



Walnut Valley Unified School District

ENGLISH LEARNER ADVISORY COMMITTEE DELAC Minutes for January 27, 2016

Total Number of DELAC Members:

- 22 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 4 District employees

DELAC Attendance for this meeting included:

- 11 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 4 District employees

A quorum of the committee is 8 members (51%) A quorum must be present to conduct business.

A quorum of the committee members:

- has been met.
- has not been met.

Date Completed	Legal Requirements (ALL TOPICS MUST BE COMPLETED) The DELAC has had opportunities to advise/assist the program administrator and the local board of education on the following:
	Development or revision of the district’s master plan of education program and services for English learners, including the Local Educational Plan and the Single School Plans for Student Achievement
	Content and procedures for conducting a district-wide needs assessment on a school-by-school basis
11/18/15	District’s program goals and objectives for programs and services for English learners
1/27/16	Development or revision of the district’s plan to assure that all teachers and instructional assistants meet compliance with all state and federal requirements
	Assist and keep informed about the annual language census administration and results.
1/27/16	Procedures used by the district to reclassify English learners
1/27/16	Contents of the district’s written notifications sent to parents/guardians pursuant to Education Code Section 48985 and Title 5, CCR, Subchapter 4 Section 11316
11/18/15	Training opportunities (contents and materials), planned in full consultation with its members, available to DELAC members to assist them to better understand and assume their roles and responsibilities



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Members present:

Theresa Liao (CAS); Xiao Ping Ye (CJM); Heidi Lai Kwan Chan (CJM); Vida Karimi (CWD); Julia Zheng (EVE); Tom Deng (VEJ); Ana Reynolds (WEL); Sunny Wang (SPT); Victor Koo (SUZ); Melody Lin (WHS); JingPei Jennifer Meng (DBHS)

Others present:

LiNai Chang (Bilingual Technician); Sunghee Lee (Bilingual Technician) ; Jenny Kwan-Hata (ELD Program Specialist); Dr. Danny Kim (Director of Secondary Education)

Call to Order and Roll Call

The meeting was called to order by Jenny Hata at 9:05am.

Secretary's Report

Minutes- Minutes were distributed to the ELAC committee.

Committee Reports

As this was the first meeting of the new DELAC, there were no reports to read.

Public Comment

None

Legal Requirements

Jenny went over the following legal requirements:

- 1) Parent Rights - Parents of EL learners will receive the following notifications in a timely manner:
 - a. Title III Annual Notification Letter
 - b. Title III Accountability Status
 - c. CELDT Results Letter
- 2) Compliance for Teachers
 - a. Teachers must hold a credential or an authorization to teach English Language Learners.
 - b. All teachers in WVUSD hold the proper credential and authorization.
- 3) CELDT Update
 - a. The 2015-2016 Annual CELDT Results have been received by the district
 - b. All the results have been mailed to parents.
- 4) Reclassification Process - The four criteria for EL students to exit out of the ELD program is as follows:



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- a. CELDT – Score of Early Advanced or Advanced with no domains lower than Intermediate
- b. Local Assessment of Basic Skills in English Language-Arts
- c. Teacher Recommendation and Grades
- d. Parent Consultation

New Business

1. Local Control Allocation Plan (LCAP) – Dr. Kim provided an overview of the Local Control Allocation Plan (LCAP) and the Local Control Funding Formula (LCFF). WVUSD receives base funding and supplemental funding. Base funds are determined by the number of students in the district. Supplemental funding are additional funds to provide additional support for English Language Learners, students who receive free or reduced lunch, and Foster Youths. WVUSD does not receive concentration funds. In order to receive the funds, the district is required to create a plan (LCAP) to meet district goals using the funds. As part of the creating goals, the district is asking stakeholders to provide feedback about programs. DELAC is asked to participate in providing information about the EL program. Dr. Kim asked DELAC to complete a LCAP survey so that the information can be forwarded to the LCAP Data Team. The Data Team will evaluate the information and complete the LCAP template.
2. DELAC meeting date: Our next meeting is scheduled for March 9, 2016.

Evaluation

None

Adjournment

The meeting was adjourned at 10:45 a.m.