

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

MINUTES - January 6, 2016

**A. CALL TO ORDER**

The Re-Organization/Public Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Business Administrator presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Announcement of this meeting was conveyed in the Burlington County Times and Trenton Times on November 16, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ELECTION RESULTS**

November 3, 2015 Election Results—Source: Timothy D. Tyler Clerk of Burlington County Statement of Election

Bordentown City [One Seat]		Bordentown Township [Two Seats]	
Joshua Fausti	424	Kevin D. Creegan	1,177
Christine Brennan	156	Salvatore Schiano #	54
Joann M. Dansbury	145	Tim Hartmann #	41
		Todd Kunkler #	18
Personal Choice- Unspecified	7	Personal Choice-Unspecified	101
Total	732	Total	1,391

(# = Write-in)

**D. SWEARING IN OF NEW BOARD MEMBERS & OATH OF ALLEGIANCE**

**E. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Fausti, Mr. Schiano, Mr. Tyler (left 7:10), Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. **ABSENT:** None.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, and Ms. Lori Fryc.

Staff attending: Chris O'Leary, Donna Shipman, Doug Corbin, Dawn Rossell, Katie Boggs, Greg Poole, Julianne Bacovin, Terry Smith, Mike Brennan, Elizabeth Mitchell, Liz Brotherton, Melanie Stokes, Anna Swiniuchowski, Lisa Muolo, Barbara Mintzer, Judi Martin, Jessica Borek, Bonnie Meyer, Doreen Stettner, Ann Marie O'Leary, Ernie Covington, Susan Gerike, and Barbarann Mazza.

Visitors attending: Jim Brotherton, Hannah Heberling, Len deGroot, Carol deGroot, Elizabeth Valois, Tera Russo, Jack Russo, and Esther Fausti.

**F. PUBLIC FORUM - FOR AGENDA ITEMS - None**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or

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not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

**G. RE-ORGANIZATION MEETING BUSINESS**

1. Nomination & Election of Board Officers

a. President:

The following motions were made for the Office of President:

- Motion was made by Mr. Heberling, seconded by Mr. Mercantini to nominate Mark Drew for President.
- Motion was made by Mr. Creegan, seconded by Ms. Zablow to nominate Kim Zablow for President.

Vote results for Mr. Drew--Ayes: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Tyler, Mr. Roselli, and Mr. Drew.

Vote results for Ms. Zablow--Ayes: Mr. Creegan, Mr. Schiano, and Ms. Zablow.

*Mr. Drew was elected President by the majority vote.*

b. Vice President:

A motion was made by Mr. Drew, seconded by Mr. Roselli to nominate William Mercantini for Vice President.

ON A ROLL CALL VOTE (Item 1.b):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Tyler, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: None.

Motion approved by majority.

*Mr. Drew (Board President) presided for the remainder of the meeting.*

*Mr. Tyler left the meeting at 7:10pm*

A motion was made by Mr. Roselli, seconded by Mr. Heberling to approve the following:

2. Motions To Adopt:

- a. Existing Board Policies and parliamentary procedures (i.e. - Robert's Rules of Order)
- b. +Policy # 9271, "School Board Member Code of Ethics", evidencing that it was (1) received and discussed by Board Members; and (2) each Board Member acknowledges familiarity therewith.
- c. +Regular meeting schedule (i.e. dates; times; and locations) for the balance of calendar year 2016, in accordance with the Open Public Meeting Act, with any changes thereof to be separately published in advance of such changes.
- d. +Board of Education Committees per Policy # 9130 (appointments by Board President to follow thereafter)

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ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

A motion was made by Mr. Mercantini, seconded by Mr. Heberling to approve the following:

3. Motions To Designate and/or Authorize:

- a. Official Publications, per Title 10 (Open Meetings Act)
    - Burlington County Times
    - Trenton Times
  - b. Mailing Fees Schedule: To be based on actual costs incurred
  - c. Official Depositories [NJSA 18A:17-34]: **PNC Bank, a duly Certified Depository in the State of New Jersey**
  - d. Bank Account Signers until next re-organization meeting in 2017, as follows:
    - Board President or Vice President
    - Board Secretary/Business Administrator or Superintendent of Schools
    - Treasurer of School Monies
    - Secretary to sign payroll checks in absence of the Treasurer
  - e. Use of check signing by machine
  - f. Custodian of School Records [NJSA 47:1A-1.1]: ~~Mr. Eloi Richardson, SBA/BS~~
  - g. Public Agency Compliance Officer [NJSA 10:5-31 et seq./NJAC 17:27-3.2] : Mr. Eloi Richardson, SBA/BS
  - h. Transfer of funds between Board meetings.
4. Motion to appoint Providers of Professional Services:
- a. +Treasurer: Thomas Haje, for one year, from January 6, 2016 or until a successor is selected at the 2017 Reorganization meeting of the Board, at a fee of \$750 per month, totaling \$9,000. [Current fee: \$9,010/year]
  - b. +Board Solicitor: Parker McCay, for one year, from January 6, 2016 or until a successor is selected at the 2017 Reorganization meeting of the Board, at a fee of \$170.00 per hour with a maximum not to exceed \$60,000.00 for general legal services. [No change from current hourly rate].

INFORMATION:

5. +FAQ concerning BOE Re-Org. 2015-16

ON A ROLL CALL VOTE (Items 3-4a):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 4b):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: Mr. Roselli. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

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**H. CONSENT AGENDA APPROVAL (R.C.\*)**

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

**I. COMMITTEE REPORTS - None**

**J. SUPERINTENDENT'S REPORT**

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve the following:

1. +Motion to accept Bi-Annual HIB Report
2. +Motion to approve the 2016-2017 Single Sheet Calendar
3. No HIB incidents to report at this time
4. +Motion to receive, with gratitude, a "slightly used" spinet piano. Mr. Dominic Manion wishes to donate to Clara Barton ES, subject to the district providing for transportation thereof (from New Egypt, NJ). NOTE: A used spinet piano can retail between \$1,000 to \$2,000. Based on staff's evaluation of the piano in question, it will be an asset to the school's musical program, but will require tuning, which is estimated to cost about \$150 based on tunings of other pianos in the district.

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

**K. CURRICULUM REPORTS**

A motion was made by Mr. Roselli, seconded by Mr. Schiano to approve the following:

1. Motion to approve a field trip for 8<sup>th</sup> grade students taking Spanish at Bordentown Regional Middle School to the Latin American Spectacular performed by the Arts and Dance Company and then afterwards to eat an authentic Hispanic lunch on April 13, 2016. The cost is \$34.57 per student. This includes transportation and an authentic Cuban lunch.
2. +Motion to approve sponsorship of one (1) student to attend the American Legions' Boys State Program for 2016 at a cost of \$250.
3. Motion to approve transportation for the wrestling team to go to Rutgers University on January 22, 2016 at 7 pm to watch a Rutgers match. Cost will be \$190 for district transportation, charged to the Athletic Department.

ON A ROLL CALL VOTE (Items 1-3):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

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**L. PERSONNEL REPORT**

A motion was made by Mr. Heberling, seconded by Mr. Roselli to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

\*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS\*

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. +Motion to approve Ms. Rose DiBenedetti as a part-time, 16.25 hrs/wk. general aide at Peter Muschal School, effective January 5, 2016, Step 1 with a pro-rated salary of \$9,555. This replaces a resignation. This was approved between board meetings.
2. +Motion to approve Ms. Nicole Papp as a part-time Social Studies Teacher at Bordentown Regional High School, 25.5 hrs/wk., Step 1, BA, with a pro-rated salary of \$37,145, effective January 29, 2016. This replaces a resignation.
3. +Motion to approve Mr. Eugene Washington as a full-time custodial night foremen, Step 8 with a pro-rated salary of \$40,650 (\$37,063 base, \$707 night stipend, \$928 black seal, and \$1,952 night foreman stipend), effective January 4, 2016. This replaces a transfer due to a resignation. This was approved between board meetings.
4. Motion to approve Mr. Ronald Jones as a long term leave replacement at Bordentown Regional High School, effective November 23, 2015 through January 29, 2016. Mr. Jones will be compensated in accordance with the long term leave pay scale.
5. Motion to approve Ms. Faith Newlander and Ms. Linda Guzik, two district part-time aides, to be compensated their hourly wage for an additional 3.5hr/day for hours worked to fill in for a district full-time aide out on medical leave from December 17, 2015 through December 23, 2015 or until a medical release is received.
6. Be it resolved that the commencement of leave of absence requested by employee #5043, effective January 20, 2016 through approximately February 24, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
7. Be it resolved that the commencement of leave of absence requested by employee #5053, effective February 29, 2016 through June 20, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Motion to approve Mr. Nicolas Brion, a student of TCNJ, to student teach under the mentorship of Ms. Lea Ann Bergner during the Spring semester at BRHS.

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9. Motion to approve Ms. Kerri Enslin, a student of Western Governors University, to complete 40 hours of classroom observation at MIS in several special education classrooms throughout the semester.

INFORMATION

10. +JOB POSTINGS: 2<sup>nd</sup> Shift Custodian

ON A ROLL CALL VOTE (Items 1-9):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Heberling, seconded by Mr. Mercantini to approve the following:

1. +Motion to approve amendment to Lease-Purchase Agreement with Municipal Capital Finance for purchase of copier to reflect change in Appendix A for product to be delivered. Change is from a 90-page/minute unit to a 75-page/minute unit due to District's electrical capacity. Compensating copy credit is provided.

INFORMATION

2. +June 30, 2015 Audit Report (to be reviewed/adopted at a future meeting)
3. +Motion to approve contract with the City of Bordentown to provide security for BABL basketball games for the period of December 2015 through February 2016 at a rate of \$37.50 hour (estimated not to exceed \$2,888).

ON A ROLL CALL VOTE (Items 1-3):

AYES: Mr. Fausti, Mr. Heberling, Mr. Mercantini, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Schiano and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Tyler.

Motion approved by majority.

N. DISCUSSION/INFORMATION ITEMS -None

O. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

1. Ms. Terry Russo commented/inquired on the following:
  - a. Welcomed new board members
  - b. Pleased with the efforts to revise the District's Mission Statement; the Strategic Plan process appears to be progressing well.
  - c. Expressed her views on labor negotiations with the Bordentown Regional Education Association; specifically, rebutted statement(s) from the Board regarding to BREA's comments relating to "voluntary work"
2. Ms. Judie Martin commented/inquired on the following:
  - a. Concurred with Ms. Russo's rebuttal regarding "voluntary work"

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P. EXECUTIVE SESSION (If Necessary) - None

Q. UNFINISHED BUSINESS - None

R. ADJOURNMENT

A motion was made by Mr. Roselli, seconded by Mr. Mercantini to adjourn the meeting at 7:39 p.m.

Motion unanimously approved.

Respectfully submitted,



Mark Drew, President



Eloi Richardson, SBA/BS

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