

GARY INDEPENDENT SCHOOL DISTRICT
132 Bobcat Trail
Gary, Texas 75643

EMPLOYMENT APPLICATION FOR SERVICE AND SUPPORT PERSONNEL

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

PERSONNEL DATA

Date of Application _____	Social Security Number _____			
Name _____				
_____ Last	_____ First	_____ Middle Initial		
Current Address _____	_____ Street/Box	_____ City	_____ State	_____ ZIP Code
Other Address where you may be reached _____				
Work Phone _____	Home Phone _____			
Other name that may appear on records _____ (Used only for reference checks)				

POSITION DATA

List the position(s) you are applying for _____
Type of employment: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Summer Only
Date you can begin work _____
Have you been employed by Gary ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, provide dates of employment _____
Check the highest level of education attained:
<input type="checkbox"/> Not a high school graduate (circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12
<input type="checkbox"/> High School graduate <input type="checkbox"/> GED <input type="checkbox"/> Less than two years of college
<input type="checkbox"/> Two or more years of college <input type="checkbox"/> Bachelor's degree
<input type="checkbox"/> Master's degree <input type="checkbox"/> Other training or education _____
Licenses and certificates held: _____

GARY INDEPENDENT SCHOOL DISTRICT
132 Bobcat Trail
Gary, Texas 75643

EDUCATION/TRAINING

Name and Location of Schools Attended	Course of Study and Major/Minor	Diploma, degree, certificate, or license held	Year Graduated (College only)

WORK EXPERIENCE

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets if necessary (bus drive applicants, see addendum). Attach resume if available.

Employer and Address	Position/Title	Dates Employed	Reason for Leaving

SPECIAL SKILLS

List specific skills and any machines or equipment you can operate. Include typing speed and number of years of experience.

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

GARY INDEPENDENT SCHOOL DISTRICT
132 Bobcat Trail
Gary, Texas 75643

GENERAL INFORMATION

Do you have a relative who serves on the GARY ISD Board of Education?	YES	NO
If yes, please provide the relative's name and relationship: _____		

Have you ever been convicted of or plead guilty or no contest (nolo contendere) to a felony or offense involving moral turpitude(including, but not limited to, theft, rape, murder, swindling, and indency with a minor)?		
<input type="checkbox"/> YES <input type="checkbox"/> NO If yes, please state where, when, and the nature of the offense; indicate whether the charges were dismissed as a condition of probation, suspension, or deferred adjudication: _____		

<small>(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)</small>		

REFERENCES

Please list references the district can contact regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at your last two employers.

Full Name of Reference	School District/Firm Name	Mailing Address	Position Title	Area Code/ Phone Number

**GARY INDEPENDENT SCHOOL DISTRICT
132 Bobcat Trail
Gary, Texas 75643**

VERIFICATION

I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.

I understand that the district is authorized by Texas Education Code 22.083 to obtain criminal history record information on applicants the district intends to employ.

Signature

Date

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period not to exceed 365 days. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

GARY INDEPENDENT SCHOOL DISTRICT
132 Bobcat Trail
Gary, Texas 75643

CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

CONFIDENTIAL*

The Gary Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ (Texas Education Code 22.083). The information requested below is necessary to obtain criminal history record information.

Please print.

Name _____
Last First Middle

Social Security Number _____ Date of Birth _____

Sex: Male Female

Driver's License Number _____

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment, but will be used solely for the purpose of obtaining criminal history record information.

Signature

Date

Pre-Employment Affidavit for Applicant

For purposes of this affidavit:

Adjudication and conviction refer to a conviction, plea of guilty or no contest (nolo contendere), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:

Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

Name (First, Middle, Last)

Date of Birth

Address (Street, City, State, Zip Code)

County

Executed in _____ County, State of Texas, on the _____ day of _____
County Date Month Year

(Signature of Declarant)

*I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this pre-employment affidavit.**

***This form will be removed from the application and filed separately in the HR office.**

Approved by the Texas Commissioner of Education, October 2017.