

**Montour School District
Board of School Directors
Regular Board Meeting
Thursday, November 19, 2015
Place: Administrative Board Room #361
Time: 6:30 p.m.**

**Call to
Order**

The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Caliguire at 6:46 p.m.

Pledge

The Pledge of Allegiance was said.

Roll Call

ROLL CALL: The following members were present:

Mr. Suess, Mr. Miller (arrived 6:52 pm), Mr. Barth, Mr. Young,
Mr. DiClemente, Mr. Barclay, Mrs. Snell (phone), Mr. Dudash, and
Mr. Caliguire

Also present at the Board Meeting:

Janet Burkardt, Solicitor Dr. Ghilani, Superintendent of Schools
Tiffani Doyle, Recording Secretary/Board Secretary

**Recognitions/
Presentations**

1. The following were recognized for their dedication and leadership as Montour School District Board of Directors:
 - Mr. Edwin Miller
 - Mr. Scott Suess

Burkett Elementary School

2. The following students were nominated for "Student of the Month" for the month of October:

<u>3rd Grade</u>	<u>4th Grade</u>
Frankie Bruni	Nia Del Santo
Reese Janeda	Anthony Popp

David E. Williams

3. The following students were nominated for "Student of the Month" for September and October months:

<u>September</u>	<u>October</u>
Nathan Del Santo	Jacob Barthalemy
Hunter Fleck	Aiden Cavanaugh
Taylor Grimes	Marcus Cetrone
Isabella Hoffman	Hannah George
Nathan Knause	Cheyenne Johnson
Daniel Porto	Chase Schaltenbrand
Ava Tambellini	Bella Tirone
Marina Trenga	Allison Zane

4. **Assistant to the Superintendent, Mr. Jason Burik**

- Image 360 – Signage

5. **Director of Technology & Innovation, Mr. Justin Aglio**

- In recognition of Montour School District becoming a Common Sense Certified School District
- In recognition of Montour School District becoming one of the top 30 districts worth visiting in America

Presentations

1. New Montour School District Website, Mr. Jason Burik
2. Data Presentation, Dr. Christopher Stone and Mr. Scott Milburn
3. CMU / Montour Partnership Update, Mr. Justin Aglio

Requests to Address the Board

Mr. Caliguire called upon the following to address the Board:

1. Montour Hockey Association – Funding Status for 2015-16 Season
2. Rosemary Anderson – Safety of Children

Reports

Mr. Caliguire & Dr. Ghilani proceeded to present the following motions under the Reports agenda and made a motion to approve the following:

President

1. Accept the Parkway West Career & Tech Center Joint Committee meeting minutes of October 6, 2015.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of October 15, 2015.

Superintendent

1. Approve the principals to attend the 2015-2016 Principal Leadership Institute Workshops to be held on October 29th, December 3rd, March 3rd, and May 5th at a total cost of \$500/person.
2. Approve the continuance of an agreement between the Montour School District and Waynesburg University, Education Dept. to accept students pursuing the requirement of student teaching and/or practicum authorized by law, in order to achieve their teaching degree / teaching certificate.

Mrs. Snell made the motion to approve items under the President and Superintendent Reports, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Budget & Finance

Mr. Caliguire called upon Mrs. Borsos to present the Treasurers Report and Budget & Finance and requested a motion to approve the following items:

Treasurer’s Report

1. Approve the Treasurer’s Report for October of 2015 as follows:

FUND

10 GENERAL FUND	YTD TOTALS
Revenues Year to Date	\$ 37,996,677.30
Expenditures Year to Date	\$ 15,079,579.33

FNB Bank Balance as of 10/31/15	\$ 26,569,943.16
PSDLAF Bank Balance as of 10/31/15	\$ 4,634.24
Fund Balance as of 6/30/14	\$ 4,648,376.00
30 CAPITAL PROJECTS FUND - AC	YTD TOTALS
FNB Bank Balance as of 10/31/15	\$ 33,054.21
Fund Balance as of 6/30/14	\$ 241,948.00
32 CAPITAL RESERVE FUND	YTD TOTALS
Elementary Project	\$ 3,334,496.26
Driveway Project	\$ 2,039,166.60
Construction Dollars Spent – Site Work	\$ 3,894,781.09
Change Orders Approved - Site Work	\$ 999,020.15
Change Orders Pending - Site Work	\$ 5,065.09
First Niagara Bank Balance as of 10/31/15	\$ 1,003,848.75
Fund Balance as of 6/30/14	\$ 3,229,365.00
39 CAPITAL PROJECTS FUND - ELEM	YTD TOTALS
<u>Elementary Project #3777:</u>	
Total Value of Contracts	\$ 36,675,028.08
Construction Dollars Spent to Date	\$ 3,876,224.35
Soft Costs Spent to Date	\$ 1,515,865.27
Change Orders Approved - Elem Project	\$ 71,206.64
Change Orders Pending - Elem Project	\$ 21,295.87
PLGIT-2015 Bond Balance of 10/31/15	\$ 41,295,204.66
50 CAFETERIA FUND	YTD TOTALS
Revenues Year to Date	\$ 277,404.75
Expenditures Year to Date	\$ 254,808.31
FNB Bank Balance as of 10/31/15	\$ 66,428.69
Fund Balance as of 6/30/14	\$ (139,574.00)
MONTHLY TOTALS	
# of Breakfast served in Oct 2015	5,077
# of Lunches served in Oct 2015	23,298
October 2015 Ala Carte dollar sales	\$ 41,930.05
70 FIDUCIARY FUND	YTD TOTALS
FNB Bank Balance as of 10/31/15	\$ 33,311.88
ATHLETIC TICKET SALES	YTD TOTALS
Season Passes	\$ 881.00
Boys Soccer	\$ 2,947.00
Girls Soccer	\$ 1,561.00
Football	\$ 23,098.00
Bus Ticket Sales	\$ 692.00
Away Game Pre-sales	\$ 597.00

BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:
 - a) Fund 10 – General Fund: \$2,396,593.62; Ratify: 18,924.11
 - b) Fund 30 – Capital Projects Fund: \$3,360.00; Ratify: 3,433.21
 - c) Fund 32 – Capital Reserve Fund: \$291,216.92; Ratify: 192,351.00
 - d) Fund 39 – Capital Project Fund (Elementary Bldg.): \$1,257,846.88; Ratify: \$801,750.41
 - e) Fund 50 – Cafeteria Fund: Ratify: \$58,253.95
 - f) Fund 70 – Activity Fund: Ratify: \$5,263.75

2. Approve the budget transfers from November 2015:

\$475.00	FROM	10-1110-610-000-30-800-110-000-0800	Reg Prog Elem/Secondary – General Supplies
	TO	10-3210-330-000-30-800-510-000-0800	Student Activities – Other Professional Services
\$9,000.00	FROM	10-2270-650-000-10-000-000-000-0013	Staff Development – Tech Related Supplies
	TO	10-1110-580-000-20-500-000-000-0500	Reg Prog Elem/Secondary – Travel
\$500.00	FROM	10-1360-650-000-30-800-130-000-0800	Business Education – Tech Related Supplies
	TO	10-2380-810-000-30-800-000-000-0800	Office of the Principal – Dues & Fees
\$400.00	FROM	10-1110-650-000-10-000-000-000-0013	Reg Prog Elem/Secondary – Tech Related Supplies
	TO	10-2260-618-000-00-000-000-000-0013	Instruction & Curriculum – Admin Software & License
\$423.99	FROM	10-1110-640-000-10-000-180-000-0013	Reg Prog Elem/Secondary – Books & Periodicals
	TO	10-2260-751-000-00-000-000-000-0013	Instruction & Curriculum – Non-Capital Equipment
\$480.00	FROM	10-1110-610-000-30-800-150-000-0800	Reg Prog Elem/Secondary – General Supplies
	TO	10-2380-550-000-30-800-000-000-0800	Office of the Principal – Printing & Binding
\$300.00	FROM	10-1110-610-000-30-800-110-000-0800	Reg Prog Elem/Secondary – General Supplies
	TO	10-3210-330-000-30-800-510-000-0800	Student Activities – Other Professional Services
\$2,000.00	FROM	10-2110-580-000-10-000-000-000-0012	Supervision Student Services – Travel
\$2,000.00	FROM	10-2110-580-000-30-000-000-000-0012	Supervision Student Services – Travel
	TO	10-1211-610-000-10-000-000-000-0012	Life Skills Support – General Supplies

3. Approve Resolution 11-15-01, authorizing the display of the proposed preliminary budget and authorizing a referendum exception application.

4. Review Policy 622 – GASB Statement 34 which is a revision to an existing policy, and Policy 625 – Fund Balance Policy which is a new policy required by Department of Education with language provided by the PSBA. These policies will be presented for adoption at the January 2016 meeting.
5. Approve the Montour School District’s Kennywood School Picnic for Saturday, June 11, 2016.
6. Approve the second addendum to Pressley Ridge lease agreement effective November 19, 2015.
7. Accept the following donations for the Press Box Project:

Country Club Gardens	\$5,000
Richard Brennan	\$5,000
Custom Contracting	\$4,000
Weiss Burkardt Kramer	\$2,500
Facilities Maintenance Systems	\$1,000
Gateway Engineers	\$500

Mr. Miller made the motion to approve the Budget & Finance items, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Education

Mr. Caliguire called upon Dr. Stone and Mr. Salpeck to present the Education Agenda and requested a motion to approve the following items:

Special Education/Pupil Services Department

1. Approve the following homebound instruction at a cost of the hourly wage for extra duties per the current contract paid to teachers listed under part “A”:
 - Homebound instruction (5 hours per week) for a student beginning 09/02/2015 and ending 09/16/2015 provided by Ms. Catherine Noel.
 - Homebound instruction (5 hours per week) for a student beginning 09/14/2015 and ending 09/16/2015 provided by Ms. Diana Climo and Ms. Tracy Blyzwick.
 - Homebound instruction (5 hours per week) for a student beginning 12/08/15, to be provided by Ms. Catherine Noel.
 - Homebound instruction (5 hours per week) for a student beginning 10/27/2015, to be provided by Ms. Leslie Slusar, Ms. Jen Robinson, and Ms. Sherri Jak.
 - Homebound instruction (5 hours per week) for a student beginning 11/18/2015, to be provided by Ms. Catherine Noel.

Director of Education K-6, Dr. Christopher Stone

2. Approve the implementation of the Title I Math Progress Club at Burkett Elementary on Tuesdays and Thursdays for identified students in need. Federal Title I funding will pay for the cost in totality.

David E. Williams Principal, Dominic Salpeck

3. Approve the participation of DEW male athletes and coaches in the “Coaching Boys Into Men Program” supported by the Centers of Disease Control and Prevention and presented by Dr. Elizabeth Miller from the University of Pittsburgh. This event will be at no cost to the District. Custodial services are not required.

Mrs. Snell made the motion to approve the Education Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Facilities & Operations

Mr. Caliguire called upon Mr. Finney to present the Facilities & Operations agenda and requested a motion to approve the following:

1. Accept the bid from 1-800-GOT-JUNK? To dispose of Ingram IT and school equipment at a total cost of \$1,033.00.
2. Approve the bid from A.Z. Janitorial to obtain a product called "Ice Assault" for the district ice melt 2015-2016. This product comes at a cost of \$8.35/50lb. bag.
3. Accept a quote from SSI, INC for heating equipment repairs at the High School. SSI, INC will provide: a new ABB ACH550 drive, standard features, (18) month warranty, parts, standard keypad, and a nema-1 enclosure. Start-up by SSI, INC. will include: service travel & labor, warranty extension from (18) months to 3 years, the cost of freight and drive fuses, and New Motor Pump #18. All of the above come at a total cost of \$2,490.00.
4. Accept the quote from PMF Rentals for \$990.00 for the first year in accordance with the offer to pre-pay in advance, resulting in obtaining one month free rental. With a delivery charge of \$85.00; the total first year cost shall be \$1,075.00. This is the POD that will house the High School snow equipment.

Mr. Miller made the motion to approve items 1-4, seconded by Dudash.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Construction

Mr. Caliguire called upon Mr. Follen and Mr. Parker to present the Construction agenda and requested a motion to approve the following:

Massaro CM Services, LLC: Dave Parker, Project Manager

1. Approve Change Order #1 to Merit Electrical in regards to the Parking and Sitework Project in the amount of \$5,065.09.

Mr. Miller made the motion to approve item#1, seconded by Mr. Dudash.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Personnel

Mr. Caliguire called upon Mrs. Testa to present the Personnel Agenda and made a motion to approve the following:

1. Approve the following personnel items pending all clearances:
- 2.

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Ewonce, Linda	District Wide	Title I Math Tutors	TBD	\$41/hr.

Gregory, Lauren	Forest Grove	Speech Language Pathologist	TBD	\$53,475 (prorated)
Hess-Cella, Morgan	DEW	Math Teacher (Long-Term Substitute) for Barb Magill from TBD to end of school year.	TBD	\$45,125 (prorated)
Hobbs, Beth	District Wide	Title I Math Tutors	TBD	\$41/hr.
Mahoney, Carole	District Wide	Substitute Nurse	11/10/15	\$90/day
Petzholdt, Kristen	District Wide	Title I Math Tutors	TBD	\$41/hr.
Terpack, Nick	District Wide	Title I Math Tutors	TBD	\$41/hr.

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Callaghan, Bernadette	Burkett	Paraprofessional	TBD	\$19.14/hr.
Kautzman, Byron	Bus Garage	Lead Mechanic	12/1/2015	\$33.84/hr.
Knapp, Frank	Facilities	Substitute Custodian	TBD	\$12.50/hr.

Professional Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
DiIanni, Pam	High School	Library Media Spec	FMLA	1/4/16 - 5/1/16
Nicastro, Holly	Forest Grove	Teacher 2 nd grade	FMLA	1/11/16 - 3/2/16

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Kappert, Bonnie	Bus Garage	Chaperone	FMLA	10/1/15 - TBD
Kuffner, Alan	Bus Garage	Driver	FMLA	10/21/15 - 12/11/15
Mudryk, Diana	Burkett	Paraprofessional	FMLA	10/10/15 - Intermittent
O'Hara, Katherine	DEW	Paraprofessional	FMLA	Intermittent - TBD
Toma, Linda	DEW	Paraprofessional	FMLA	12/8/15 - 1/22/16

Extra-Curricular Activities – Appointments

Name	Position	Salary
D'Antonio, Eric	Head Boys/Girls Bowling Coach	\$3,545
Ferraro, Barbara	Auxiliary Worker	\$30-\$75 (according to event)
Langham, Jesse	Assistant Boys/Girls Bowling Coach	\$2,482
Tournay, Lucas	DEW Assistant Wrestling Coach	\$3,287

Change of Status – Wage Adjustments

Name	Position	From	To	Effective
Dettling, Roseann	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Hanobik, Frances	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Hanobik, Kathryn	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Henry, Wendy	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Jones, Lauren	Part-time Hearing Support Teacher to Part-time Long-term Substitute/ Part-time Hearing Support teacher	\$26,737	\$53,475 (prorated)	10/1/15
Julian, Debbie	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Lober, Patricia	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Petticord, Sheila	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Pongratz, Mary	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Pope, Anna Marie	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Rahner, Rose	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Reed, Jill	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Russell, Karen	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Salnoris, Jerry	Bus Garage Service Person to Temporary Mechanic	\$24.92/hr.	\$31.34/hr.	10/1/15
Snatchko, Lindsay	Staff Accountant	\$50,000	\$52,000 (prorated)	12/1/15
Stefanelli, Sarah	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Swider, Marcella	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Tarquino, Peggy	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Tracy, Janet	Noon Supervisor	\$11/hr.	\$13/hr.	12/1/15
Vacco, Mitch	Auxiliary Worker	\$10/hr.	\$25/event	11/19/15

Retirements

Name	Location	Assignment	Notification Date	Last Date Worked
Connor, Jim	Bus Garage	Lead Mechanic	9/20/15	3/1/16

Kovacevich, Cindy	Forest Grove	Speech & Language	10/16/15	6/3/16 (FMLA 12/1/15 – 6/3/16)
Schmella, Marian	Central Office	District Receptionist	11/6/15	6/3/16 (FMLA 10/30/15 – 6/3/16)

2. Approve the Conference Training Requests for the months of October and November.

Mrs. Snell made the motion to approve #1 and #2 of the Personnel Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Transportation

Mr. Caliguire called upon Mr. Wagner to present the Transportation Agenda and made a motion to approve the following:

1. Approve the use of 2-3 district school buses for the United States Marine Corps (USMC) sponsored “Stuff a Bus” program benefiting Toys for Tots. Buses will be parked in the Robinson Towne Center parking lot from Sunday, November 29th to Friday, December 4th and will be included on the certificate of insurance for this event.

Mr. Miller made the motion to approve the Transportation Agenda, seconded by Mr. Dudash.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

Athletics

Mr. Caliguire called upon Mr. Cerro to present the Athletics Agenda and made a motion to approve items 1-3:

1. Approve the high school cheerleaders to attend the U.S. Spirit Ultimate National Competition at Universal Studios, Orlando FL from March 10th through March 14th at no cost to the District.
2. Ratify the awarded bids for Boys/Girls Basketball, Boys/Girls Swimming, Wrestling, and Gymnastics as follows:

AWARDED VENDORS/Winter Sports

	Agon Sports	BSN Sports	Century Sports	Natale Sporting	Riddell	Snowflake Designs
Sport						
B/G Swimming	3,270.00		965.68	656.11	-	
Gymnastics			922.64		-	888.00
Wrestling		553.50	605.29	2,039.10	-	
Girls Basketball		1,750.32		1,019.52	-	
Boys Basketball		1,490.00	612.80	1,048.19	-	
	3,270.00	3,793.82	3,106.41	4,762.92	-	888.00

3. Approve the Spring Baseball Trip to the Walt Disney World Sport Complex in Orlando, Florida from March 23rd through March 28th at no cost to the District.

Mr. Dudash made the motion to approve the Athletics Agenda, seconded by Mr. Barclay.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Solicitor

Mr. Caliguire called upon Mrs. Burkardt to present the Solicitor's Report as follows and requested a motion to approve the item:

1. Approve rescheduling the School Board Reorganization Meeting to Thursday, December 10, 2015 at 6:30 p.m. at the Administrative Offices #361, as required by School Code. Board Secretary to provide required notice by mail to all board members and to advertise rescheduled meeting.

Mrs. Snell made the motion to approve the Solicitor's Report, seconded by Mr. Barth.

ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Comments

Mr. Caliguire asked if there were any comments from the public and none were made. Mr. Caliguire commented his appreciation toward the Board of Directors for promoting all the "good" that is happening.

Adjourn

Mr. Caliguire requested a motion to adjourn the meeting.

Mr. Barth made the motion to adjourn, seconded by Mr. Dudash at 8:58 p.m.

VOICE
ROLL CALL: All Present Voted "YES"
MOTION CARRIED

Dean Caliguire, President

Tiffani Doyle, Secretary