



2018-2019

Date _____

Family Name _____

Names of Children _____

TUITION & FEES CONTRACT

By signing this agreement, I/we, the undersigned, agree to pay tuition pursuant to the terms and conditions, described below for each child we have enrolled in Academy of Our Lady, Glen Rock, NJ. I/we understand that staffing decisions are based upon our commitment to enroll our children at the Academy. We agree as follows:

1. Tuition shall be payable in ten (10) equal monthly installments beginning July 2018 and ending April 2019. Each monthly tuition payment is due no later than the 15th of the month to FACTS. Tuition depends on the total number of children enrolled from your family as outlined on the 2018-2019 Tuition & Fee page posted on the Academy website and available in the School Office.
2. In order to enroll at Academy of Our Lady, I understand that the family's Non-Refundable Registration Fee is paid directly to FACTS. Registration Fee is \$150 per child, with a family max of \$450.
3. The following Non-Refundable fees will be paid directly to FACTS on July 15, 2018: Home School Association Fee of \$100/family and Graduation Fee of \$200/each student Grade 8 only.
4. All prior school year tuition, fees and incidental monies owed, must be current; otherwise enrollment for 2018-2019 will be withheld.
5. All families must be enrolled in FACTS. All incidental fees will be paid directly to FACTS on the 5th of the month, for the month prior. Incidental fees include, but are not limited to Morning Care Fee & After Care Fee. I understand that checks and cash are not accepted in the Academy of Our Lady School Office.
6. If you are undergoing a financial hardship, please see details on the Academy website regarding tuition aid programs.
7. I understand if payment of monthly tuition is not made by the 15th of the month, my account shall be considered delinquent. The Principal shall have, in accordance with Archdiocesan guidelines, the right to withhold academic services for those students whose tuition is delinquent.
8. Parishioner Status Verification: The family's status (K-8) as a parishioner at a church in the Diocese of Newark will be used to determine tuition rate for Kindergarten through Grade 8 students – not applicable for Pre-Kindergarten. I understand that Academy of Our Lady will verify parishioner status with Church Pastor(s).

Please note church name with your envelope # or online pay #:

St. Catharine Church, Glen Rock _____

Our Lady of Mount Carmel, Ridgewood _____

Other (please list name & town) _____

Parent(s)/Guardian(s) Signature

Print Name of Parent(s)/Guardian(s)

PUBLICITY CONSENT:

I hereby consent that my child(ren's) address, phone number and email address may be included in a school directory (intended for school purposes only).

Parent(s)/Guardian(s) Signature _____

I hereby consent that my child(ren's) picture may be used for class projects and out-of-school publications including newspapers, marketing collateral material, school website and social media.

Parent(s)/Guardians Signature _____