

SCHOOL COMMITTEE POLICY DEVELOPMENT

PURPOSE:

The purpose of this policy is to set forth School Committee expectation that a set of written policy statements are formulated and maintained to serve as a guide in the conduct of the business of the North Kingstown School Department and to insure that the Department operates in an effective, efficient and competent manner.

PHILOSOPHY:

The North Kingstown School Committee believes that formal guidelines are necessary for district personnel to carry out their charged responsibilities and to ensure that the School Department responds appropriately to the District's stated mission.

POLICY STATEMENT:

Policies of the School Committee shall be in the form of broad principles that define the desire and intent of the Committee. They should indicate what is to be accomplished and in a form that is concise but sufficiently explicit to assure the appropriate administrative actions.

POLICY STIPULATIONS:

1. It is the responsibility of the School Committee to adopt all policies to be utilized to carry out the conduct of business of the School Department.
2. It is the responsibility of the Superintendent to initiate and recommend new policies and revision of existing policies. However, new policies or revision of existing policies may be proposed by any member of the School Committee.
3. Execution of adopted policies is delegated to the Superintendent who shall implement the policies through the development of administrative regulations and procedures. Such regulations shall be submitted to and approved by the School Committee in the same manner as prescribed herein for policies.
4. In an effort to keep written policies up-to-date so that they may be used consistently as a basis for Committee action and administrative decision making, it shall be the policy of the Committee to review its policies on a continuing basis.

5. The Superintendent is given the continuing commission of calling to the Committee's attention all policies that are out of date or for other reasons appear to need revision.
6. The operation of any section or sections of Committee policies not established by law or contract may be temporarily suspended at a regular and special meeting.

SUPERINTENDENT DECISIONS IN ABSENCE OF APPLICABLE SCHOOL COMMITTEE POLICY:

In the situations which arise within the schools where the School Committee has provided no guidelines for administrative action, and where immediate action is deemed necessary, the Superintendent shall have power to act with the understanding that such actions shall be subject to review by the School Committee at its next regular meeting. The Superintendent shall determine that any such proposed action is not in conflict with any State Education Law or Policy before implementing same.

It shall be the duty of the Superintendent to inform the Committee promptly of such action and of the need for policy.

Adopted: 9/25/02