

**CLASSIFIED EMPLOYEE
DECLARATION OF INTENT FOR
MONETARY RETIREMENT BONUS**

I hereby declare my intent to retire from the Greene County School System as of _____ . The qualifying criteria for my retirement is:

(Check One)

_____ All classified employees who have twenty five (25) years or more in the Greene County School System shall be eligible for the following retirement bonus. "Notification must be made prior to January 15th preceding the lump sum payment."

A lump sum settlement of 20% of my previous year's salary will be payable in the next fiscal year.

I am requesting the lump sum separation payment

Employee Signature

Date

For office use: Previous Year's Salary : _____ x20%= _____

APPROVED BY DIRECTOR OF SCHOOLS

DATE