Board Members Present: Mrs. Katherine Madigan, Mr. W. Steven Smith, Mrs. Molly Goodwin, Mrs. Susan Kuck, Mr. Kyle Meddaugh, Mrs. Christina Smith, Mr. Darrell Uetz

Board Members Excused: None

Administration Present: Mr. David Sholes, Superintendent of Schools
Mr. Andrew DiBlasi, Assistant Superintendent & Board Clerk
Mrs. Bridgette Barr, Elementary School Principal
Mrs. Julia Herbst, Director of Special Education
Mrs. Michelle Robinette, Director of Curriculum
Mr. Matthew VanOrman, Middle School Principal
Mr. Patrick Wallace, High School Assistant Principal

Administration Excused: Mr. Timothy Gaffney, High School Principal

Others Present: M. Blankenberg, D. Briggs and members of the Varsity XC teams, T. McIntyre, parents of athletes

The meeting was called to order at 7:00 p.m. by President Madigan.

A. HEARINGS:

B. MINUTES:

1. Regular Meeting – October 26, 2016

   A motion was made by Mrs. Goodwin, seconded by Mr. Uetz, to approve the minutes of the October 26, 2016 meeting. Motion carried.

C. FINANCIAL REPORTS:

1. Treasurer’s Report: July 16, 2016
2. Warrants: None
3. Claims Auditor Report

   A motion was made by Mrs. Smith, seconded by Mr. Uetz, to approve the financial reports. Motion carried unanimously.
D. **UNFINISHED BUSINESS AND REPORTS:**

Mr. Blankenberg, Athletic Director, introduced Mr. Briggs and members of the Varsity Cross Country teams, including Chloe Weaver and Sydney Beach, who qualified for the NYS Championship Meet, and other members of the 2016 Section V, Class DD Girls XC Sectional Championship team; Aaron Vivalamore and Andrew Deming, who earned Sectional Shields at the Section V Class DD Varsity Boys meet; and Tristan McIntyre, Wayne Co. Boys Varsity Soccer Player of the Year.

Ms. Sara Boogard and Ms. Kimberly Prosser gave the Board a brief presentation on the M.W. Cuyler Kindness Committee.

E. **NEW BUSINESS:**

1. **Certified Staff:**
   a. **Appointment:** Athletic Coach, Varsity Cheerleading, Winter Season 2016-17
   b. **Appointment/Revision:** International Student Club Co-Advisors, 2016-17
   c. **Resignation:** Ariana E. Zink, Middle School One Act Play Advisor
   d. **Appointment:** Substitute Teachers: Ethan D. Durocher, Marrissa E. Fuller, Edward J. Kolb, Samantha D. Stagles, Joseph R. Van Cura, Rosemary H. Zimmerman
   e. **Approval:** Volunteer Coaches for the Junior High Science Olympiad Team
   f. **Revised Appointment:** Speech Therapist (1.0FTE), Elisabeth Malchoff
   g. **Appointment:** Volunteer Coach – Varsity Boys Basketball 2016-17

Upon the recommendation by the Superintendent, a motion was made by Mr. Meddaugh, seconded by Mrs. Smith:

That the Board of Education of the Red Creek Central School District appoints the following athletic coach for Winter 2016-17 as follows:

Rebecca Hokanson Varsity Cheerleading Step 4

and

That the Board of Education of the Red Creek Central School District hereby revises the International Student Club Advisor appointment and appoints Ms. Sarah Farnand and Mrs. Nancy Taddeo as Co-Advisors of the International Student Club for the 2016-17 school year; and

That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Ariana Zink as the Middle School One Act Plays Advisor, effective November 4, 2016; and
That the Board of Education of the Red Creek Central School District hereby appoints the following as substitute teachers:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certified Teacher?</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ethan D. Durocher</td>
<td>No</td>
<td>N/A</td>
</tr>
<tr>
<td>Marrissa E. Fuller</td>
<td>No</td>
<td>MS in Counseling</td>
</tr>
<tr>
<td>Edward J. Kolb</td>
<td>Yes</td>
<td>Permanent Certification in Chemistry, Physics, &amp; General Science 7-12</td>
</tr>
<tr>
<td>Samantha D. Stagles</td>
<td>No</td>
<td>N/A</td>
</tr>
<tr>
<td>Joseph R. Van Cura</td>
<td>Yes</td>
<td>Permanent Certification in Nursery, Kindergarten, Grades 1-6, Earth Science and General Science 7-12</td>
</tr>
<tr>
<td>Rosemary H. Zimmerman</td>
<td>Yes</td>
<td>Permanent Certification in Nursery, Kindergarten and Grade 1-6, Reading Teacher, and School District Administrator</td>
</tr>
</tbody>
</table>

and

That the Board of Education of the Red Creek Central School District hereby approves the following as volunteer coaches for the 2016-17 Junior High Science Olympiad Team. It is understood that appointment is made without compensation or remuneration;

Wm. Steven Smith    Nicholas Wojieck

and

That the Board of Education of the Red Creek Central School District hereby corrects the appointment of Elisabeth Malchoff to the position of Speech Therapist (1.0 FTE) with a probationary term of four years beginning September 1, 2016 and expiring August 31, 2010. Certification area and status are Speech and Language Disabilities, with Initial Certification. Salary shall be MS, Step 3 + 57 of the teacher salary schedule established in the 2016-17 contractual agreement. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and

That the Board of Education of the Red Creek Central School District hereby appoints the following as a Volunteer Assistant Coach for the 2016-17 school year. Said appointment is made without compensation or remuneration.

Spencer T. Malone: Volunteer Assistant, Varsity Boys Basketball

Motion carried unanimously.
1. **Certified Staff, continued:**

   f. **Approval: Co-Advisors, Middle School One-Act Plays:** Marnie E. Meddaugh and Remington

   Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mrs. Goodwin:

   That the Board of Education of the Red Creek Central School District hereby approves Mrs. Marnie E. Meddaugh and Remington as Co-Advisors of the Middle School One Act Plays for the 2016-17 school year.

   Motion carried.

2. **Classified Staff:**

   a. **Appointment:** Substitute Teaching Assistant, Rosemary H. Zimmerman
   
   b. **Appointment:** Substitute Teaching Assistant, Teacher Aide and School Monitor
      - Marrissa E. Fuller
      - Ethan E. Durocher
   
   c. **Resignation:** Teaching Assistant, Sandra E. Misso
   
   d. **Appointment:** Lifeguard (Part-Time), Mercedes N. Rizzo

   Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mrs. Goodwin:

   That the Board of Education of the Red Creek Central School District hereby appoints Rosemary H. Zimmerman as a Substitute Teaching Assistant. Said appointment is effective November 17, 2016; and

   That the Board of Education of the Red Creek Central School District hereby appoints Marrissa E. Fuller as a Substitute Teaching Assistant, Substitute Teacher Aide and Substitute School Monitor. Said appointments are effective November 17, 2016; and

   That the Board of Education of the Red Creek Central School District hereby appoints Ethan D. Durocher as a Substitute Teaching Assistant, Substitute Teacher Aide and Substitute School Monitor. Said appointments are effective November 17, 2016; and

   That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Sandra E. Misso from the full-time position of Teaching Assistant effective at the close of business on November 25, 2016; and

   That the Board of Education of the Red Creek Central School District hereby approves the appointment of Mercedes N. Rizzo as a Lifeguard (Part-time) at the Red Creek Community Center effective November 17, 2016.

   Motion carried unanimously.
3. **CSE/CPSE Recommendations:**

CSE Recommendations: 6267, 7372, 8548, 8735, 8503, 8660

CPSE Recommendations: 8750, 8788, 8757, 8747, 8731, 8749, 8792, 8586, 8768

A motion was made by Mr. Smith, seconded by Mrs. Smith to approve the CSE/CPSE Recommendations. Motion carried unanimously.

4. **Acceptance: Annual Fire Safety Inspection Report**

Upon the recommendation by the Superintendent, a motion was made by Mr. Uetz, seconded by Mr. Meddaugh:

That the Board of Education of the Red Creek Central School District hereby acknowledges and accepts the 2016-17 Annual Public School Fire Safety Report as filed for the following facilities:

- K-12 Building Facility Code 0006
- Red Creek Central School Bus Garage Facility Code 5004
- Red Creek Central School Bus Garage Annex Facility Code 2005
- Red Creek Central School Concession Stand Facility Code 7008
- Red Creek Central School Service Utility Building Facility Code 7010

Motion carried unanimously.

5. **Audit Report for Fiscal Year Ending June 30, 2016**

Upon the recommendation by the Superintendent, a motion was made by Mr. Meddaugh, seconded by Mrs. Kuck:

That the Board of Education of the Red Creek Central School District hereby accepts the Audit Report and the document Communicating Internal Control Related Matters Identified in an Audit for the fiscal year ending June 30, 2016 as prepared by the auditors from the accounting firm of Raymond F. Wager, Certified Public Accountant, P.C., Rochester, New York.

Motion carried unanimously.

6. **Adoption: 2017-18 Budget Preparation Schedule**

Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mr. Smith:
That the Board of Education of the Red Creek Central School District hereby adopts the Budget Preparation Schedule to develop and enact the 2017-18 school budget.

Motion carried unanimously.

7. **Tax Collection Report – Fall 2016**

8. **Adoption: Tax Collector’s Report 2016-17**

Upon the recommendation by the Superintendent, a motion was made by Mrs. Smith, seconded by Mrs. Goodwin:

That the following table depicts Real Property Tax collected by the local tax collector in 2016 compared to 2015:

<table>
<thead>
<tr>
<th>REAL PROPERTY TAX REVENUE COLLECTED</th>
<th>Previous Year (9/01-10/31)*</th>
<th>Current Year (9/01-10/31)*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of Warrant</td>
<td>$4,306,000.00</td>
<td>$4,354,000.00</td>
</tr>
<tr>
<td>Amount of Library Tax</td>
<td>52,500.00</td>
<td>67,500.00</td>
</tr>
<tr>
<td>Total Amount of Tax Warrant</td>
<td>$4,358,500.00</td>
<td>$4,421,500.00</td>
</tr>
<tr>
<td>Actual Amount Collected (with STAR)</td>
<td>$3,165,686.46</td>
<td>$3,272,065.89</td>
</tr>
<tr>
<td></td>
<td>$4,008,240.45</td>
<td>$4,079,264.29</td>
</tr>
<tr>
<td>Percent of Warrant Collected (with STAR)</td>
<td>73%</td>
<td>74%</td>
</tr>
<tr>
<td></td>
<td>92%</td>
<td>92%</td>
</tr>
<tr>
<td>Amount Uncollected (Referred to Counties)</td>
<td>$ 356,380.64</td>
<td>$ 341,801.56</td>
</tr>
</tbody>
</table>

*These dates reflect the time period during which taxpayers made payment to the local tax collector. The balance of taxes uncollected by the local tax collector is turned over to Wayne and Cayuga Counties for collection by the counties who will subsequently remit same to the school district.

That the Board of Education of the Red Creek Central School District hereby accepts the Tax Collector’s Report for 2016-17 for the Towns of Butler, Wolcott, Conquest, Sterling, and Victory as per Attachment A; and that said report be entered in the minutes of November 16, 2016.

Motion carried unanimously.
F. CORRESPONDENCE:

1. Career & Financial Management Field Trip Recap
2. Middle School November Newsletter

G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:

Mr. Sholes shared his correspondence and reported on the items listed.

1. Letters to Varsity Girls Section V, Class DD Cross Country Champions, & Wayne County Soccer Player of the Year
2. Lindenfeld Law Firm Letter
3. NYS Teachers Retirement System Audit
4. Red Creek Community Center Presentation
5. Board of Education Training: Open Meetings Law
6. Correspondence regarding Annual Fire Inspection
7. Three Year Old Grant Update
8. Administrative Council Agenda
9. Technology Update
10. Capital Project Update
11. Administrative Reports

H. OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:

EXECUTIVE SESSION:

A motion was made by Mr. Smith, seconded by Mr. Uetz to enter into Executive Session at 8:26 p.m.

Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 9:27 p.m.

ADJOURNMENT:

A motion was made at 9:27 p.m. by Mrs. Smith, seconded by Mr. Smith, to adjourn the meeting.

Motion carried.