

TRANSPORTATION POLICIES AND PROCEDURES

Buses and Other School Vehicles

Bus routes and any subsequent changes are posted at the school and are communicated by the principal. Further information may be obtained by calling the LISD Transportation Department. Only eligible students are permitted to ride a bus and must ride only their assigned bus. School transportation is a privilege, not a State requirement. Bus safety regulations must be followed. School principals are responsible for the student while on the bus and reserve the right to resolve discipline problems that occur between home and the school.

Bus drivers are charged with maintaining proper student conduct, including assigning individual seats and possible video recording, when necessary. Students are expected to conduct themselves on buses in the same manner as in the classroom. If the driver cannot, by reasonable means, obtain cooperation from a student the following actions will be taken:

1. For all infractions of rules, the driver will provide verbal warnings. Then the driver will prepare a Bus Conduct Report, which will be processed by the Transportation Department and forwarded to the appropriate school principal for action.
2. When damage to the bus is involved, reimbursement for the damage will be part of the penalty assessed.
3. Following are penalties for misconduct:
 - 1st report – Parents are to be notified by the principal and the pupil placed on probation.
 - 2nd report – Three day minimum suspension from riding the bus, depending upon the nature of the violation.
 - 3rd report – Suspension from riding the bus for the remainder of the school semester, or 20 days, whichever is greater.*
4. In extreme cases, the driver may notify the Transportation Department who may take immediate action, including suspension, until such time as the principal handles the incident. Upon reinstatement after a semester or 20-day suspension, any other violation will be cause of suspension for the remainder of the school year.

*Elementary students may be granted one additional 10-day suspension before a final suspension.

Flagrant Violation: Fighting, gross insubordination, and other acts that might cause safety hazards.

1st report – Fifteen day suspension from riding the bus

2nd report – Suspension from riding the bus for the remainder of the school semester, or 20 days, whichever is greater.