



**Rowland Unified School District**  
**District English Learner Advisory Committee (DELAC) Meeting**  
November 6, 2014  
District Board Meeting  
**Meeting Minutes**

**Members in Attendance:** Shu Jau Lim, Kelley Denihan, Alicia Hernandez, Yolanda Ontiveros, Ermeralda Covarabius, Maria Teresa Gil, Maricela Vega, Sara Hye Ye, Analiza Acheron, Rosa Rodriguez, Silvia Buenrostro, Maria Delgado, Minerva Ojeda, Diana Delgado, Guadalupe Magana, Agustin Salazar, Esmeralda C., Elizabeth Cantin, Elizabeth Aldame, Aracely Moreira, Francisco Ramirez, Rita Yee, Kim Louie and Jeane Carse.

- I. **Welcome and Introductions** –Kim Louie, Program Specialist for the Office of Special Projects/GATE, introduced herself to the committee and informed the committee that Silvia Rivas, Director was in China visiting schools and she would be conducting the DELAC meeting.
- II. **Roll Call**- Kim Louie took Roll Call of the members present.

Kim Louie reviewed the agenda and announced that item #8 on the agenda (Budget Update ~ Categorical Programs) would not be discussed at this meeting as we were pending budget figures and nothing was available to discuss at this time.

- III. **Review and Approve Minutes** –Kim Louie asked the parents to review the minutes of the last meeting.
  - Aracely Moreira, DELAC Chair - motioned to pass the minutes and
  - Teresa Gil from Jellick -seconded.
  - Members voted- minutes were passed.
- IV. **Election of Officers** - Kim Louie announced that Aracely Moreira, will remain as Chair, as per the By Laws for a second year term. Kim Louie asked members for candidates to elect officers for Co-Chair. Aracely Moreira nominated Alicia Hernandez as the Co-Chair. No others nominations for Co-Chair were presented. Ballots were distributed to all members and counted with the following results:
  - Aracely Moreira, Chair
  - Alicia Hernandez, Co-Chair
- V. **New Common Core Standards: Take-Away Piece for Parents**- Kim Louie reviewed and gave examples to the committee on the Fact/Detail handout for working at home with their own students and gave examples on how to enhance these strategies with the basic, Who, What, Where, When, Why, Which and How questions.
- VI. **Reclassification Criteria, Process and Monitoring**- Kim Louie explained the process from the initial identification of an English learner to the goal of reclassification. She shared the Master Plan flowchart and specifically gave criteria information for EL's, including those in Special Education. Mrs. Louie explained the importance of parent involvement and notification in the process.
- VII. **Parent Initial Notification Letter**- Mrs. Louie explained that parents would be receiving notices of Initial Assessment Results and Placement this month, if they have students who have initially been identified as English learners and these notifications inform parents about “preliminary” CELDT results and the program placement

Needs Assessment- Surveys were distributed and the committee was encouraged to complete and give input on the specific topics that were asked.

Meeting Adjourned : 10:40 a.m.