

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - February 12, 2014

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of this special meeting were conveyed to the Burlington County Times and the Trenton Times on January 6, 2014. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on February 7, 2014.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Creegan, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew. ABSENT: Ms. Goff (arrived 6:45) and Mr. Potts.

Also attending: Mr. Joseph Miller, Interim Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, Board Council, Cameron Morgan, Board Solicitor.

Staff attending: Connie McMillin, Rob Walder, Ann Marie O'Leary, Pat Lynch, Jim Lympfer, Chris O'Leary, Penny McCutcheon, Robin Blue, Sam Tola, Liz Brotherton, and Mike Brennan.

Visitors attending: Jean Marie Sexauer, Melanie Kunkler, Rob Delaney, Howard Zablow, Darcy Heberling, Sharon Dauber, Mae Hamilton, Bill Mercantini, Leighanna Ritter, Walt Kosul, Tim Fairlie, Marlo Fairlie, Joann Dansbury, and Jim Brotherton.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Ms. Wehrman and unanimously approved at 6:35 p.m.:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

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_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 2/12/2014.

The Board returned to open session at 7:25pm.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and my choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVES - Leighanna Ritter

- Lock-in 2/21/14
- Spring Musical, The Wedding Singer, 2/27, 2/28, & 3/1

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Mr. Heberling to approve the following:

1. *+Motion to approve Travel/Mileage reimbursement request.
ON A ROLL CALL VOTE (Item 1):
AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew.
NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

J. COMMITTEE REPORTS

1. Negotiations Committee meeting, 2/6/14 - Ms. Ellen Wehrman, Chair reported there on: Met and exchanged proposals; future meeting to be scheduled.
2. Policy Committee meeting, 2/6/14 - Mr. Steven Heberling, Chair reported there on: Reviewing policy revisions (or new) from December 2013.
3. Finance Committee meeting, 2/11/14 - Timothy Hartmann, Chair reported there on: Discussed FY14/15 budget development; still a work-in-process with many open issues
4. Curriculum Committee meeting, 2/12/14 - Ms. Ellen Wehrman, Chair: Will provide report at next Board meeting.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Hartmann, seconded by Ms. Zablow to approve the following:

1. Motion to approve adjustment of 2013-2014 calendar due to inclement weather; snow closings on 12/10, 1/3, 1/22 and 2/3; 2 days built into the calendar; proposed adjustment to calendar would be to open school on Monday, April 14th (during Spring Break) and bring students in for a half day on Friday, May 23rd, currently scheduled as a professional development day for staff only.
2. Motion to approve Superintendent search process and composition of screening committee.
3. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	0	0
PMS	1	1
MIS	1	0
BRMS	0	0
BRHS	0	0
TOTAL:	2	1

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ON A ROLL CALL VOTE (Items 1 and 3):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Creegan. ABSENT: Mr. Potts.

Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. Motion to approve a field trip for the High School FBLA to Philadelphia on Monday, February 24, 2014. Students will attend the 2013-14 Philadelphia 76ers Sports Marketing Seminar with the 76ers. The day will close with the students attending a basketball game. Transportation fee is \$330.27. Total cost per student for transportation and tickets, \$11.46.
2. +Motion to approve Articulation Agreement Renewal - Addendum between TCNJ and BRSD at an annual membership fee of \$0.75 per student enrolled in the district, not to exceed \$3,750 in any given year.
3. +Motion to approve the institution of a Key Club (Kiwanis Club) at BRHS at no cost to the district.
4. Motion to approve NJSIAA State Wrestling Tournament in Atlantic City, March 7, 2014 through March 9, 2014 for Mr. Joseph Sprague and Mr. Larry Larned. The number of wrestlers has yet to be determined. Cost dependent upon number of qualifying wrestlers. (approximately \$1,000)

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

M. PERSONNEL REPORT

A motion was made by Mr. Hartmann, seconded by Ms. Wehrman to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept the resignation of Ms. Kara Lynch from the position of Assistant Varsity Softball Coach, effective immediately.
2. Motion to approve a full time 1:1 autism aide in the preschool class for children with autism. This aide will be provided by Mission 1.
3. Be it resolved that the commencement of the leave of absence requested by employee #5050, effective February 3, 2014 through March 7, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued

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- payment of all required health care contributions in accordance with Board policy and applicable law.
4. Be it resolved that the commencement of the leave of absence requested by employee #4080, effective February 7, 2014 through approximately June 20, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
 5. Be it resolved that the commencement of the leave of absence requested by employee #4328, effective February 19, 2014 through approximately March 28, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
 6. Motion to amend leave of absence request for employee # 5218 through June 20, 2014 from the position of Teacher at PMS. Employee originally requested a return date of April 21, 2014.
 7. +Motion to approve Ms. Cheryl Helsel as a full time, no benefits 20 hour/wk. driver for transportation, Step 1, with a pro-rated salary of \$16,269, effective February 13, 2014.
 8. +Motion to approve Ms. Maryellen Gibbs as a part time, 15 hour/wk. transportation aide, Step 1, with a pro-rated salary of \$8,720, effective February 13, 2014.
 9. +Motion to approve Mr. Carlos Ernesto Calix as a long term leave replacement at BRMS as a teacher of Spanish. Mr. Calix will follow the long term, per diem substitute pay scale from 2/13/14 through 6/20/14.
 10. +Motion to approve Mr. Steven Gable as a long term leave replacement at BRHS as a teacher of Mathematics. Mr. Gable will follow the long term, per diem substitute pay scale from 2/5/14 through 6/20/14.
 11. Motion to approve Ms. Carolyn Gonzalez, a student of BRHS, as a PAC/Student Technician at \$9.00/hr.
 12. Motion to approve Mr. Kevin Nabinger, a Mercer County Community College student and a former BRHS student, 25 hours of observation experience at BRHS under the supervision of Ms. Scottie LaMarra.
 13. Motion to approve Ms. Angelica Salera, a Mercer County Community College student, to complete 10 hours of field experience during the spring semester at CBS under the supervision of Ms. Wawrzyniak and an additional 10 hours of field experience at MIS under the supervision of Ms. O'Leary.
 14. Motion to approve Ms. Justine Jump, a Fairleigh Dickinson University student, to complete 60 hours of observation time during the spring semester at MIS under the supervision of Ms. Mennuti.
 15. Motion to approve Ms. Rebecca Snook, a Mercer County Community College student, to complete 25 hours of observation at PMS under the supervision of Ms. Crowell.
 16. Motion to approve Ms. Patricia Greaves, a Liberty University student, to complete 24 hours of practicum requirements in administration/supervision at BRMS under the supervision of Mr. Sam Tola.

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17. Motion to approve Ms. Jean Sexauer as volunteer advisor to the high school Key Club. Ms. Sexauer will obtain sub certificate, will need space for meetings and will meet all regular high school requirements for club programs.

INFORMATION

18. +JOB POSTINGS: Assistant Varsity Softball Coach

ON A ROLL CALL VOTE (Items 1; 3-17):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew. NOES: Mr. Creegan.

ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Mr. Hartmann to approve the following:

1. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:
 - a. Burlington City School District
(This is a change from a previous approval on December 11, 2013 due to a student not attending school anymore. Approval was for a total cost of \$10,577.16 for the school year.)
To transport one student to and from Captain James Lawrence School, Route # 104, effective 11/15/13 to 12/19/13, Total cost \$1,842.99.
2. Motion to approve one out-of-district placement for Special Services to Mercer Co. Special Services with a start date of January 15, 2014 at a pro-rated tuition of \$47,755.
3. +Motion to approve submitting, for reimbursement, the mandatory Special Education Parent Survey Data Collection Survey Contract. Compensation will be provided on a reimbursement basis according to actual documented allowable expenditures based on total number of students verified by the district.
4. Motion to approve Tuition contract for 2 students attending Burlington County Alternative High School effective December 11, 2013 through June 30, 2014; \$1,795.30 month/per student.
5. +Motion to approve Change Order No. 1- Final, for a credit adjustment of \$5,228 from LandTech Enterprises in connection with the MacFarland Intermediate School Site Improvements project for unused contingencies, thereby reducing their contract cost from \$268,430 to \$263,211, and to make final payment to LandTech Enterprises in the amount of \$19,593.95.
6. +Motion to make final payment of \$5,000 to Alaimo Group for project management services on the MacFarland Intermediate School Site Improvements project.
7. +Motion to accept the Final Eligible Cost (FEC) letter from the NJ Department of Education associated with ROD IV grant project #0475-055-14-001-G04 in the amount of up to \$1,183,731 to replace 43,000 +/- of roofing at the Bordentown Middle School, with the State paying 40% (\$473,492) and the balance (\$710,239) to be matched by the District. The actual amount to be received

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from the State will be dependent on the actual project costs based on future bids and/or actual matching amount raised by the District.

8. Motion to authorize the Business Administrator to execute grant documents with the NJ School Development Authority (SDA) in connection with ROD IV grant project #0475-055-14-001-G04 to replace 43,000 +/- of roofing at the Middle School.

ON A ROLL CALL VOTE (Items 1-8):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

O. POLICY

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

2nd Reading - (revisions on district website, proposed edits are highlighted)

1. Motion to adopt the following policy after 2nd reading:

+Motion to adopt Policy # 2468 (New Policy), Independent Educational Evaluations.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow and Mr. Drew.

NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

A motion was made by Mr. Creegan, seconded by Ms. Hartmann to have the second readings on the following policies at the next board meeting:

2. 2nd Reading - (revisions on district website, proposed edits are highlighted)

- a. +Motion to amend Policy # 9130, Board of Education Standing Committees.
- b. +Motion to amend Policy # 9325.5, Meetings of Board of Education.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Creegan, Ms. Goff, Mr. Hartmann, Ms. Hartmann, Ms. Wehrman, and Ms. Zablow. NOES: Mr. Heberling and Mr. Drew.

ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS

1. Solar farm project for site of former landfill across from middle school: possible impact.
2. Update on CBS AHERA problem and hiring consulting firm to design asbestos abatement plan.

Q. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

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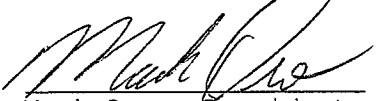
- Ms. Dansbury: Commented on checking with the District's Architect of Record, (Joseph Krawiec) regarding any asbestos issues at CBS.
- Ms. Kunkler commented on her concerns of the risks to children regarding the CBS asbestos.
- Mr. Miller commented on New Business for general information:
 - a. Bordentown Township adopted an ordinance to prohibit smoking in park areas.
 - b. The FY 14/15 budget submissions are due to the State on 3/20/14; consider the upcoming regular Board meeting for 3/5/14 BOE and replacing with a budget meeting.

S. ADJOURNMENT

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to adjourn the meeting at 8:34 p.m.

Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS