

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
November 10, 2014

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6885 Orangethorpe Avenue, Buena Park, California.

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the meeting at
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CALL TO ORDER

The meeting was called to order at 5:30 p.m. by the President, Ms.
Helen Lee.

FLAG SALUTE

MEMBERS PRESENT

Ms. Helen Lee; Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L.
Carole Jensen; Mr. Brian Chambers.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi,
Assistant Superintendent, Administrative Services; Mr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Jensen made the motion, seconded by Mr. Hamblen, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

II. CLOSED SESSION

At 5:33 p.m., Mr. Hamblen made the motion, seconded by Mr.
Chambers, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, November 10, 2014 (Continued)

III. RECONVENE

At 6:00 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF OCTOBER 27, 2014

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of October 27, 2014.

AYES: 4; NOES: 0; ABSTAIN: 1; ABSENT: 0.

Roll call vote: Yes-Chambers, Hamblen, Michel, Lee
Abstain-Jensen

The president declared the motion carried, and ordered it so recorded in the minutes.

V. HEARING SESSION

The Governing Board heard comments from two members of the Young Leaders of Orange County Tutoring Program.

VI. PRESENTATIONS

.01 MR. ALAN MCAULEY, PRESIDENT, LCX CORPORATION

Mr. Alan McAuley was unable to attend the meeting and requested the Governing Board reschedule his presentation at a later Board meeting.

VII. PROGRAMS AND REPORTS

.01 BUENA PARK JUNIOR HIGH SCHOOL REPORT

Buena Park Junior High School Principal Erik Bagger recognized seven students for exemplifying the District's core ethical values. Andrew Park, Alexandra Behn-Ortiz, Zetzangary Moreno, Jason Silva, Angela Park, Julie Jimenez, and Kaila Gonzalez received certificates of recognition from the Governing Board.

Mr. Bagger discussed the iCore interactive curriculum program which teaches students to explore new ideas in all core subject areas and the DBQ Project which reinforces all students need to clarify their own ideas and be able to write evidence-based arguments which deepens student understanding and also builds reading, thinking and writing skills.

Minutes, November 10, 2014 (Continued)

VII. PROGRAMS AND REPORTS (Continued).02 TECHNOLOGY REPORT

In order for BPSD to attain 21st Century excellence, students and staff must have access to technology and be able to utilize digital media integration. Mr. Miramontes discussed the correlation between the Common Core State Standards and the ability to develop proficiencies in using technology for academic purposes and what the District is doing to support this effort and the implementation timeline.

VIII. ACTION CALENDAR.01 INTERDISTRICT TRANSFER REQUEST: LAYELLE SIMMS

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board deny Interdistrict Transfer Request: Layelle Simms.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 CANCELLATION OF NOVEMBER 24, 2014 GOVERNING BOARD MEETING

Following a brief discussion, the Governing Board took action to cancel the regularly scheduled Board Meeting on November 24, 2014.

Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board cancel the November 24, 2014 Governing Board Meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 APPROVAL OF FACILITIES IMPLEMENTATION PLAN-PHASE I

Agenda Exhibit B.

On June 3, 2014, the BPSD community authorized Measure 'B' and the issuance of up to \$71 million in general obligation bonds. The first bond issuance was completed on October 9, 2014 with net proceeds of \$20.77 million. District staff, working with Erickson-Hall (our program manager) and BCA Architects have developed an implementation plan for the projects to be included in Phase I.

VIII.ACTION CALENDAR (Continued).03 APPROVAL OF FACILITIES IMPLEMENTATION PLAN-PHASE I
(Continued)

Plans have been refined based on continued discussions with staff and parent/community members, further district analysis, and the realities of cost constraints. For Phase I projects, the corresponding budgetary numbers and the proposed construction delivery method was provided. It was noted that budgetary dollar values and the delivery methods may be subject to change.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board approve the Facilities Implementation Plan-Phase I.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 APPROVAL TO INCREASE CERTIFICATED SUBSTITUTE DAILY AND LONG-TERM RATES OF PAY (RATIFICATION)

Agenda Exhibit C.

The District competes with neighboring school districts for daily and long-term certificated substitutes to staff classes when teaching positions are vacant and/or teachers are absent. Increased local school district funding and statutory requirements to reduce class sizes has accelerated teacher hiring locally reducing the pool of available certificated substitutes. Local certificated substitute availability has clearly shifted from a pool with excess supply, to one that has become extremely competitive where substitute teachers are taking positions that provide the highest daily rate of pay, travel and other conditions notwithstanding.

Staff has surveyed daily certificated substitute rates for local school districts and found that Buena Park School District is at the lowest daily rate in our local area. In order to be competitive and meet the needs of the District's schools for qualified substitute teachers, it is proposed that the Governing Board consider an increase to the certificated substitute daily and long-term rate schedule. Additionally, as an incentive for certificated substitutes to provide ongoing service to the Buena Park School District, it is proposed that the certificated substitute rate schedule be structured with rates that increase, based on the number of days of service provided by an individual substitute.

Minutes, November 10, 2014 (Continued)

VIII.ACTION CALENDAR (Continued)

.04 APPROVAL TO INCREASE CERTIFICATED SUBSTITUTE DAILY AND LONG-TERM RATES OF PAY (RATIFICATION) (Continued)

The proposed daily and long-term certificated substitute rate schedule is as follows.

<u>Proposed (Daily)</u>	<u>Proposed (Long-Term)</u>
0-19 days \$120	0-16 days \$120
20-39 days \$125	17+ days \$130
40+ days \$130	

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve the Increase of Certificated Substitute Daily and Long-Term Rates of Pay (Ratification).

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. DISCUSSION CALENDAR

.01 Buena Park School District Reconfiguration

Mr. Magnuson shared thoughts to consider regarding any school/grade level reconfiguration plans noting that a change to any school will impact one or more schools and will generate community concerns. Reconfiguration needs to be done systematically, transparently and address every school in the District. Following a brief discussion, the Governing Board requested this discussion be continued at the December 8, 2014 Board meeting.

X. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.19 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Items .02, .03, .04, .05, .06, .07, .08, .09, .10, .11, .12, .14, .15, .16, .17, and .18, according to the Education Code.

Mr. Miramontes requested Item .13 Board Policy 6163.1 Library Media Centers, be tabled.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, November 10, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #14-15-09

Agenda Exhibit D.

CERTIFICATED PERSONNELI. NEW HIRES

The following certificated employees have been selected for hire effective as indicated below, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Employee: Adair, Mary Lee - 11/17/2014

Position: TOSA #080112C001

Employee: Baik, Ashlee - 11/12/2014

Position: Teacher #080100W011

Employee: Bergstrom, Rebecca - 11/12/2014

Position: Teacher #080100P008

Employee: Biesiada, Amy - 11/12/2014

Position: Teacher #080100P011

Employee: Higgins, Heidi - 11/12/2014

Position: TOSA #080112G001

Employee: Park, Rebekah - 11/12/2014

Position: Teacher #080100E013

The following certificated substitutes have been selected for hire effective as indicated below.

Middleton, Rebecca - 11/12/2014

Substitute Teacher

Rezk, Marian - 11/12/2014

Substitute Teacher

Shelly, Brianne - 11/12/2014

Substitute Teacher

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #14-15-09 (Continued)CERTIFICATED PERSONNEL (Continued)II. CHANGE OF ASSIGNMENT

Bowman-Small, S. Marisa - 11/12/2014

Current Assignment:

Teacher #080100E013

Delete: Teacher #080100E013Add: TOSA Early Literacy #080112E001

Eldridge, Karyn - 11/12/2014

Current Assignment:

Teacher #080100P011

Delete: Teacher #080100P011Add: TOSA Early Literacy #080112P001

Grethe, Heather - 11/12/2014

Current Assignment:

Teacher #080100W011

Delete: Teacher #080100W011Add: TOSA Early Literacy #080112W011

Legano Prichard, Rosemary - 11/12/2014

Current Assignment:

Teacher #080100B030

Delete: Teacher #080100B030Add: TOSA Early Literacy #080112B001CLASSIFIED PERSONNELI. CHANGE OF ASSIGNMENT

Buonnano, Regina - 11/12/2014

Current Positions(s):

Playground Supervisor #081137P004

Substitute Typist Clerk

Substitute Playground Supervisor

Add: Substitute Media Clerk Assistant

Ceriale, Sunae - 11/10/2014 (Ratification)

Current Positions(s):

Bilingual Services Provider #081105E001

Substitute Bilingual Services Provider

Substitute Instructional Assistant I

Substitute Instructional Assistant II

- Bilingual

Delete: Bilingual Services Provider #081105E001

Minutes, November 10, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #14-15-09 (Continued)

CLASSIFIED PERSONNEL (Continued)

I. CHANGE OF ASSIGNMENT (Continued)

Detlefsen, Cindy - 11/12/2014

Current Positions(s):

Substitute Typist Clerk I

Substitute Instructional Assistant I

Substitute Playground Supervisor

Add: Typist Clerk I #081144E001

II. SEPARATION OF EMPLOYMENT

ID#0800002080 - 10/17/2014

Cafeteria Worker I #081108G005

III. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES:

Padilla, Norma

Playground Supervisor #081137G012

0.5 hour per day

Funding Source: Gilbert Site Funds

Location: Gilbert School

Anticipated Dates: November 12, 2014 - May 27, 2015

Rate of Pay: \$11.22 per hour (includes benefits)

of Days (not to exceed): 117

Total Cost (not to exceed): \$657

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit E.

November 13-16, 2014 - "C.S.N.A. Annual Conference" - K. Butler

November 14, 2014 - "Maintenance Network Workshop" - M. Anderson

January 14, 2015 - "Governor's Budget Workshop" - K. Tsunozumi, B. Kobylarz, R. Miramontes

January 14-16, 2014 - "ACSA's Every Child Counts Symposium" - M. Mukanos

January 30, 2015; March 5, 2015; March 26, 2015; April 30, 2015 - "CCSS for Students with Disabilities" - A. Maya, W. Roxas, S. Adams, H. Pizzo

.04 INTER-DISTRICT TRANSFERS, 2014-2015

Agenda Exhibit F.

Permits granted to date: In: 153

Out: 157

Minutes, November 10, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit G.

- a. Purchase Orders dated 10/28/14-11/10/14 were approved in the total amount of \$40,843.00.

.06 BOARD POLICY 5132.62 TOBACCO

Agenda Exhibit H.

.07 BOARD POLICY 5141.21 ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

Agenda Exhibit I.

.08 BOARD POLICY 5144 DISCIPLINE

Agenda Exhibit J.

.09 BOARD POLICY 5144.1 SUSPENSION AND EXPULSION/DUE PROCESS

Agenda Exhibit K.

.10 BOARD BYLAW 6142.92 MATHEMATICS INSTRUCTION

Agenda Exhibit L.

.11 BOARD POLICY 6162.5 STUDENT ASSESSMENT

Agenda Exhibit M.

.12 BOARD POLICY 6162.54 TEST INTEGRITY/TEST PREPARATION

Agenda Exhibit N.

.13 BOARD POLICY 6163.1 LIBRARY MEDIA CENTERS

Agenda Exhibit O.

Assistant Superintendent Ramon Miramontes requested Board Policy 6163.1 Library Media Centers be tabled and brought back for approval at a later date.

Minutes, November 10, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.14 NOTICE OF COMPLETION (LETNER ROOFING COMPANY)

Agenda Exhibit P.

<u>NOTICE OF COMPLETION</u> November 10, 2014	
ROOFING BID #14-04 PER PLANS AND SPECIFICATIONS	
CONTRACTOR:	LETNER ROOFING COMPANY 1490 N Glassell Orange, CA 92867
AMOUNT OF CONTRACT:	\$61,800.00
CHANGE ORDER:	\$3,800.00
TOTAL CONTRACT:	\$65,600.00

.15 PERMISSION TO GO TO BID: COMPUTER LABS

Agenda Exhibit Q.

As part of the District's plan to provide current technology in school computer labs for all third through eighth grade students to be able to most efficiently complete the annual California Assessment of Student Performance and Progress (CAASPP) which is administered online and given each spring, computer labs in all schools need to be replaced.

In order to ensure the lowest qualified bid for replacing the computer equipment in all of the District's current computer labs, the District requests permission to go to bid. New computer labs would replace those currently housed at each school, with the exception of Buena Park Junior High School's new lab, which was completed earlier this school year.

Total funding for this contract, estimated to be \$221,900, will be paid from the Special Reserve Fund for Capital Outlay Projects.

It is recommended that the Governing Board give approval to go to bid subject to provision of the Public Contract Code.

Minutes, November 10, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.16 PERMISSION TO GO TO BID: UNIT PRICE FENCING

Agenda Exhibit R.

On June 3, 2014, our community authorized Measure "B" and the issuance of up to \$71 million in general obligation bonds to repair our 50 year old schools, enhance student safety, upgrade classrooms, support modern learning standards for today's college and careers, and elevate programs that give our students a solid background in math, science, and literacy and language skills.

District staff, working with Erickson-Hall (our program manager) and BCA Architects (our architects) have developed an implementation plan for the projects to be included in Phase I of our Facilities Implementation Plan. Included in Phase I are projects related to fencing, primarily at Gilbert Elementary but also for other sites as needed. Given that this will be a unit price bid, the District will also have the flexibility to utilize awarded bid unit prices to replace/install other fencing as needed. It is anticipated that the cost of this effort will exceed the minimum contract price to qualify as a Public Works project subject to public bid under provisions of the Government Code. Therefore, the District will need to go to bid for this work.

The District requires that services be provided by a qualified firm. Utilizing the public works bid process will ensure the lowest qualified bid for fencing replacement and/or installation.

Total funding for this contract, estimated not to exceed \$382,000 will be paid from the Bond Fund and/or the Deferred Maintenance Funds.

It is recommended that the Buena Park District Governing Board give approval to go to bid subject to provision of the Public Contract Code.

.17 PERMISSION TO GO TO BID: RUBBERIZED PLAYGROUND SURFACES

Agenda Exhibit S.

On June 3, 2014, our community authorized Measure "B" and the issuance of up to \$71 million in general obligation bonds to repair our 50 year old schools, enhance student safety, upgrade classrooms, support modern learning standards for today's college and careers, and elevate programs that give our students a solid background in math, science, and literacy and language skills.

Minutes, November 10, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.17 PERMISSION TO GO TO BID: RUBBERIZED PLAYGROUND SURFACES
(Continued)

District staff, working with Erickson-Hall (our program manager) and BCA Architects (our architects) have developed an implementation plan for the projects to be included in Phase I of our Facilities Implementation Plan. Included in Phase I is a project to install rubberized surfaces for playgrounds currently not having these surfaces. While some of our playgrounds were converted to rubberized surfaces, as part of our 1998 G.O. bond project, there remain others that have yet to be converted. This proposal covers conversion of all remaining playgrounds. It is anticipated that the cost of this effort will exceed the minimum contract price to qualify as a public Works project subject to public bid under provisions of the Government Code. Therefore, the District will need to go to bid for this work.

The District requires that services be provided by a qualified firm. Utilizing the public works bid process will ensure the lowest qualified bid for playground surface construction and installation.

Total funding for this contract, estimated not to exceed \$665,000 will be paid from the Bond Fund.

It is recommended that the Buena Park District Governing Board give approval to go to bid subject to provision of the Public Contract Code.

.18 INTERDISTRICT TRANSFER REQUEST: EDDIE MEZA

.19 INTERDISTRICT TRANSFER REQUEST: KAMBRE WITMER

XI. BOARD COMMENTS

Mrs. Jensen invited everyone to attend the Buena Park Junior High School's Ice Cream Social and Silent Auction on December 5 from 6-8 p.m.

Mrs. Jensen expressed appreciation for the phenomenal job Human Resources staff has done with implementing the changes to the health benefits program.

Mr. Chambers attended the "Fit Kid Center" ribbon cutting ceremony at Pendleton School on November 3, and the Corey School PTA meeting November 4, 2014.

Mr. Magnuson extended thanks to Ramon Miramontes and Erik Bagger for representing Buena Park School District in the La

Palma Days Parade on Saturday, November 8, 2014.

Minutes, November 10, 2014 (Continued)

XI. BOARD COMMENTS (Continued)

Mr. Magnuson updated the Board members on the recent break-in at Gilbert School and reported staff will be implementing increased security at the school site.

On behalf of the Governing Board and the District, Mr. Magnuson presented Ms. Helen Lee with a plaque commemorating her Board service from 2010-2014.

XII. INFORMATION/CORRESPONDENCE

.01 Correspondence

- OCDE letter regarding Williams Settlement Legislation, Annual Report For Buena Park School District, 2013-2014

Agenda Exhibit T.

- OCDE letter regarding Williams Settlement Legislation, Buena Park School District, First Quarter Site Review Report, Fiscal Year 2014-2015

Agenda Exhibit U.

Per Education Code Section 1240, the OCDE Superintendent of Schools is required to conduct reviews of decile 1-3 schools based on the 2012 Academic Performance Index (API) and schools participating in the Quality Education Investment Act (QEIA) program to ensure compliance with Williams Settlement Legislation requirements. The 2013-2014 fiscal report provides aggregate findings for the Buena Park School District in the following four areas: (1) Textbooks and Instructional Materials-sufficient, (2) Facilities-reviewed, (3) School Accountability Report Card-accurate, and (4) Teacher Assignments-compliant.

The 2014-15 Williams Settlement Legislation 1st Quarter Report issued by the Orange County Superintendent of Schools represents activity during July, August, and September 2014. The 1st Quarter Summary reflects two reviews were conducted on September 4, 2014 at Pendleton and Whitaker Schools and that no Uniform Complaint Procedure complaints were filed during the period of April through June 2014.

.02 Major Topics for Governing Board

Agenda Exhibit V.

Minutes, November 10, 2014 (Continued)

XIII. CLOSED SESSION

At 7:14 p.m., Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIV. RECONVENE

At 7:28 p.m., Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XV. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Mr. Brian Chambers made a motion, seconded by Mrs. L. Carole Jensen, that the Governing Board finds there is cause to suspend Employee #0800000729 for three (3) days for violation of Governing Board policy. Roll call vote: 5-0.

XVI. ADJOURNMENT

At 7:29 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member