

WEEHAWKEN TOWNSHIP SCHOOL DISTRICT

BOARD OF EDUCATION

Dr. Robert R. Zywicki, *Superintendent of Schools*
Mr. Robert R. Brown, *Interim Business Administrator/Board Secretary*

Richard Barsa, *President*
Jennifer Bolcar
John Cannata
Meg Carson
Mark Denfeld
Susan Morales Jennings
Julian Brian Mera
Francis J. Pizzuta
Noelberto Sanchez

Agenda

April 26, 2018 - 6:30 pm
Weehawken High School Media Center

- A. **CALL TO ORDER**

- B. **SALUTE TO FLAG**

- C. **ROLL CALL**

- D. **PRESIDENT'S MESSAGE**

- E. **PUBLIC COMMENTS/NOTES**

- F. **ADJOURN MEETING**

Agenda

**April 26, 2018 - 6:30 pm - REGULAR/ORGANIZATION MEETING
Weehawken High School Media Center**

- A. **OATHS ADMINISTERED**
- B. **NOMINATIONS FOR PRESIDENT**
Acceptance by New President
- C. **NOMINATIONS FOR VICE PRESIDENT**
Acceptance by New Vice President
- D. **WHEREAS**, the Weehawken Board of Education held an election on Tuesday, April 17, 2018, between the hours of 2:00 p.m. and 8:00 p.m. at the following polling places; and

Ward 1 - District 1 - Fire House, Willow Avenue
District 2 - Weehawken Senior Citizens Building, 525 Gregory Avenue
District 3 - Daniel Webster School, 2700 Palisade Avenue
District 4 - Daniel Webster School, 2700 Palisade Avenue

Ward 2 - District 1 - Weehawken Nutrition Center, Highwood Avenue
District 2 - Weehawken Public Library, Hauxhurst Avenue
District 3 - Weehawken Nutrition Center, Highwood Avenue
District 4 - Weehawken Senior Citizen Building, 2-4 Potter Place

Ward 3 - District 1 - Theodore Roosevelt School, Louisa Place
District 2 - Weehawken Elks, #1456, 2-50th Street

WHEREAS, the successful candidates were Richard Barsa, Jennifer Bolcar, and Meg Carson, for a three-year term

WHEREAS, the public question of General Fund Tax Levy, for \$20,569,732.00 was approved; and

WHEREAS, the public question clarifies the amount of State debt service aid to be received for this project and the amount of bonds to be issued in order to receive same. The tax impact of this revised question remains unchanged from when was previously approved.

NOW, THEREFORE, BE IT RESOLVED, that the Combined Statement of Results, being made a part hereof, be duly forwarded to the Hudson County Superintendent of Elections.

BE IT RESOLVED, that the By-Laws, Rules, Procedures, Regulations and Policies and all negotiated labor agreements, heretofore adopted by the former Board of Education shall remain in full force and effect until such time as this Board of Education, in its opinion, shall deem it necessary to amend or rescind any part of the same in the best interests of our school system.

G. New Business

1. Finance

- a. **BE IT RESOLVED**, that the lists of supplies received and services rendered to the Board of Education of the Township of Weehawken, County of Hudson, be and the same are hereby approved and ordered paid as per the attached Claim Sheets.
- b. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:17-36, the Treasurer’s Report be accepted as submitted by the Treasurer of School Moneys for the month of March.
- c. **PURSUANT**, to NJAC 6A:23A-16.10(c)3, we certify that as of March 31, 2018 the Board Secretary’s monthly financial report, appropriations section, did not reflect an over expenditure in any of the major accounts or funds and based on the appropriation balances reflected on this report and the advice of district officials, we have no reasons to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.
- d. **BE IT RESOLVED**, that pursuant to N.J.S.A. 18A:17-9, the Board of Education accepts the Report of the Board Secretary for the month of March 2018 as submitted and certifies that the Board Secretary’s Report and Treasurer’s Report are in agreement.

Transfer to	Amount	Transfer From	Amount
11-000-270-504-9	\$1,000.00	11-000-270-518-9	\$1,000.00
11-000-230-590-9	\$3,000.00	11-000-230-339-9	\$3,000.00
11-190-100-610-1	\$1,674.80	11-190-100-580-1	\$1,674.80
11-190-100-610-2	\$1,700.00	11-190100-580-2	\$1,700.00
11-190-100-610-2	\$1,300.00	11-190-100-800-2	\$1,300.00
10-000-100-569-9	\$9,453.00	11-000-100-565-7	\$9,453.00
11-000-262-621-1	\$20,000.00	11-000-262-622-1	\$20,000.00
11-000-270-504-9	\$1,000.00	11-000-270-443-9	\$1,000.00
11-190-100-610-1	\$945.12	11-190-100-640-1	\$945.12
11-190-100-610-5	\$701.31	11-190-100-640-5	\$701.31
11-190-100-610-5	\$1,000.00	11-190-100-800-5	\$1,000.00
11-190-100-610-2	\$1,500.00	11-190-100-800-6	\$1,500.00
11-190-100-440-9	\$17,000.00	11-190-100-640-6	\$17,000.00

G. **New Business**

2. **Personnel**

- a. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint the following as a substitute at the daily rate of \$85.00 pending submission of credentials and criminal background check.

Mery Campos

- b. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Xiomara Nygren for home instruction of a Weehawken High School #HS26 student for \$35 an hour five hours a week effective immediately until June 30, 2018.
- c. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Linda Shertel as Summer Enrichment Coordinator and Rhondi Ickles as Brain & Math Camp Coordinator at \$40.00 an hour.
- d. **BE IT RESOLVED**, that the Weehawken Board of Education appoints James Soprano as the Assistant Wrestling Coach.
- e. **BE IT RESOLVED**, that the Weehawken Board of Education accepts the recommendation of the Superintendent of Schools to approve the following teachers for Summer 2018 Enrichment at \$40 per hour.

Mary Boruch
Joseph Stratton

- f. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint the following maternity leave teacher pending submission of credentials and criminal background check.

Name	Position/School	Degree/Step	Start Date	Salary
Samantha Glass	4th Grade/TRS	BA/Step 1	04/30/2018- 06/30/2018	\$51,670.00

- g. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Ms. Itziti Pacheco to teach the AP Saturday Academy on April 1, April 22, and April 29th at \$35.00 per hour at a total of 10 hours of teaching and preparation time.
- h. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Jenna Welsh for home instruction of student #OD1 at \$35 per hour until June 30, 2018.

G. New Business

3. Administration

- a. **BE IT RESOLVED**, that the regular monthly public meetings of the Board of Education of the Township of Weehawken for the year beginning May 1, 2018 and ending April 30, 2019 in the Media Center at Weehawken High School, 53 Liberty Place, shall be held at 7:00 p.m. on the following dates of the month.

Weehawken Board of Education
Regular Meeting Dates
2018-2019

<u>2018</u>		<u>2019</u>	
May	10	January	15
June	20	February	19
July	17	March	19
August	21	April	TBD
September	18	Organizational Meeting	
October	16		
November	20		
December	18		

BE IT FURTHER RESOLVED, that written notice of such meetings be forwarded to all Board Members, the Jersey Journal, the Weehawken Reporter, the Township Clerk and notices be posted on the Board of Education bulletin board located outside the Boardroom. and District website.

- b. **BE IT RESOLVED** that the Jersey Journal/Star Ledger be designated as the District's "Legal" newspaper for all legal advertisements and announcements (18A:18A3e).
- c. **BE IT RESOLVED**, that the following banks be and they are hereby designated as the official depositories of all Board of Education funds:
- NJ Cash Management Fund
Jersey City, New Jersey
 - Capital One Bank
3201 Bergenline Avenue
Union City, New Jersey
 - TD Bank
Union City, New Jersey
 - BCB Bank
Bayonne, New Jersey

G. New Business

3. Administration

- e. **BE IT RESOLVED**, that Ms. Lisa Toscano, Township Chief Financial Officer be and she is hereby appointed Treasurer of School Moneys for the Weehawken Board of Education for a period of one year, terminating June 30, 2019, or until such other time as the legislature may designate; and

BE IT FURTHER RESOLVED, that the Treasurer of School Moneys shall make deposits of checks received by the Board of Education in a timely manner, at least within forty-eight hours after receipt of same; and

BE IT FURTHER RESOLVED, that for services so rendered in submitting a monthly financial report to the Board of Education, she shall be paid a compensation of \$7,000.00 payable at the rate of \$583.34 per month.

- f. **WHEREAS**, there exists a need for legal counsel to assist the Board of Education of the Township of Weehawken for the year beginning July 1, 2108 and

WHEREAS, funds are available for this purpose.

WHEREAS, the "Public School Contracts Law" N.J.S.A. 18A:18A-1 et seq., provides for the award of contracts for legal services as a "Professional Service" and, therefore, exempt from the bidding provisions of the above named statute;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Weehawken, as follows:

1. Law Offices of Ryglicki & Gillman, P.C. is retained as the Chief Counsel/Board Attorney for the school district, Township of Weehawken in compliance with the terms and conditions set forth in the agreement for legal services for the year beginning July 1, 2018 and ending June 30, 2019.
2. The President of the Board of Education is hereby authorized and directed to execute the attached agreement with the Law Offices of Ryglicki & Gillman, P.C.;
3. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 18A:18A-1 of the Public School Contracts Law because this is a recognized profession licensed and regulated by law; bids are not required since the services are of such a qualitative nature that they would not reasonably permit the drawing of specifications.
4. The Busch Law Group, LLC is retained as the Special Counsel for the school district, Township of Weehawken in compliance with the terms and conditions set forth in the agreement for legal services for the year beginning July 1, 2018 and ending June 30, 2019.
5. The President of the Board of Education is hereby authorized and directed to execute the attached agreement with The Busch Law Group, LLC.
6. This contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 18A-1 of the Public School Contracts Law because this is a recognized profession licensed and regulated by law; bids are not required since the services are of such a qualitative nature that they would not reasonably permit the drawing of specifications.

G. New Business

3. Administration

- g. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to accept the following field trips:

Date	Group	Destination
6/15/2018	8th Graders - Mr. Stratton	World Trade Center Observatory, NYC
6/8/2018	6th Graders	Bowler City, Hackensack, NJ
4/25/2018	WHS French Students	TRS (Grade 6) for "French Day"

- h. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to participate in the Educational Data Services Purchasing Consortium, the Middlesex Regional Services Commission Cooperative Pricing System, the Hunterdon County Educational Services Commission Cooperative Purchasing and State contract for any and all necessary purchases during the 2018-2019 school year.
- i. **WHEREAS**, the Weehawken Board of Education has resolved to join the New Jersey School Boards Association Insurance Group ("NJSBAIG") following a detailed analysis; and
- WHEREAS**, the Educational Facility wishes to appoint an Insurance Broker of Record to perform various professional services in connection with the insurance program; and
- WHEREAS**, the Bylaws indicate that NJSBAIG shall pay each Insurance Broker of Record a fee to be established annually by the Executive Committee;
- NOW, THEREFORE, BE IT RESOLVED**, that the Weehawken Board of Education hereby appoints Brown & Brown Metro, Inc. as its Insurance Broker of Record in accordance with the Fund's Bylaws.
- j. **BE IT RESOLVED** that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Acclaim Inventory, LLC to conduct a fixed assets inventory update for the 2018-2019 school year.
- k. **BE IT RESOLVED**, that the Weehawken Board of Education adopts the Code of Ethics for School Board Members as attached.
- l. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to appoint Acclaim Inventory, LLC to conduct a fixed assets inventory update for the 2018-2019 school year.

G. New Business

3. Administration

- m. **WHEREAS**, according to the HIB code and Policy 5512, the Board of Education shall issue a decision in writing to affirm, modify or reject the Superintendent's decision for HIB reports submitted; and

WHEREAS, there have been no requests for a Board hearing on any of these actions;

THEREFORE, BE IT RESOLVED, that the Weehawken Board of Education accepts the HIB report of the Superintendent for March 2018 indicating no pending items.

- n. **WHEREAS**, there exists a need to secure accounting services so as to assist the Board of Education of the Township of Weehawken with regard to its fiscal condition for the year beginning July 1, 2018; and

WHEREAS, funds are available for such services; and

WHEREAS, Garbarini & Co. P.C. has performed similar duties and rendered similar accounting services and is familiar with the accounting procedures and techniques; and furthermore possesses a Public School Accountant License; and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., provides for the award of contracts for accounting services as a "Professional Service" and therefore, exempt from the bidding provisions of the above-noted statute;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Weehawken as follows:

Garbarini & Co. P.C. shall perform accounting services for the Board of Education of Weehawken in compliance with the terms and conditions set forth in the agreement for services for the year beginning July 1, 2018 and ending June 30, 2019.

The President of the Board of Education is hereby authorized and directed to execute the Agreement with Garbarini & Co. P.C. and comprehension for services rendered; and

BE IT FURTHER RESOLVED, that Garbarini & Co. P.C. be compensated at an agreed hourly rate for additional services rendered.

This resolution is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 18A:18A-1 et seq. of the Public School Contracts Law because this is a recognized profession licensed and regulated by law and bids are not required since the services to be rendered are of such qualitative nature they would not reasonably permit the drawing of specifications.

G. New Business

3. Administration

- o. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to adopt the attached Professional Development Roster.

- p. **BE IT RESOLVED**, that the Board of Education accepts the recommendation of the Superintendent of Schools to conduct its athletic programs under the guidelines of the NJSIAA Constitution.

- q. **BE IT RESOLVED**, that the Board of education accepts the recommendation of the Superintendent of Schools to accept the award amount of \$494,084.00 from Early Childhood Grant and the revised 2018-2019 annual update financial worksheet.

- r. **BE IT RESOLVED**, that the Board of Education ratifies the action of the Superintendent of Schools to place the following special education student out of district for the 2017-2018 school year.

Case No.: 14026
From: Home
To: Shaler Academy
Start Date: April 23, 2018
Tuition: \$52,252.00 (prorated)
ESY: \$19,190.00
Transportation:Hudson County Consortium