

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS  
AGENDA  
REGULAR MEETING  
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790  
Elementary Cafeteria

January 10, 2017

5:00 p.m.  
Regular Session

- I. CALL TO ORDER: \_\_\_\_\_
- II. CLOSED SESSION (none)
- III. OPEN SESSION \_\_\_\_\_ p.m.

- a. Flag Salute
- b. Roll Call

BOARD OF DIRECTORS

Jeff Coronado \_\_\_\_\_  
Tony Song \_\_\_\_\_  
Matt Smith \_\_\_\_\_  
Dave Wallach \_\_\_\_\_  
Brad Manning \_\_\_\_\_

Advisor to the Board  
Dr. Denise Patton \_\_\_\_\_

- IV. REPORT OF ACTION TAKEN IN CLOSED SESSION (none)
- V. PRESENTATIONS (None)
- VI. BOARD OF DIRECTORS' REPORTS  
Anything individual Board members wish to report out on since the last meeting. This may include school events, visits, community events, etc.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. Approval of Agenda and Consent items

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the agenda and consent items for the regular meeting of January 10, 2017.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Coronado \_\_\_ Song \_\_\_ Smith \_\_\_ Wallach \_\_\_ Manning \_\_\_

Consent

2. Approval of Minutes

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the minutes of the regular meeting of December 6, 2016.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Coronado \_\_\_ Song \_\_\_ Smith \_\_\_ Wallach \_\_\_ Manning \_\_\_

B. Education

3. Report of Information: STEM Club Update

4. Change in Enrollment Date for Transition Kindergarten  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To approve the enrollment date for the Transition Kindergarten.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Coronado \_\_\_ Song \_\_\_ Smith \_\_\_ Wallach \_\_\_ Manning \_\_\_

C. Business

Consent

5. Purchase Orders  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To approve/ratify listed purchase orders.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Coronado \_\_\_ Song \_\_\_ Smith \_\_\_ Wallach \_\_\_ Manning \_\_\_

Consent

6. Warrant Approvals  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To approve Warrants as presented.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Coronado \_\_\_ Song \_\_\_ Smith \_\_\_ Wallach \_\_\_ Manning \_\_\_

Consent

7. Donations  
Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
To approve donations made to SJCA.  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_  
Coronado \_\_\_ Song \_\_\_ Smith \_\_\_ Wallach \_\_\_ Manning \_\_\_

8. Membership to GWC

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve SJCA's membership to the Greater West Covina Business Association (GWC).

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_ Manning\_\_\_

9. Contracts

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve the contracts with LACOE (Science Camp) and School's First (3<sup>rd</sup> Party TSA administrator)

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_ Manning\_\_\_

D. Personnel

Consent

10. Personnel Report

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

To approve/ratify the personnel report as presented.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_

Coronado\_\_\_ Song\_\_\_ Smith\_\_\_ Wallach\_\_\_ Manning\_\_\_

IX. INFORMATION SESSION

1. Board of Directors' discussion
2. Dates to remember
  - Jan. 16<sup>th</sup> – No School (MLK's Birthday)

- Jan. 23<sup>rd</sup> – 26<sup>th</sup>: 5<sup>th</sup> Grade Outdoor Science Camp
- Next Board meeting: Tuesday, Feb. 7<sup>th</sup>
- Feb. 9<sup>th</sup> – Celebration of Learning
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X. There being no further business to come before the Board of Directors, the regular meeting of January 10, 2017 is adjourned at \_\_\_\_\_p.m. by \_\_\_\_\_.