00 Immunization
- \$3.00 Student Profile

First Name: Last Name:

Maiden or Name while in school:

Address

City State Zip Code

Phone Number D.O.B. (mm/dd/yyyy)

What is the name of the school and Year you graduated from? _____
(If you graduated from a Flint Community Schools Alternative School, please stated that school above.)

If you need your transcript sent, please provide the following information below:

Personal/Business/College Name

Attention

Address

City State Zip Code

Signature of Student

Date

I am authorizing to assist me
with paying for my records receiving my records **(Picture I.D. is required!)**

*****If Mailing, Money Orders Only!**
Flint Community Schools
Child Accounting Department
923 East Kearsley St. ~ Flint, MI 48503
Phone (810) 767.6158 ~ Fax (810) 760.7605