

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
* * A G E N D A * *

REGULAR MEETING

Millburn Township Board of Education
Monday, April 27, 2015
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On January 13, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of April 13, 2015
- 2. Minutes of the Closed Meeting of April 13, 2015
- 3. Minutes of the Special Closed Meeting of April 13, 2015
- 4. Minutes of the Special Closed Meeting of April 15, 2015
- 5. Minutes of the Special Closed Meeting of April 16, 2015
- 6. Minutes of the Special Closed Meeting of April 20, 2015
- 7. Minutes of the Special Closed Meeting of April 22, 2015

E. PRESENTATION

- 1. K-5 Math Presentation
- 2. Johnson Control ESIP Presentation
- 3. SY 2015-16 Budget Hearing – Public Hearing

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Personnel Committee Report
- 2. Program Committee Report
- 3. High School Student Liaison Committee Report

- H. SUPERINTENDENT'S REPORT
- I. ASSISTANT SUPERINTENDENT'S REPORT
- J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT
- K. DISCUSSION
- L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District's Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period April 4 to April 17, 2015 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.

b. **WHEREAS**, on 2/24/15 the District received a complaint alleging Harassment, Intimidation and Bullying;

WHEREAS, in accordance with applicable timelines, the District investigated the complaint;

WHEREAS, on 3/13/15 the Superintendent reported the results of the investigation to the Board;

WHEREAS on 3/3/15 the parents of Student I.D.# 3512388610 were provided with the results of the investigation;

WHEREAS, the parents of Student I.D. # 3512388610 requested a hearing before the Board with respect to a Harassment, Intimidation, or Bullying investigation and the Superintendent's recommendation; and

WHEREAS, a hearing was conducted on 4/13/15 by the Board; now therefore be it

RESOLVED, that in consideration of the evidence presented before the Board with respect to the Harassment, Intimidation, or Bullying investigation of Incident # 6524, the Board affirms the Superintendent's recommendation to find that HIB was substantiated.

c. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.

d. Resolve to approve the following contract in accordance with the student's Individual Education Plan for the 2014-2015 school year, as per legal settlement approved on April 13, 2015.

ID #	Vendor	Amount	Program
20164084	Miss Hall's School	\$ 37,560.00	Tuition SY Sept-June 2015

Instruction Agenda Items continued:

- e. Resolve to approve a contract with Middlebury Interactive Languages of Middlebury, VT, dated 3/4/15, for the provision of an online Spanish language instructional program for students in Grades 3-5 for the 2015-16 school year, in the amount of \$38,500.00.

2. Personnel Agenda Items

- a. Resolve to approve the Personnel Report dated April 27, 2015.
- b. Resolve to acknowledge Tenure for the 2015-16 School Year.
- c. Resolve to approve Personnel Appointments (MASA) for July 1, 2015 to June 30, 2016 School Year.
- d. Resolve to approve Personnel Appointments (MEA) for July 1, 2015 to June 30, 2016 School Year.
- e. Resolve to approve Other Non-Aligned Employee Appointments for July 1, 2015 to June 30, 2016 School Year.
- f. Resolve to approve Bus Driver, Bus Aide Appointments for July 1, 2015 to June 30, 2016 School Year.
- g. Resolve to approve Buildings and Grounds Appointments for July 1, 2015 to June 30, 2016 School Year.

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of March, 2015.
- b. Resolve to approve Treasurer of School Moneys report for period ending March 31, 2015.
- c. Approval and Certification of Board Secretary's Report for period ending, March 31, 2015.
- d. Resolve to approve Bill Schedule # 11 dated April 27, 2015, in the amount of \$8554,831.29.

Business Agenda Items continued:

e. **RESOLUTION REGARDING BUDGET ADOPTION**

WHEREAS, the Millburn Township Board of Education must approve a FY 2015/2016 school district budget and;

WHEREAS, it is necessary for the Board to increase the General Fund tax levy for the 2015-2016 school year above the 2% cap imposed by the state in order for it to meet the Thorough and Efficient Education requirements and there is \$607,090 of unused spending authority (banked cap) to be included in the base budget; and,

WHEREAS, said need must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time; and,

WHEREAS, the application to the Commissioner of Education to use the Board's Banked Cap in the amount of \$607,090 was granted; and

WHEREAS, it is necessary for the Board to increase the General Fund tax levy for the 2015-2016 school year above the 2% cap imposed by the state in order for it to meet the Thorough and Efficient Education requirements to reflect increased health care costs of \$603,156; and;

WHEREAS, the application to the Commissioner of Education to increase the General Fund tax levy for the 2015-2016 school year by \$603,156 for increased health care costs was granted;

THEREFORE BE IT RESOLVED to approve a FY 2015/2016 school district budget;

	<u>Budget</u>		<u>Local Tax Levy</u>
General Fund	\$ 83,086,907	\$	77,515,026
Special Revenue Fund	\$ 1,510,530		
Debt Service Fund	\$ 4,710,575	\$	4,354,061
Total Base Budget	\$ 89,308,012	\$	81,869,087

And

WHEREAS, N.J.A.C. 6A:23A-7.3 requires districts to establish in the annual school budget a maximum expenditure that may be allotted for travel; and

Business Agenda Item M.3.e. continued:

THEREFORE BE IT RESOLVED, that the Millburn Township Board of Education hereby establishes the maximum expenditure that may be allotted for travel supported by state, federal and local funds for the 2015 – 2016 school year shall not exceed \$75,450; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

f. **RESOLUTION FOR ENERGY SAVINGS IMPROVEMENT PROJECT SUBMISSION TO 3RD PARTY AUDITOR AND BPU**

WHEREAS, the Board of Education (“Board”) is desirous of being in compliance with the requirement of PL 2012, Chapter 55 “Energy Savings Improvement Program (ESIP)”, and

WHEREAS, the Board utilized the competitive contracting process to select Johnson Controls, Inc as its Energy Services Company (ESCO); and

WHEREAS, the Board on December 15, 2014 directed Johnson Controls, Inc to proceed with development of an Energy Savings Improvement Plan; and

WHEREAS, Johnson Controls, Inc submitted a draft of the Energy Savings Plan (ESP) to the Board on April 13, 2015 and again on April 27, 2015; and

WHEREAS, the Board engaged DLB Engineering to review the ESIP as submitted by Johnson Controls, Inc.

NOW THEREFORE, BE IT RESOLVED THAT, the MILLBURN TOWNSHIP PUBLIC SCHOOLS hereby:

1. Approves Johnson Controls submission of the Investment Grade Energy Audit (IGEA) and draft Energy Savings Plan (ESP) to the New Jersey Board of Public Utilities and DLB Engineering following final approval; and

BE IT FURTHER RESOLVED that formal acceptance of the ESIP will take place once it has been fully approved by DLB Engineering and the Board of Public Utilities.

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Business Agenda Items continued:

- g. Resolve to revise the pricing agreement with Comcast Enterprise Services for the 2015-2016 SY. This revision changes the monthly internet service fee from \$8,000 per month to \$3,582.25 per month. This change was procured through the E-Rate funding process and is the MSRESC price.

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, April 27, 2015, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Attorney/Client Privilege

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT