

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
January 11, 2016

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6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
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CALL TO ORDER

The meeting was called to order at 4:00 p.m. by the President, Mrs.
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi,
Assistant Superintendent, Administrative Services; Dr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Jensen made the motion, seconded by Mrs. Smith, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

II. CLOSED SESSION

At 4:03 p.m., Mr. Chambers made the motion, seconded by Mr.
Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, January 11, 2016 (Continued)

III. RECONVENE

At 6:03 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. REPORTING OUT OF CLOSED SESSION

.01 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE §54918)

During Open Session on January 11, 2016, Mr. Hamblen made a motion, seconded by Mrs. Smith, that the Governing Board take action to expel Student #1008208 for violation of Education Code §48900(f), 48900(g) for the remainder of the first semester of the 2015-2016 school year and the second semester of the 2015-2016 school year. The decision to expel is based on a finding that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. It is further moved that Student #1008208 shall be reviewed on May 24, 2016 for readmission to a District school for the first semester of the 2016-2017 school year.

It is further moved that the Governing Board recommend the following rehabilitation plan for Student #1008208:

- Student #1008208 will obey all Buena Park School District rules and regulations
- Student #1008208 will not commit any act constituting a violation of Education Code §48900(a-t), 48900.2, 48900.3, 48900.4, or 48900.7
- Student #1008208 will attend an Orange County Office of Education Community Day School as an appropriate alternative education program
- Student #1008208 and his parents will execute a Behavior Contract upon Student #1008208's return to Buena Park Junior High School
- Student #1008208 may not be present at the 2016 Buena Park Junior High School promotion ceremony. Roll call vote 5-0.

Minutes, January 11, 2016 (Continued)

IV. REPORTING OUT OF CLOSED SESSION (Continued)

.02 PUPIL PERSONNEL (STUDENT DISCIPLINE, GOVERNMENT CODE §54918)

During Open Session on January 11, 2016, Mr. Hamblen made a motion, seconded by Mr. Chambers, that the Governing Board take action to expel Student #1008468 for violation of Education Code §48900(f), 48900(g) for the remainder of the first semester of the 2015-2016 school year and the second semester of the 2015-2016 school year. The decision to expel is based on a finding that due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. It is further moved that Student #1008468 shall be reviewed on May 24, 2016 for readmission to a District school for the first semester of the 2016-2017 school year.

It is further moved that the Governing Board recommend the following rehabilitation plan for Student #1008468:

- Student #1008468 will obey all Buena Park School District rules and regulations
- Student #1008468 will not commit any act constituting a violation of Education Code §48900(a-t), 48900.2, 48900.3, 48900.4, or 48900.7
- Student #1008468 will attend an Orange County Office of Education Community Day School as an appropriate alternative education program
- Student #1008468 and his parents will execute a Behavior Contract upon Student #1008468's return to Buena Park Junior High School
- Student #1008468 may not be present at the 2016 Buena Park Junior High School promotion ceremony. Roll call vote 5-0.

V. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF DECEMBER 14, 2015

Agenda Exhibit A.

Mrs. Smith made the motion, seconded by Mr. Chambers, to approve the Minutes of the Regular Meeting of December 14, 2015.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, January 11, 2016 (Continued)

V. APPROVAL OF MINUTES (Continued)

.02 MINUTES OF THE SPECIAL MEETING OF DECEMBER 22, 2015

Agenda Exhibit A.

Mrs. Smith made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Special Meeting of December 22, 2015.

AYES: 4; NOES: 0; ABSTAIN: 1; ABSENT: 0.

Roll Call Vote: Ayes: Michel, Jensen, Chambers, Hamblen
Abstain: Smith

The president declared the motion carried, and ordered it so recorded in the minutes.

VI. HEARING SESSION

No comments.

VII. PRESENTATION

.01 SCHOOL BOARD RECOGNITION

- City of Buena Park
- Classified School Employees Association (CSEA)
- Buena Park Teachers Association (BPTA)
- BPSD Management Team
- Cabinet

In support of School Board Appreciation Month, representatives from the California School Employees Association, BPSD Management Team and Superintendent Greg Magnuson presented the Governing Board with token gifts and words of encouragement and appreciation for their unselfish devotion of time and service to carry on the mission and business of the Buena Park School District. City Council member Virginia Vaughn presented the Governing Board with a proclamation signed by the entire Buena Park City Council.

VIII. PROGRAMS AND REPORTS

.01 MABEL L. PENDLETON SCHOOL REPORT

Mabel L. Pendleton School Principal Renee Jeffrey recognized seven students for exemplifying the District's core ethical values. Micah Dyer, Bryan Hernandez, Christina Ioannou, Alyssa Moreno-Montes, Jesus Ramirez, Edwin Benavidez-De La Cruz and Dana Jimenez received certificates of recognition from the Governing Board.

Minutes, January 11, 2016 (Continued)

VIII. PROGRAMS AND REPORTS (Continued)

- .01 MABEL L. PENDLETON SCHOOL REPORT (Continued)
Principal Jeffrey, Assistant Principal Love and teachers' Michel, Biesiada, Flores and Bee presented their "Writer's Workshop" presentation to the Governing Board. Staff discussed the changes from teaching "I like" stories to a more in-depth approach to deliver reading/writing instruction in ways that accelerate students' progress towards meeting ambitious new global standards. Students gather their information topics, write their draft, choose a piece for publishing, revise by adding to and taking out sections, edit their articles using punctuation, verb tense, spelling, and capitalization before publishing their finished project. Ms. Jeffrey shared a brief video illustrating students participating in the writing process.
- .02 GENERAL OBLIGATION BOND FUNDING UPDATE
Mr. Tsunezumi reviewed three draft G.O. Bond funding scenarios with and without a Bond Anticipation Note (BAN) for the proposed projects to be undertaken 1) Beatty Seismic, 2) BPJH modernization, 3) phone system, and 4) Whitaker modernization. TELACU (Program Manager/Construction Manager) is currently validating the revenues and costs and developing bid documents for projects including abatement specifications.
- Adam Bauer, President of Fieldman, Rolapp & Associates, reviewed an updated Measure 'B' finance plan and discussed the pros and cons of Bond Anticipation Notes (BAN).

IX. ACTION CALENDAR

- .01 2014-15 BUENA PARK SCHOOL DISTRICT AUDIT REPORT

Agenda Exhibit C.

The annual audit of the Buena Park School District for the period of July 1, 2014 through June 30, 2015 was conducted by the firm of Christy White & Associates. The Auditor has published a favorable opinion of the District's financial statements, internal controls and compliance with certain provisions of law, regulations, contracts, grant agreements and other matters for the period of review. In 2015 BPSD adopted a new accounting guidance, GASB 68, Accounting and Financial Reporting for Pensions. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local governmental employers about financial support for pensions that is provided by other entities. The Auditor's opinion is not modified with respect to this matter.

Minutes, January 11, 2016 (Continued)

IX. ACTION CALENDAR (Continued)

.01 2014-15 BUENA PARK SCHOOL DISTRICT AUDIT REPORT

(Continued)

The Auditor found one reportable condition or audit exception during this review related to unduplicated Free or Reduced Price Meal Eligible (FRPM) pupil counts. One out of 120 students sampled was recorded as free or reduced when they shouldn't have. The auditors extrapolate that and, based on our student population, up to 10 students may have been improperly recorded resulting in a net revenue loss of \$8,003. District staff researched this issue and believes it to be the result of a CALPADS (California Longitudinal Pupil Achievement Data System) technical glitch. District staff has implemented steps to rectify future issues related to this finding.

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve the 2014-15 Buena Park School District Audit Report.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

X. CONSENT CALENDAR.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mr. Hamblen requested Item .13 Board Policy 5141.8 Heat Illness Prevention be removed from the consent calendar.

.15 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Consent Calendar Items .02, .03, .04, .05, .06, .07, .08, .09, .10, .11, .12, and .14, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, January 11, 2016 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-12

Agenda Exhibit D.

CERTIFICATED PERSONNEL

- I. SEPARATION
#0800002217 - 01/06/2016
Substitute Teacher

CLASSIFIED PERSONNEL

- I. NEW HIRES
All new hires are contingent upon successful completion of new hire paperwork and DOJ fingerprint clearance.
- Bunch, Herminus - 01/12/2016
Substitute Custodian
- Cabianca, Andre - 01/12/2016
Substitute Custodian
- Castillo, Ignacio - 01/12/2016
Custodian I #081113D017
- Chow, Pamela - 01/12/2016
Substitute Project Assistant
Substitute Preschool Assistant
- Diaz, Amy - 01/12/2016
Substitute Instructional Assistant
Substitute Playground Supervisor
- Lazaro, Daniel - 01/12/2016
Substitute Custodian
- Morales, Monica - 01/12/2016
Substitute Project Assistant
Substitute Preschool Assistant
- Robinson, Jennifer - 01/12/2016
Substitute Project Assistant
Substitute Preschool Instructor

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #15-16-12 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGES OF ASSIGNMENT

Felix, Brandie - 01/12/2016

Current Assignment(s):

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Instructional Assistant I (Kindergarten)
#081158P002

Navarro, Jenifer - 01/12/2016

From: Bilingual Services Provider #081105J001

Substitute Typist Clerk

Substitute Bilingual Services Provider

Substitute Instructional Assistant

Substitute Instructional Assistant II
- Bilingual

Substitute Playground Supervisor

Add: Child Care Associate #081118B001

Rios, Elisa - 01/12/2016

Current Assignment(s):

Instructional Assistant II

- Bilingual #081123B002

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Lead Child Care Associate

Substitute Child Care Associate

Substitute Health Clerk

Substitute Playground Supervisor

Delete: Instructional Assistant II

- Bilingual #081123B002

Add: Lead Child care Associate #081125E001III. SEPARATION

#0800001581 - 12/14/2015

Cafeteria Worker I #081108J006

#0800002235 - 01/05/2016

Custodian I #081113D017

X. CONSENT CALENDAR (Continued).04 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit F.

Permits granted to date: In: 203
Out: 192

.05 BUSINESS SERVICES REPORT

Agenda Exhibit G.

a. Purchase Orders dated 12/15/15-01/11/16 were approved in the total amount of \$602,866.00.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 216

Agenda Exhibit H.

Contract #: 15-59
Contractor: BCA Architects
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: Amendment

Description of Services: Provide architectural, design, and engineering services related to the modernization of 6 science classrooms that were not originally included as part of the BPJH modernization project. Fees to be determined based on the DSA sliding scale. Note: Project construction costs related to the 6 science classroom modernizations will be excluded in calculating the architectural fees from the rest of the BPJH modernization project to prevent a double count of architectural fees. (Ratification)

Contract Period: December 11, 2015 - August 31, 2016
Funding Source: 2014 Bond Fund
Total Expenditure: Increase Not to Exceed \$62,964
Agreement Total
Not to Exceed \$1,330,764

Contract #: 15-97
Contractor: Vista Environmental Consulting, Inc.
Site Dept. Manager: K. Tsunozumi
New Contract/Amendment: Amendment

Description of Services: Conduct site visit, plan reviews and preparation of updated design specifications for asbestos abatement in conjunction with the Beatty seismic upgrade project. Provide projected hazmat abatement costs. (Ratification)

Minutes, January 11, 2016 (Continued)

X. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 216 (Continued)

Contract Period: December 23, 2015 - March 15, 2016
 Funding Source: 2014 Bond Fund
 Total Expenditure: Increase Not to Exceed \$3,000
 Agreement Total
 Not to Exceed \$119,860

.07 2015-16 QUARTERLY REPORT, WILLIAMS LEGISLATION UNIFORM COMPLAINTS

Agenda Exhibit I.

.08 GIFT ACCEPTANCE: CITIZENS FOR QUALITY SCHOOLS, YES ON MEASURE "B" (\$3,293.38 CHECK)

Agenda Exhibit J.

Citizens for Quality Schools, Yes On Measure 'B', Tharwa Ahmad, 5265 Somerset Street, Buena Park, California, 90621, donated \$3,293.38 (check), to be used for communication regarding Measure 'B' progress.

.09 APPROVAL TO RELEASE STUDENT DIRECTORY INFORMATION-DECISION INSITE

Agenda Exhibit K.

District staff requests that we engage the services of a professional demographic firm, Decision Insite, to conduct a detailed enrollment projection study as well as an in-depth study of new developments planned for the City of Buena Park.

To conduct such a study, Decision Insite requires the following student information be released to the firm: Student ID Number, School Number, School Year, the student's Street Address, City, State, and Zip Code. Decision Insite does not require, nor will the District release, information related to student names, parent names, phone numbers, or date of birth.

The enrollment projections will be utilized for budgeting as well as for facility planning purposes. Board Policy 5125.1 and Education Code 49076 specify the guideline for the release of directory information.

Student information will be utilized solely for the purposes of conducting a detailed enrollment projection study. Release of the requested information is consistent with Board Policy 5125.1 and Education Code

49076 guidelines.
Minutes, January 11, 2016 (Continued)

X. CONSENT CALENDAR (Continued)

.09 APPROVAL TO RELEASE STUDENT DIRECTORY INFORMATION-
DECISION INSITE (Continued)

There are no financial implications.

It is recommended that the Buena Park School District Governing Board approve the request to provide Decision Insite access to student demographic data as proposed for a one year term.

.10 2015-2016 STUDENT TEACHING ASSIGNMENTS: BIOLA UNIVERSITY

Agenda Exhibit L.

2015-2016 Student Teaching Assignments
Biola University

Term: February 1 - March 26, 2016
Stipend: \$150 per Master Teacher

Student Teacher: Sarah Swanson
Master Teacher: Roxann Bogart
Grade: 6
School: Beatty

Student Teacher: Laura Yeargain
Master Teacher: Terry Stevenson
Grade: 1
School: Beatty

Student Teacher: Claire Prentice
Master Teacher: Arla Little
Grade: 3
School: Emery

Student Teacher: Brittany Shook
Master Teacher: Jennifer Schell
Grade: 5
School: Emery

Student Teacher: Jasmine Lee
Master Teacher: Cameron Reiter
Grade: 5
School: Gilbert

Student Teacher: Stephanie Osdale
Master Teacher: Jennie Fields
Grade: 4
School: Gilbert

Minutes, January 11, 2016 (Continued)

X. CONSENT CALENDAR (Continued)

.11 BOARD POLICY 0200 GOALS FOR THE SCHOOL DISTRICT

Agenda Exhibit M.

.12 BOARD POLICY 6170.1 TRANSITIONAL KINDERGARTEN

Agenda Exhibit N.

.14 BOARD POLICY 5111.14 SCHOOL DISTRICT RESIDENCY INVESTIGATIONS

Agenda Exhibit P.

DISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR

.13 BOARD POLICY 5141.8 HEAT ILLNESS PREVENTION

Mr. Hamblen made a motion to table Board Policy 5141.8 Heat Illness Prevention and bring back for further discussion.

X. CONSENT CALENDAR (Continued)

.16 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Jensen, that the Governing Board Table Consent Calendar Item .13 Board Policy 5141.8 Heat Illness Prevention, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.13 BOARD POLICY 5141.8 HEAT ILLNESS PREVENTION

Agenda Exhibit O.

This Item was Tabled by the Governing Board.

XI. BOARD COMMENTS

Mrs. Smith has visited classrooms at Corey and Gilbert Schools to observe lessons in math, English language arts and Footsteps2Brilliance. Fifth grade students are currently reading the book, Wonder, and Mrs. Smith has taken on the assignment as well.

Mr. Hamblen and Mrs. Michel attended the CSEA Officer Installation Luncheon held Saturday, January 9.

Mr. Chambers enjoyed attending the Gilbert School Holiday Program on December 17.

Minutes, January 11, 2016 (Continued)

XI. BOARD COMMENTS (Continued)

Mrs. Michel has visited classrooms at Beatty and Gilbert Schools to observe Writers' Workshop lessons. She also shared an invitation for the Relay For Life Kickoff event planned for January 21, 2016 from 6-8:00 pm at the Ehler's Event Center.

Mr. Magnuson shared invitations for the January 20th OCSBA Fiscal Seminar, the February 19th OC Government Leaders' Prayer Breakfast, the April 20-22nd AALRR Leadership Conference, and a LA Times article entitled, "Your job is about to get 'taskified.'"

XII. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

.02 Major Topics for Governing Board

Agenda Exhibit Q.

BACK TO CLOSED SESSION

At 7:42 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board go back into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

RECONVENE

At 7:49 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, January 11, 2016 (Continued)

XIII. ADJOURNMENT

At 7:52 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member