

Contact Information

Lakeside High School 993-2522
Donald Rapose, Principal
Mark Potts, Principal of Secondary Curriculum
Patricia Craft, Asst. Principal
Mike Cochran, AD

Lakeside Jr. High School 993-2618
Scott Anservitz, Principal
Michele Boiarski, Asst. Principal
Mark Potts, Principal of Secondary Curriculum

Huron Primary School 992-1230
Valerie Harper, Principal

Ontario Primary School 992-1240
Rebecca Evanson, Principal

Michigan Primary School 992-1250
Janie Carey, Principal

Erie Intermediate 992-1260
Julie Fulton, Principal

Superior Intermediate 992-1270
Cristine Rutz, Principal

AACS Early Learning Center 992-1280
Lisa Newsome, Supervisor

Special Education 992-1204
Lori Witt, Director of Pupil Services

Gifted and Talented 992-1270,
Theresa Clutter, Coordinator

English as a Second Language (ESL)
993-2522, Ruth McMullen

For staff email addresses, please visit
www.aacs.net

Contact Information Continued

Athletics
440-993-2534, Athletic Director

Central Registration
440-992-1234

Treasurer's Office/Student Activity Fees
440-992-1212, Sarah Palm, Accounts Receivable

Operations/Business Office
440-992-1207

Food Service
440-993-2490, Supervisor, Pam Peck

Facilities/Grounds/Buildings
440-992-1207

Transportation
440-992-1221, Supervisor Kim Rogers

Lakeside Online
440-993-2618, Coordinator ext. 22618

After School Discovery Programs
440-993-1060, Linda Coblitz, Director

Superintendent
440-992-1201, Melissa D. Watson, Ed.D

Director of Pupil Services
440-992-1204, Lori Witt

Board of Education
440-992-1201



Ashtabula Area City Schools

Lakeside User Guide

How to Effectively Communicate with School Officials

2017-2018
Ashtabula Area City Schools

2630 West 13th Street
Ashtabula, OH 44004

1-440-992-1200



District Website:
www.aacs.net
&
Channel 19

Communication is a shared experience and we intend to make that experience easier.

From time to time, parents and other community members may have questions or concerns about our educational programs and services. So that we can respond to these issues in a timely manner, this communications chain of command is provided for your use.

Ashtabula Area City Schools Board of Education Policy #9130 defines a “chain of command” to follow for conflict resolution:

Level 1: If a parent has a concern with their child:

- Contact should be with the teacher or other staff member involved.

Level 2: If the matter cannot be satisfactorily resolved at the First Level:

- Discuss issue with the staff member’s principal/supervisor.

Level 3: If a satisfactory solution is not achieved by discussion with the principal/supervisor:

- Request a conference with the Superintendent/Director of Pupil Services.

Level 4: Should the matter not be resolved:

- Request, a meeting with the Board of Education.

Chain of Command Defined

On matters involving:

A. Student Discipline/Bullying

1. Classroom Teacher
2. Assistant Principal
3. Principal
4. Director of Pupil Services
5. Superintendent
6. Board of Education

B. Instruction/Curriculum

1. Classroom Teacher
2. Principal
3. Director of Pupil Services
4. Superintendent
5. Board of Education

C. Special Education

1. Classroom Teacher
2. Principal
3. Special Education Supervisor
4. Director of Pupil Services
5. Superintendent
6. Board of Education

D. Preschool

1. Classroom Teacher
2. Principal
3. Director of Pupil Services
4. Superintendent
5. Board of Education

E. Athletics

1. Coach
2. Athletic Director
3. Principal
4. Director of Pupil Services
5. Superintendent
6. Board of Education

F. Volunteers

1. Coordinator

G. English as a Second Language (ESL)

1. Coordinator

On matters involving (Continued):

H. Food Service

1. Principal
2. Food Service Director
3. Director of Operations
4. Superintendent/
Director of Pupil Services
5. Board of Education

I. Facilities/Grounds/Buildings

1. Principal
2. Maintenance Supervisor
3. Director of Operations
4. Superintendent/
Director of Pupil Services
5. Board of Education

J. Transportation

1. Bus Driver
2. Transportation Supervisor
3. Principal
4. Director of Operations
5. Superintendent/
Director of Pupil Services
6. Board of Education

K. Tutoring

1. Principal
2. Director of Pupil Services

L. After School Discovery Programs

1. Executive Director

M. Lakeside Online

1. LOL Coordinator
2. Principal
3. Director of Pupil Services

N. Central Registration

1. Administrative Assistant
2. Principal

O. Gifted and Talented

1. Classroom Teacher
2. Coordinator

P. Student Activity Fees

1. Treasurer