

How do parents get started with the PowerSchool Parent Portal?

Do you have the unique Access ID and Access Password for each child?

This would have been provided to you by your child's school.

If NO, please visit your child's school in order to obtain this letter. You may be asked to show a valid photo ID for information security reasons.

If YES, proceed with the steps below.

Step 1:

Open your browser to the Thomasville City Schools' Parent Portal URL: tcspk12.powerschool.com/public

Step 2:

Click on the **Create Account** tab

Step 3:

***Create Parent Account**

Enter all information as requested in each part of this form. Create your own username and password. Be sure the email address is one that you can access to retrieve a forgotten password and/or set notifications.

Step 4:

***Link Students to Account**

Enter the **Student's Last and First Name**; the **Access ID** and **Access Password** and select your **Relationship** to the child from the drop down list. Repeat for additional students you are authorized to link to your account.

Step 5:

Once all children have been added, click **Enter** to submit at the bottom of the screen.

Step 6:

After successfully creating your account, you will be directed back to the **Parent Sign In** screen. You will now enter the username and password you created to access Parent Portal. *You will not need to use the Access ID and Access Password from this point forward.*

The image shows two screenshots of the PowerSchool Parent Portal. The top screenshot is the 'Parent Sign In' page, which has a 'Sign In' button and a 'Create Account' button. The bottom screenshot is the 'Create Parent Account' page, which includes a form with the following fields: First Name, Last Name, Email, Desired Username, Password, and Re-enter Password. Below the password fields are five password requirements: 'Password must: *Be at least 8 characters long', '*Contain at least one uppercase and one lowercase letter', '*Contain at least one letter and one number', and '*Contain at least one special character'. Below the form is a section titled 'Link Students to Account' with a sub-instruction: 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. This section includes a table with one row for student 1, with fields for Student Name, Access ID, Access Password, and Relationship (a dropdown menu with '-- Choose' selected). At the bottom right of the 'Link Students to Account' section is a blue 'Enter' button.



Parent Portal Login for
Thomasville City Schools

tcspk12.powerschool.com/public

