

MILLBURN TOWNSHIP PUBLIC SCHOOLS
Millburn, New Jersey
** REVISED AGENDA **

REGULAR MEETING

Millburn Township Board of Education
Monday, February 5, 2018
7:45 PM – EDUCATION CENTER

- A.** CALL TO ORDER
- B.** SILENT COUNT OF BOARD MEMBERS PRESENT
- C.** ANNOUNCEMENT OF MEETING NOTICE

On May 26, 2017, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TAP-Millburn Short Hills, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

- D.** MINUTES
 - 1. Minutes of the Regular Public Meeting of January 22, 2018
 - 2. Minutes of a Closed Meeting of January 22, 2018
 - 3. Minutes of Open Forum January 21, 2018

- E.** PRESENTATION
 - 1. Laptops for Africa
 - 2. K-5 Science Curriculum
 - 3. Regulation 7230 – Gifts, Grants and Donations

- F.** BOARD PRESIDENT’S REPORT

- G.** BOARD COMMITTEE REPORTS
 - 1. Transportation
 - 2. Program
 - 3. Personnel
 - 4. Finance

H. SUPERINTENDENT’S REPORT

1. Fire/Security Drills for January, 2018:

High School	January 16 / January 31
Middle School	January 23 / January 26
Deerfield	January 5 / January 11
Glenwood	January 16 / January 29
Hartshorn	January 9 / January 24
South Mountain	January 11 / January 24
Wyoming	January 9 / January 29
Washington	January 16 / January 29

2. Referendum Update

I. ASSISTANT SUPERINTENDENT’S REPORT

J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT

K. DISCUSSION

L. PUBLIC COMMENTS

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

0167 - Public Participation in Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*

5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

M. BOARD ACTION ITEMS (Roll Call Votes)

1. Instruction Agenda Items

- a. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- b. Resolve to approve the following revised curriculum guides.
 - Electives
 - Grade 5 BUILDER
 - Grade 6 Design & Engineer
 - English Language Arts
 - K-5 ELA
 - Grade 6 ELA
 - Sports Literature
 - Math
 - Algebra I Accelerated
 - Algebra 1 CPA
 - Music
 - K-5 Math
 - General Music: K-5
 - Cantica Nova
 - Symphonic Band
 - World Language
 - Spanish ICPB
 - Spanish II
 - Spanish IICPB
 - French ICPA
 - French ICPB
 - French II
 - French IICPA
 - Latin IV
 - Global Economy & Business Ideas in Spanish

Instruction Agenda Items continued:

- c. Resolve to approve to accept the School Nursing Plan and the School Nurse Assignments for the SY 2017-2018, as on file in the Special Services Department.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated, February 5, 2018.

3. Business Agenda Items

- a. Resolve to approve Professional Development Requests for Board Members as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- b. Resolve to approve a contract for related services with Robin Kanis in accordance with student Individual Education Plans for the SY 2017-2018 in the amount of \$47,400.
- c. Resolve to accept a donation from the Millburn Middle School PTO to be used at the Middle School in the amount of \$1,624.85 for the purchase of a Samsung Monitor and Mounting Kit for the Front Lobby and for School Check-in Software with a Badge Printer, and to accept 8 Digital Speaker Sound Systems for Classroom; 8 Mounting Trays; 8 Microphone Kits and Installation of the units valued at \$14,290.00
- d. Resolve to approve a 5-year lease agreement to First Hope Bank for a principal amount of \$58,500 for the purchase of a 29 passenger bus. The terms of the agreement are as follows:

Principal: \$58,500

Interest Rate Quote: 2.995%

Additional fees: none

Purchase option penalty: 101% of outstanding principal balance

ICE Swap Rate (2.499%) indexed to 65% of the change in ICE Swap rate if award is beyond 60 days.

The Tax-Exempt Lease Purchase Agreement is for five annual payments of \$12,400.52 due on 2/21/2018 and annually thereafter. This quote was obtained through ESCNJ Lease Purchase Finance Coordination Service.

Business Agenda Items continued:

- e. Resolve to approve a purchase agreement with Alliance Bus Group for the purchase of a Collins 29 Chevrolet Passenger Bus at a cost of \$58,488. This Contract was procured through the Educational Services Commission of New Jersey: ESCNJ State Approved Coop: Bid #16/17-35 - School Bus Bid.
- f. Resolve to approve the disposal of the following items deemed unusable by the district based on the age and condition of the items: 2003 Chevy 20 passenger school bus VIN # 1GBJG31U331112040. Mileage 101697.

Be it further resolved, that the Millburn Township Board of Education approves the disposal of the passenger bus, either by sealed bid or by auction pursuant to N.J.S.A. 18A:18A-45.

- g. Resolution regarding construction services for Restroom Renovations (Phase II) at Deerfield Elementary School and Millburn Middle School.

WHEREAS, a recommendation was made by the Business Administrator to the **Millburn Board of Education (“Board”)** to seek a contract for construction services for the Restroom Renovations (Phase II) at Deerfield Elementary School and Millburn Middle School (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Wednesday, January 31, 2018 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Base Bid	Alt. #1(MS)	Alt. #2 (MS)
GPC, Inc.	\$1,178,700	(1,800)	(2,000)
Construction Contractors of NY.	\$1,262,000	(3,600)	(1,900)
Billy Contracting & Restoration, Inc.	\$1,308,000	(6,500)	(1,000)
Northeastern Interior Services	\$1,336,000	(2,000)	(3,000)
Daskai	\$1,396,000	(2,900)	(7,200)
Helios Construction, Inc.	\$1,510,000	(12,000)	(6,000)
Frankoski Construction	\$1,557,000	(2,000)	(3,000)
Mark Construction	\$1,632,000	(2,000)	(2,000)
Brahma Construction, Corp.	\$1,648,620	(1,573)	(2,359)
SLS Construction, Inc.	\$1,823,000	(2,125)	(1,570)
Salazar & Associates	\$2,337,000	(3,200)	(1,700)
K&D Contractor, LLC	\$3,304,000	(14,000)	(8,000)

Business Agenda Items continued:

WHEREAS, the lowest bid for the Project was submitted by GPC, Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Restroom Renovations (Phase II) at Deerfield Elementary School and Millburn Middle School to GPC, Inc. as the lowest responsible bidder at the amount of \$1,178,700.00.

- h. Resolution regarding construction services for Restroom Renovations (Phase III) at Hartshorn Elementary School and Millburn High School.

WHEREAS, a recommendation was made by the Business Administrator to the **Millburn Board of Education (“Board”)** to seek a contract for construction services for the Restroom Renovations (Phase III) at Hartshorn Elementary School and Millburn High School (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Wednesday, January 31, 2018 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	Base Bid	Alt. #1(HES)	Alt. #2 (HS)
Billy Contracting & Restoration, Inc.	\$717,000	(15,000)	No Change
GPC, Inc.	\$788,600	(2,000)	No Change
Emerald Construction Corp.	\$833,410	(9,800)	No Change
SLS Construction, Inc.	\$843,135	(5,400)	(1,200)
Northeastern Interior Services	\$880,000	(6,000)	(8,700)
Construction Contractors of NY.	\$964,000	(9,600)	(5,000)
Frankoski Construction	\$982,000	(8,000)	(2,000)
APEX Enterprises of Union, Inc.	\$1,183,000	(14,000)	+4,500
Salazar & Associates	\$1,198,000	(4,900)	(1,200)
Mark Construction	\$1,221,000	(2,000)	(2,000)
Cypreco Industries, Inc.	\$1,305,035	(2,000)	No Change
Aero Plumbing & Heating Co, Inc.	\$1,482,671	(6,000)	(2,500)
K&D Contractors, LLC	\$2,080,000	(9,000)	(4,900)

WHEREAS, the bid submitted by Billy Contracting & Restorations, Inc. has been withdrawn due to a mistake relating to a material feature of the bid; and

WHEREAS, the second lowest bid for the Project was submitted by GPC, Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Restroom Renovations (Phase III) at Hartshorn Elementary School and Millburn High School to GPC, Inc. as the lowest responsible bidder at the amount of \$788,600.

Business Agenda Items continued:

- i. Resolve to approve an agreement between the Board and employee number 4310.

4. Policy Agenda Items

Second Reading

- a. Policy 3437 Military Leave (Revised)
- b. Policy 4437 Military Leave (Revised)
- c. Policy 7425 Lead Testing of Water in Schools (New)
- d. Policy 7440 School District Security (M) (Revised)
- e. Policy 7441 Electronic Surveillance in School Buildings and on School Grounds (M)
- f. Policy 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- g. Policy 9242 Use of Electronic Signatures (New)

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

Q. BOARD MEMBER COMMENTS

R. EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on February 5, 2018, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

1. Personnel

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

S. ADJOURNMENT