

**Community Classroom (CC) and
Cooperative Vocational Education (CVE)
California Code of Regulations (CCR), Title 5 Analysis**

Item CCR Title 5 Citation	Community Classroom (CC)	Cooperative Vocational Education (CVE)	Comments
Definitions CC-10080 CVE-10100	The community classroom is an instructional methodology that expands classroom instruction through unpaid, on-the-job experience.	Cooperative vocational education is an instructional methodology which correlates classroom instruction with paid, on-the job experience.	Neither community classroom or cooperative vocational education are instructional programs. They are instructional methodologies used to teach students occupational skills.
Credit CC-10081 CVE-10102	The evaluation and rating of each student's achievement in a community classroom is made on the basis of participation in related classroom instruction and unpaid, on-the-job training.	The evaluation and rating of each student's achievement in cooperative vocational education is made on the basis of participation in related classroom instruction and paid, on-the-job training.	The management of the community classroom assists the instructor with evaluation. The employer in cooperative career technical education assists the instructor with evaluation.
Student Qualifications CC-10082 CVE-10103	A student must be concurrently enrolled in a career technical course or program.	A student must: <ul style="list-style-type: none"> ▪ Be at least 16 years of age (with exceptions) ▪ Be a full-time student ▪ Have parent approval if under 18 years of age ▪ Be concurrently enrolled in a career technical course or program 	A full-time student in CVE is a student enrolled in ROCP (i.e., secondary and adult).
Teacher Responsibilities CC-10083 CVE-10104	The community classroom teacher provides related classroom instruction and supervision or coordination.	The cooperative vocational education teacher provides related classroom instruction and supervision or coordination.	Only the classroom teacher of record for community classroom or cooperative vocational education can provide the required supervision or coordination.

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<p>Records CC-10084 CVE-10105</p>	<p>The community classroom teacher keeps copies of the following records on file:</p> <ul style="list-style-type: none"> ▪ Joint venture training agreement ▪ Individualized training plan ▪ Visitations and consultations ▪ Student training station hours ▪ Training station student assignment: location, time, and dates 	<p>A cooperative vocational education teacher keeps copies of the following records on file:</p> <ul style="list-style-type: none"> ▪ Work permit if required ▪ Training agreement ▪ Individualized training plan ▪ Visitations and consultations ▪ Student training station hours ▪ Training station student assignment: location, time, and dates 	
<p>Related Classroom Instruction CC-0085 CVE-10106</p>	<p>The community classroom teacher ensures that related classroom instruction is concurrent and based on skills, knowledge, and attitudes in the occupation for which training is conducted.</p> <p>Related classroom instruction is provided at an equivalency of three instructional periods a week. At least one instructional period must be offered a week. An instructional period must equal at least 50 minutes.</p> <p>The curriculum must identify how competencies will be taught through concurrent classroom instruction and unpaid, on-the-job training experience.</p>	<p>A cooperative vocational education teacher ensures that related classroom instruction is concurrent and directly related to paid, on-the-job training of students.</p> <p>Related classroom instruction is provided at an equivalency of three instructional periods a week. At least one instructional period must be offered a week. An instructional period must equal at least 50 minutes.</p> <p>The curriculum must identify how competencies will be taught through concurrent classroom instruction and paid, on-the-job training experience.</p>	<p>If the duration of the course or program is 35 weeks, at least 105 periods of instruction (35 x 3) must be offered. Each period must be at least 50 minutes. At least one period must be offered each week.</p> <p>If the duration of the course or program is 18 weeks, at least 54 periods of instruction (18 x 3) must be offered.</p> <p>This related classroom instruction requirement is a minimum. Additional classroom instruction may be required.</p>

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Training Agreement CC-10087 CVE-10108	A joint venture training agreement exists between local educational agency and the management of the community classroom.	A training agreement is established between the employer and the local educational agency.	The agreement is an official document signed by the LEA and the employer that outlines rules and responsibilities of each
Training Plan CC-10087 CVE-10108	An individualized training plan for each student is prepared and includes the following details: <ul style="list-style-type: none"> ▪ Competencies to be acquired by the student ▪ Expected duration of training for each competency ▪ Identification of whether competencies will be taught in the classroom or on the job site ▪ Verification that the student has acquired the competency 	An individualized training plan for each student is prepared and includes the following details: <ul style="list-style-type: none"> ▪ Competencies to be acquired by the student ▪ Expected duration of training for each competency ▪ Identification whether competencies will be taught in classroom or on the job site ▪ Verification that the student has acquired the competency. 	The competencies identified in the training plan must relate directly to the instructional objectives of the approved course or program. The student's acquisition of skills necessary for employability must be documented by appropriate evaluation techniques.
Supervision/ Training Site CC-10088(a)(c) CVE-10109(a)(c)	Only a community classroom teacher who provides related classroom instruction can provide supervision. One visit to the unpaid training site is required every three weeks. Each on-site visit must include an observation of each student.	Only a cooperative vocational education teacher who provides related classroom instruction can provide supervision. One visit to the paid training site is required every four weeks. One out of every two visits must include an observation of each student.	If a section of the career technical course or program is using both the community classroom and cooperative vocational education methodologies, only the classroom instructor of that section can provide supervision.

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Supervision-Time CC-10088(b) CVE-10109(b)	<p>The CC teacher must be given time to supervise students equivalent to one hour per week for every five CC student enrolled.</p> <p>When fewer than five students are enrolled, the teacher must be given one hour a week to supervise..</p>	<p>The CVE teacher must be given time to supervise students equivalent to one hour per week for every five CVE student enrolled.</p> <p>When fewer than five students are enrolled, the teacher must be given one hour a week to supervise..</p>	Example: If 25 CC or CVE students are enrolled in one section, then the teacher must be given five hours a week to supervise students.
Student-Teacher Ratio CC-10089 CVE-10110	<p>The maximum number of students enrolled in a section using the community classroom methodology shall be 30.</p> <p>The maximum number of students assigned to an instructor using the community classroom methodology shall be 75.</p>	<p>The maximum number of students enrolled in a section using the cooperative career technical education methodology shall be 30.</p> <p>The maximum number of students assigned to an instructor using the cooperative career technical education methodology shall be 75.</p>	No comments added
Unpaid On-the-Job Experiences CC-10090	<p>Unpaid, on-the-job training shall not:</p> <ul style="list-style-type: none"> ▪ Provide the community classroom site with any immediate benefit. ▪ Include productive work of any kind as defined by state and federal labor regulations. <p>Unpaid, on-the-job training shall only expand competencies developed in the classroom portion of the career technical course or program.</p>	N/A	Unpaid, on-the-job training experiences must be identified in the training plan and relate directly to the instructional objectives of the approved course or program

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Paid On-the-Job Experiences CVE-10111	N/A	The students is paid an hourly wage, by employer, for related work.	Paid, on-the-job training experiences must be identified in the training plan and relate directly to the instructional objectives of the approved course or program.