

RED LION AREA BOARD OF SCHOOL DIRECTORS  
 JUNE 2, 2016  
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RED LION AREA BOARD OF SCHOOL DIRECTORS  
MEETING AGENDA  
(SUBJECT TO CHANGE)  
JUNE 2, 2016  
7:30 p.m.  
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 20-25
- IV. Approval of the Agenda (Motion Required)
- V. Presentation
  - A. Elementary District Writing Contest Winners –  
TODD MCCLIMANS
  - B. TV Studio and Horn Field Press Box – KEITH BLACKWELL
  - C. Student Council Conference – JANE DENNISH
  - D. Student Codes of Conduct – KEVIN PETERS, SHANE MACK,  
MARK SHUE
- VI. Board Member/Committee Reports
- VII. Superintendent's Report
- VIII. Discussion Items 5
  - A. Other Items/Public Comment

CONSENT AGENDA (Motion Required)

IX. Personnel

A. Honoring Retirees

It is recommended the members of the Red Lion Area Board of School Directors pass the following Resolution of Respect for staff members who have retired from service during the 2015-2016 school year or who will be retired from service by the end of the 2015-2016 school year:

BARBARA ANTON .....	14.5 YEARS
CATHY BELL .....	27.75 YEARS
JENNIFER BROWN .....	21 YEARS
DEBRA BURKE .....	30.5 YEARS
ROGER HARRINGTON .....	7.5 YEARS
SCOTT HERSHNER .....	30.75 YEARS
DONNA KNAUB .....	29 YEARS
ROBERT LANDIS .....	14 YEARS
KATHLEEN NEFF .....	35 YEARS
HARRY RAUSCHER.....	7.5 YEARS
CYNTHIA ROPP .....	6 YEARS
MICHELE SNYDER .....	31 YEARS
CAROL STRAYER .....	20 YEARS
GAIL SULLIVAN .....	14.5 YEARS
RONDA VASELLAS .....	37 YEARS
KAREN ZUTELL .....	25.25 YEARS

WHEREAS, these district staff members have given many years of:

1. Loving devotion to the needs of students
2. Faithful dedication to the ideals of education
3. Steadfast loyalty to district goals, policy and programs.

WHEREAS, the members of the Board of School Directors and Administration wish to express their sincere thankfulness and deep appreciation to these individuals:

THEREFORE, BE IT RESOLVED, that the members of the Red Lion Area Board of School Directors acknowledge and honor these staff members who retired from service this year by entering a copy of the Resolution into the minutes of the June 2, 2016, official board meeting and that a copy of the Resolution be tendered gratefully to each of the individuals described herein.

B. Resignations (Roll Call Vote)

It is recommended the following resignations be accepted:

Administrative

1. SCOTT D. D’ORAZIO as Assistant Principal at Red Lion Area Senior High School effective July 1, 2016.

Support Staff

1. SHARON C. PENCE as part-time cafeteria worker, 4.5 hours per day during the school term, at North Hopewell-Winterstown Elementary School effective June 2, 2016.

Extra-Curricular

Ratify

1. KIRSTEN E. DUBINA as head swim coach effective May 18, 2016.
2. REGAN L. KAESTNER as assistant girls’ lacrosse coach effective May 31, 2016.

C. Transfers

It is recommended the following transfers be approved:

Professional

1. KIMBERLY A. CANFIELD, Jacobus, PA, from full-time regular professional reading specialist at Locust Grove Elementary School to full-time regular professional elementary teacher on step 10 of the salary scale with a Master’s Degree plus 30 credits and 13 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the transfer of Carla Kuehne. (Present placement: Windsor Manor Elementary School, Grade 1.)
2. CARLA A. KUEHNE, Red Lion, PA, from full-time regular professional grade 4 teacher at Pleasant View Elementary School to full-time regular professional reading specialist on step 8 of the salary scale with a Master’s Degree plus 60 credits and 11 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the transfer of Kimberly Canfield. (Present placement: Locust Grove Elementary School.)

3. JASON E. MCINTYRE, Red Lion, PA, from full-time regular professional elementary learning support teacher at Clearview Elementary School to full time regular professional learning support teacher on step 10 of the salary scale with a Bachelor's Degree plus permanent certification and 17 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to a change in enrollment needs. (Present placement: Red Lion Area Junior High School, learning support.)
4. BROOKE P. BENSINGER, Red Lion, PA, from full-time regular professional guidance counselor at Red Lion Area Junior High School to full-time regular professional elementary guidance counselor on step 11 of the salary scale with a Master's Degree plus 60 credits and 17 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the resignation of Jill Buhler. (Present placement: Locust Grove Elementary School.)
5. ANDREW L. CONOVER, Hellam, PA, from full-time regular professional elementary learning support teacher at Pleasant View Elementary School to full-time regular professional learning support teacher on step 9 of the salary scale with a Master's Degree plus 45 credits and 13 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to a change in enrollment needs. (Present placement: Red Lion Area Junior High School, learning support.)
6. ANGELA M. BLANTENO, York, PA, from full-time regular professional learning support teacher at Red Lion Area Senior High School to full-time regular professional learning support teacher on step 9 of the salary scale with a Master's Degree plus 60 credits and 16 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to a change in enrollment needs. (Present placement: Red Lion Area Junior High School, intensive learning support.)

#### Support Staff

1. LISA M. MILLER, Red Lion, PA, from full-time custodian, night, 7.5 hours per day twelve months per year, to full-time custodian, 8 hours per day twelve months per year, at the rate established for the position effective June 13, 2016. This is due to the transfer of Susan Hammers. (Present placement remains Red Lion Area Senior High School.)

#### Ratify

2. WILLIAM H. LONG, Red Lion, PA, from full-time custodian, night, 7.5 hours per day twelve months per year, to full-time custodian, 8 hours per day twelve months per year, at the rate established for the position effective May 23, 2016. This is due to the transfer of Thomas Gochenauer. (Present placement remains Red Lion Area Senior High School.)

3. JUSTIN E. SELLERS, Red Lion, PA, from full-time custodian, night, 7.5 hours per day twelve months per year, at Larry J. Macaluso Elementary School to full-time lead custodian, 8 hours per day twelve months per year, at the rate established for the position effective May 23, 2016. This is due to the resignation of Mark Oberdorff. (Present placement: North Hopewell-Winterstown Elementary School.)

D. Appointments

It is recommended the following appointments be approved:

Professional

1. LEVI K. MYERS, York, PA, as full-time temporary professional elementary teacher on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 15, 2016, pending receipt of current Acts 34, 151, 168, and FBI Fingerprinting clearances. This is due to resignation of Coreena Byrnes and the transfer of Dawn Persing. (Present placement: Mazie Gable, Grade 3).
2. JESSICA O. SHANE, Red Lion, PA, as part-time (50%) regular professional elementary teacher on step 3 of the salary scale with a Master's Degree and 2 years of credited experience at the negotiated salary for the position (pro-rated) effective August 15, 2016. This is due to the resignation of Meredith Robinson-Yakelis. (Present placement: Pleasant View Elementary School, Kindergarten.)
3. MICHELE G. LACERDA, Red Lion, PA, as full-time temporary professional English teacher at Red Lion Area Junior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the resignation of Holly Taylor.
4. MEGAN M. TYSON, Red Lion, PA, as full-time temporary professional English teacher at Red Lion Area Junior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the resignation of Kristen Maxwell.
5. DERRICK M. ROY, Seven Valleys, PA, as full-time temporary professional elementary teacher on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the resignation of Tammy Champaign. (Present placement: Clearview Elementary School, Grade 5.)

6. OLIVIA M. DETTER, Windsor, PA, as full-time temporary professional elementary teacher on step 2 of the salary scale with a Bachelor's Degree and 1 year of credited experience at the negotiated salary for the position effective August 16, 2016. This is due to the resignation of Deborah Lovelidge. (Present placement: Pleasant View Elementary School, Grade 2.)
7. KATIE L. KNEPP, Red Lion, PA, as full-time regular professional elementary teacher on step 7 of the salary scale with a Master's Degree plus 15 credits and 9 years of credited experience at the negotiated salary for the position effective August 15, 2016. This is due to the resignation of Meghan Busby. (Present placement: Clearview Elementary School, Grade 2.)
8. MERCEDES M. MYERS, Dallastown, PA, as full-time regular professional family and consumer science teacher at Red Lion Area Senior High School on step 6 of the salary scale with a Master's Degree and 9 years of credited experience at the negotiated salary for the position effective August 15, 2016, pending receipt of current Acts 34, 151, 168, and FBI Fingerprinting clearances. This is due to the retirement of Kathleen Neff.
9. JENNIFER L. VERZI, Glen Rock, PA, as full-time temporary professional elementary teacher on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 15, 2016, pending receipt of current Act 168 clearance. This is due to the resignation of Mikaela Huppman. (Present placement: Pleasant View Elementary School, Grade 4.)

#### Support Staff

1. JASON C. CHIPPS, Red Lion, PA, as full-time custodian, night, 7.5 hours per day twelve months per year, at the rate established for the position effective June 13, 2016, pending receipt of current Act 168 and FBI Fingerprinting clearances. This is due to the transfer of Lisa Miller. (Present placement: Red Lion Area Senior High School.)
2. TINA M. TORRES, Dallastown, PA, as full-time custodian, night, 7.5 hours per day twelve months per year, at the rate established for the position effective June 13, 2016, pending receipt of current Acts 34, 151, 168, and FBI Fingerprinting clearances. This is due to the transfer of Carl Godfrey. (Present placement: North Hopewell-Winterstown Elementary School.)
3. SADIE MARCH, Felton, PA, as full-time custodian, 8 hours per day twelve months per year, Wednesday through Sunday, at the rate established for the position effective June 13, 2016, pending receipt of current Acts 34, 151, 168, and FBI Fingerprinting clearances. This is due to the resignation of Thomas Gochenauer. (Present placement: Red Lion Area Senior High School.)



4. MARIS E. FREY, Red Lion, PA, as full-time custodian, night, 7.5 hours per day twelve months per year, at the rate established for the position effective June 13, 2016, pending receipt of current Acts 34, 151, 168, and FBI Fingerprinting clearances. This is due to the transfer of Justin Sellers. (Present placement: Larry J. Macaluso Elementary School.)

Summer Technology Employees

1. HANS C. CLOUSER, Red Lion, PA, as a summer technology employee at the rate established for the position effective June 6, 2016.
2. REBECCA L. SCHWEITZER, Red Lion, PA, as a summer technology employee at the rate established for the position effective June 6, 2016.

Summer Maintenance

1. AUSTIN K. KELLY, Red Lion, PA, as a summer maintenance employee at the rate established for the position effective June 20, 2016.
2. HAYDEN G. JENNINGS, Red Lion, PA, as a summer maintenance employee at the rate established for the position effective June 6, 2016.

X. Conference Attendance Requests

- A. KEVIN PETERS to attend the NAESP National Mentor Training in Oak Park, Illinois on July 19, 2016 through July 21, 2016.
- B. SHANE MACK to attend the Annual Conference for Middle Level Education in Austin, Texas on October 9, 2016 through October 12, 2016.

XI. Buildings & Grounds Usages

There are none.

## ACTION AGENDA

### XII. Other Business

#### A. Approval of Policy Revisions (Roll Call Vote)

It is recommended the following policy revisions be approved:

1. Policy 703, Sanitary Management
2. Policy 704, Maintenance
3. Policy 705, School Safety
4. Policy 706, Property Records
5. Policy 707, Use of School Facilities
6. Policy 709, Building Security
7. Policy 713, Protection of Board Members, Employees, Students and Property
8. Policy 718, Service Animals
9. Policy 801, Public Records
10. Policy 814, Copyright Material

#### B. Approval of Bus Company Driver (Roll Call Vote)

It is recommended the following bus company driver be approved:

1. Brittney L. Klinedinst, Windsor, PA.

#### C. Action on Student Hearing (Roll Call Vote)

It is recommended by the hearing committee that the Adjudication regarding the student discipline hearing held at 1:00 p.m. on May 23, 2016 be adopted.

#### D. Actions on Student Discipline (Roll Call Vote)

1. It is recommended the May 31, 2016 student discipline action regarding a 9<sup>th</sup> grade student be approved.
2. It is recommended the May 31, 2016 student discipline action regarding a 10th grade student be approved.

#### E. Approval of Job Description (Roll Call Vote)

It is recommended the Junior High Dean of Students job description be approved. (See attached.)

XIII. Finance

A. Children’s Hospital of Philadelphia Agreement (Roll Call Vote)

Permission is requested for the Superintendent to enter into an educational services agreement with the Children’s Hospital of Philadelphia, Philadelphia, PA. Services will be billed at an hourly rate.

B. Allocation of Unexpended Funds (Roll Call Vote)

It is recommended any excess 2015-2016 funds be allocated to increase the committed fund balance for technology equipment, Ness Road turn lane project, future debt, and/or future capital purchases. Specific amounts will be authorized at a later date following the close of the 2015-2016 fiscal year. Funds designated as committed will remain as such until the board stipulates the use of these funds.

C. Exoneration of Tax Collectors (Roll Call Vote)

Tax collectors have declared the following number of per capita taxes as uncollectable for the stated reason:

Moved.....	1044
Deceased.....	118
Duplication.....	59
Armed Forces.....	25
Paid Elsewhere.....	0
Indigent.....	0
Non-Resident.....	68
Incarcerated.....	3
Disabled.....	0
Minors/Retired.....	2
Unknown.....	197
Total.....	1516
Occupational Exonerations.....	5382

A total of 5690 names will be turned over to the proper authorities for collection of per capita and occupation taxes.

	Section 679 Per Capita	Act 511 Per Capita	Occupation Tax	Totals
Chanceford Twp.	\$ 3,945.00	3,945.00	7,890.00	15,780.00
Felton Borough	\$ 130.00	130.00	260.00	520.00
Lower Chanceford	\$ 1,280.00	1,280.00	2,560.00	5,120.00
North Hopewell	\$ 2,065.00	2,065.00	4,130.00	8,260.00
Red Lion Borough	\$ 8,565.00	8,565.00	8,565.00	25,695.00
Windsor Borough	\$ 1,565.00	1,565.00	1,565.00	4,695.00
Windsor Township	\$ 11,520.00	11,520.00	23,040.00	46,080.00
Winterstown Borough	\$ 555.00	555.00	1,110.00	2,220.00
	\$29,625.00	\$29,625.00	\$49,120.00	\$108,370.00

D. Corporate Sponsorship Agreement Renewal (Roll Call Vote)

It is recommended the one-year (\$750 per year) in kind corporate sponsorship agreement between the Red Lion Area School District and Waltemyer's Sales and Service, 10136 Winterstown Road, Red Lion, PA 17356 be approved.

E. Awarding of Bid (Roll Call Vote)

It is recommended the Student Information System (SIS) bid be awarded to Skyward Inc., 2601 Skyward Drive, Stevens Point, WI, 54482 in the amount of \$212,362 (total for four (4) years).

F. Final Budget for General Fund Approval Resolution (Roll Call Vote)

RESOLVED, by the Board of School Directors of Red Lion Area School District, as follows:

The proposed Final Budget of the School District for the 2016-2017 fiscal year on form PDE-2028 as presented to the School Board is adopted as a Final Budget for the School District General Fund in the amount of \$88,500,000.

G. Homestead and Farmstead Exclusion Resolution (Roll Call Vote)

RESOLVED, by the Board of School Directors of Red Lion Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2016:

- a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,901,005.49.
- b. Philadelphia tax credit reimbursement funds. PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$10,197.09.

Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

- a. Homestead property number. The number of approved homesteads within the School District is 9,724.
  - b. Farmstead property number. The number of approved farmsteads within the School District is 281.
  - c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 10,005.
2. Homestead/farmstead exclusion authorization – July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of the County-established assessed value of the homestead of \$8,576.00. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: the County-established assessed value of the farmstead of \$8,576.00.

For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. §6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1.

H. Annual Tax Levy Resolution (Roll Call Vote)

RESOLVED, by the Board of School Directors of Red Lion Area School District, that taxes are levied for school purposes for the school year beginning July 1, 2016, subject to the provisions of the Local Tax Collection Law, as follows:

1. Real estate tax. Real estate tax of 22.2791 mills (or \$2.222791 per \$100 of assessment) on the assessed value of all real property taxable for school purposes in this School District. (Levied under School Code §§ 672 and 673.)
2. Interim real estate tax. Interim real estate tax of 22.2791 mills (or \$2.22791 per \$100 of assessment) on the assessed value of taxable real property, as stated in interim real estate assessment notices, that constitutes construction of a building, an improvement to a building, or other improvement to real property, not otherwise exempt from taxation. The interim real estate tax is part of the real estate tax levy, and applies to the assessed value of taxable real property not included in the initial tax duplicate used in issuing initial real estate tax notices for the school year. Tax assessors are directed to inspect and assess all taxable real property in the School District to which any improvement has been made, and to give notice of change in assessed value as required by law. The interim real estate tax applies for that proportionate part of the School District fiscal year remaining after the property was improved. (Levied under School Code § 677.1.)
3. Utility realty used to generate electricity. The real estate tax and the interim real estate tax apply to all real property taxable for school purposes, including all property listed in the definition of “utility realty” under § 8101-A(3) of the Public Utility Realty Tax Act, that was classified in such definition as “utility realty” prior to January 1, 2000, and that was removed from such definition effective January 1, 2000, because used in generating electricity. The tax applies to such property to the maximum extent permissible under the Pennsylvania Constitution and the Public Utility Realty Tax Act.
4. Tax due date/delinquent status.
  - a. The real estate tax is due and payable on July 15, 2016, and this will be the date of the tax notice issued to the owner for real estate tax other than interim real estate tax. Unless installment payment has been elected under the Red Lion Area School District Real Estate Tax Installment Payment Plan, the real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner – by November 15, 2016, for tax other than interim real estate tax.

- b. The interim real estate tax is due and payable on the first day of the month after the month in which any improvement or addition to real property has been made. The interim real estate tax is delinquent if not paid in full within four (4) months after the date of the tax notice issued to the owner.
5. Discount and penalty. All taxpayers are entitled to a discount of two percent (2%) from the amount of the real estate tax or interim real estate tax by making payment of the entire tax amount within two (2) months after the date of the tax notice – by September 15, 2016, for tax other than interim real estate tax that becomes due after July 1. Unless installment payment has been elected under the Red Lion Area School District Real Estate Tax Installment Payment Plan, a taxpayer will be charged a penalty of ten percent (10%) of the tax, which penalty will be added to the tax, if the tax is not paid in full within four (4) months after the date of the tax notice – by November 15, 2016, for tax other than interim real estate tax that becomes due after July 1. (Discount and penalty rules established under Local Tax Collection Law, 72 P.S. § 5511.10.)
6. Severability. The provisions of this resolution are severable and, if any section, clause, sentence, part or provision is determined to be illegal, invalid or unconstitutional, such determination will not affect or impair any of the remaining sections, clauses, sentences, parts or provisions of this resolution. It is declared to be the intent of this school district that this resolution would have been adopted even if any such illegal, invalid or unconstitutional section, clause, sentence, part or provision had not been included in this resolution.
7. Continuation of other taxes. The Board has previously imposed other taxes that do not require an annual levy. Without modifying or amending such taxes in any manner, the Board ratifies continuation of the following previously imposed taxes that do not require an annual levy:
  - a. Real estate transfer tax. Real estate transfer tax of 1.0%. (School District receives .5%, and municipalities receive .5%. Levied under the Pennsylvania Real Estate Transfer Tax Act and the Local Tax Enabling Act, Act 511.)
  - b. Earned income and net profits tax. Earned income and net profits tax of .5%. (School District tax levied under the Local Tax Enabling Act, Act 511.)

I. Student Athletic and Accident Insurance (Roll Call Vote)

It is recommended the voluntary student accident insurance and secondary students all-interscholastic sports program accident insurance proposal offered by Christian-Baker Company Insurance and underwritten by Axis Insurance Company be approved for the 2016-2017 school year. Premiums are as follows:

Secondary Students (Interscholastic)	\$7,559.00
School Time – All Grades	\$22.00
Twenty-Four Hour Coverage	\$88.00
Dental Coverage	\$8.50

J. Budget Transfers (Roll Call Vote)

K. Expenditures (Roll Call Vote)

1. Cafeteria
2. General



XIV. Future Agenda Items

- A. Senior High Keystone Remediation Courses
- B. Faculty Handbook

XV. Other Materials Attached

- A. Personnel Materials (Board Members Only)

XVI. Announcements

- A. THURSDAY, JUNE 16, 2016 – Next Regular Meeting, Education Center,  
7:30 p.m.