

BUHLER USD 313 CERTIFIED STAFF JOB DESCRIPTION

TITLE: MUSIC TEACHER

REPORTS TO: Building Principal

SUPERVISES: Assigned students/staff members

EVALUATION: As per Negotiated Agreement

CLASSIFICATION: Exempt

JOB SUMMARY:

To develop in each pupil an appreciation of the art of music as part of general culture; to teach techniques of vocal or instrumental music expression; to discover and develop talents of pupils in the field of music; to develop knowledge and skills in listening to and reading music; to develop traits of respect, responsibility and dedication.

QUALIFICATIONS: Bachelors degree in education with appropriate Kansas licensure.

PERFORMANCE RESPONSIBILITIES:

1. Teaches skills, concepts and understandings in all music courses as outlined by the district music curriculum. Prepare students for public music performances.
2. Plans a balanced music program and organizes daily class time so that preparation, rehearsal, and instruction can be accomplished within the allotted time.
3. Provides individual and small-group instruction to adapt the curriculum to the needs of each pupil.
4. Uses repertoire of all types of music literature, including traditional and contemporary, that are appropriate for the ages and skill levels of pupils.
5. Controls the storage and use of school-owned property; makes minor adjustments and requests repairs to instruments as required.
6. Establishes and maintains standards of pupil behavior to provide an orderly, productive environment during practice, group rehearsals, and musical performances.
7. Evaluates each pupil's musical growth and performance, assessing each individual's contribution to the performance of the group.
8. Plans, rehearses, and directs pupils in musical programs for school and community.
9. Selects and requisitions books, musical instruments, and instructional aids; maintains required inventory records.
10. Communicates with parents and school counselors, when necessary, on pupil progress.
11. Identifies pupil needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
12. Cooperates with the school administration in providing musical programs for school productions, graduation ceremonies, and civic functions.
13. Supervises pupils in out-of-classroom activities as assigned.
14. Participates in curriculum and other developmental programs.
15. Participates in faculty committees and sponsorship of pupil activities.
16. Maintains professional competence through in-service education provided by the district, and in self-selected professional growth activities related to music.
17. Demonstrates effective human relations and communication skills.
18. Complies with good safety practices.
19. Complies with all district rules, regulations, and policies.
20. Other duties as assigned.

PHYSICAL REQUIREMENTS / ENVIRONMENTAL CONDITIONS

1. Physical and emotional ability and dexterity to perform required work and move about as needed in a fast-paced, high-intensive work environment.
2. Requires regular attendance and physical presence at the job.

APPROVED: 5/13/2013