

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING AGENDA
DATED: JULY 17, 2014**

- A. **Call to Order – Mr. Gary Riebesell, President, at 5:00 PM**
- B. **Open Public Meeting Act Statement**
- C. **Flag Salute**
- D. **Roll Call**
- E. **Executive Session**
- F. **Regular Meeting 7:00PM**
- G. **Roll Call**
- H. **Approval of Regular Meeting Minutes of June 12, 2014**
Introduced by _____, seconded by _____,
- I. **Organization Reports**
- J. **Correspondence**
- K. **Superintendent Report:**
Recommended action on resolutions and motions to be presented under Committee Reports.

Harassment/Intimidation/Bullying Report for the period _____

Introduced by _____, seconded by _____,
Motion to accept the Harassment/Intimidation/Bullying findings as reported by the Superintendent, and are available at the Administrative Offices for review.
- L. **Report of the Business Administrator/Board Secretary**
Recommended action on resolutions and motions to be presented under Committee Reports.

Public Forum regarding Agenda Items

This meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy No. 1100, the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

Recommended action on resolutions and motions to be presented under Committee Reports.

I. School Government:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions RI.1 through RI. _____ as described below for the following:

RI.1 Approval to appoint the following individuals as Elementary School Teachers for the 2014-2015 school year. Compensation will be according to the SEA Contract for the 2014-2015 school year:

Jessica D. Hensle - 1st Grade, Clarendon School, BA Step 1 (Account # 11-120-100-101-000-12)

Kerri L. Korycinski - 1st Grade, Clarendon School, BA Step 1 (Account # 11-120-100-101-000-12)

Stephanie Forgacz - 4th Grade, Clarendon School, BA Step 1 (Account # 11-120-100-101-000-12)

Cory Roesing - 4th Grade, Clarendon School, BA 15 Step 1 (Account # 11-120-100-101-000-12)

Danielle L. Holland - 6th Grade, Clarendon School BA Step 1 (Account # 11-130-100-101-000-12)

RI.2 Approval to appoint Deborah Bittiger as Payroll Specialist effective date July 21, 2014 through June 30, 2015 for \$55,000; (Account # 11-000-251-100-000-11).

RI.3 Approval to appoint Rebecca Zerkowitz, Speech Correction/Language Therapist, Clarendon School (Nadia Farooq replacement) effective September 1, 2014 through June 30, 2015. Compensation on MA Step 1 of the guide will be according to the SEA Contract for the 2014-2015 school year; (Account # 11-000-216-100-000-12).

R1.4 Approval to appoint Nancy Jaber, Learning Disabilities Teacher Consultant, Middle School/High School (Steven Viggiani replacement) effective September 1, 2014 through June 30, 2015. Annual compensation on MA 15 Step 1 of the guide will be according to the SEA Contract for the 2014-2015 school year with an additional \$1,500 stipend; (Account # 11-000-219-104-000-14).

R1.5 Approval to appoint Jonathan Mimmo, Long Term Maternity Leave Replacement - School Psychologist (Zahava Pianko replacement), Middle School & Huber Street School effective September 1, 2014 through October 17, 2014. Compensation on MA Step 1 of the guide will be according to the SEA Contract for the 2014-2015 school year prorated for the employment period; (Account #11-000-219-104-000-17).

R1.6 Approval to appoint Caitlin Menzel, Elementary Special Education Teacher, Clarendon School (Melissa Connor replacement) effective September 1, 2014 through June 30, 2015. Compensation on MA Step 1 of the guide will be according to the SEA Contract for the 2014-2015 school year; (Account #11-000-219-104-000-17).

R1.7 Approval to appoint Alyson Wickeneheisser, Middle School Special Education Mathematics/Language Arts Teacher, Middle School, effective September 1, 2014 through June 30, 2015. Compensation on BA Step 1 of the guide will be according to the SEA Contract for the 2014-2015 school year; (Account #11-213-100-101-15-17).

R1.8 Approval to appoint Renee L. Glick, Part-time English as a Second Language Teacher, Middle School/High School effective September 1, 2014 through June 30, 2015. Compensation on .5 of MA Step 1 of the guide will be according to the SEA Contract for the 2014-2015 school year; Account #11-240-100-101-000-14/15).

R1.9 Approval to appoint Kevin M. Agnew, Middle School Math Teacher, Middle School effective September 1, 2014 through June 30, 2015. Compensation on BA Step 5 will be according to the SEA Contract for the 2014-2015 school year.

R1.10 Approval to appoint the following individuals as Substitutes for the 2014-2015 school year at \$75/day.

- o Fanny Chapa-Lozada- Substitute Certificate
- o Madelyn M. Perez- Substitute Certificate
- o Domenick Tucci- Substitute Certificate

R1.11 Approval to appoint the following individuals to the 2013-2014 (retro-active) extra-curricular positions:

- o Aomar Elassa - Mu Alpha Theta; stipend \$1,550
- o Patricia Smeyers - Robotics; stipend \$3,200

R1.12 Approval to appoint the following individuals as Teachers for the revision of the District Mentoring Program for the 2014-2015 school year at \$35/hour for 13 hours each.

- o Susan Montone
- o Kerri Stamm
- o Connie Borich

R1.13 Approval to appoint the following individuals as Elementary School Teachers for the Kindergarten screening for the 2014-2015 school year at \$35/hour for up to 30 hours.

- Susan Montone
- Connie Boruch
- Patrice Phemsint
- Faith Ann Rennie

RI.14 Approval to appoint the following individuals as Teachers for the Elementary Curriculum Development Workshop for the 2014-2015 school year at \$35/hour for 20 hours:

Preschool Curriculum:

- Ashley Yeo
- Anna Leppin
- Sheila Rivera

5th Grade Curriculum:

- Jolanda Harsch
- Nicole Hernandez
- Roxanne Hackel

RI.15 Approval to appoint the following individuals as Teachers for the Secondary Curriculum Development Workshop for the 2014-2015 school year at \$35/hour:

- Amanda Jones - Social Studies 20 hours
- Donald Somerset - Social Studies 20 hours
- Kevin Agnew - Drama/Theater 10 hours
- Patricia Smeyers - STEM 10 hours
- David Segro - Health 20 hours
- Thiago Leite - SAT (English) 10 hours
- Michael Vitulano - SAT (Mathematics) 10hours

RI.16 Approval to appoint the following individuals as Per-Diem employees for the 2014-2015 school year at \$11/hour:

- Mercedes Diaz - Bus Aide
- Jorge Rivera - Bus Driver

RI.17 Approval to appoint the following individuals to the 2014-2015 Fall Coaching positions. Stipends will be in accordance with the SEA Contract for the 2014-2015 school year.

Assistant Cross Country Coach:	Claire McAndrew
Assistant Girls Soccer Coach:	Samantha Pace
Assistant Cheerleading Coach:	Jennifer Petronzio
Head Boys Soccer Coach:	Christopher Garcia
Volunteer Girls Volleyball Coach:	Zachary R. Schlemm

RI.18 Approval to appoint the following individuals to the 2014-2015 Extra-Curricular positions. Stipends will be in accordance with the SEA Contract for the 2014-2015 school year.

Allison Cunniff	SMS Activity Fund Treasurer	\$1,900
Christina Calabrese	SHS Activity Fund Treasurer	\$1,900
Amanda Prieto/John Ennis	HS Class of 2015 Advisors	\$5,250
Amanda Jones/Keith Schneider	HS Class of 2016 Advisors	\$4,925
Alexis Chisari/Tara Taveras	HS Class of 2017 Advisors	\$3,400
Janine Andreu/Alex Kuehar	HS Class of 2018 Advisors	\$2,875

RI.19 Approval to appoint Michelle Garrett as a Per Diem Clerk - Payroll Services at \$42/hour for 8-10 hours per week effective July 16, 2014.

M1.1 Approval of maternity/bonding leave for Laurie Valente, Elementary School Teacher, Clarendon School effective October 20, 2014 through June 30, 2015; expected return to work date of September 1, 2015.

M1.2 Approval of location change for the following individuals for the 2014-2015 school year: Susan J. Kellenberger, Clerk, Clarendon School to the Early Learning Center
Bilish Viggiani, Elementary School Teacher, Clarendon School to Huber Street School

M1.3 Approval to accept the resignation of Nadia Farooq, Speech Correction/Language Therapist, Clarendon School effective June 30, 2014.

M1.4 Approval to post for a Part-time Elementary Level Basic Skills English/Language Arts & Mathematics Teacher (NCLB Title 1A Grant-Funded position) for the 2014-2015 school year.

M1.5 Approval to post for a Long Term Maternity Leave Replacement Elementary School Teacher, 1st Grade, Clarendon School for the 2014-2015 school year (Laurie Valente replacement) effective October 20, 2014 through June 30, 2015.

M1.6 Approval to post for Purchase Order Specialist (Deborah Bittiger replacement).

M1.7 Approval to post for a Basic Skills Mathematics High School/Middle School Teacher (Kevin Agnew replacement) for the 2014-2015 school year.

2. Curriculum Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R2.1 through R2.____ as described below for the following:

R2.1 Approval of the 2014 District Anti-Bullying Bill of Rights Self Assessments.

R2.2 Approval of revised Mentoring Plan aligned with the DOE Regulations

3. Finance Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions and/or Motions R3.1 through R3.____ as described below for the following:

R3.1 Approval of Bills List

- a. June List
- b. July List

R3.2 Approval of Budgetary Transfer Report for March

- R3.3 Approval of Financial Reports for March
- R3.4 Approval of Out of District Tuition
- R3.5 Approval of Out of District Travel – Employee
- R3.6 Approval of software Realtime Information Technology Contract for school year 2014-2015 in the amount of \$33,091.65.
- R3.7 Approval to submit to NJDOE Amendment to the IDEA 2014 Grant Application
- R3.8 Approval to enter into a consortium with Hoboken Board of Education for NCLB Title III Grant funds
- R3.9 Approval to award proposal for Construction Manager for the expansion/renovation of the Secaucus High School/ Middle School in the amount of \$381,125.00
- R3.10 Approval to appoint school physician contract for school year 2014-2015 in the amount of \$32,000.00
- R3.11 Approval to authorize Interim Payment Obligations for school year 2014-2015
- R3.12 Approval to authorize Board Secretary/Business Administrator to award contracts up the current bid threshold (\$36,000) as set by the Division of Local Government Services and further set the quote threshold at 15% of the bid threshold (\$5400)

Safety/Security/Buildings & Grounds Committee

Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions and/or Motions R4.1 through _____ as described below for the following:

- R4.1 Approval to approve transportation services for the South Hudson Route with Hudson County Schools of Technology for school year 2014-2015 to Saint Dominic Academy and Saint Peter's Preparatory High School.

4. Technology Committee

Recommended Board Action for the following

5. **Policy Committee**

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R6.1 as described below for the following:

R6.1 Approval for the second reading of the following policies

0141	Board Member Number and Term	Revised
0143	Board Member Election & Appointment	Revised
1581	Victim of Domestic or Sexual Violence Leave	New Mandatory
3125	Employment of Teaching Staff Member	Revised Mandatory
3230	Outside Activities	Revised
3240	Professional Development Teachers and School Leaders	Revised Mandatory
4125	Employment of Support Staff Members	Revised Mandatory
4230	Outside Activities Support Staff	Revised
6511	Direct Deposit	New
8507	Breakfast Offer vs. Serve	New
8508	Lunch Offer vs. Serve	New

6. **Athletic Committee**

7. **Shared Services Committee**

8. **Legislative Report**

Public Forum – General This meeting is open to the public for the purpose of addressing any subject matter that is pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

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9. **Board Member Comments**

10. **Adjournment**