

Grantee Name: New Haven Unified School District

Project #7 ~ Implementation and Evaluation for Continuous Improvement

Project Goals/Desired Outcomes: Establish rigorous, sustainable quality improvement process; sustain reform project goals beyond grant period; establish baseline level of proficiency in implementing personalized learning; establish baseline level of teacher proficiency in implementing personalized learning; establish District baseline level multi-tiered high capacity, high quality student support system; establish baseline status of organizational efficacy in implementing and supporting personalized learning environment.

Narrative: *The District commits to monitor, measure, and publicly share information on the quality of investments funded by RTT-D and other local, state, and federal resources, such as professional development, technology, additional certificated and classified staff, and family and student supports. These resources will build on each other, so that investments in the early grades will begin to show returns in the intermediate/middle grades by the end of the grant, and investments in the 4-8 grade band will begin to show returns in high school age academic and social-emotional indicators. We will contract with an independent evaluator with significant experience in systemic education reform. The evaluator will serve as a full partner in formative assessment and use a rigorous, multimethod, multi-year evaluation that considers the developmental stage of the RTT-D initiative. Our evaluation strategy will address three research goals: 1) describe the implementation of the model to facilitate replication and sustainability; 2) evaluate the impact of the program on academic outcomes among district students as a whole and numerically significant student sub-groups; and 3) assess the impact of the academic, family, and social supports on student academic and social-emotional outcomes in the Decoto neighborhood. Our sustainability plan is grounded in the key tenets outlined in this grant proposal: collaboration and partnership, building capacity internally and drawing on our internal talents; equity, and personalized learning. We will continue to focus on these tenets after the grant period ends through targeted use of categorical funds.*

Key Performance Measures: All performance measures are measured by this project.

Cross-reference to other projects: *Project 7 relates to all projects, as its purpose is to monitor, measure and share the results of all projects in the RTT-D grant. In addition, this project includes a plan for sustaining the project goals after the grant period ends.*

Activities for Project 7					Activities for Project 7		
Item	Activities, Tasks, Milestones, and Deliverables	Key Personnel	Start Date (mm/dd/yy)	End Date (mm/dd/yy)	Change from application (includes pg. reference)	Rationale for change	Implications on other activities, performance measures, and budget?
7	<i>Project 7 ~ Implementation and Evaluation for Continuous</i>	L. Metzinger, Director, RTT-D	1/1/13	12/26/16			
7.1	Activity 7.1: Hire staff needed to manage the RTT-D Grant	L. Metzinger, Director, RTT-D	1/7/13	6/30/13			
7.1.1	Task 7.1.1: Hire RTT-D Project Director to direct RTT-D Project to lead the work in New Haven Unified, attend all Department of Education meetings.	D. McNamara, Chief Personnel Officer	1/7/13	1/22/13			
7.1.2	Task 7.1.2: Hire Staff Secretary 1	L. Metzinger, Director, RTT-D	1/28/13	5/31/13			
7.1.3	Task 7.1.3: Allocate funds for Budget Analyst to pay for a portion of the salaries for the Chief Business Officer and the Director of Fiscal Services	A. Varadarajan, Chief Business Officer	1/28/13	3/31/13			
7.1.4	<i>Deliverable 7.1.4: Completed Position Creation Forms</i>	L. Metzinger, Director, RTT-D	1/7/13	1/7/13			
7.1.5	<i>Milestone 7.1.5: Ensure all positions are staffed.</i>	L. Metzinger, Director, RTT-D	5/31/13	5/31/13			
7.2	Activity 7.2: Select External Evaluator based on qualifications to support reform effort	L. Metzinger, Director, RTT-D	1/28/13	5/7/13			
7.2.1	Task 7.2.1: Create an RFP for an external evaluator	L. Metzinger, Director, RTT-D	1/28/13	2/5/13			
7.2.2	Task 7.2.2: Post the RFP on the web site and contact vendors who have expressed interest in applying.	L. Metzinger, Director, RTT-D	2/12/13	2/13/13			
7.2.3	Task 7.2.3: Read RFP applications and select vendors to interview.	L. Metzinger, Director, RTT-D	3/1/13	3/26/13			
7.2.4	Task 7.2.4: Interview applicants.	L. Metzinger, Director, RTT-D	3/30/13	4/10/13			

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7.2.5	<i>Deliverable 7.2.5: RFP</i>	L. Metzinger, Director, RTT-D	2/12/13	2/12/13			
7.2.6	<i>Deliverable 7.2.6: RFP Scoring Rubrics</i>	L. Metzinger, Director, RTT-D	4/10/13	4/10/13			
7.2.7	<i>Deliverable 7.2.7: RFP Interview Questions</i>	L. Metzinger, Director, RTT-D	4/10/13	4/10/13			
7.2.8	<i>Milestone 7.2.8: External evaluators selected based on qualifications to support reform effort</i>	L. Metzinger, Director, RTT-D	5/7/13	5/7/13			
7.3	Activity 7.3: Planning: establish schedule of progress review at all levels of District, including external stakeholders	L. Metzinger, Director, RTT-D	6/1/13	8/31/13			
7.3.1	Activity 7.3.1: Meet with external evaluator monthly to create an initial plan for progress review.	L. Metzinger, Director, RTT-D	6/1/13	8/31/13			
7.3.2	Task 7.3.2: Determine which stakeholder groups need to be informed of progress (ILTs, Leadership Team, Board, Community Forum, DOE, etc.), and get schedule of regularly scheduled meetings for each group.	L. Metzinger, Director, RTT-D	6/13/13	7/31/13			
7.3.3	Task 7.3.3: Determine the measures and best medium of reporting needed for each group.	L. Metzinger, Director, RTT-D	6/13/13	7/31/13			
7.3.4	Task 7.3.4: Determine frequency of meetings for each stakeholder group.	L. Metzinger, Director, RTT-D	6/13/13	7/31/13			
7.3.5	Task 7.3.5: Create reporting schedule.	L. Metzinger, Director, RTT-D	8/1/13	8/31/13			
7.3.6	<i>Deliverable 7.3.6: Reporting Schedule</i>	L. Metzinger, Director, RTT-D	8/31/13	8/31/13			

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7.3.7	<i>Milestone 7.3.7: Progress review schedule implemented with all forums for reviewing progress data and measures established at all levels of District, plus external stakeholders (ILTs, leadership team meetings, school board review, community forum review)</i>	L. Metzinger, Director, RTT-D	8/31/13	8/31/13			
7.4	Activity 7.4: Establish an evaluation plan	L. Metzinger, Director, RTT-D	5/13/13	9/30/13			
7.4.1	Task 7.4.1: Meet with external evaluator to establish a timeline for creating the evaluation plan that includes collecting quantitative and qualitative data for all performance measures, desired results and research questions; and recommends program or performance measure adjustments based on evaluation data.	L. Metzinger, Director, RTT-D	5/13/13	5/31/13			
7.4.2	Task 7.4.2: Meet with the project leads and the external evaluation team to get feedback on what types of data needs to be gathered.	L. Metzinger, Director, RTT-D	6/3/13	6/3/13			
7.4.3	Task 7.4.3: Create draft evaluation plan.	External Evaluator	6/4/13	7/31/13			
7.4.4	Task 7.4.4: Meet with Executive Cabinet to share Draft Evaluation Plan, obtain feedback for changes.	L. Metzinger, Director, RTT-D	8/1/13	8/31/13			
7.4.5	Task 7.4.5: Implement changes to Draft Evaluation Plan	External Evaluator	9/1/13	9/30/13			
7.4.6	Task 7.4.6: Share final evaluation plan with RTT-D Guiding Coalition and Executive Cabinet	External Evaluator	9/1/13	9/30/13			
7.4.7	<i>Deliverable 7.4.7: Draft Evaluation Plan</i>	External Evaluator	8/31/13	8/31/13			
7.4.8	<i>Deliverable 7.4.8: Final Evaluation Plan</i>	External Evaluator	9/30/13	9/30/13			

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7.4.9	<i>Milestone 7.4.9: Complete evaluation plan with timelines for collecting quantitative and qualitative data for all performance measures, desired results and research questions</i>	L. Metzinger, Director, RTT-D	9/30/13	9/30/13			
7.5	Activity 7.5: Select implementation coaches based on qualifications to support reform effort	L. Metzinger, Director, RTT-D	2/1/13	3/15/13			
7.5.1	Task 7.5.1: Work with Chief Academic Officer to hire someone who can assist with both RTT-D and PI reform work	L. Metzinger, Director, RTT-D	2/1/13	3/15/13			
7.5.2	Task 7.5.2: Meet with prospective coaches to discuss our needs	L. Metzinger, Director, RTT-D	2/1/13	3/15/13			
7.5.3	Task 7.5.3: Examine proposals and make selection with Chief Academic Officer and Superintendent	L. Metzinger, Director, RTT-D	3/15/13	3/15/13			
7.5.4	<i>Deliverable 7.5.4: Proposals from candidates</i>	L. Metzinger, Director, RTT-D	3/15/13	3/15/13			
7.5.5	<i>Milestone 7.5.5: Implementation coaches selected based on qualifications to support reform effort</i>	L. Metzinger, Director, RTT-D	3/15/13	3/15/13			

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7.6	Activity 7.6: Receive implementation coaching from external experts on education reform (implementation coaches) to assist with creating our vision of 21st century learning, writing and implementing the Scope of Work (SOW), supporting our work, collecting data on our implementation progress, assisting in creating a sustainability plan after the grant and to align our work to other district initiatives such as the Program Improvement Plan (PI). (Planning Year)	L. Metzinger, Director, RTT-D	3/20/13	8/31/13			
7.6.1	Task 7.6.1: Schedule regular meetings with the implementation coaches, RTT-D Project Director, Chief Academic Officer, and Superintendent through August 2013.	L. Metzinger, Director, RTT-D	3/20/13	3/20/13			
7.6.2	Task 7.6.2: Meet regularly with the implementation coaches throughout the first months of the planning period to receive feedback and guidance on writing and implementing the SOW, ensuring alignment and integration with all initiatives in the district	L. Metzinger, Director, RTT-D	3/20/13	5/31/13			
7.6.3	Task 7.6.4: Meet regularly with the implementation coaches throughout the first months of the planning period to receive feedback and guidance on writing and implementing the SOW, ensuring alignment and integration with all initiatives in the district	L. Metzinger, Director, RTT-D	6/1/13	8/31/13			
7.6.4	Task 7.6.4: Work on draft Scope of Work	L. Metzinger, Director, RTT-D	3/20/13	4/8/13			
7.6.5	Task 7.6.5: Continue revisions on draft Scope of Work based on feedback	L. Metzinger, Director, RTT-D	5/1/13	7/18/13			

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7.6.6	Task 7.6.6: Continue revisions on draft Scope of Work based on feedback	L. Metzinger, Director, RTT-D	8/1/13	9/30/13			
7.6.7	Task 7.6.7: Create agendas, take minutes for all meetings	L. Metzinger, Director, RTT-D	3/20/13	5/31/13			
7.6.8	Task 7.6.8: Create agendas, take minutes for all meetings	L. Metzinger, Director, RTT-D	6/1/13	8/31/13			
7.6.9	Task 7.6.9: Assist project leads with their sections in the Scope of Work	L. Metzinger, Director, RTT-D	3/20/13	3/29/13			
7.6.10	Task 7.6.10: Create School Implementation Plans	L. Metzinger, Director, RTT-D	3/20/13	3/29/13			
7.6.11	Task 7.6.11: Join EdLeader 21 and participate in professional development and conferences enabling us to inform our 21st Century learning vision	L. Metzinger, Director, RTT-D	4/1/13	4/30/16			
7.6.12	Task 7.6.12: Establish an RTT-D Guiding Coalition (GC), consisting of project leads and team members, District and site staff as needed, and the implementation coaches, to lead the reform work, provide feedback, and share the RTT-D work with their stakeholder groups	L. Metzinger, Director, RTT-D	4/1/13	5/1/13			
7.6.13	Task 7.6.13: Schedule and plan for initial GC meeting	L. Metzinger, Director, RTT-D	4/1/13	5/29/13			
7.6.14	Task 7.6.14: Hold the first GC meeting	L. Metzinger, Director, RTT-D	5/29/13	5/29/13			
7.6.15	<i>Deliverable 7.6.15: Meeting Schedule for Implementation Coaches for March 2013-August 2013</i>	L. Metzinger, Director, RTT-D	3/20/13	3/20/13			
7.6.16	<i>Deliverable 7.6.16: Draft School Implementation Plans for K-5, 6-9, 9-12</i>	L. Metzinger, Director, RTT-D	3/29/13	3/29/13			
7.6.17	<i>Deliverable 7.6.17: Draft Scope of Work to the Superintendent</i>	L. Metzinger, Director, RTT-D	3/29/13	3/29/13			

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7.6.18	<i>Deliverable 7.6.18: Agenda, handouts, and notes from meetings</i>	L. Metzinger, Director, RTT-D	6/15/13	6/15/13			
7.6.19	<i>Deliverable 7.6.19: Regular meetings with Superintendent, Chief Academic Officer, RTT-D Director and implementation coaches completed for the Planning</i>	L. Metzinger, Director, RTT-D	8/31/13	8/31/13			
7.6.20	<i>Milestone 7.6.20: Completed, Approved Scope of Work by the Department of Education</i>	L. Metzinger, Director, RTT-D	8/31/13	8/31/13			
7.7	Activity 7.7: Receive implementation coaching. (Year 1)	L. Metzinger, Director, RTT-D	9/1/13	9/1/14			
7.7.1	Task 7.7.1: Schedule regular meetings with the implementation coaches, RTT-D Project Director, Chief Academic Officer, and Superintendent through August 2014	L. Metzinger, Director, RTT-D	9/1/13	9/30/13			
7.7.2	Task 7.7.2: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	9/1/13	11/15/13			
7.7.3	Task 7.7.3: Participate in professional development and conferences enabling us to inform our 21st Century learning plan (EdLeader 21)	L. Metzinger, Director, RTT-D	9/1/13	10/31/13			
7.7.4	Task 7.7.3: Participate in professional development and conferences enabling us to inform our 21st Century learning plan (EdLeader 21 and others)	L. Metzinger, Director, RTT-D	11/1/13	5/31/14			
7.7.5	Task 7.7.4: Hold the September GC meeting.	L. Metzinger, Director, RTT-D	9/26/13	9/26/13			

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7.7.6	Task 7.7.5: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	11/16/13	1/31/14			
7.7.7	Task 7.7.6: Plan for the January GC meeting.	L. Metzinger, Director, RTT-D	12/1/13	1/25/14			
7.7.8	Task 7.7.7: Hold the January GC meeting.	L. Metzinger, Director, RTT-D	1/26/14	1/26/14			
7.7.9	Task 7.7.8: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	2/1/14	5/31/14			
7.7.10	Task 7.7.9: Plan for the May GC meeting.	L. Metzinger, Director, RTT-D	4/1/14	5/21/14			
7.7.11	Task 7.7.10: Hold the May GC meeting.	L. Metzinger, Director, RTT-D	5/22/14	5/22/14			
7.7.12	Task 7.7.11: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	6/1/14	8/31/14			
7.7.13	Task 7.7.12: Plan for the September GC meeting.	L. Metzinger, Director, RTT-D	8/1/14	8/31/14			

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7.7.14	<i>Deliverable 7.7.13: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	11/15/13	11/15/13			
7.7.15	<i>Deliverable 7.7.14: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	1/31/14	1/31/14			
7.7.16	<i>Deliverable 7.7.15: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	5/31/14	5/31/14			
7.7.17	<i>Deliverable 7.7.16: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	8/31/14	8/31/14			
7.7.18	<i>Milestone 7.7.17: Regular meetings with the implementation coaches and the Guiding Coalition during Year 1 are complete.</i>	L. Metzinger, Director, RTT-D	8/31/14	9/1/14			
7.8	Activity 7.8: Receive implementation coaching. (Year 2)	L. Metzinger, Director, RTT-D	9/1/14	8/31/15			
7.8.1	Task 7.8.1: Schedule regular meetings with the implementation coaches, RTT-D Project Director, Chief Academic Officer, and Superintendent through August 2015.	L. Metzinger, Director, RTT-D	9/1/14	9/30/14			
7.8.2	Task 7.8.2: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	9/1/14	11/15/14			

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7.8.3	Task 7.8.3: Participate in professional development and conferences enabling us to inform our 21st Century learning plan (EdLeader 21 and others)	L. Metzinger, Director, RTT-D	9/1/14	8/31/15			
7.8.4	Task 7.8.4: Plan for the September GC meeting.	L. Metzinger, Director, RTT-D	9/1/14	9/25/14			
7.8.5	Task 7.8.5: Hold the September GC meeting.	L. Metzinger, Director, RTT-D	9/26/14	9/26/14			
7.8.6	Task 7.8.6: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	11/16/14	1/31/15			
7.8.7	Task 7.8.7: Plan for the January GC meeting.	L. Metzinger, Director, RTT-D	12/1/14	1/25/15			
7.8.8	Task 7.8.8: Hold the January GC meeting.	L. Metzinger, Director, RTT-D	1/26/15	1/26/15			
7.8.9	Task 7.8.9: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	2/1/15	5/31/15			
7.8.10	Task 7.8.10: Plan for the May GC meeting.	L. Metzinger, Director, RTT-D	4/1/15	5/21/15			
7.8.11	Task 7.8.11: Hold the May GC meeting.	L. Metzinger, Director, RTT-D	5/22/15	5/22/15			

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7.8.12	Task 7.8.12: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, and planning the GC meetings.	L. Metzinger, Director, RTT-D	6/1/15	8/31/15			
7.8.13	Task 7.8.13: Plan for the September GC meeting.	L. Metzinger, Director, RTT-D	8/1/15	8/31/15			
7.8.14	<i>Deliverable 7.8.14: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	11/15/14	11/15/14			
7.8.15	<i>Deliverable 7.8.15: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	1/31/15	1/31/15			
7.8.16	<i>Deliverable 7.8.16: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	5/31/15	5/31/15			
7.8.17	<i>Deliverable 7.8.17: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	8/31/15	8/31/15			
7.8.18	<i>Milestone 7.8.18: Regular meetings with the implementation coaches and the Guiding Coalition during Year 1 are complete.</i>	L. Metzinger, Director, RTT-D	8/31/15	8/31/15			
7.9	Activity 7.9: Receive implementation coaching. (Year 3)	L. Metzinger, Director, RTT-D	9/1/15	8/31/16			
7.9.1	Task 7.9.1: Schedule regular meetings with the implementation coaches, RTT-D Project Director, Chief Academic Officer, and Superintendent through August 2016	L. Metzinger, Director, RTT-D	9/1/15	9/30/15			

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7.9.2	Task 7.9.2: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, providing feedback and guidance on sustaining our work beyond the grant, and planning the GC meetings.	L. Metzinger, Director, RTT-D	9/1/15	11/15/15			
7.9.3	Task 7.9.3: Participate in professional development and conferences enabling us to inform our 21st Century learning plan (EdLeader 21 and others)	L. Metzinger, Director, RTT-D	9/1/15	8/31/16			
7.9.4	Task 7.9.4: Plan for the September GC meeting.	L. Metzinger, Director, RTT-D	9/1/15	9/25/15			
7.9.5	Task 7.9.5: Hold the September GC meeting.	L. Metzinger, Director, RTT-D	9/26/15	9/26/15			
7.9.6	Task 7.9.6: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, providing feedback and guidance on sustaining our work beyond the grant, and planning the GC meetings.	L. Metzinger, Director, RTT-D	11/16/15	1/31/16			
7.9.7	Task 7.9.7: Plan for the January GC meeting.	L. Metzinger, Director, RTT-D	12/1/15	1/25/16			
7.9.8	Task 7.8.8: Hold the January GC meeting.	L. Metzinger, Director, RTT-D	1/26/16	1/26/16			

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7.9.9	Task 7.9.9: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, providing feedback and guidance on sustaining our work beyond the grant, and planning the GC meetings.	L. Metzinger, Director, RTT-D	2/1/16	5/31/16			
7.9.10	Task 7.9.10: Plan for the May GC meeting.	L. Metzinger, Director, RTT-D	4/1/16	5/21/16			
7.9.11	Task 7.9.11: Hold the May GC meeting.	L. Metzinger, Director, RTT-D	5/22/16	5/22/16			
7.9.12	Task 7.9.12: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, providing feedback and guidance on sustaining our work beyond the grant, and planning the GC meetings.	L. Metzinger, Director, RTT-D	6/1/16	8/31/16			
7.9.13	Task 7.9.13: Plan for the September GC meeting.	L. Metzinger, Director, RTT-D	8/1/16	8/31/16			
7.9.14	<i>Deliverable 7.9.14: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	11/15/15	11/15/15			
7.9.15	<i>Deliverable 7.9.15: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	1/31/16	1/31/16			
7.9.16	<i>Deliverable 7.9.16: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	5/31/16	5/31/16			

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Item	Activities, Tasks, Milestones, and Deliverables	Key Personnel	Start Date (mm/dd/yy)	End Date (mm/dd/yy)	Change from application (includes pg. reference)	Rationale for change	Implications on other activities, performance measures, and budget?
7.9.17	<i>Deliverable 7.9.17: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	8/31/16	8/31/16			
7.9.18	<i>Milestone 7.9.18: Regular meetings with the implementation coaches and the Guiding Coalition during Year 3 are complete.</i>	L. Metzinger, Director, RTT-D	8/31/16	8/31/16			
7.10	Activity 7.10: Receive implementation coaching. (Year 4)	L. Metzinger, Director, RTT-D	9/1/16	12/26/16			
7.10.1	Task 7.10.1: Schedule regular meetings with the implementation coaches, RTT-D Project Director, Chief Academic Officer, and Superintendent through December 2016.	L. Metzinger, Director, RTT-D	9/1/16	9/30/16			
7.10.2	Task 7.10.2: Meet with the implementation coaches to receive feedback and guidance on implementing our vision of 21st century learning, implementing the SOW, ensuring alignment and integration with all initiatives in the district, providing feedback and guidance on sustaining our work beyond the grant, and planning the GC meetings.	L. Metzinger, Director, RTT-D	9/1/16	11/15/16			
7.10.3	Task 7.10.3: Participate in professional development and conferences enabling us to inform our 21st Century learning plan (EdLeader 21 and others)	L. Metzinger, Director, RTT-D	9/1/16	12/26/16			
7.10.4	Task 7.10.4: Plan for the September GC meeting.	L. Metzinger, Director, RTT-D	9/1/16	9/25/16			
7.10.5	Task 7.10.5: Hold the September GC meeting.	L. Metzinger, Director, RTT-D	9/26/16	9/26/16			

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7.10.6	Task 7.10.6: Meet with the implementation coaches to receive feedback and guidance on sustaining our work beyond the grant and planning the final GC meetings.	L. Metzinger, Director, RTT-D	11/16/16	12/26/16			
7.10.7	Task 7.10.7: Plan for the January GC meeting.	L. Metzinger, Director, RTT-D	12/1/16	12/26/16			
7.10.8	<i>Deliverable 7.10.8: Agendas, handouts and minutes from meetings with the implementation coaches and the Guiding Coalition .</i>	L. Metzinger, Director, RTT-D	12/26/16	12/26/16			
7.10.9	<i>Milestone 7.10.9: Regular meetings with the implementation coaches and the Guiding Coalition during Year 4 are complete.</i>	L. Metzinger, Director, RTT-D	12/26/16	12/26/16			
7.11	Activity 7.11: Report Evaluation Results, Year 1	L. Metzinger, Director, RTT-D	6/15/13	6/30/14			
7.11.1	Task 7.11.1: Gather and analyze baseline data	External Evaluator	6/15/13	9/30/13			
7.11.2	Task 7.11.2: Prepare Q1 Evaluation Report	External Evaluator	10/1/13	10/31/13			
7.11.3	Task 7.11.3: Report results to stakeholders	L. Metzinger, Director, RTT-D	11/1/13	12/23/13			
7.11.4	Task 7.11.4: Gather input and data from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	11/1/13	1/31/14			
7.11.5	Task 7.11.5: Prepare Q2 Evaluation Report	External Evaluator	2/1/14	2/28/14			
7.11.6	Task 7.11.6: Report results to stakeholders	L. Metzinger, Director, RTT-D	3/1/14	3/31/14			
7.11.7	Task 7.11.7: Gather input from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	3/1/14	4/30/14			
7.11.8	Task 7.11.8: Prepare Q3 Evaluation Report	External Evaluator	5/1/14	5/31/14			

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7.11.9	Task 7.11.9: Report results to stakeholders	L. Metzinger, Director, RTT-D	6/1/14	6/30/14			
7.11.10	<i>Deliverable 7.11.10: Quarterly Report Year 1, Quarter 1</i>	External Evaluator	11/1/13	11/1/13			
7.11.11	<i>Deliverable 7.11.11: Quarterly Report, Year 1, Quarter 2</i>	External Evaluator	3/1/14	3/1/14			
7.11.12	<i>Deliverable 7.11.12: Quarterly Report, Year 1, Quarter 3</i>	External Evaluator	6/1/14	6/1/14			
7.11.13	<i>Milestone 7.11.13: Quarter 1 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	12/23/13	12/23/13			
7.11.14	<i>Milestone 7.11.14: Quarter 2 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	3/31/14	3/31/14			
7.11.15	<i>Milestone 7.11.15: Quarter 3 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	6/30/14	6/30/14			
7.12	Activity 7.12: Report Evaluation Results, Year 2	L. Metzinger, Director, RTT-D	6/15/14	6/30/15			
7.12.1	Task 7.12.1: Gather and analyze data from Year 1 of RTT-D Grant	External Evaluator	6/15/14	9/30/14			
7.12.2	Task 7.12.2: Prepare Annual Evaluation Report	External Evaluator	10/1/14	10/31/14			
7.12.3	Task 7.12.3: Report results to stakeholders	L. Metzinger, Director, RTT-D	11/1/14	12/23/14			
7.12.4	Task 7.12.4: Gather input and data from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	11/1/14	1/31/15			
7.12.5	Task 7.12.5: Prepare Q2 Evaluation Report	External Evaluator	2/1/15	2/28/15			
7.12.6	Task 7.12.6: Report results to stakeholders	L. Metzinger, Director, RTT-D	3/1/15	3/31/15			

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7.12.7	Task 7.12.7: Gather input from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	3/1/15	4/30/15			
7.12.8	Task 7.12.8: Prepare Q3 Evaluation Report	External Evaluator	5/1/15	5/31/15			
7.12.9	Task 7.12.9: Report results to stakeholders	L. Metzinger, Director, RTT-D	6/1/15	6/30/15			
7.12.10	<i>Deliverable 7.12.10: Annual Report Year 1</i>	External Evaluator	11/1/14	11/1/14			
7.12.11	<i>Deliverable 7.12.11: Quarterly Report, Year 2, Quarter 2</i>	External Evaluator	3/1/15	3/1/15			
7.12.12	<i>Deliverable 7.12.12: Quarterly Report, Year 2, Quarter 3</i>	External Evaluator	6/1/15	6/1/15			
7.12.13	<i>Milestone 7.12.13: Annual Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	12/23/14	12/23/14			
7.12.14	<i>Milestone 7.12.14: Quarter 2 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	3/31/15	3/31/15			
7.12.15	<i>Milestone 7.12.15: Quarter 3 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	6/30/15	6/30/15			
7.13	Activity 7.13: Report Evaluation Results, Year 3	L. Metzinger, Director, RTT-D	6/15/15	6/30/16			
7.13.1	Task 7.13.1: Gather and analyze data from Year 2 of RTT-D Grant	External Evaluator	6/15/15	9/30/15			
7.13.2	Task 7.13.2: Prepare Annual Evaluation Report	External Evaluator	10/1/15	10/31/15			
7.13.3	Task 7.13: Report results to stakeholders	L. Metzinger, Director, RTT-D	11/1/15	12/23/15			
7.13.4	Task 7.13.4: Gather input and data from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	11/1/15	1/31/16			
7.13.5	Task 7.13.5: Prepare Q2 Evaluation Report	External Evaluator	2/1/16	2/28/16			

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7.13.6	Task 7.13.6: Report results to stakeholders	L. Metzinger, Director, RTT-D	3/1/16	3/31/16			
7.13.7	Task 7.13.7: Gather input from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	3/1/16	4/30/16			
7.13.8	Task 7.13.8: Prepare Q3 Evaluation Report	External Evaluator	5/1/16	5/31/16			
7.13.9	Task 7.13.9: Report results to stakeholders	L. Metzinger, Director, RTT-D	6/1/16	6/30/16			
7.13.10	<i>Deliverable 7.13.10: Annual Report Year 2</i>	External Evaluator	11/1/15	11/1/15			
7.13.11	<i>Deliverable 7.13.11: Quarterly Report, Year 3, Quarter 2</i>	External Evaluator	3/1/16	3/1/16			
7.13.12	<i>Deliverable 7.13.12: Quarterly Report, Year 3, Quarter 3</i>	External Evaluator	6/1/16	6/1/16			
7.13.13	<i>Milestone 7.13.13: Annual Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	12/23/15	12/23/15			
7.13.14	<i>Milestone 7.13.14: Quarter 2 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	3/31/16	3/31/16			
7.13.15	<i>Milestone 7.13.15: Quarter 3 Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	6/30/16	6/30/16			
7.14	Activity 7.14: Report Evaluation Results, Year 4	L. Metzinger, Director, RTT-D	6/15/16	12/26/16			
7.14.1	Task 7.14.1: Gather and analyze data from Year 3 of RTT-D Grant	External Evaluator	6/15/16	9/30/16			
7.14.2	Task 7.14.2: Prepare Annual Evaluation Report	External Evaluator	10/1/16	10/31/16			
7.14.3	Task 7.14.3: Report results to stakeholders	L. Metzinger, Director, RTT-D	11/1/16	12/26/16			
7.14.4	Task 7.14.4: Gather input and data from stakeholders and make program changes based on feedback as needed	L. Metzinger, Director, RTT-D	11/1/16	12/26/16			

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7.14.5	<i>Deliverable 7.14.5: Annual Report Year 3/4</i>	External Evaluator	11/1/16	11/1/16			
7.14.6	<i>Milestone 7.14.6: Annual Report shared with stakeholders</i>	L. Metzinger, Director, RTT-D	12/26/16	12/26/16			
7.15	Activity 7.15: Sustainability Planning - Develop a long range professional development plan for literacy, using the training of trainers model to internalize and systematize personalized learning practices and data-driven instruction.	A. Smith, Chief Academic Officer	1/1/15	6/1/15			
7.15.1	Task 7.15.1: Create staff survey to determine needs for continued and deeper implementation of the balanced day, Reading Apprenticeship, Writers' Workshop, reading comprehension and Critical Literacy so staff continue to create a culture of personalized learning and data-driven instruction.	External Evaluator	1/1/15	1/15/15			
7.15.2	Task 7.15.2: Survey staff to determine needs for continued and deeper implementation of the balanced day, Reading Apprenticeship, Writers' Workshop, reading comprehension and Critical Literacy so staff continue to create a culture of personalized learning and data-driven instruction.	External Evaluator	1/16/15	1/31/15			
7.15.3	Task 7.15.3: Meet with directors in the Division of Teaching and Learning and representative literacy coaches to develop a long-range professional development plan for literacy, based on survey results and expertise of the group.	A. Smith, Chief Academic Officer	3/1/15	5/31/15			
7.15.4	Task 7.15.4: Determine resources needed to implement the long-range literacy plan.	A. Smith, Chief Academic Officer	3/1/15	4/30/15			

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7.15.5	Task 7.15.5: Allocate resources to fund the long-range literacy plan.	A. Smith, Chief Academic Officer	5/1/15	5/31/15			
7.15.6	<i>Deliverable 7.15.6: Survey results.</i>	External Evaluator	2/28/15	2/28/15			
7.15.7	<i>Deliverable 7.15.7: Long-term literacy plan</i>	A. Smith, Chief Academic Officer	6/1/15	6/1/15			
7.15.8	<i>Milestone 7.15.8: Literacy plan is complete and funded.</i>	A. Smith, Chief Academic Officer	6/1/15	6/1/15			
7.16	Activity 7.16: Sustainability Planning - Develop a long range professional development plan for math, using the training of trainers model to internalize and systematize personalized learning practices and data-driven instruction.	A. Smith, Chief Academic Officer	1/1/15	6/1/15			
7.16.1	Task 7.16.1: Create staff survey to determine needs for continued and deeper implementation of the Math Studio Project so staff continue to create a culture of personalized learning and data-driven instruction.	A. Smith, Chief Academic Officer	1/1/15	1/15/15			
7.16.2	Task 7.16.2: Survey staff to determine needs for continued and deeper implementation of the Math Studio Project so staff continue to create a culture of personalized learning and data-driven instruction.	A. Smith, Chief Academic Officer	1/16/15	1/31/15			
7.16.3	Task 7.16.3: Meet with directors in the Division of Teaching and Learning and representative math coaches to develop a long-range professional development plan for math, based on survey results and expertise of the group.	A. Smith, Chief Academic Officer	3/1/15	5/31/15			
7.16.4	Task 7.16.4: Determine resources needed to implement the long-range math plan.	A. Smith, Chief Academic Officer	3/1/15	4/30/15			

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7.16.5	Task 7.16.5: Allocate resources to fund the long-range math plan.	A. Smith, Chief Academic Officer	5/1/15	5/31/15			
7.16.6	<i>Deliverable 7.16.6: Survey results.</i>	External Evaluator	2/28/15	2/28/15			
7.16.7	<i>Deliverable 7.16.7: Long-term math plan</i>	A. Smith, Chief Academic Officer	6/1/15	6/1/15			
7.16.8	<i>Milestone 7.16.8: Math plan is complete and funded.</i>	A. Smith, Chief Academic Officer	6/1/15	6/1/15			
7.17	Activity 7.17: Sustainability Planning - Develop a long range professional development plan for use of 21st Century Learning Tools, using the training of trainers model to internalize and systematize personalized learning practices and data-driven instruction.	A. Smith, Chief Academic Officer	1/1/16	6/1/16			
7.17.1	Task 7.17.1: Create staff survey to determine needs for continued and deeper implementation of the 21st Century Learning Tools so staff continue to create a culture of personalized learning and data-driven instruction.	External Evaluator	1/1/16	1/15/16			
7.17.2	Task 7.17.2: Survey staff to determine needs for continued and deeper implementation of the 21st Century Learning Tools so staff continue to create a culture of personalized learning and data-driven instruction.	External Evaluator	1/16/16	1/31/16			

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7.17.3	Task 7.17.3: Use information gained from EdLeader 21 and participating in professional development and conferences on 21st Century learning to inform the plan for use of 21st century learning tools beyond the grant period.	S. Politzer, Technology Integration Support Specialist	3/1/16	5/31/16			
7.17.4	Task 7.17.4: Meet with directors and teacher leaders in the Division of Teaching and Learning and Technology, as well as representative coaches to develop a long-range professional development plan for the use of 21st Century Learning Tools , based on survey results and expertise of the group.	S. Politzer, Technology Integration Support Specialist	3/1/16	5/31/16			
7.17.5	Task 7.17.5: Determine resources needed to implement the long-term 21st century learning plan .	S. Politzer, Technology Integration Support Specialist	3/1/16	4/30/16			
7.17.6	Task 7.17.6: Allocate resources to fund the long-term 21st century learning plan .	A. Smith, Chief Academic Officer	5/1/16	5/31/16			
7.17.7	<i>Deliverable 7.17.7: Survey results.</i>	External Evaluator	2/28/16	2/28/16			
7.17.8	<i>Deliverable 7.17.8: Long-term 21st century learning plan .</i>	S. Politzer, Technology Integration Support Specialist	6/1/16	6/1/16			
7.17.9	<i>Milestone 7.17.9: Long-term 21st century learning plan is complete and funded.</i>	A. Smith, Chief Academic Officer	6/1/16	6/1/16			

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7.18	Activity 7.18: Sustainability Planning - Develop a long range professional development plan for using and integrating data analysis and formative assessment in classrooms to internalize and systematize personalized learning practices and data-driven instruction.	T. Noriega, Director, Assess. & Eval.	1/1/16	6/1/16			
7.18.1	Task 7.18.1: Create staff survey to determine needs for continued and deeper implementation of using and integrating data analysis and formative assessment in classrooms.	T. Noriega, Director, Assess. & Eval.	1/1/16	1/15/16			
7.18.2	Task 7.18.2: Survey staff to determine needs for continued and deeper implementation of using and integrating data analysis and formative assessment in classrooms.	T. Noriega, Director, Assess. & Eval.	1/16/16	1/31/16			
7.18.3	Task 7.18.3: Meet with the directors and teacher leaders in the Division of Teaching and Learning to create a long-term professional development plan for using and integrating data analysis and formative assessment in classrooms.	T. Noriega, Director, Assess. & Eval.	3/1/16	5/31/16			
7.18.4	Task 7.18.4: Determine resources needed to implement the professional development plan for using and integrating data analysis and formative assessment in classrooms.	T. Noriega, Director, Assess. & Eval.	3/1/16	4/30/16			
7.18.5	Task 7.18.5: Allocate resources to fund the professional development plan for using and integrating data analysis and formative assessment in classrooms..	T. Noriega, Director, Assess. & Eval.	5/1/16	5/31/16			

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7.18.6	<i>Deliverable 7.18.6: Survey results.</i>	External Evaluator	2/28/16	2/28/16			
7.18.7	<i>Deliverable 7.18.7: Professional development plan for using and integrating data analysis and formative assessment in classrooms.</i>	T. Noriega, Director, Assess. & Eval.	6/1/16	6/1/16			
7.18.8	<i>Milestone 7.18.8: Professional development plan for using and integrating data analysis and formative assessment in classrooms is complete and funded.</i>	T. Noriega, Director, Assess. & Eval.	6/1/16	6/1/16			
7.19	Activity 7.19: Sustainability Planning - Develop a long range professional development plan for using and integrating CCSS-aligned critical thinking, deeper learning and flexible approaches to instruction and assessment in classrooms to internalize and systematize personalized learning practices and data-driven instruction.	S. Pizani, Director, K-12 Instruction	1/1/16	6/1/16			
7.19.1	Task 7.19.1: Create staff survey to determine needs for using and integrating CCSS-aligned critical thinking, deeper learning and flexible approaches to instruction and assessment in classrooms so staff continue to create a culture of personalized learning and data-driven instruction.	S. Pizani, Director, K-12 Instruction	1/1/16	1/15/16			
7.19.2	Task 7.19.2: Survey staff to determine needs for using and integrating CCSS-aligned critical thinking, deeper learning and flexible approaches to instruction and assessment in classrooms so staff continue to create a culture of personalized learning and data-driven instruction.	S. Pizani, Director, K-12 Instruction	1/16/16	1/31/16			

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7.19.3	Task 7.19.3: Form a team of representatives from Project 1 (Literacy and the Common Core) to meet to create a professional development plan for using and integrating CCSS-aligned approaches.	S. Pizani, Director, K-12 Instruction	1/1/16	1/31/16			
7.19.4	Task 7.19.4: Schedule meetings	S. Pizani, Director, K-12 Instruction	1/1/16	1/31/16			
7.19.5	Task 7.19.5: Create a professional development plan for using and integrating CCSS-aligned critical thinking and deeper learning approaches in classrooms.	S. Pizani, Director, K-12 Instruction	3/1/16	5/31/16			
7.19.6	Task 7.19.6: Determine resources needed to implement the professional development plan for using and integrating CCSS-aligned critical thinking and deeper learning approaches in classrooms.	S. Pizani, Director, K-12 Instruction	3/1/16	4/30/16			
7.19.7	Task 7.19.7: Allocate resources to fund the professional development plan on using and integrating CCSS-aligned critical thinking and deeper learning approaches in classrooms.	S. Pizani, Director, K-12 Instruction	5/1/16	5/31/16			
7.19.8	<i>Deliverable 7.19.8: Survey results.</i>	External Evaluator	2/28/16	2/28/16			
7.19.9	<i>Deliverable 7.19.9: Professional development plan for using and integrating CCSS-aligned critical thinking and deeper learning approaches in classrooms.</i>	S. Pizani, Director, K-12 Instruction	6/1/16	6/1/16			
7.19.10	<i>Milestone 7.19.10: Professional development plan for using and integrating CCSS-aligned critical thinking and deeper learning approaches in classrooms.</i>	S. Pizani, Director, K-12 Instruction	6/1/16	6/1/16			

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7.20	Activity 7.20: Sustainability Planning - Develop an ongoing plan to implement and monitor the teacher/principal evaluation system linked to student growth.	D. McNamara, Chief Personnel Officer	7/1/16	8/31/16			
7.20.1	Task 7.20.1: Meet with the Evaluation Task Force (ETF) to create an ongoing sustainability plan for the teacher/principal evaluation system, using the feedback gathered by the external evaluators.	D. McNamara, Chief Personnel Officer	7/1/16	8/15/16			
7.20.2	Task 7.20.2: Schedule meetings for the ETF for the 2016-17 year implement the plan.	D. McNamara, Chief Personnel Officer	8/15/16	8/31/16			
7.20.3	Task 7.20.3: Schedule ongoing professional development for administrators in implementing the teacher/principal evaluation system.	D. McNamara, Chief Personnel Officer	8/15/16	8/31/16			
7.20.4	<i>Deliverable 7.20.4: Teacher/Principal Evaluation Implementation Plan</i>	D. McNamara, Chief Personnel Officer	8/31/16	8/31/16			
7.20.5	<i>Deliverable 7.20.5: Evaluation Task Force Meeting Schedule</i>	D. McNamara, Chief Personnel Officer	8/31/16	8/31/16			
7.20.6	<i>Deliverable 7.20.6: Professional development schedule</i>	D. McNamara, Chief Personnel Officer	8/31/16	8/31/16			
7.20.7	<i>Milestone 7.20.7: Teacher/Principal Evaluation System continues beyond the grant period.</i>	D. McNamara, Chief Personnel Officer	8/31/16	8/31/16			
7.21	Activity 7.21: Sustainability Planning - Develop plan to cover RTT-D Project Director responsibilities with existing District and school staff	A. Smith, Chief Academic Officer	2/1/16	8/31/16			

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7.21.1	Task 7.21.1: Examine RTT-D Director responsibilities	L. Metzinger, Director, RTT-D	2/1/16	2/28/16			
7.21.2	Task 7.21.2: Determine which responsibilities need to continue (Essential Responsibilities Chart).	L. Metzinger, Director, RTT-D	2/1/16	2/28/16			
7.21.3	Task 7.21.3: Decide how to divide up the essential responsibilities and create an updated job responsibilities chart.	A. Smith, Chief Academic Officer	3/1/16	6/30/16			
7.21.4	Task 7.21.4: Assign responsibilities	A. Smith, Chief Academic Officer	8/1/16	8/31/16			
7.21.5	<i>Deliverable 7.21.5: Essential Responsibilities Chart</i>	L. Metzinger, Director, RTT-D	2/28/16	2/28/16			
7.21.6	<i>Deliverable 7.21.6: Updated Job Responsibilities Chart</i>	L. Metzinger, Director, RTT-D	6/30/16	6/30/16			
7.21.7	<i>Milestone 7.21.7: Updated job responsibilities are assigned.</i>	A. Smith, Chief Academic Officer	8/31/16	8/31/16			
7.22	Activity 7.22: Sustainability Planning - Develop and maintain searchable, accessible collection of educator resources that support personalized learning student inquiry and data driven instruction, such as collaboratively developed assessment items (common formative assessments), CCSS lesson plans, digital resources, and item banks in Data Director	R. Mar, Director, Technology	9/1/14	12/23/14			
7.22.1	Task 7.22.1: Meet with project leads to determine which resources need to be made available on the district web site.	R. Mar, Director, Technology	9/1/14	9/30/14			
7.22.2	Task 7.22.2: Gather resources electronically	R. Mar, Director, Technology	10/1/14	10/31/14			

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7.22.3	Task 7.22.3: Update District web site to include links to common formative assessments, CCSS lesson plans, and digital resources.	R. Mar, Director, Technology	11/1/14	11/31/2014			
7.22.4	Task 7.22.4: Publicize links to all staff	R. Mar, Director, Technology	12/1/14	12/23/14			
7.22.5	Task 7.22.5: Determine process for updating web site.	R. Mar, Director, Technology	12/1/14	12/23/14			
7.22.6	<i>Deliverable 7.22.6: Website for educator Resources located on New Haven web page.</i>	R. Mar, Director, Technology	12/1/14	12/1/14			
7.22.7	<i>Milestone 7.22.7: Updated website to include extensive, accessible collection of educator resources that support personalized learning, student inquiry, data-driven instruction, collaboratively developed assessment items (common formative assessments), CCSS lesson plans, and digital resources. "</i>	R. Mar, Director, Technology	12/1/14	12/1/14			
7.23	Activity 7.23: Sustainability Planning - Publicize high-quality evaluation results to funders.	Superintendent	9/1/15	4/30/16			
7.23.1	Task 7.23.1: Work with implementation coaches to determine possible funders for ongoing and new initiatives beyond the grant period.	Superintendent	9/1/15	10/31/15			
7.23.2	Task 7.23.2: Create a document highlighting RTT-D grant evaluation results.	Superintendent	9/1/15	10/31/15			
7.23.3	Task 7.23.3: Contact possible funders to organize visits to NHUSD to showcase our work and our results.	Superintendent	11/1/15	12/23/15			
7.23.4	Task 7.23.4: Create schedule for visits.	Superintendent	11/1/15	12/23/15			
7.23.5	Task 7.23.5: Meet with possible funders.	Superintendent	1/1/16	3/30/16			

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7.23.6	<i>Deliverable 7.23.6: Document highlighting evaluation results</i>	Superintendent	11/1/15	11/1/15			
7.23.7	<i>Deliverable 7.23.7: Visit schedule</i>	Superintendent	12/23/15	12/23/15			
7.23.8	<i>Milestone 7.23.8: Secure funding from funders.</i>	Superintendent	4/30/16	4/30/16			
7.24	Activity 7.19: Funding Year 1-Allocate resources to apply for state and federal funds for: out of school time academic interventions and enrichment (i.e. 21st Century CCLC, After School Education and Safety); school-based counseling; college access and success (Upward Bound, Tri) grants); STEM program development; 21st Century learning tools expansion and enhancement; early childhood support.	A. Smith, Chief Academic Officer	12/1/15	8/31/16			
7.24.1	Task 7.24.1: Determine costs needed to apply for grants	L. Metzinger, Director, RTT-D	12/1/15	12/23/15			
7.24.2	Task 7.24.2: Meet with Division of Teaching and Learning to determine which categorical funds can be used to pay for writing the applications for funds	L. Metzinger, Director, RTT-D	1/2/16	1/31/16			
7.24.3	Task 7.24.3: Allocate funds.	A. Smith, Chief Academic Officer	2/1/16	2/15/16			
7.24.4	Task 7.24.4: Hire/contract out person to write applications	A. Smith, Chief Academic Officer	2/16/16	3/15/16			
7.24.5	Task 7.24.5: Complete grant applications	A. Smith, Chief Academic Officer	4/1/16	5/31/16			
7.24.6	<i>Deliverable 7.24.6: Completed grant applications.</i>	A. Smith, Chief Academic Officer	5/31/16	5/31/16			
7.24.7	<i>Milestone 7.24.7: Grants awarded.</i>	A. Smith, Chief Academic Officer	8/31/16	8/31/16			

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7.25	Activity 7.25: Sustainability Planning - Institutionalize data review, quarterly progress analysis and reporting by continuing this process after the grant period.	L. Metzinger, Director, RTT-D	9/1/16	12/26/16			
7.25.1	Task 7.25.1: Determine which elements from the RTT-D Evaluation Plan we should keep, and which we can eliminate.	L. Metzinger, Director, RTT-D	9/1/16	9/30/16			
7.25.2	Task 7.25.2: Determine what we need to add to the post RTT-D Evaluation Plan, based on new initiatives.	L. Metzinger, Director, RTT-D	9/1/16	9/30/16			
7.25.3	Task 7.25.3: Determine who is responsible for which parts of the plan.	L. Metzinger, Director, RTT-D	9/1/16	9/30/16			
7.25.4	Task 7.25.4: Create an evaluation plan.	L. Metzinger, Director, RTT-D	10/1/16	11/30/16			
7.25.5	Task 7.25.5: Create a reporting timeline for presenting results to stakeholders.	L. Metzinger, Director, RTT-D	11/30/16	12/26/16			
7.25.6	<i>Deliverable 7.25.6: Evaluation Plan</i>	L. Metzinger, Director, RTT-D	11/30/16	11/30/16			
7.25.7	<i>Deliverable 7.25.7: Reporting Schedule</i>	L. Metzinger, Director, RTT-D	12/26/16	12/26/16			
7.25.8	<i>Milestone 7.25.8: Quarterly and Annual Report Formats Approved by Superintendent.</i>	L. Metzinger, Director, RTT-D	12/26/16	12/26/16			
7.26	Activity 7.26: Establish baseline level of teacher proficiency in implementing personalized learning by observing classrooms using Classroom Assessment Scoring System (CLASS) or similar rubric	External Evaluator	9/1/13	11/1/13			
7.26.1	Task 7.26.1: Determine rubric to use for observations (CLASS or other).	A. Smith, Chief Academic Officer	9/1/13	9/15/13			

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7.26.2	Task 7.26.2: Observe teachers using rubric.	External Evaluator	9/16/13	10/16/13			
7.26.3	Task 7.26.3: Analyze data collected	External Evaluator	10/16/13	10/31/13			
7.26.4	<i>Deliverable 7.26.4: Rubric for collecting baseline data of teacher proficiency in implementing personalized learning</i>	A. Smith, Chief Academic Officer	9/16/13	9/16/13			
7.26.5	<i>Deliverable 7.26.5: Completed classroom observation reports</i>	External Evaluator	10/16/13	10/16/13			
7.26.6	<i>Milestone 7.26.6: Complete baseline data report on level of teacher proficiency in implementing personalized learning</i>	External Evaluator	11/1/13	11/1/13			
7.27	Activity 7.27: Gather survey and focus group data on currently implementation of personalized learning, looking at the extent to which teachers: <ul style="list-style-type: none"> • Use data driven instructional approaches • Actively engage students in learning • Create cooperative learning structures • Manage classrooms positively 	External Evaluator	9/1/13	11/1/13			
7.27.1	Task 7.27.1: Create a survey aligned to bullet points (above).	External Evaluator	9/1/13	9/15/13			
7.27.2	Task 7.27.2: Administer survey	External Evaluator	9/16/13	10/16/13			
7.27.3	Task 7.27.3: Interview focus groups, forming questions using bullet points above.	External Evaluator	9/16/13	10/16/13			
7.27.4	<i>Deliverable 7.27.4: Minutes from ILT meetings (focus groups)</i>	External Evaluator	10/16/13	10/16/13			

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7.27.5	<i>Milestone 7.27.5: Survey and focus group results from students and teachers</i>	External Evaluator	11/1/13	11/1/13			
7.28	Activity 7.28: Analyze baseline data on teacher proficiency in implementing personalized learning collected from observations, teacher surveys and focus group interviews	External Evaluator	10/16/13	11/1/13			
7.28.1	Task 7.28.1: Use cogent analysis leading to concrete recommendations for improvement	External Evaluator	10/16/13	10/31/13			
7.28.2	<i>Deliverable 7.28.2: Observation forms on personalized learning</i>	External Evaluator	10/16/13	10/16/13			
7.28.3	<i>Deliverable 7.28.3: Teacher surveys on implementing personalized learning</i>	External Evaluator	10/16/13	10/16/13			
7.28.4	<i>Deliverable 7.28.4: Focus group interview questions</i>	External Evaluator	10/16/13	10/16/13			
7.28.5	<i>Milestone 7.28.5: Data analysis report on baseline teacher proficiency in implementing personalized learning</i>	External Evaluator	11/1/13	11/1/13			
7.29	Activity 7.29: Report current status of baseline teacher proficiency in implementing personalized learning to internal and external stakeholders	External Evaluator	10/16/13	12/23/13			
7.29.1	Task 7.29.1: Create report	External Evaluator	10/16/13	10/31/13			
7.29.2	Task 7.29.2: Determine internal and external stakeholders and tailor the report to them.	External Evaluator	10/16/13	10/31/13			
7.29.3	Task 7.29.3: Create schedule for sharing report	External Evaluator	10/16/13	10/31/13			
7.29.4	<i>Deliverable 7.29.4: Report of current status of baseline teacher proficiency in implementing personalized learning</i>	External Evaluator	11/1/13	11/1/13			

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7.29.5	<i>Milestone 7.29.5: Reports deleivered, tailored to internal stakeholders and the community.</i>	External Evaluator	12/23/13	12/23/13			
7.30	Activity 7.30: To establish the District baseline level of a multi-tiered high capacity, high quality student support system, gather data on the extent to which sites currently: <ul style="list-style-type: none"> • Use positive discipline • Promote positive behavioral expectations • Promote social-emotional learning • Use an early warning signs protocol to identify students with intermediate needs 	External Evaluator	9/1/13	10/15/13			
7.30.1	Task 7.30.1: Survey students, principals, teachers and gather data.	External Evaluator	9/1/13	9/30/13			
7.30.2	Task 7.30.2: Gather data from school site documents and District reports	External Evaluator	10/1/13	10/15/13			
7.30.3	<i>Deliverable 7.30.3: Surveys used to gather data..</i>	External Evaluator	9/1/13	9/1/13			
7.30.4	<i>Milestone 7.30.4: Completed surveys and data from sites.</i>	External Evaluator	10/15/13	10/15/13			

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7.31	Activity 7.31: To establish the District baseline level of a multi-tiered high capacity, high quality student support system, gather data on extent to which sites currently: <ul style="list-style-type: none"> • Have a strong process for referring students to SST and COST • Have dedicated student support staff • Link to culturally competent mental health providers • Have strong linkages with other child serving organizations 	External Evaluator	9/1/13	10/15/13			
7.31.1	Task 7.31.1: Survey students, principals, teachers	External Evaluator	9/1/13	9/30/13			
7.31.2	Task 7.31.2: Gather data from school site documents and District reports	External Evaluator	10/1/13	10/15/13			
7.31.3	<i>Deliverable 7.31.3: Surveys used to gather data..</i>	External Evaluator	9/1/13	9/1/13			
7.31.4	<i>Milestone 7.31.4: Completed surveys and data from sites.</i>	External Evaluator	10/15/13	10/15/13			
7.32	Activity 7.32: To establish the District baseline level of a multi-tiered high capacity, high quality student support system, survey District leadership on needs for improvement in student support	External Evaluator	9/1/13	10/15/13			
7.32.1	Task 7.32.1: Survey district leadership.	External Evaluator	9/1/13	9/30/13			
7.32.2	<i>Deliverable 7.32.2: Surveys used to gather data..</i>	External Evaluator	9/1/13	9/1/13			
7.32.3	<i>Milestone 7.32.3: Completed surveys from District leadership.</i>	External Evaluator	10/15/13	10/15/13			

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7.33	Activity 7.33: To establish the District baseline level of a multi-tiered high capacity, high quality student support system, analyze existing data linked to support needs: truancy, disciplinary referrals, absenteeism, juvenile justice involvement, etc.	External Evaluator	9/1/13	10/15/13			
7.33.1	Task 7.33.1: Obtain needed data from district staff	External Evaluator	9/1/13	9/30/13			
7.33.2	Task 7.33.2: Analyze data collected	External Evaluator	10/1/13	10/15/13			
7.33.3	<i>Milestone 7.33.3: Data analysis of existing data linked to support needs: truancy, disciplinary referrals, absenteeism, juvenile justice involvement, etc.</i>	External Evaluator	10/15/13	10/15/13			
7.34	Activity 7.34: Analyze all data collected to establish the District baseline level of a multi-tiered high capacity, high quality student support system	External Evaluator	10/16/13	10/31/16			
7.34.1	Task 7.34.1: Complete cogent analysis leading to concrete recommendations for improvement	External Evaluator	10/16/13	10/31/16			
7.34.2	<i>Milestone 7.34.2: Completed cogent analysis of the District's current status on implementing a multi-tiered high capacity, high quality student support system that includes concrete recommendations for improvement</i>	External Evaluator	10/31/16	10/31/16			
7.35	Activity 7.35: Report current status of student supports to internal and external stakeholders	External Evaluator	10/16/13	12/23/13			
7.35.1	Task 7.35.1: Create report	External Evaluator	10/16/13	10/31/13			

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7.35.2	Task: Give reports to various stakeholders.	External Evaluator	11/1/13	12/23/13			
7.35.3	<i>Deliverable 7.35.3: Report on current status of student supports.</i>	External Evaluator	11/1/13	11/1/13			
7.35.4	<i>Milestone 7.35.4: Updated reports tailored to internal stakeholders, community have been written and presented.</i>	External Evaluator	12/23/13	12/23/13			
7.36	<p>Activity 7.36: Establish baseline status of organizational efficacy in implementing and supporting personalized learning environment by gathering data on extent to which District currently:</p> <ul style="list-style-type: none"> • Uses quality data to measure systems efficacy • Has a shared mission and vision across District and sites focused on personalizing learning • Promotes transparency with community, teachers, parents, students about successes/challenges • Supports school-based, job-embedded professional development • Effectively uses instructional and student support coaches • Uses a standardized set of rubrics for teachers, student support staff and leaders that guide their development and levels of proficiency • Effectively utilize online assessment results to drive intervention and more personalized instruction • Has an effective infrastructure for prevention and intervention services 	External Evaluator	9/1/13	10/1/13			

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7.36.1	Task 7.36.1: Administer surveys from District leadership, staff, and teachers	External Evaluator	9/1/13	9/30/13			
7.36.2	Task 7.36.2: Collect data from district databases, reports, and other documents compiled	External Evaluator	9/1/13	9/30/13			
7.36.3	Task 7.36.3: Collect data to determine if there is increased use of DataDirector reports for teachers and students to understand specific elements of student performance	External Evaluator	9/1/13	9/30/13			
7.36.4	<i>Deliverable 7.36.4: Surveys used to gather data..</i>	External Evaluator	9/30/13	9/30/13			
7.36.5	<i>Milestone 7.36.5: Completed surveys and data from sites.</i>	External Evaluator	10/1/13	10/1/13			
7.37	Activity 7.37: Report current status of baseline data on organizational efficacy in implementing and supporting personalized learning environment collected from surveys and District databases, reports, and other documents	External Evaluator	10/1/13	12/23/13			
7.37.1	Task 7.37.1: Use cogent analysis leading to concrete recommendations for improvement	External Evaluator	10/1/13/	10/31/13			
7.37.2	Task 7.37.2: Give reports to various stakeholders	External Evaluator	11/1/13	12/23/13			
7.37.3	<i>Deliverable 7.37.3: Data analysis report on baseline on status of organizational efficacy in implementing and supporting personalized learning environment collected from surveys and District databases, reports, and other documents</i>	External Evaluator	11/1/13	11/1/13			

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7.37.4	<i>Milestone 7.37.4: Report current status of baseline status of organizational efficacy in implementing and supporting personalized learning environment</i>	External Evaluator	12/23/13	12/23/13			