

**Minutes of the  
December 18, 2017  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, December 18, 2017. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, Max Rutherford, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent. Board Member Jeff Garrett was absent.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Bubba Galvan.

**3. Pledge of Allegiance**

The pledge was led by HS FFA officers Mallory Day and Jacob Barnett.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Attitudes and actions drive change for significant improvement.

Rick Hines read the statements.

**5. Faculty & Staff Members of the Month**

**a. Elementary Faculty Member of the Month – Mandy Hoiten**

**b. Secondary Faculty Member of the Month – Sara Odajima**

**c. Staff Member of the Month – Elissa Henderson**

Dr. Faulkner presented the faculty and staff member awards of the month to Mandy Hoiten, Sara Odajima, and Elissa Henderson.

**6. Public Comment**

There was no public comment.

**7. Reports to the Board (Information Item)**

- A. Extra-Curricular – Athletics, Band, FFA
- B. High School Campus Presentation
- C. Executive Director of Finance
- D. Executive Director of Instructional Services
- E. Director of Special Education
- F. Assistant Superintendent
- G. Campus Principals
- H. Superintendent

- A. Coach Bell reported on football/basketball/soccer successes and events and announced UIL All District honors for football; Band Director Marc Nichelson gave a report on band successes; Johnnie Day and FFA officers reported on FFA successes.
- B. High School campus Principal Max Rutherford and Assistant Principals Lisa Howard and Rob Rogers presented information and a video on the High School.
- C. Brenda Poteet gave the report on Business and Finance.
- D. Executive Director of Instructional Services, Jennifer Crook, presented her report on Curriculum & Instruction.
- E. Director of Special Education Cherish Hermes presented her report on Special Education and CTE.
- F. Assistant Superintendent Kevin Pitts reported on transportation and maintenance issues and noted that PCAT, our property casualty company, gave a recent bus safety training at the district.
- G. Campus principal's reports were included in the board packet.
- H. Dr. Faulkner gave the Superintendent's report including: a.) Asphalt & Concrete Work update, b.) Elementary Force Main project is underway, c.) announced the resignation of Mr. Kelly, Middle School principal, who is Lone Finalist for the Valley Mills ISD Superintendent position, d.) MS gym water – Dr. Faulkner reported that he has been discussing possible solutions to the water problems at the MS.

The board opted to move items 8 and 9 to the end of the meeting and proceed with the remainder of the agenda.

**10. Approval of minutes from the regularly scheduled board meeting held on November 13, 2017 (Action Item)**

Holly Dunham moved and Bubba Galvan seconded the motion to approve the minutes from the regularly scheduled board meeting held on November 13, 2017. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**11. Review district purchases of supplies and personal property (Information Item)**

There were no questions.

**12. First Reading of Update 109 (Information Item)**

Dr. Faulkner discussed the TASB update 109 recommended changes to board policy.

The Board then returned to items 8 & 9 which were postponed earlier.

**8. Executive Session, Govt. Code 551.074 and 551.072**

The Board went into executive session at 6:57 p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

- A. Consideration, discussion and possible approval of the superintendent's contract and benefits package.
- B. Discussion of real property

The Board returned from executive session at 8:21 p.m. with no action taken.

**9. Action arising from Executive Session (Action Item)**

- A. Boyd Kent moved and Bubba Galvan seconded the motion to approve a 1.5% (\$2,100) increase to the Superintendent's base contract and add a 1 year extension of the contract. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.
- B. No action


**13. Discussion of future agenda items for January's regular board meeting (Information Item)**

- 1) School Board Appreciation Festivities
- 2) Public Hearing on Annual Performance Report
- 3) Call for an Election
- 4) Superintendent Evaluation
- 5) Budget Amendment for 240 – Food Service

**14. Adjourn (Action Item)**

Bubba Galvan moved and Chris Gerick seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:24 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary