

RED LION AREA BOARD OF SCHOOL DIRECTORS  
 NOVEMBER 21, 2013  
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RED LION AREA BOARD OF SCHOOL DIRECTORS  
MEETING AGENDA  
(SUBJECT TO CHANGE)  
NOVEMBER 21, 2013  
7:30 p.m.  
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 11-18
- IV. Presentation
  - A. Patient Protection Affordable Care Act Update –  
KATHERINE HEINTZELMAN
- V. Board Member/Committee Reports
- VI. Discussion Items 4
  - A. 2014-15 District General Operating Budget – TONJA WHEELER  
and TERRY ROBINSON
  - B. Student Representative Report – ELLIE LYONS
  - C. Other Items/Public Comment

## VII. Personnel

### A. Resignation (Motion Required)

It is recommended the following resignation be accepted:

#### Extra-Curricular

1. KELLY A. YOUNG as an assistant varsity softball coach effective immediately.

### B. Termination of Employment (Roll Call Vote)

It is recommended the following termination of employment be approved:

#### Support Staff

##### Ratify

1. LORI A. GUTHMAN, full-time night custodian at Larry J. Macaluso Elementary School, effective November 8, 2013.

### C. Substitute Teachers (Motion Required)

It is recommended the following names be added to the approved Teacher Substitute List effective immediately:

1. KELSEY L. GROOME, 2019 Parkview Drive, Red Lion, PA 17356, Music K-12
2. ROCHELLE M. BUPP, 34 Bupp Lane, Brogue, PA 17309, General Science and Chemistry

### D. Support Staff Substitutes (Motion Required)

It is recommended the following support staff substitutes be approved:

1. MICHELE L. STENGER, 12588 Lebanon Church Road, Felton, PA 17322, Building Assistant, Personal Assistant and Clerical
2. MYCHAL V. KINER, 781 Marvell Drive, York, PA 17402, Building Assistant, Personal Assistant, Clerical, Cafeteria and Custodial
3. JENNIFER L. GOINS, 522 W. Broadway, Red Lion, PA 17356, Building Assistant, Personal Assistant, Clerical, Cafeteria and Custodial
4. SYLVIA J. GROVE, 2425 Burkholder Road, Red Lion, PA 17356, Cafeteria
5. DANIEL F. REDMOND, 2032 Furnace Road, Felton, PA 17322, pending receipt of acceptable Act 151 clearance, Custodial
6. DOROTHY M. TUTINO, 2927 Delta Road, Airville, PA 17302, Cafeteria and Custodial

E. Request for a Childrearing Leave of Absence (Roll Call Vote)

It is recommended the following request for a childrearing leave of absence be approved:

Professional

1. MICHELLE A. YOCHEFF, grade 1 teacher at Larry J. Macaluso Elementary School, from approximately April 19, 2014 through the end of the 2013-14 school year.

F. Request for a Leave of Absence Without Pay (Roll Call Vote)

It is recommended the following request for a leave of absence without pay be approved:

Support Staff

1. KRISTEN N. HEIKES, full-time personal assistant paraprofessional at Red Lion Area Junior High School, from May 9, 2014 (p.m.) through the end of the 2013-14 school year. This is due to medical reasons.

G. Requests for an Extension for a Leave of Absence Without Pay (Roll Call Vote)

It is recommended the following request for an extension for a leave of absence without pay be approved:

Professional

1. NICOLE KESSLER, grade 3 teacher at Clearview Elementary School, from March 6, 2014 through April 7, 2014. This is due to medical reasons.

Support Staff

Ratify

1. KATHY A. WANBAUGH, part-time learning support paraprofessional at Larry J. Macaluso Elementary School, from November 18, 2013 through November 26, 2013. This is due to personal reasons.

H. Approval of Job Descriptions (Roll Call Vote)

It is recommended the following job descriptions be approved:

Support Staff

1. Pupil Service/Special Education General Secretary (See attached.)
2. Executive Secretary (See attached.)
3. Building Computer Technician (See attached.)

I. Creation of Position (Roll Call Vote)

It is recommended the following position be created:

Support Staff

1. One (1) Pupil Services/Special Education General Secretary position, 2.75 hours per day, 215 days per year.

J. Transfer (Roll Call Vote)

It is recommended the following transfer be approved:

Support Staff

1. NATALIE W. HUGHES, 2792 Kauffman Road, Wrightsville, PA 17368 from part-time personal assistant paraprofessional, 3 hours per day, during the school term at Mazie Gable Elementary School to full-time executive secretary, union exempt, 8 hours per day, 12 months per year at the rate established for the position effective December 3, 2013 or upon the hiring of her replacement. This is due to the resignation of Melissa Hoyle. (Present placement: Red Lion Education Center)

K. Appointments (Roll Call Vote)

It is recommended the following appointments be approved:

Extra-Curricular

1. GABRIELLA E. MARCHI, 109 South 2<sup>nd</sup> Street, Dillsburg, PA 17019 as School Musical Choreographer at the negotiated salary for the position effective immediately through the end of the 2013-14 school year.
2. SARAH R. INNERST, 2484 Innerst Road, Red Lion, PA 17356 as an unpaid varsity girls' basketball coach effective immediately through the end of the 2013-14 school year.

VIII. Conference Attendance Requests (Roll Call Vote)

There are none.

IX. Building and Grounds Usages (Motion Required)

- A. The Clearview Elementary School P.T.O. requests permission to use a Clearview Elementary School classroom on Tuesday, December 10, 2013 from 6:00 p.m. to 8:00 p.m. for Santa's Secret Shop family night. A custodian will be on duty for security purposes.

- B. The Pleasant View Elementary School P.T.O. requests permission to use the Pleasant View Elementary School cafeteria and all-purpose room on Thursday, April 3, 2014 from 3:45 p.m. to 7:30 p.m. for a Wolfgang candy pick-up. Also requested is the LGI room on Tuesday, January 7, 2014 from 6:00 p.m. to 9:00 p.m. for May Fair planning. A custodian will be on duty for security purposes.
- C. The Larry J. Macaluso Elementary School P.T.O. requests permission to use the Larry J. Macaluso Elementary School LGI room on Friday, October 10, 2014 and Monday through Friday, October 13 through 17, 2014 from 9:00 a.m. to 3:00 p.m. for a book fair. Also requested is the LGI room on Thursday, October 16, 2014 from 4:00 p.m. to 7:00 p.m. for the Family Fun Night book fair. A custodian will be on duty for security purposes.
- D. The Mazie Gable Elementary School P.T.O. requests permission to use the Mazie Gable Elementary School LGI room on Monday, November 25, 2013 from 2:00 p.m. to 5:00 p.m. for a sandwich sale delivery and pickup. Also requested is the all-purpose room on Tuesday, January 17, 2014 from 6:30 p.m. to 8:30 p.m. for a movie night. A custodian will be on duty for security purposes.
- E. The Red Lion Area Junior High School Student Council requests permission to use the Red Lion Area Junior High School cafetorium on Thursday, December 19, 2013 from 6:00 p.m. to 7:30 p.m. for a Staff Children's Christmas Party. A custodian will be on duty for security purposes.
- F. The Pleasant View Elementary School P.T.O. requests permission to use a Pleasant View Elementary School all-purpose room on Thursday, April 3, 2014 from 3:45 p.m. to 7:30 p.m. for a fundraiser pick-up. A custodian will be on duty for security purposes.
- G. The Larry J. Macaluso Elementary School P.T.O. requests permission to use the Larry J. Macaluso Elementary School cafeteria on Monday and Tuesday, June 2 and 3, 2014 from 3:30 p.m. to 6:30 p.m. for 6<sup>th</sup> grade activities. Also requested is the Larry J. Macaluso LGI room on Monday and Tuesday, June 2 and 3, 2014 from 9:00 a.m. to 3:15 p.m. for 6<sup>th</sup> grade activities. Also requested is the Larry J. Macaluso LGI room on Thursdays, December 12, 2013, January 9, February 13, March 13, April 10 and 24, and May 1 and 8, 2014 from 7:00 p.m. to 8:30 p.m. for May Day committee meetings. A custodian will be on duty for security purposes.
- H. The Red Lion Cheerleading Booster Club requests permission to use the Red Lion Area Senior High School cafeteria on Tuesday, December 17, 2013 from 5:00 p.m. to 6:00 p.m. for a fundraiser drop-off. Also requested is the Red Lion Area Senior High School cafeteria on Monday, January 6, 2014 from 5:00 p.m. to 6:00 p.m. for fundraiser pick-up. A custodian will be on duty for security purposes.

#### Ratify

- I. The 9<sup>th</sup> Grade Football Booster Club requests permission to use the Red Lion Area Senior High School outdoor track on Wednesday, November 20, 2013 from 3:30 p.m. to 6:00 p.m. for a football party.

## X. Other Business

### A. Actions on Student Discipline (Roll Call Vote)

1. It is recommended that the November 12, 2013 student discipline action regarding a 9<sup>th</sup> grade student be approved.
2. It is recommended that the November 12, 2013 student discipline action regarding a 10<sup>th</sup> grade student be approved.
3. It is recommended that the November 18, 2013 student discipline action regarding a 9<sup>th</sup> grade student be approved.
4. It is recommended that the November 19, 2013 student discipline action regarding a 9<sup>th</sup> grade student be approved.
5. It is recommended by the hearing committee of the Board that the written Adjudication regarding the 8<sup>th</sup> grade student discipline hearing held at 9:00 a.m. on November 15, 2013 be approved.

## XI. Finance

### A. Capital Improvement Fund (Roll Call Vote)

It is recommended a Capital Improvement Fund entitled “Dietz Road Paving” be created effective immediately. It is also recommended that \$500,000 of the General Fund Unassigned Fund Balance be transferred to this account.

### B. PlanCon K: Project Refinancing (Roll Call Vote)

Approval is requested for the preparation/submission of “PlanCon Part K: Project Refinancing” in relation to issuance of the General Obligation Bonds, Series of 2013.

### C. Treasurer’s Report (Roll Call Vote)

### D. Budget Transfers (Roll Call Vote)

### E. School Depositories Report (Roll Call Vote)

### F. Cash Receipts (No Action Required)

### G. Expenditures (Roll Call Vote)

1. Cafeteria
2. General

### H. Allied Finance Report (Roll Call Vote)

1. Junior High School
2. Senior High School

### I. Adult Education Report (Roll Call Vote)

XII. Future Agenda Items

- A. 2014-15 District General Operating Budget
- B. Board Reorganization
- C. District Nurse and Health Room Assistant Update

XIII. Other Materials Attached

- A. Reports of Conference Attendance
- B. Kaltreider-Benfer Library Letter
- C. Personnel Materials (Board Members Only)

XIV. Announcements

- A. **MONDAY, DECEMBER 2, 2013** – Next Regular Meeting, Education Center, 7:30 p.m.