

ROOSEVELT ALTERNATIVE SCHOOL CAMPUS IMPROVEMENT PLAN

2017-2018

Students First • Innovation • Collaborative Ownership • Diversity • Continuous Learning

Vision Statement

ROOSEVELT ALTERNATIVE SCHOOL will prepare and inspire all students to be equipped to excel in the college and career of their choice, dominate 21st century skills in leadership, knowledge, language, and technology to compete in a global economy and serve as successful citizens in their community

Collective Commitments

We believe that we have the duty to foster opportunities for each student to build a legacy of success .

We, therefore, collectively commit to:

- ✓ Putting students first and inspiring innovation
- ✓ Taking ownership of a collaborative, educational partnership through student, parent, and civic engagement
- ✓ Understanding cultural diversity with the ability to relate effectively amidst varied cultures within a global economy
- ✓ Learning professionally for continuous improvement

Nondiscrimination Notice

ROOSEVELT ALTERNATIVE SCHOOL does not discriminate on the basis of race, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and section 504 of the rehabilitation Act of 1973; as amended.

MISSION CONSOLIDATED INDEPENDENT SCHOOL DISTRICT
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2017-2018

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DISTRICT GOALS

- GOAL 1.0** **Mission CISD Students demonstrate academic success through a curriculum that is well balanced, appropriate, and relevant to the real world in order to be college and career ready.**
- GOAL 2.0** **All stake holders understand the district's mission and vision and are actively involved in providing service to our family and community to ensure the education of our students.**
- GOAL 3.0** **Mission CISD has a plan to address the efficient operations of District facilities, safe environment, integration of technology, and fiscal responsibility.**
- GOAL 4.0** **A process is in place that assures quality and highly effective personnel will be recruited, developed, and retained as part of our Mission CISD team.**

ROOSEVELT ALTERNATIVE SCHOOL

Roster by Grouping

2017-2018

Campus Based Professional Staff

Eduardo J. Alaniz

Non-Teaching

Ofelia Correa

District Level Professional Staff

Nereyda Trevino

Teachers (Secondary)

Jose M. Cantu
Guillermo Vela
Mario Perez

Non Teaching (Secondary)

Rosa M. Aranda
Mara Rodriguez

Business Representatives

Roberto Correa

Parents

Maria Mendoza

Community Representatives

Irma Flores

None

CAMPUS IMPROVEMENT PLAN**Directory****NAME****TITLE**

Alaniz, Eduardo J.	Principal
Anzaldua, Isaura	Library Clerk
Britt, Maria Oralia	Computer Proctor
Cantu, Jose	Teacher
Correa, Ofelia	Counselor
Garcia, Roxanne	Licensed Voc. Nurse
Gonzales, Evelyn	Teacher
Lerma, Linda	Office Clerk
Lopez, Hector R.	Security Officer
Mason, Garrett L.	Teacher
Ramirez, Maria Leticia	Campus Secretary
Villarreal, Cynthia	Teacher
Vela, Guillermo	Teacher
Cedillo, Amanda	Teacher Aide
Mendoza, Daniel	Teacher
Perez, Mario	Teacher
Aranda, Rosa	Instructional Aide
Cantu, Sylvia	Instructional Aide
Serrano, Dahriel	Teacher
Melgoza, Francisco	Teacher
Carrera, David L. Jr.	Teacher Aide
Nino, Fidel R.	Teacher
Reyes, Marta	Custodian
Rodriguez, Mara	Teacher Aide

School Wide Components

- 1 Comprehensive Needs Assessment
- 2 Reform Strategies
- 3 Instruction by Highly Qualified Teachers
- 4 High Quality Professional Development
- 5 Strategies to Attract HQ Teachers
- 6 Strategies to Increase Parental Involvement
- 7 Transition
- 8 Teacher Decision Making Regarding Assessments
- 9 Effective and Timely Assistance to Students
- 10 Coordination and Integration



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 1 Increase student performance in the core subject areas with additional support and priority for specific areas and targeted populations.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.1.1 Utilize multiple sources to address STAAR requirements.	Teacher(s) Principal	175	Daily	walk throughs ; staff development,	1,8,4,3
1.1.2 Coordinate efforts to increase academic achievement for students participating in multiple programs such as(dyslexia using the Herman Method and address conflict resolution by bringing presenters and having staff development)	Special Ed Teacher(s) ARD Committee Counselor(s) DAEP Principal	175	Daily	Walk Throughs; One to One Instruction; Testing	2,4,9,7
1.1.3 Provide instructional materials and/or equipment supplies to at-risk student population in order to increase academic performance and close learning gaps towards meeting STAAR expectations and TEKS standards.	Principal Special Ed Teacher(s) Teacher(s)	175	Daily	Six Weeks Exams; Testing on Reading Books Assigned	4,2,9
1.1.4 Continue to utilize funds reserved for professional development. *WORD Conference *Google Conference	Principal Teacher(s)	175	Daily	Monitor as applied in the classroom	4,1
1.1.5 Instructional resources needed to improve student achievement through diverse student population are currently being purchased i.e E 20/20, Voyager, Mango, AR, MyOn, TERC)	Principal Teacher(s)	175	Weekly	Research Based Strategies; IEP; BIP	1,4,9
1.1.6 Provide necessary office supply, support & equipment for maintenance of proper records is an ongoing process.	DAEP Principal Teacher(s)	175	Weekly	Monitor Inventory	1,4
1.1.7 The special population program directors/coordinators will coordinate efforts to increase academic achievement of all special population students by working as a team in monitoring student progress, and auditing student records as an ongoing process.	ARD Committee DAEP Principal Director for Special Education	175, 171	Monthly	Monthly Reports; Review Data	1,2,4,8,10,7
1.1.8 Provide instructional materials including periodicals to special education campus programs and at risk student population in order to increase academic performance and close learning gaps is ongoing.	ARD Committee DAEP Principal Director for Special Education	175, 171	Weekly	Classroom Monitoring; Six Weeks Exams; Weekly Exams	1,2,8,7
1.1.9 Provide equipment and/or supplies to support instructional materials for special ed campus programs and also at-risk student population is ongoing.	DAEP Principal Teacher(s)	175	Weekly	Monitoring Inventory	1,2,10



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

School Year: 2017-2018

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MISSION CISD

GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 1 Increase student performance in the core subject areas with additional support and priority for specific areas and targeted populations.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.1.10 Provide materials needed for student id's to all at-risk student population is ongoing.	DAEP Principal	175	Weekly	Monitor Inventory	1,7,10



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 2 Evaluate and improve instructional support programs to meet the diverse needs of all students.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.2.1 Provide appropriate Extended School Year services to students with disabilities who meet the criteria.	Teacher(s) DAEP Principal Special Ed Teacher(s)	175, 171, 199	Daily	Teacher Feedback, Ongoing Assessment(state, local, six weeks, district,)	1,9,8
1.2.2 Implement the district-wide inclusion initiative.	Teacher(s) Special Ed Teacher(s) DAEP Principal	171,175,199	Daily	Inclusion logs	1,10
1.2.3 Evaluate academic success of students participating in existing special programs.	Special Ed Teacher(s) Teacher(s) DAEP Principal Counselor(s)	175,171,199	Every Six Weeks	Grade Report, Teacher Feedback,	1,3,8
1.2.4 Implement Response to Intervention (RTI) to address struggling student's needs. * ARD'S * Feedback * Conflict Resolution *Dyslexic Progress	Special Program Coordinators / Directors from C.O. DAEP Principal Special Ed Teacher(s)	171,175,211	Daily	staffing, walkthroughs	3,7,9
1.2.5 Create procedures for accelerated and intensive instruction.	DAEP Principal Teacher(s)	171,175,199	Each Semester	Include documentation of accelerated/intensive plan for instruction for students with disabilities and progress monitoring on a as needed basis.	1,3
1.2.6 Increase participation in district-wide initiative to increase college-readiness of all students i.e. Trips to U.T.R.G.V, S.T.C, Mobile Labs Math and Science)	DAEP Principal Teacher(s) Counselor(s)	171,175,199	Daily	Continue district policy of students completing the required College Readiness course is an ongoing process	1,3
1.2.7 Offer a variety of academic & behavioral guidance services that prevents student specific regression of skills is on a continuation basis.	DAEP Principal Counselor(s) Teacher(s)	171,175,199	Daily	Referrals, Reducing DAEP Placement, Grade Reports	1,3



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CAMPUS IMPROVEMENT PLAN**

GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 2 Evaluate and improve instructional support programs to meet the diverse needs of all students.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.2.8 Allocate staff and resources to support implementation of supplemental aides and services in the general education classroom is ongoing.	DAEP Principal Department Heads	171,175,199	Daily	Walkthroughs	1,9
1.2.9 Monitor special education discipline placements in ISS, OSS, and DAEP over the course of the year is on a constant basis and ongoing process.	Administrator for Information Systems DAEP Principal Special Ed Teacher(s)	171,175,199	Every Six Weeks	OSS and ISS report,	1
1.2.10 Continue to monitor special population students local academic achievement data over the course of the year.	DAEP Principal Special Ed Teacher(s) Teacher(s)	171,175,199	Every Three Weeks	Progress Report, Teacher Coordination Form,	1
1.2.11 Monitor implementation of the District's Bilingual and ESL program models.	DAEP Principal Testing Strategist Teacher(s)	171,175,199	Weekly	Walkthrough	1,3
1.2.12 Ensure all IEP's are followed and that assessments are geared towards each student specifically on a consistent basis	DAEP Principal Special Ed Teacher(s) Teacher(s)	171,175,199	Every Three Weeks	Receipt of Accommodation,	1,3,9
1.2.13 Implement a campus mentoring program for struggling students in special populations is ongoing.	DAEP Principal Counselor(s) Special Ed Teacher(s) Teacher(s)	171,175,199	Weekly	Mentoring Log	1
1.2.14 Provide assistance to student's suffering from an acute or chronic condition that impedes the student from achieving academic success through the district 504 program as needed.	DAEP Principal Special Ed Teacher(s) Teacher(s)	171,175,199	Daily	Progress Reports, Homebound Log,	1,3



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GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 2 Evaluate and improve instructional support programs to meet the diverse needs of all students.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.2.15 College and Career Readiness support system. (HEB trip, STC, UTRGV mobile units, Math and Science Clinics, Outside College Recruitment, Assisting in completing job and college applications)	DAEP Principal Counselor(s) Teacher(s)	171, 175, 199, 211	Each Semester	Campus Website, Data Reports, Sign in Sheets, Phone Calls, Paper and Online Surveys	7,9



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 3 Sustain and improve a targeted, high quality coordinated professional development system.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.3.1 Provide professional development trainings and activities to support district initiatives and priorities.(Online Dyslexia Training, TASB Conference)	DAEP Principal	171,175,199	Quarterly	Certificate of Completion(workshops, trainings, local/region 1), Sign in Sheets	1,4
1.3.2 Provide professional development for administrators.	Asst. Superintendent for Curriculum & Instruction	171,175,199	Quarterly	Certificate of Completion, Sign in Sheet	1,4
1.3.3 Science * Attend trainings/workshops at Region One. *Provide CINCH Science Update Training for Grade 5 - 8 teachers is an ongoing process.	DAEP Principal Teacher(s)	171,175,199	Quarterly	Certificate of Completion, Sign In sheet	1,4
1.3.4 Social Studies Teacher to attend planning and sharing meetings on a monthly basis. Coordinator meets with teacher on a monthly basis. *Attend trainings/workshops at Region One as needed.	DAEP Principal Teacher(s)	171,175,199	Every Six Weeks	Sign in sheets, Agendas	1,4
1.3.5 Math *Provide Staff development sessions to all elementary and secondary Math teachers to review the revised State TEKS to be implemented in the current school year. *Provide update staff development sessions as needed, to increase the participation and the implementation of the Understanding Math program to support instructional delivery and student understanding of math concepts is an ongoing process as needed.	DAEP Principal Teacher(s)	171,175,199	Every Six Weeks	Sign In Sheets, Agendas	1,4
1.3.6 Provide opportunities for professionals and paraprofessionals to attend local and state conferences, workshops and trainings is an ongoing process as needed.	DAEP Principal Teacher(s) Special Ed Teacher(s)	171,175,199	Quarterly	Sign In sheet, Certificate of Completion, Agendas	1,4
1.3.7 Special Education Program *Research-based Instructional Methodologies, Strategies, & Supports *Positive Behavior Supports, Interventions, & Alternatives to Discipline. *Special Education Program compliance with State & Federal Regulatory Mandates & Requirements & Best Practice Guidance are all an ongoing process.	DAEP Principal Special Ed Teacher(s) Teacher(s)	171,175,199	Daily	Trainings, Progress Reports, ARD's	1,3,10
1.3.8 Train campus administration on data analysis using AWARE , EDUPHORIA, STRIVE	DAEP Principal	171,175,199	Each Semester	Sign In sheet, Agenda	1,4
1.3.9 Train campus administrators on special education program, implementation, data analysis and compliance indicators to better serve our students on a continuous basis.	DAEP Principal Counselor(s)	171,175,199	Yearly	Sign In sheet, Agendas	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
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GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 3 Sustain and improve a targeted, high quality coordinated professional development system.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.3.10 Provide professional development for campus administrators to ensure proper Bilingual and ESL Program implementation is an ongoing process.	DAEP Principal CPI Team	171,175,199	Yearly	Sign In Sheets, Agendas	1,4
1.3.11 Provide opportunities for campus administrators to attend local and state conferences, workshops and trainings on an as needed basis.	DAEP Principal Counselor(s)	171,175,199	Yearly	Sign In Sheet, Agenda	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 4 Use multiple sources of data to assess, guide, and strengthen instruction.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.4.1 Evaluate local and state assessment results and plan accordingly.	DAEP Principal Teacher(s) Special Ed Teacher(s) Testing Strategist	171,175,199	Every Six Weeks	Test Results of local and State assessments	1,8
1.4.2 Use data to evaluate academic success of students participating in existing special programs.	Special Ed Teacher(s) DAEP Principal Counselor(s) Testing Strategist Director for Special Education	171, 175, 199	Weekly	State testing, walk throughs, benchmarks, ^ Week Exams	2,4,7, 10
1.4.3 Implement an intentional monitoring system for all the campus special population programs.	Special Ed Teacher(s) DAEP Principal Teacher(s) Counselor(s)	171,175,199	Every Six Weeks	Benchmarks, I-station Reports, Grade Reports,	1,7,10
1.4.4 Continue to use data from the E.O.C. & STAAR results.	DAEP Principal Counselor(s) Teacher(s) Special Ed Teacher(s)	171,175,199	Each Semester	Results, Local Benchmarks Current STAAR & E.O.C. Results	1,3,8, 9
1.4.5 Administer E.O.C. assessment for 2017- 2018 retesters.	DAEP Principal Counselor(s) Teacher(s)	171,175,199	Yearly	Results from 2017-2018 E.O.C administration	1,3,8
1.4.6 Administer school wide benchmarks in December 2017 for Junior High and High School students.	DAEP Principal Counselor(s) Special Ed Teacher(s) Teacher(s)	171,175,199	Each Semester	Benchmark Results	1,3,8



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GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 4 Use multiple sources of data to assess, guide, and strengthen instruction.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.4.7 Align academic curriculum and staff development to address our student needs.	DAEP Principal Teacher(s)	171,175,199	Every Six Weeks	Lesson Plans, Professional Learning Communities Sign In sheet/Agenda,	1,4
1.4.8 Monitor district data to review student course failures, absences and discipline information at the end of every six weeks grading period is an ongoing process. *Use Tyler Communication Log	DAEP Principal Teacher(s) Counselor(s)	171,175,199	Every Six Weeks	Absence Phone Call Logs, Grade Report, Counseling Logs	2,4,8
1.4.9 Continue to conduct an annual survey of students, teachers, and parents to ensure needs of identified special ed. and at-risk students are being met	DAEP Principal Teacher(s) Counselor(s)	171,175,199	Yearly	Paper/Online survey. Studer Report	1
1.4.10 Develop a system that targets needed areas of improvement for all special population groups as needed on an individual student basis.	DAEP Principal Special Ed Teacher(s) Teacher(s) Counselor(s)	171,175,199	Every Six Weeks	Goals and Objectives found in Individual Education Plans and Intensive Program of Instruction,	1,2,9
1.4.11 Continue to meet with special education department to meet district standards	DAEP Principal Special Ed Teacher(s)	171,175,199	Monthly	Professional Learning Community Agenda/Sign In Sheet	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
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GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 5 Ensure availability of resources to implement changing systems of accountability.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.5.1 Foster campus understandings of new standards and key concepts within the state and federal accountability systems.	Principal	171,175,199	Each Semester	Sign In sheets, Certificate of Completion	1,4
1.5.2 Continue to provide training to campus personnel on how to interpret STAAR reports specific to special populations.	DAEP Principal	171,175,199	Yearly	Sign In sheets, Certificate of completion	1,4
1.5.3 Schedule training dates for campus personnel on an as needed basis to target specific campus goals.	DAEP Principal	171,175,199	Yearly	Sign In sheets, certificates of completion	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
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GOAL 1 CURRICULUM & INSTRUCTION-COLLEGE AND CAREER

OBJ 6 Improve communication between all district stakeholders.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
1.6.1 Create electronic resources to expedite communication between Elementary Schools and Roosevelt Alternative School through Phone Calls, Emails, and Inner District Mail)	Principal	171,175,199	Yearly	Working Intercom, Email Server, Radio Receivers, Workorders	1
1.6.2 Conduct teacher meetings to refine and increase vertical and horizontal communication between all the campus grade levels.	DAEP Principal	171,175,199	Monthly	Sign In Sheets	1,4
1.6.3 Attend collaborative curriculum and instruction meetings to refine and increase communication between stakeholders.	Principal	171,175,199	Monthly	Sign In Sheet	1
1.6.4 Conduct monthly faculty meetings is an ongoing process.	DAEP Principal	171,175,199	Monthly	Sign In sheet	1
1.6.5 Attend monthly vertical principal's meetings is an ongoing process.	DAEP Principal	171,175,199	Monthly	Sign In Sheet	1
1.6.6 Attend monthly district C&I meetings is an ongoing process.	DAEP Principal	171,175,199	Monthly	Sign In Sheet	1
1.6.7 Conduct campus C&I meeting with teachers at least once a month.	DAEP Principal	171,175,199	Monthly	Sign In Sheet, Agenda	1
1.6.8 Conduct Intake and Exit Meeting with Elementary Administration and Staff to address grades, IEP, BIP, RTI..etc	DAEP Principal Counselor(s) Special Ed Teacher(s) Teacher(s)	171, 175, 199	Daily	Student File	7,9,10



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 2 SERVICE TO OUR PARENT, FAMILIES AND COMMUNITY

OBJ 1 Continue to strengthen the community network that supports our mission statement.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
2.1.1 Improve community networking by implementing new methods and strategies which allow student opportunities to visit H.E.B.; STC; UTRGV	Teacher(s) Counselor(s) DAEP Principal	171,175,199	Yearly	Parent Sign In sheet for Open House or Any Given Community Event	1,6
2.1.2 Recognize parent volunteers, community and business leaders who support a variety of campus activities.	Principal	171,175,199	Yearly	Recognition Letters, CERTIFICATES awarded,	1,6
2.1.3 Improve community relations by recognizing outstanding achievements of community members by utilizing district student groups by providing annual Veterans Day Program utilizing the color guard from our local high schools	DAEP Principal Counselor(s)	171,175,199	Yearly	Certificates, Media Exposure	6,10,7
2.1.4 Make phone calls to contact parents regarding students is an ongoing process.	Teacher(s)	171,175,199	Weekly	Phone Call Log Tyler Phone Log	1
2.1.5 Continue to implement using outside agency and social workers to assist parents and Families dealing with Homelessness. (Local Churches, United Way, Educational Foundation, Salvation Army Mission Can Food Drive, and other local entities)	Counselor(s)	171,175,199	Weekly	Counselor Contact Logs	1
2.1.6 Hold an open house night for parents to attend at least once a year.	Counselor(s) DAEP Principal	171,175,199	Yearly	Parent Sign In Log	1
2.1.7 Recognition in district and campus newsletters and on district website.	DAEP Principal Counselor(s)	171,175,199	Monthly	Website link, District website, copy of newsletter	1
2.1.8 Recognition in the Board Highlights, District web page and on individual schools website.	DAEP Principal	171,175,199	Weekly	Board Minutes, Website link	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 2 SERVICE TO OUR PARENT, FAMILIES AND COMMUNITY

OBJ 2 Expand plan to encourage more active participation at all campuses.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
2.2.1 EXITS, A R D's	Principal DAEP Principal Special Ed Teacher(s)	171,175,199	Daily	Signature Page	1
2.2.2 Develop targeted initiatives to increase parental involvement at all campuses.	DAEP Principal Counselor(s)	171,175,199	Yearly	Open House Parent Log, Veteran Day attendance log	1
2.2.3 Dissiminate policy at the intake process.	DAEP Principal	171,175,199	Daily	Checklist,	1
2.2.4 Invite home campus to attend A.R.D. meetings on an as needed basis.	DAEP Principal Special Ed Teacher(s)	171,175,199	Daily	Email Invite Page Response,	1
2.2.5 Continue to review grades, behavior, and other needs student may need to be able to achieve academic success.	Counselor(s) Teacher(s) DAEP Principal	171,175,199	Daily	Grades Verification Report, Counselor Log,	1,3
2.2.6 Speakers Teachers Present Police Involvement Judges	Counselor(s) DAEP Principal	171,175,199	Quarterly	Student Sign in Sheet, Agenda by presenters	1



**ROOSEVELT ALTERNATIVE SCHOOL
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MISSION CISD

GOAL 2 SERVICE TO OUR PARENT, FAMILIES AND COMMUNITY

OBJ 3 Expand the communication effort with the community.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
2.3.1 Ensure all parent communications are in a format and language parents will understand.	DAEP Principal	171,175,199	Every Six Weeks	Copy of Letters sent home,	1,6
2.3.2 Implement emerging technologies for expanding and improving communication with the community.	Director for Public Relations DAEP Principal	171,175,199	Daily	Phone system, Parent Feedback, Parent Portal	1,6
2.3.3 Utilize parental involvement personnel to advocate positive communications between the community and district.	Coordinator for Parental Involvement DAEP Principal	171,175,199	Quarterly	Parent Contact Form	1,6
2.3.4 Ensure all newsletters/websites are in english language.	DAEP Principal	171,175,199	Daily	Copy of Newsletter	1
2.3.5 Interactive links on district website	DAEP Principal	171,175,199	Monthly	Updated web page	1
2.3.6 Parent Portal	DAEP Principal	171,175,199	Weekly	Working Portal, Update Versions, Feedback by users,	1
2.3.7 School website.	DAEP Principal	171,175,199	Weekly	User Feedback, Update Logs,	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 1 Develop an action plan that addresses district growth and facilities needs.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.1.1 Conduct campus security audit.	Principal Coordinator for Risk Management	171,175,199	Yearly	Checklist, Audit Report	1
3.1.2 Address the areas of needs in Special Education, LEP, Transportation and facilities using the TRE funds.	DAEP Principal	171,175,199	Each Semester	Reports	1,9
3.1.3 Establish a committee of maintenance personnel to inspect the facilities and school grounds and report the findings to administration. (Twice a semester)	DAEP Principal	171,175,199	Quarterly	Inspection Report	1
3.1.4 Continue to conduct a needs assessment to determine the facilities and equipment needs of all the campuses.	DAEP Principal	171,175,199	Monthly	Evaluation Report	1
3.1.5 Continue the implementation of the electronic record system.	DAEP Principal	171,175,199	Daily	Functionality of Electronic Record System, Update Software Log,	1
3.1.6 A report of findings will be reported to the Director of Maintenance is an ongoing process.	DAEP Principal	171,175,199	Daily	Findings Report	1
3.1.7 Maintain and beautify the facilities and grounds is done all year round.	DAEP Principal	171,175,199	Quarterly	The beautification Process,	1
3.1.8 New flooring in the outside portable buildings.	DAEP Principal	171,175,199	Yearly	The completion of the workorder	1
3.1.9 Provide equipment & supplies to at-risk student population in order to increase academic performance and close learning gaps towards meeting STAAR expectations and TEKS standards is an ongoing process.	DAEP Principal	171,175,199	Quarterly	Purchase Order	1,9



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 2 Establish plans for replacing facilities, equipment, furniture, and technology.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.2.1 Continue with a campus needs assessment to determine equipment, furniture, facilities, and technology.	DAEP Principal	171,175,199	Weekly	Inventory Assessment Checklist	1,9
3.2.2 Establish a yearly plan that outlines the furniture replacement schedule for campuses in need of replacing large quantities of student desks, teacher desks, cafeteria furniture, filing cabinets, storage cabinets, etc.	DAEP Principal	171,175,199	Weekly	Part of Whole of outline, purchase orders used in replacing needed furniture,	1,9
3.2.3 Conduct yearly inventory to discard obsolete furniture/equipment.	DAEP Principal	171,175,199	Yearly	Inventory Depreciation Log	1,9



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 3 Provide a well-defined plan to promote a safe and secure environment for students and staff.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.3.1 Assess the needs and utilize personnel and resources to increase the effectiveness of security and safety personnel.	DAEP Principal	171,175,199	Monthly	Safety Report	1
3.3.2 Implement a Multi-Hazard Emergency Operations Plan that address mitigation, preparedness, response, and recovery.	DAEP Principal School Nurse	171,175,199	Monthly	Copy of Multi-Hazard Emergency Operations Plan	1
3.3.3 Implement a plan to provide a clean, safe and healthy physical school environment.	DAEP Principal	171,175,199	Daily	Pad Downs, Cleaning, AntiBullying Awareness, Red Ribbon Week	1
3.3.4 Continue to implement a Discipline Plan.	Teacher(s) DAEP Principal Counselor(s)	171,175,199	Daily	Incident Reports, Referrals, Counseling, Guidance	1
3.3.5 Examined Emergency Operation Plans to ensure effectiveness.	DAEP Principal	171,175,199	Monthly	Fire Drills, Lock Downs, Safety Audit, Emergency Operations Plan Checklist	1
3.3.6 Regular inspection of overall campus facility	DAEP Principal	171,175,199	Weekly	Facility Safety Checklist	1
3.3.7 Conduct vulnerability assessments.	DAEP Principal	171,175,199	Monthly	Vulnerability Assessment Feedback Report	1
3.3.8 Conduct climate and Studer surveys.	DAEP Principal	171,175,199	Yearly	Climate Survey Result	1
3.3.9 Will continue to review and inspect campus daily by security personnel.	DAEP Principal	171,175,199	Daily	Observations from daily inspections	1
3.3.10 Will continue to install more cameras where needed to promote safety for both students and staff.	DAEP Principal	171,175,199	Yearly	Work Orders, Purchase Order	1
3.3.11 Will continue to use campus referrals for student/staff analysis.	DAEP Principal	171,175,199	Daily	Referrals	1
3.3.12 Continue campus employee emergency response training.	DAEP Principal School Nurse	171,175,199	Yearly	Sign In sheets, certificates of completion	1
3.3.13 Conduct monthly mandatory school drills to prepare students and staff for emergency response.	DAEP Principal	171,175,199	Monthly	Mandatory school drill checklist	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 3 Provide a well-defined plan to promote a safe and secure environment for students and staff.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.3.14 Implemented measures to ensure coordination with local emergency management agencies, law enforcement, and fire departments in the event of an emergency.	DAEP Principal	171,175,199	Yearly	Safety Manual Emergency Plan	1,10
3.3.15 Conduct a security audit of the campuses' facilities.	DAEP Principal	171,175,199	Yearly	The security audit	1
3.3.16 Will continue implementation of SAMA training strategies.	DAEP Principal Counselor(s) Teacher(s)	171,175,199	Yearly	SAMA Certificate of Completion	1,4
3.3.17 Will continue to develop communication with local emergency response agencies.	DAEP Principal	171,175,199	Yearly	Emergency Plan Binder	1
3.3.18 Will continue to strengthen coordination with central office .	DAEP Principal	171,175,199	Yearly	Sign In Sheets,	1
3.3.19 Continue to update and acquire necessary safety equipment for campus.	DAEP Principal	171,175,199	Yearly	Purchase Order	1
3.3.20 Continue to provide training on the Texas Behavior Support Initiative (TBSI), Crisis Prevention Intervention (CPI), Satori Alternatives to Managing Aggression (SAMA) components to school employees in order to address the provisions of the law for students under (IDEA).	DAEP Principal Counselor(s) School Nurse Special Ed Teacher(s) Teacher(s)	171,175,199	Yearly	Sign In Sheets, Agendas, Certificates of Completion	1,4
3.3.21 Continue to conduct exit meetings with parents and students to assist with transition back to their home campus (staffing with parent, counselors, administrators, and DAEP staff).	DAEP Principal	171,175,199	Daily	Student Folder	1,7
3.3.22 Principal will continue to work with district personnel on D.A.E.P. placements procedures	DAEP Principal	171,175,199	Daily	Meeting Sign In sheet, Presentations	1,9,10



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 4 Implement the comprehensive counseling and guidance program to directly impact the achievement and well-being of all students.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.4.1 Deliver guidance content in a systematic way to students.	Counselor(s) DAEP Principal	171,175,199	Monthly	Counselor Notes	1
3.4.2 Conduct regularly scheduled district counselors' meetings to provide training and determine needs of guidance and counseling department.	Counselor(s) DAEP Principal	171,175,199	Monthly	Sign In Sheet, Agendas	1,4
3.4.3 Conduct classroom presentations and Individual/Group Session based on a needs assessment.	Counselor(s) DAEP Principal	171,175,199	Quarterly	Student Sign In sheet, Agenda by presenter	1
3.4.4 Assist student in monitoring and understanding their own career pathway through pre-registration, transition, career awareness and career orientation.	Counselor(s) DAEP Principal	171,175,199	Daily	Counselor Log, Academic Record,	1,7
3.4.5 Expand counseling and guidance services for all students to include higher education requirements and/or expectations of students entering in the workforce or post/secondary university education.	DAEP Principal Counselor(s)	171,175,199	Daily	Counseling Log, Academic Records,	1,7
3.4.6 Will continue to coordinate with central office on student services and guidance counseling.	Counselor(s) DAEP Principal	171,175,199	Each Semester	Sign In Sheet	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 5 Provide intervention strategies that support the safety and wellness of the students.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.5.1 Conduct professional development training for all secondary teachers and staff to support the safety and wellness of the students. Teen Leadership class establishment. Reinforcement by staff.	Teacher(s) DAEP Principal	171,175,199	Quarterly	Certificates, Sign In Sheet	1,4
3.5.2 Teachers will continue to use instructional strategies that support safety and wellness.	DAEP Principal Teacher(s)	171,175,199	Daily	Walk Throughs	1,3
3.5.3 Individual intervention sessions will continue to be held that support safety and wellness by external counseling programs such as: Raising HOPE and Tropical Texas, RESET. These Programs are here to address issues such as Bullying, Suicide Prevention, Drug Use, Drop Out Prevention and Homelessness.	Teacher(s) DAEP Principal	171,175,199	Daily	Incident Reports, Referrals, Counselor Log	1
3.5.4 Character education curriculum will continue to be utilized daily.	DAEP Principal Counselor(s)	171,175,199	Daily	Counseling Log	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 6 Create a technology committee to periodically review district instructional programs to evaluate all the district software.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.6.1 Continue to assess and analyze technology needs to support implementation of instructional technology by campus/departments (LRP 3.6). • Hardware • Network Infrastructure • Software Integration • Support Staff • System Management Resources . Audio Visual Equipment	Principal	171,175,199	Weekly	Walkthroughs, Equipment Checkout List	1,3
3.6.2 Continue to provide audio visual equipment, technology equipment, supplies and software licenses needed to at-risk student population and special ed campus programs in order to increase academic performance and close learning gaps.	DAEP Principal Special Ed Teacher(s) Teacher(s)	171,175,199	Monthly	Walkthroughs Purchase Orders, Inventory Checkout List	1,3
3.6.3 Apply for and maintain current site based licenses for the campus software applications.	DAEP Principal	171,175,199	Yearly	Purchase Order, Functionality Of Software	1
3.6.4 Continue to ensure appropriation of fund to update and maintain the campus technology applications.	DAEP Principal	171,175,199	Yearly	Updated Technology Account Budget	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 7 Conduct more campus-based staff development in order to expedite the use of technology by all stakeholders.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.7.1 Continue to implement, train and support on instructional technology applications such as My Reading Coach, Fast Forward, Read 180 Waterford, I-station, Student Information Systems, TEMS Gradebook, School City Data Analysis, Wireless Digital Tablets, Online Professional Development, E20-20, Microsoft SharePoint and Stoneware Portal.	Director of Technology DAEP Principal	171,175,199	Quarterly	Sign In sheet	1,4
3.7.2 Continue to implement, train and support TEMS Student Information Systems hardware and application.	DAEP Principal	171,175,199	Quarterly	Sign In sheet, Working TEMS	1
3.7.3 Ongoing - Employ an appropriate number of District/Campus personnel to address the needs created by extensive technology growth, state/local reporting, network infrastructure and curriculum integration mandated by the Technology Application TEKS (EPLAN Goal 3.5). To include: • Network Specialist (District) • Instructional Technology Trainer (Campus-Shared) • Campus Support Technicians (Full time campus) • Webmaster (Full time) • State Reporting Specialist (Programming, PEIMS)	DAEP Principal	171,175,199	Yearly	Personnel Contract	1
3.7.4 Ongoing efforts to provide training to all campus teachers and staff.	DAEP Principal	171,175,199	Quarterly	Sign In Sheet, Certificates, Agendas	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 8 Continue to implement district technology initiatives through local, bond, state technology, e-rate and other funding sources.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.8.1 Implement a plan for reposition/ replacement of technology equipment.	Principal	171,175,199	Yearly	Inventory Control List, Purchase orders	1
3.8.2 Continue to support and maintain network hardware equipment to comply with CIPA (Children Internet Protection Act) requirements.	Administrator for Technology Systems DAEP Principal	171,175,199	Yearly	Copy of Ongoing Communication with Administrator for Technology Systems trough email	1
3.8.3 Provide Technological Services to enhance student achievement and communication.	DAEP Principal	171,175,199	Yearly	the use of chromebooks, Smartboards, Internet access to enhance student achievement evaluated through walkthroughs, Technology Checkout List	1,3
3.8.4 Support curriculum integration activities by providing technology peripherals and software.	DAEP Principal	171,175,199	Yearly	Purchase order of Technology equipment and or software, Walkthroughs,	1
3.8.5 Forming a small committee to discuss campus needs upon completing inventory evaluation is ongoing.	DAEP Principal Teacher(s)	171,175,199	Quarterly	Inventory Supply List Updates	1
3.8.6 Continue to purchase computers for students, staff and administrator following a 4-5 year replacement plan.	DAEP Principal	171,175,199	Yearly	Purchase Order of Replaced/Updated Computers, Replacement Plan	1,3
3.8.7 Continue to evaluate internet usage by students and submit reports to technology personnel in order to block potentially inappropriate websites for projects.	DAEP Principal Teacher(s)	171,175,199	Daily	Workorders, The use of classroom management and monitoring software systems	1
3.8.8 Continue to implement the use of mobile devices in the K-12 school environment in order to deliver curriculum and enable students to read and promote literacy	DAEP Principal Teacher(s)	171,175,199	Daily	Students use of chromebooks,	1,3
3.8.9 Utilize Video Conference Equipment with the Distance Learning Consortium on an as needed basis.	DAEP Principal Teacher(s)	171,175,199	Each Semester	Recorded Video conference, Existing Video Conference Equipment	1,3
3.8.10 Continue to make sure all software that is licensed is available and up to date.	DAEP Principal	171,175,199	Yearly	Purchase Order	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 9 Develop a district training curriculum on the utilization of software and reports to assist teachers with data analysis as relevant to campus needs.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.9.1 Provide technology staff development training to teachers, administrators and support staff.	DAEP Principal	171,175,199	Yearly	Certificates, Agendas, Sign In Sheet	1,4
3.9.2 Analyze data in a timely manner.	DAEP Principal Teacher(s)	171,175,199	Daily	Receipt of Delivery	1,9
3.9.3 All campus personnel must attend technology training as provided by the district.	DAEP Principal	171,175,199	Yearly	Sign In Sheet, Certificates	1,4
3.9.4 Train one campus staff member who can then hold a campus inservice on technology training. (Trainer of Trainers)	DAEP Principal CTE Teacher	171,175,199	Yearly	Sign in Sheet	1,4



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 10 Educate all stakeholders regarding the financial system of public education and the fiscal responsibility and stability of the District.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.10.1 Increase understanding of financial aspects with campus staff.	DAEP Principal	171,175,199	Quarterly	Meeting Sign In Sheet	1
3.10.2 Continue to attend budget & finance trainings at central office to address updates and relay budget information to staff.	DAEP Principal	171,175,199	Monthly	Meeting Sign In Sheet	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 11 Develop and implement a yearly budget plan.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.11.1 Review and adjust the overall budget planning process to maximize available resources.	Principal	171,175,199	Daily	Balances of Account	1
3.11.2 Allocate additional resources to meet the needs of Special Education and English Language Learners (ELL).	Principal	171,175,199	Daily	Balanced Special Ed Account and ELI Account	1
3.11.3 Continue to work with central office personnel on approved budget.	DAEP Principal	171,175,199	Daily	Emails Log to Personnel	1
3.11.4 Maintain an review balances on a continuous basis.	DAEP Principal	171,175,199	Daily	Current and Updated Balanced Sheet	1
3.11.5 Continue to work with the director for the special ed. department on meeting federal and state laws to meet special ed. population needs.	DAEP Principal Special Ed Teacher(s)	171,175,199	Daily	Communication Log	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

School Year: 2017-2018

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MISSION CISD

GOAL 3 EFFICIENT OPERATIONS

OBJ 12 Determine alternative sources of funding for priority needs.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.12.1 Submit E-Rate application for discounted funds for network infrastructure.	Principal	171,175,199	Yearly	Copy of Submitted E-Rate Application	1
3.12.2 Monitor TEA and Federal Government for Grant opportunities.	Principal	171,175,199	Yearly	Application for Grant Opportunities provided by Federal Government and TEA	1
3.12.3 Will continue communicating with central office for availability of funds	DAEP Principal	171,175,199	Quarterly	Communication with Central Office Log	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 13 Maximize innovative technology to promote operational efficiencies.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.13.1 Pursue additional efficiencies and utilize new and emerging technologies	Principal	171,175,199	Yearly	Purchase Orders, Work Orders, Chromebooks, SmartBoards, Mobi	1
3.13.2 Work with technology department and the finance department to continue to purchase latest technology and equipment needed for staff on an ongoing basis.	DAEP Principal	171,175,199	Yearly	Purchase Orders on Latest Technology; chromebooks, Smartboard	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 3 EFFICIENT OPERATIONS

OBJ 14 Continue pursuit of innovative investment options and debt management opportunities

Action	Person Responsible	Resources	Timeline	Evaluation	swc
3.14.1 Review and recommend budget amendments based on anticipated changes in economic factors.	Principal	171,175,199	Quarterly	Copy of Amended Budget	1
3.14.2 Continue to monitor budget amendments as approved by the school board to meet the campus needs.	DAEP Principal	171,175,199	Every Two Weeks	Modified Budget,	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 4 OUR TEAM-PERSONNEL RECRUITMENT, SELECTION AND RETENTION

OBJ 1 Continue the implementation of a systematic plan for the recruitment, selection, and retention of high quality personnel.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
4.1.1 Study and review pupil/teacher ratios and instructional models relative to the existing needs for STAAR.	DAEP Principal	171,175,199	Daily	Attendance Report, Walkthroughs	1,5
4.1.2 Continue to recruit and retain "highly qualified" teachers and instructional aides.	DAEP Principal	171,175,199	Monthly	Professional Development Attendance, Professional Learning Communities Log,	1,4,5
4.1.3 Continue to study and propose revisions as needed to the teacher supplements that support the needs of students.	DAEP Principal	171,175,199	Monthly	Meeting Sign In Sheet, Professional Learning Community Sign In sheet	1
4.1.4 Continue to monitor student placements to ensure that existing instructional models are appropriate and that safety is being addressed	DAEP Principal	171,175,199	Daily	Grades, Walkthroughs	1,9
4.1.5 Adhere to TEA class ratios.	DAEP Principal	171,175,199	Daily	Attendance Records	1
4.1.6 Ensure student enrollment reports are maintained.	DAEP Principal	171,175,199	Daily	Rosters	1
4.1.7 Keep accurate student enrollment reports	DAEP Principal	171,175,199	Daily	Rosters	1
4.1.8 Monitor use of aplitrack.	DAEP Principal	171,175,199	Monthly	Access of Aplitrack,	1
4.1.9 Formulate budget requests to support teacher supplemental aids that address student needs.	DAEP Principal	171,175,199	Monthly	The Formulated Budget	1,5,3
4.1.10 Provide budget requests to support teacher supplemental aids that address student needs	DAEP Principal	171,175,199	Monthly	Submission of the requested	1,3



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

School Year: 2017-2018

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MISSION CISD

GOAL 4 OUR TEAM-PERSONNEL RECRUITMENT, SELECTION AND RETENTION

OBJ 2 Re-evaluate the organizational chart and campus positions to meet program needs and to evaluate staff duties and responsibilities.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
4.2.1 Study the need for and acquire campus positions to address the needs of students through local, state or federal funds.	DAEP Principal	171,175,199	Monthly	Contract from Human Resource	1
4.2.2 Continue to evaluate and update job descriptions to reflect position requirements and to ensure appraisal instruments measure job responsibilities.	DAEP Principal	171,175,199	Monthly	TTESS, Walkthroughs, Job Description Page	1
4.2.3 Continue the use of automated substitute calling program and absences reporting system.	DAEP Principal	171,175,199	Monthly	AESOP Report	1
4.2.4 Continue to utilize elementary, middle school and high school coordinators for each of the four content areas to support the teachers and assist them with the implementation of TEKS Objective.	DAEP Principal	171,175,199	Yearly	Copy of Curriculum and Instruction for the corresponding Grade levels, Professional Learning Community Sign In Sheet	1,4,9
4.2.5 Replace the campus staff who have not met T-TESS Standards	Principal	171,175,199	Yearly	Cummulative Evaluations	1
4.2.6 Introduce educational professional portfolios as one means of evaluating administrators, counselors, librarians, teachers, and staff.	DAEP Principal	171,175,199	Yearly	Collected Data from Educational Professional Portfolio	1
4.2.7 Continue to utilize the Staffing Study conducted by TASB to ensure the campuses have the appropriate number of staff to meet the student needs, specifically in the areas of special education and bilingual education.	DAEP Principal	171,175,199	Weekly	Teacher Student Ratio conforming to standards meeting special education and bilingual students	1,9
4.2.8 Review staffing guidelines and determine how to best meet needs of the campus considering budget constraints	DAEP Principal	171,175,199	Yearly	Staffing Report	1
4.2.9 Provide professional development to instructional staff to maximize student academic achievement	DAEP Principal	171,175,199	Quarterly	The certificate of completion, sign in sheets, agendas	1,4
4.2.10 Ongoing process of maintaining student census data to evaluate staff requirements in order to address student needs.	DAEP Principal	171,175,199	Each Semester	Collective Census Data, Job Descriptions,	1
4.2.11 Use AESOP to record all absences and request substitutes.	DAEP Principal	171,175,199	Daily	AESOP reports	1
4.2.12 Hold and document conferences with teachers and staff who are not meeting employee expectations.	DAEP Principal	171,175,199	Yearly	TTESS Report, Walkthrough Reports	1
4.2.13 Conduct weekly walk-throughs and send TTESS reports to teachers	DAEP Principal	171,175,199	Weekly	Walk-through Summaries, T-TESS Reports	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 4 OUR TEAM-PERSONNEL RECRUITMENT, SELECTION AND RETENTION

OBJ 2 Re-evaluate the organizational chart and campus positions to meet program needs and to evaluate staff duties and responsibilities.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
4.2.14 Complete evaluations by designated date and make recommendation for non-renewal.	DAEP Principal	171,175,199	Yearly	Copy of Evaluation	1



**ROOSEVELT ALTERNATIVE SCHOOL
CAMPUS IMPROVEMENT PLAN**

GOAL 4 OUR TEAM-PERSONNEL RECRUITMENT, SELECTION AND RETENTION

OBJ 3 Continue staff development efforts to support the Professional Development of Professional and Paraprofessional staff.

Action	Person Responsible	Resources	Timeline	Evaluation	swc
4.3.1 Continue to provide a staff development plan that supports Teacher Quality Annual Measurable Objectives (TQAMO) under NCLB.	DAEP Principal	171,175,199	Quarterly	Certificates of Completion, Sign In Sheets, Agendas	1,4
4.3.2 Provide professional development to teachers and administrators aligned to diverse student groups in the district e.g. ELL, Special Education, technology standards and at-risk student population.	SBDM Committee DAEP Principal	171,175,199	Quarterly	Certificate of Completion, Agendas, Sign In Sheets	1,4
4.3.3 Follow plan of action that fulfills TQAMO requirements under NCLB	DAEP Principal	171,175,199	Yearly	Sign In Sheets, Agendas, Registration for Workshops	1,4
4.3.4 Register with Eduphoria for all district training.	DAEP Principal Teacher(s)	171,175,199	Every Six Weeks	Sign In Sheet, Agenda	1,4
4.3.5 Utilize Eudophoria to generate professional development reports	DAEP Principal	171,175,199	Every Six Weeks	The Professional Development Report	1
4.3.6 Submitted completed yearly comprehensive plan and schedule for professional development for all staff	DAEP Principal	171,175,199	Yearly	Professional Development Schedules	1,4
4.3.7 Provide professional license, fees and dues as needed.	DAEP Principal	171,175,199	Yearly	Purchase Order, Receipt	1
4.3.8 Identified high need certification areas & established plan of action for reimbursement and training	DAEP Principal	171,175,199	Yearly	Cummulative Data that shows the need of specific certifications, Plan of Action that is used for reimbursement and training	1

**ROOSEVELT ALTERNATIVE CAMPUS
2017-2018
CAMPUS BUDGET SUMMARY**

FUNDING SOURCE	FUNDING TYPE	AMOUNT
199	GENERAL FUND	\$26,250
FUNDING SOURCE	STATE	AMOUNT
195	STATE GIFTED & TALENTED	
161	STATE VOCATIONAL	
171	STATE SPECIAL EDUCATION	
175	STATE COMPENSATORY	\$38,500
165	STATE BILINGUAL	
173	HIGH SCHOOL ALLOTMENT	
FUNDING SOURCE	FEDERAL	AMOUNT
211	TITLE I REGULAR	
212	TITLE I MIGRANT	
224	IDEA-B FORMULA	
244	CARL PERKINS (CTE)	
255	TITLE II- PART A Classroom Size Red/Eisenhower	
263	TITLE III- BILINGUAL	