

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT
MINUTES OF ANNUAL ORGANIZATIONAL MEETING
December 13, 2016

BOARD MEMBERS PRESENT: Bonnie Castrey
Dr. Duane Dishno
Susan Henry
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Alan Rasmussen, Interim Superintendent
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Owen Crosby, Assistant Superintendent, Educational Services
Carrie Delgado, Assistant Superintendent, Business Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
December 13, 2016

CALL TO ORDER: The Board President, Dr. Dishno, called the meeting to order at 6:30 p.m.

CLOSED SESSION: (I) The Board recessed to Closed Session at 6:31 p.m. to consider Student Expulsions: Education Code section 48918; and Public Employee Appointment/Assignment/Reassignment/Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951. Present were Dr. Alan Rasmussen, Dr. Carolee Ogata, Owen Crosby and legal counsel.

RECONVENED: The meeting was reconvened at 7:25 p.m. Dr. Dishno announced that no action was taken in Closed Session.

RECEPTION: (I-B) A reception took place to offer congratulations to re-elected trustees Susan Henry and Dr. Michael Simons.

CALL BACK TO ORDER: The meeting was called back to order at 7:47 p.m.

PLEDGE OF ALLEGIANCE: (II)

The Pledge was led by the Student Representative to the Board, Ariz Vazquez of Valley Vista High School.

OATH OF OFFICE – NEWLY RE-ELECTED TRUSTEES: (III-A)

Dr. Rasmussen administered the Oath of Office to Mrs. Susan Henry and Dr. Michael Simons as trustees. Each was seated for the 2016-2020 term.

ORGANIZATION OF BOARD: (III-B)

Mrs. Iverson nominated Dr. Simons for President, Mrs. Henry seconded. The Board voted 5-0 for Dr. Simons.

Mrs. Iverson nominated Ms Castrey for Vice President, Dr. Dishno seconded. The Board voted 5-0 for Ms Castrey.

Ms Castrey nominated Mrs. Iverson for Clerk, Mrs. Henry seconded. The Board voted 5-0 for Mrs. Iverson.

Mrs. Iverson nominated Mrs. Henry for Alternate Clerk, Dr. Dishno seconded. The Board voted 5-0 for Mrs. Henry.

Dr. Simons took the gavel, thanked Dr. Dishno, and presented him with an engraved clock in a wooden case on behalf of the Board.

Dr. Simons announced that as Mrs. Henry had been elected as President of the California School Boards Association, it was his hope that the Board would be able to assume some of her duties at the district level. Mrs. Henry stated that she planned to attend all School Board meetings, and appreciated the Board’s consideration of her time.

Committee Assignments

Dr. Simons will continue to serve on the nominating committee for election of County Committee on School District Organization.

All Board members will serve as Political Action Representatives for the Orange County School Boards Association.

Mrs. Iverson will serve as representative to serve on the Adult/Alternative Education Community Advisory Committee. Dr. Dishno will serve as alternate.

Mrs. Iverson will serve as representative on the Coastline Regional Occupational Program (CROP) Board. Dr. Dishno will serve as alternate. Meetings at CROP Board Room - dates and times to be determined.

ORGANIZATION OF
BOARD: (continued) (III-B)

Dr. Dishno will serve as representative to the District English Learners Advisory Committee (DELAC). Mrs. Iverson will serve as alternate. Times, dates and locations to be determined.

Dr. Dishno and Dr. Simons will serve on the district Strategic Planning Committee.

Dr. Simons and Ms Castrey will serve on the district Relationships by Objectives (RBO) Committee. Meetings on fourth Tuesday of the month at 3:30 p.m. in the Board Room.

Mrs. Iverson and Mrs. Henry will serve on the district Team Building Through Communication (TBC) Steering Committee.

Mrs. Henry will serve on the Booster Task Force.

A schedule of regular and study session Board meetings to be held at the District Office beginning at 7:30 p.m. on the listed Tuesday evenings was adopted, with one addition of a Study Session on February 28, 2017.

A rotation schedule for Board President member meetings with Superintendent to review Board agenda will take place at 4 p.m. on the Thursday preceding the Board meetings.

It was moved by Mrs. Henry, seconded by Ms Castrey, to approve this item as presented.

Motion unanimously carried.

APPROVAL OF
MINUTES: (III-C)

It was moved by Dr. Dishno, seconded by Mrs. Iverson, to approve the minutes of the November 15, 2016 Board meeting as presented.

Motion unanimously carried.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-D)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-E)

Ariz Vazquez, Student Representative to the Board from Valley Vista High School, presented reports on campus activities.

SUPERINTENDENT'S
REPORT: (III-F)

Dr. Rasmussen reported that the district had been named a Top Workplace by the Orange County Register, placing fourth in large employers.

Dr. Rasmussen reported that so far the district has not received any information on a Doyle Grant which was to be announced in November, although many attempts have been made to contact this organization. As soon as we hear, both the Board and community will be notified.

Dr. Rasmussen thanked the Board and staff for the kindness and support shown to him over the past six months while serving as Interim Superintendent. He wished the community, staff and Board a very happy holiday season.

FIRST INTERIM
FINANCIAL REPORT
AND CERTIFICATION
OF FINANCIAL STATUS:
(III-G)

Carrie Delgado, Assistant Superintendent, Business Services, presented the First Interim Financial Report for the fiscal year 2016-17. Board action would be considered later in the agenda to certify the financial condition of the district in accordance with State adopted Criteria and Standards. The First Interim includes actual revenue receipts and expenditures through October 31, 2016 and budget projections through June 30, 2017. Differences from the June 2016 Board approved budget were included. Positive Certification: Ms Delgado reported that based on current projections, the district will be able to meet its financial obligations for the current and two subsequent fiscal years.

STAFF PRESENTATION
– VALLEY VISTA HIGH
SCHOOL: (III-H)

Kerry Clitheroe, Principal of Valley Vista High School, staff and students, gave a presentation on strategies used at Valley Vista High School to enhance student learning.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-I)

Shawn Werner, President of the District Educators Association, congratulated Christiane Garisek on her retirement. Mr. Werner also thanked Dr. Alan Rasmussen, Interim Superintendent, for filling the superintendent's role and guiding the district through the process to select a new superintendent.

CONSENT CALENDAR:
(IV)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE
ORDERS: (IV-A)

Approval was granted for purchases orders in the amount of \$833,692.44 as presented.

PERSONNEL
REPORT: (IV-B)

Approval was granted for the Certificated and Classified Personnel Report No. 6 as presented.

PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the field trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCSE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
ACCEPTANCE OF FUNDS – MICROSOFT K-12 VOUCHER FUNDS: (IV-G)	Approval was granted to accept the grant funding of \$35,385 from the Microsoft Education Technology K-12 Voucher Program. The K-12 Voucher Program is part of a Settlement with Microsoft to distribute funds for public schools. These funds will be used by the district to pay for software and hardware technology. No matching funds were required. Authorization to expend funds upon receipt was granted.
COLLEGE READINESS BLOCK GRANT – PLAN APPROVAL: (IV-H)	Approval was granted for the plan as outlined for the College Readiness Block Grant for the 2016-2017 school year. The plan explains how funds received will increase or improve services for unduplicated pupils to ensure college readiness. The plan aligns with the district’s LCAP and Strategic Plan. No matching funds were required. Authorization to expend funds upon receipt was granted.
PIGGYBACK BIDS AND CONTRACTS: (IV-I)	Approval was granted to utilize the public agency contracts as presented. Contracts are to be used on an as-needed basis through the term of the contract.

PERCENT OF
MAXIMUM
AVERAGE DAILY
ATTENDANCE
(ADA)
COMPARISON:
(IV-J)

A report on ADA through October 21, 2016 was presented.

OCTOBER 2016
DISBURSEMENTS:
(IV-K)

A recap of the payments processed during the month of October 2016 was presented.

STUDENT
EXPULSIONS:
(IV-L)

Approval was granted for the expulsion and enrollment following the expulsion period of:

- Student Case No. E10-16/17: Expulsion from the Huntington Beach Union High School District for the remainder of the 2016-2017 school year for violation of California Education Code sections 48900(b) and (k), and 48915(c.2) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.

It was further moved that the student be placed in a County Department of Education program during the period of expulsion or, in the case of a Special Education student, an IEP team will convene to determine placement.

Materials have been given individually to all Board members for review and consideration. Student confidentiality requires that discussion, if needed, take place in Closed Session.

FIRST INTERIM
FINANCIAL REPORT
AND CERTIFICATION
OF FINANCIAL
STATUS:
(V-A)

The first interim financial report for the fiscal year 2016-17, with a correction to page 2, was presented for approval. It was moved by Dr. Dishno, seconded by Ms Castrey, that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion unanimously carried.

MEMORANDUM OF
UNDERSTANDING
BETWEEN THE
HUNTINGTON BEACH
UNION HIGH SCHOOL
DISTRICT AND
GOLDEN WEST
COLLEGE: (VI-A)

Information was provided to outline the Memorandum of Understanding with Golden West College for Dual Enrollment. Dr. Dishno stated he would like to see an expenditure plan when the MOU comes back. Mrs. Iverson indicated that she would like to see reorganization to increase the number of hours, and to see more library time for district students. Mrs. Iverson also discussed ROP, how we will reorganize our CTE teachers, and whether they are going to have an opportunity to provide input into the process. She would like to involve the sites and suggested a district committee be formed on ROP/CTE. Finally, when the reorganization is in place, she suggested that the information be publicized.

Dr. Dishno discussed transportation of students at Valley Vista High School.

BOARD POLICY:
(VII-A)

It was moved by Dr. Dishno, seconded by Mrs. Henry, to approve the following Board Policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 6178.2 – Instruction
External Courses

Motion unanimously carried.

NEW BUSINESS: (VIII)

Mrs. Iverson asked for an ROP class count with a list of each course by name for each school. She raised the question of security cameras at the sites. Ms Delgado stated that so far they have only been installed at Fountain Valley High School and that the architects are working on comprehensive plans.

Ms Delgado provided an update on the Westminster High School pool which is now out of the planning stages. She will provide periodic updates.

Mrs. Iverson asked about the district's offer to provide five copies of the Microsoft Office Suite to students and employees. Mr. Crosby indicated that it is still available. New employees are provided with this information when they are hired.

ANY OTHER PUBLIC
COMMUNICATION TO
THE BOARD: (IX)

Donna Alexander, community member, commented on her recent health issue.

ANNUAL MEETING OF
THE BOARD OF
TRUSTEES OF THE
FINANCING
CORPORATION:

This meeting was called to order at 9:27 p.m. and adjourned at 9:30 p.m. (See separate minutes).

CLOSED SESSION: (XI)

The Board recessed to Closed Session at 9:31 p.m. to continue those items listed at the beginning of the agenda.

ADJOURNMENT:

The meeting was adjourned at 10:39 p.m.



Clerk



Secretary