

BOARD MEMBERS

Jack Bagwell, President
 Jody Molodow, Secretary/Treasurer
 Todd Clark
 Paul Vieyra

1.0 CALL TO ORDER

Introduction of Guests (if any)
 The meeting was called to order at 5:05 p.m.

2.0 OPEN GENERAL SESSION

| ROLL CALL | Present | Absent |
|------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> |
| Clark | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> |

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS: Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

6.0 CONSENT ITEMS

6.1 Approve Board meeting minutes of August 22, 2016 (Attachment 6.1)

6.2 Approve Special Board meeting minutes of June 17, 2016 (Attachment 6.2)

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

7.0 INFORMATION SESSION

7.1 SUPERINTENDENT’S REPORT – Don Wilson

7.2 CFO REPORT: UNAUDITED ACTUALS-HERITAGE (Attachment 9.18) – Paul Khoury

7.3 PRINCIPALS’ REPORTS – Lauri Martin and Jose Kubes

8.0 DISCUSSION ITEMS

8.1 CHROMEBOOK POLICY – what do to when technology becomes outdated?

8.2 BOARD MEMBER SELECTION/APPOINTMENT/ELECTION

9.0 ACTION ITEMS:

9.1 LITERACY PARTNERS 2016-2017 AGREEMENT FOR PROFESSIONAL DEVELOPMENT (ATTACHMENT 9.1).

- **Approve Literacy Partners 2016-2017 Agreement for Professional Development services in the amount of \$40,300.00.**

Motion: JB Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.2 2016 – 2017 PUC NATIONAL AGREEMENT FOR CONSULTING SERVICES AGREEMENT FOR COUNSELING PROFESSIONAL DEVELOPMENT (ATTACHMENT 9.2).

- **Approve 2016-2017 PUC National Consulting Services Agreement for Counseling services and Professional Development in the amount of \$21,500.00.**

Motion: JM Second: JB Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.3 AMEND 2016-2017 BOARD MEETING CALENDAR DATES.

- **Approve the amendment of the 2016-2017 Board Meeting Calendar changing meeting dates from 3rd Monday of every month to 4th Monday of each month and not having a meeting in December 2016 due Holiday.**

Motion: JR Second: JB Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.4 2016 – 2017 KAGAN AGREEMENT FOR PROFESSIONAL DEVELOPMENT (ATTACHMENT 9.4).

- **Approve 2016-2017 Kagan Agreement for Professional Development in the amount of \$6,998.00.**

Motion: JM Second: JB Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.5 BOARD MEMBER DR. HASTY ARNOLD RESIGNATION (ATTACHMENT 9.5)

- **Receive and Ratify the resignation of Dr. Hasty Arnold.**

Motion: JM Second: JB Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.6 FINANCIAL OPERATIONS POLICY 3001 (ATTACHMENT 9.6).

- **Approve Financial Operations Policy 3001.**

Motion: JB Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.7 FINANCIAL OPERATIONS PROCEDURE 3001.1 (ATTACHMENT 9.7).

- **Approve Financial Operations Procedure 3001.1**

Motion: JR Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.8 FINANCIAL AUDIT POLICY 3002 (ATTACHMENT 9.8).

- **Approve Financial Audit Policy 3002**

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|----------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.9 FISCAL MANAGEMENT POLICY 3003 (ATTACHMENT 9.9).

- **Approve Fiscal Management Policy 3003**

Motion: JR Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|----------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.10 CREDIT CARD ACCOUNTS AND USAGE POLICY 3004 (ATTACHMENT 9.10).

- **Approve Credit Card Accounts and Usage Policy 3004**

Motion: JB Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|----------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.11 CREDIT CARD ACCOUNTS AND USAGE PROCEDURE 3004.1 (ATTACHMENT 9.11).

- **Approve Credit Card Accounts and Usage Procedure 3004.1**

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.12 BUDGET POLICY 3005 (ATTACHMENT 9.12).

- **Approve Budget Policy 3005**

Motion: JB Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.13 BUDGET PROCEDURE 3005.1 (ATTACHMENT 9.13).

- **Approve Budget Procedure 3005.1**

Motion: JR Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.14 PURCHASING, DEPOSIT, CASH REGULATIONS POLICY 3006 (ATTACHMENT 9.14).

- **Approve Purchasing, Deposits, Cash Regulations Policy 3006**

Motion: JR Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|----------|-----|-----------|----------|
| Bagwell | <u>X</u> | | | |
| Molodow | <u>X</u> | | | |
| Clark | | | | <u>X</u> |
| Arnold | | | | <u>X</u> |
| Vieyra | | | | <u>X</u> |
| Rubio | <u>X</u> | | | |

9.15 TRAVEL AND CONFERENCE EXPENSES POLICY 3007 (ATTACHMENT 9.15).

- **Approve Travel and Conference Expenses Policy 3007**

Motion: JR Second: JM Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|----------|-----|-----------|----------|
| Bagwell | <u>X</u> | | | |
| Molodow | <u>X</u> | | | |
| Clark | | | | <u>X</u> |
| Arnold | | | | <u>X</u> |
| Vieyra | | | | <u>X</u> |
| Rubio | <u>X</u> | | | |

9.16 TRAVEL REIMBURSEMENT PROCEDURE 3007.1 (ATTACHMENT 9.16).

- **Approve Travel Reimbursement Procedure 3007.1**

Motion: JB Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|----------|-----|-----------|----------|
| Bagwell | <u>X</u> | | | |
| Molodow | <u>X</u> | | | |
| Clark | | | | <u>X</u> |
| Arnold | | | | <u>X</u> |
| Vieyra | | | | <u>X</u> |
| Rubio | <u>X</u> | | | |

**9.17 PROFESSIONAL CONSULTANTS & SERVICE PROVIDERS POLICY 3008
(ATTACHMENT 9.17).**

- **Approve Professional Consultants & Service Providers Policy 3008**

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

9.18 2016-2017 UNAUDITED ACTUALS (ATTACHMENT 9.18).

- **Approve 2016-2017 Unaudited Actuals.**

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|------------|----------|-----------|------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

10.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS: Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

11.0 CLOSED SESSION

11.1. PUBLIC EMPLOYEE – DISCIPLINE/DISMISSAL/RELEASE

11.2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: Number of cases unknown.

Facts and circumstances regarding one or more transactional occurrence(s) that might result in litigation by the agency and are under investigation.

Nothing to Report

RECONVENE OPEN SESSION 6:32 p.m.

12.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and the Director/Principals for future agenda items.

Revisit LCAP: Admin to address how policies, procedures, services, and professional development align with LCAP

13.0 ADJOURNMENT

Motion: JM Second: JR Vote: 3-0

| ROLL CALL | Aye | Nay | Abstained | Absent |
|------------------|-------------------|-------------------|-------------------|-------------------|
| Bagwell | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Molodow | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |
| Clark | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Arnold | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Vieyra | <u> </u> | <u> </u> | <u> </u> | <u> X </u> |
| Rubio | <u> X </u> | <u> </u> | <u> </u> | <u> </u> |

The meeting was adjourned at 6:34 p.m..

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Vista Charter Public Schools. Telephone, (213) 201-4000

FOR MORE INFORMATION

For more information concerning this agenda, please contact Vista Charter Public Schools.

Telephone, (213) 201-4000