



# Howell Township Public Schools

PROUD OF OUR SCHOOLS – CONCERNED FOR OUR CHILDREN

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary

## MINUTES

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A Regular Board of Education Meeting of the Howell Township Board of Education was called to order at 7:00 PM on Wednesday, April 13, 2016 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey.

## AGENDA

### DISTRICT GOALS 2016

#### **Student Achievement:**

- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

#### **District Culture & Climate:**

- Sustain a positive culture of learning within the current building structures.

#### **Community Interaction:**

- Increase community outreach and district transparency through multiple mediums of communication.

#### **Technology:**

- Transform educational settings through the use of technology to foster progressive learning environments.

### BOARD GOALS

#### **Governance:**

- The Board will utilize the workshop model to improve the Board's knowledge on educational issues in the district.

#### **Boardsmanship:**

- The Board will develop and implement an in district orientation for new Board members.

#### **Student Achievement:**

- The Board will use data to inform decision-making regarding student success.

A. Roll Call- Salute to Flag:

PRESENT: Suzanne M. Brennan Board Member (8:42 PM),  
Mark A Bonjavanni Board Member, Mary Cerretani Board Member,  
Jeanne DePompo Board Member, MaryRose Malley Board Member,  
Albert Miller Board Member, James A. Moretti Board Member,  
Timothy P. O'Brien Board President (7:03 PM)  
ABSENT: Denise M. Lowe Board Member

OTHERS PRESENT: Joseph Isola, Superintendent, Patricia Callander, Assistant Superintendent of Pupil Services, Bruce Preston, Assistant Superintendent of Curriculum and Personnel, Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary, Theresa George, Administrative Secretary and approximately 11 citizens, employees and reporters.

Students from the Newbury Elementary School fifth grade band, led by Instrumental Teacher, Jane Cheung, played the National Anthem for the audience. Mr. O'Brien, Mr. Miller and Mr. Preston presented students with certificates.

B. Announcement by President:

"Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on April 6, 2016."

C. Board President's & Superintendent's Remarks Regarding Recognitions:

Mr. Isola remarked the Board had a great opportunity to listen to our young stars perform the National Anthem; adding it is quite a pleasure to recognize some of our fine outstanding students.

1. Scholastic Olympics

Mr. Isola stated Mr. Preston will introduce and recognize students who recently performed at the Scholastic Olympics. He added these students help to make our district a very special school district.

Mr. Preston reported Donovan Catholic High School recently hosted the annual Scholastic Olympics which academically gifted students attended. Mr. Preston noted students are placed into one of three divisions based on their school's enrollment. Students competed in the following subject areas: art, english, history, math, music, science, spelling and technology. Student winners competed for gold, silver or bronze medals and every student received a pin and certificate.

Mr. Preston announced the student's names and presented certificates to the students along with Board Members Mr. Moretti and Mrs. Malley.

## 2. MC3 Grants

Mr. Isola announced for the first time Monmouth County Curriculum Consortium (MC3) awarded mini-grants to staff and students. Mr. Isola welcomed Ms. Claire Engle, Director of Digital Innovations and Learning to describe the events.

Ms. Engle stated MC3 required individuals to create a two minute video describing the need for their project, as well as highlighting their grant concept. She added staff members from throughout the district submitted fifteen grant ideas. Ms. Engle announced Howell was fortunate to receive one of the nine five hundred dollar grants awarded county wide.

Mr. Engle announced the district will recognize staff and students for their innovative ideas. She noted several of the students in attendance this evening were responsible for directing, filming and editing the grant videos.

Ms. Engle, Mrs. Cerretani and Mr. Bonjavanni congratulated the staff and students and presented each with certificates.

Ms. Engle presented a video from the winning grant submitted by Ardena Elementary School students entitled "Ardena Coding and Robotics."

### D. Executive Session:

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on April 13, 2016 at 7:23 PM to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. Personnel
2. Labor Update
3. HIB Report
4. Potential Litigation

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**MOTION TO CONVENE TO EXECUTIVE SESSION**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

The Board convened to Executive Session at 7:23 PM and reconvened to Public Session at 8:00 PM with all Members of the Board previously present, present again.

E. Approval of Minutes:

Workshop/Regular Board of Education Meeting Minutes, March 16, 2016  
Executive Session Meeting Minutes, March 16, 2016

**MOTION TO APPROVE MINUTES**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

F. Correspondence:

1. Letter to the Board President from Mr. Robert Bumpus, Department of Education Assistant Commissioner regarding acquisition of property.
2. Flyer to the Board detailing Student Government Day on May 16, 2016, 7:00 PM, Town Hall.
3. Copy of the Board approved district calendar 2016-2017.

4. Notices of the following meetings:
  - a. Finance Committee - April 12, 2016, 7:00 p.m.
  - b. Regular Board of Education Meeting - April 13, 2016, 7:00 p.m.

G. Board President's Comments:

Mr. O'Brien expressed his delight in watching the talented students from Newbury perform this evening. He noted he does not recall when students began performing for the Board, however, he stated it is one of best additions to the meetings. Mr. O'Brien remarked it is refreshing to have students come out perform and show their talents.

Mr. O'Brien commended the staff and students for their participation in the Scholastic Olympics and MC3 Grant.

Mr. O'Brien observed leadership in this district oftentimes goes unnoticed by the public. He shared over the last seven years while on the Board this district has continued to engage in a vigorous dialogue to discuss how they can do an even better job. He stated that included taking on a leadership role in certain areas. As a result, this district was invited recently to tour the Lumberton School District to talk to them of our experiences and what we as a district are doing that is working.

Mr. O'Brien announced Howell is recognized by New Jersey School Boards as one of the more highly functioning and effective Boards in this state. Mr. O'Brien stated we have a great collaborative relationship with the staff and are currently working through negotiations in a way that is a willingness of parties to collaborate and synergize. He stated the Board has placed a premium on getting away from old paradigms which has trapped many districts with external pressures. Mr. O'Brien added the Board is collaborating at the building level with leadership and staff.

Mr. O'Brien announced after discussion with other Board members, he would like for the Board to take a more active role in advocacy. Mr. O'Brien stated this will be meaningful, driven by our experience and wisdom developed as a group, seeing things that we would like to change if we could. This would create a message to our legislators and New Jersey School Boards Association and allow us to get back to the business of education.

Mr. O'Brien stated he is aware of parents who are frustrated with what is being imposed upon districts. He commented this Board and Administration share in that frustration which in many cases which gets in the way of what the Board would like to accomplish. He added this district is successful because we work our way around it and make it work for us. He stated the Board will focus on one child individually as much as we can within the framework of a large district.

Mr. O'Brien declared he would like to have three Board members serve in an advocacy role to work effectively on an Ad Hoc Advocacy Committee and work collaboratively with the Community Interaction Committee. He stated it is important to obtain feedback back from parents as well. He indicated the Advocacy Committee will not be a single

issue committee; it will be more of a way for the district to find its voice as a Board to go forth and connect with the community and change the dialogue. Mr. O'Brien appointed Mr. Bonjavanni, Mr. Miller and Mrs. Cerretani to the serve on the Advocacy Committee and instructed them to work collaboratively with the Committee Interaction Committee. Mr. O'Brien stated the committee will take on the role of helping to understand what resolutions need to be supported or written as a Board. The Committee will determine what messages should be sent to legislators, state and federal representatives, and the community to focus on changing things that impede our ability to provide the best quality education to our children.

Mr. O'Brien thanked the Board for their support. He added going forward the Board will take on a more active role of looking at all issues that are concerning and try to make a difference.

Mr. O'Brien stated he is very proud of the focus the Board has taken on professional development. He indicated in addition to the support given to the staff on professional development, the Board will continue to seek improvement and growth.

Mr. O'Brien announced he is proud to report Mrs. Cerretani was recently recognized by the New Jersey School Boards Association and requested for Mr. Miller to update the Board.

Mr. Miller stated as President of Monmouth County School Boards Association he would like to announce that Mrs. Cerretani is the recipient of the New Jersey School Boards Association Certified Board Leader award. Mr. Miller explained to achieve this award Mrs. Cerretani needed to obtain 60 credits of training in eleven core areas including Sustainability/STEAM, Advocacy, and Governance. In addition, he explained Mrs. Cerretani was required to attend ten county meetings, three delegate assemblies, three NJSBA workshops, serve in a leadership role on her local board and finally pass an examination covering leadership responsibilities. Mr. Miller announced it is his honor to present Mrs. Cerretani with her New Jersey School Boards Association Certified School Board Leader Award.

Mr. O'Brien indicated he has had the pleasure to serve on the Board with Mrs. Cerretani for the last seven years. He remarked Mrs. Cerretani started off as a concerned parent with the PTA at Southard School and subsequently involved with the Board for many years. Mr. O'Brien thanked her for the many years of service to the community.

#### H. Superintendent's & Board Secretary's Report:

##### 1. New Jersey School Boards Association Certified School Board Leader Award

Mr. Isola congratulated Mrs. Cerretani for the honor of receiving the New Jersey School Boards Association Certified School Board Leader award. Mr. Isola reported she has served the Board for almost two decades and has done it without exception in the best interest for our children. Mr. Isola reported he has never seen in his dozen

years in this district for Mrs. Cerretani to have any other interest than what she truly believes is in the best interest of the children. Mr. Isola announced Howell Township is better because of her service.

## 2. Autism Awareness Month

Mr. Isola announced April is designated as Autism Awareness Month and indicated he is wearing blue to support that cause. He reported Howell Township has a very diverse population and every single one of the students play an integral part of the success in this district.

Mrs. Callander reported since the reconfiguration, students at Griebing and Memorial, where the majority of the autistic population is housed, have embraced their new classmates and continue to work as totally inclusive environments. She expressed her excitement about how that has occurred from the time those students have stepped foot on the campuses.

Mrs. Callander informed the Board students are celebrating Light it Up Blue for Autism Awareness Month with a variety of activities. Mrs. Callander listed the many activities going on throughout the district including: families reading subject appropriate books to their children, faculty and students wear specially designed school attire on Fridays, staff and PTA/PTO's participated in decorating the schools blue, students watch and discuss various videos about how all children fit in and belong with one another, and penny collections for POAC.

Mrs. Callander shared one of her favorite activities happening during the month of April is students from the special class programs are pairing up with typical aged peers to read facts about Autism during the daily announcements.

Mrs. Callander also announced during the month of April, the Occupational Therapists will showcase what they do to help inform staff and students understand their profession and illustrate how many people they reach through their services. Mrs. Callander stated not only do they work with students who have disabilities in schools; they also serve people of all ages throughout the community who require services. Mrs. Callander noted on April 15<sup>th</sup> the therapists will invite classes to the OT Room to observe what goes on and to gain a better understanding of what it means when students receive services. Mrs. Cerretani explained this will help to develop an awareness of the needs for all students.

Mrs. Callander stated she is delighted to see participation from the entire staff and students in the community. Mr. Isola stated it is truly awesome to galvanize the school community to do the right work and thanked Mrs. Callander for leading the effort.

3. ESL Model School Status

Mr. Isola announced it is with great pride to inform the Board the district has once again reached the status of an ESL Model School Program. Mr. Isola stated it should be noted that through the reconfiguration, the ESL program has expanded to three schools (Adelphia, Ardena and Middle School North). Mr. Isola stated it is an honor for the district to be recognized with this award.

4. March Suspensions

Mr. Isola distributed the suspension report to the Board and reported there were seventeen suspensions during the month of March.

5. Paint the Town Pink

Mr. Isola indicated during the May 4<sup>th</sup> Board Meeting he would like to encourage the Board to wear pink in support of Breast Cancer Awareness during the month of May. Mr. Isola stated the schools will also support the cause during the month.

6. Vice Principal Week

Mr. Isola informed the Board this week is Vice Principal Week and stated he sent a video of appreciation. He maintained this district has a fine group of Vice Principals who assist our students with their every need.

7. HTEF Evening of the Stars

Mr. O'Brien notified the Board that the Howell Township Education Foundation will host its sixth annual Evening of the Stars on Thursday, April 21<sup>st</sup>, 6:30 PM at Middle School North. Mr. O'Brien announced this year's honorees include the Chief of Police, Andrew Kudrick and numerous other individuals from the community who have demonstrated excellence. Mr. O'Brien encouraged all to attend this wonderful event.

8. "A Different Kind of Cool" Video

Mr. Bonjavanni suggested for Administrators and Board Members to view a YouTube video created by Mr. Jack Gallagher. Mr. Bonjavanni stated he had the opportunity to see Mr. Gallagher present several times. He explained Mr. Gallagher has a son in his twenties who is autistic. Mr. Bonjavanni stated the video is a presentation Mr. Gallagher gave at a School Board meeting called "A Different Kind of Cool" which demonstrates his experiences with his autistic child and how he is living his life. Mr. Bonjavanni recommended for the Board to view this presentation.



9. Internet Safety Presentation

Mrs. Callander announced there will be an Internet Safety presentation at the Howell Community Enrichment Center at Southard School on May 2, 2016 at 6:00 PM. This presentation is in collaboration with a grant through Barnabas Health. Mrs. Callander stated Sgt. Thomas Rich, who is an internet safety expert, will be the guest speaker. She noted Sgt. Rich will talk about how to control your child's digital footprint and utilize teachable moments to keep children safe online. At the event there will be refreshments, door prizes and child care will be provided. Mrs. Callander indicated the event will be advertised via social media, robo-calls, and a news blast will be sent to get the word out. Mr. O'Brien requested to have the event advertised on the Township channels to spread the word.

I. Committee Briefs and Liaison Reports:

1. Finance Committee

Mr. Miller reported the Finance Committee met on April 12<sup>th</sup>. Mr. Miller stated Mr. Sanasac opened the meeting discussing the 2016-2017 budget. He explained that there have been reductions in a few substitute accounts. Mr. Miller indicated professional development will be handled a little differently next school year.

Mr. Sanasac explained that Maintenance reserve would be used for projects with no impact on Tax Levy. Mr. Miller reported there were some changes for unemployment in the line items. He announced May 4<sup>th</sup> will be the public hearing for the budget.

Mr. Miller stated Mr. Sanasac updated the Committee on a opportunity the Board of Education is presently investigating to be part of a grant through New Jersey Natural Gas and to participate in the Sustainable Jersey for Schools program. Mr. Miller stated the committee was advised of the possibility of an intern working in our district over the summer to assist with applications and paperwork to get the ESIP program up and running to the State.

Mr. Miller stated information about solar energy was presented by a vendor, Synnergy, and indicated more information will be provided as we go forward.

Mr. Miller announced a change to the Finance calendar. He stated the April 19, 2016 meeting has been canceled and reported the April 26, 2016 meeting was changed to April 27, 2016.

Mr. Miller informed the Board the Committee discussed a pending Charter School application and noted Administration is watching closely.

Mr. Bonjavanni requested clarification regarding changes in professional development. Mr. Sanasac responded the change has created a slightly lower projection on substitutes.

## 2. Community Interaction Committee

Mr. Bonjavanni announced the Community Interaction Committee will meet on April 26, 2016 at Aldrich School, 6:00 PM. Mr. Bonjavanni stated the meeting is open to the public and encouraged all to attend. He stated it is a great venue for someone who may have a question to bring to the Board or Administration and would rather not get up at a public Board Meeting to voice their concerns.

Mr. Bonjavanni thanked Mr. O'Brien for appointing him to the Advocacy Committee. He noted he just returned from Boston where he obtained a book from National School Boards regarding changes to ESSA. Mr. Bonjavanni stated he gave the book to Mr. Sanasac to share with Administration.

Mr. Bonjavanni shared in June he will attend a three day conference in Washington, D.C. During the conference he will meet with several Congressmen; the head of the Department of Education and others to discuss issues that are pertinent not only locally but also across the country.

Mr. Bonjavanni reported changes coming out due to ESSA will require states to make decisions on how to spend Title monies. Mr. Bonjavanni stated some of the responsibilities are being handed back to the state instead of the government. Mr. Bonjavanni noted this is a good time for the creation of the Advocacy Committee which will keep the Board active and stay abreast of upcoming changes.

## 3. Safety Committee

Mr. Moretti stated the Safety Committee did not meet in March.

## 4. Legislative Committee

Mr. Moretti reported the Assembly passed a number of school security measures. Mr. Moretti explained one measure requires school buildings to be equipped with emergency lights and alarms. Mr. Moretti questioned if the district excludes certain increases in the school security expenditures from the tax levy cap. Mr. Moretti informed the Board of the Security Schools for all Children Act which will equip technology to ensure the safety and security of the school environment for non-public school students.

Mr. Moretti reported there a New Jersey School Safety Specialist Academy has been established, within the New Jersey Department of Education, requiring School Superintendents to appoint a Safety Specialist to be certified in this program. Mr. Moretti stated that person will also be the liaison to the local district law enforcement department. This will also require school security measures to be incorporated in the architectural design of new school construction.

Mr. Moretti informed the Board driving records may now be utilized as proof of residency for students moving into the district. Mr. Moretti explained if the district has a question regarding proof of residency, the district can contact the Department of Motor Vehicle to obtain verification.

Mr. O'Brien noted this district has been progressive and ahead of the curve in certain areas. He stated years ago this Board chaired a Safety Task Force and created the position of a Security Director. Mr. O'Brien remarked many of the things Mr. Moretti just reported on has already been established in this district. Mr. O'Brien suggested if our Security Director is required to be certified perhaps he may also be able to help them in terms of their process and see if we can add some value as well.

5. Policy Committee

Mrs. DePompo noted the Policy Committee did not meet last month. Mr. O'Brien indicated over the last few years the district policies have been completely revamped, and any new policies will be done on demand, if needed.

6. Operations Committee

Mrs. Cerretani announced the Operations Committee will meet the first Tuesday of each month.

7. PTA/PTO Liaison

Mrs. Cerretani stated the next meeting will take place on April 26<sup>th</sup>.

J. Comments from the Public:

**WHEREAS**, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

**WHEREAS**, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

None.

K. Unfinished Business:

None.

L. Discussion Items:

1. Delegate Assembly

Mr. Miller announced the Delegate Assembly will meet on May 14<sup>th</sup> at which point six different resolution proposals from School Boards throughout the state will be reviewed. Mr. Miller stated he asked Mr. Sanasac to send the link with the resolutions to the Board for review. Mr. Miller requested for the Board to review the proposed resolutions and prepare to discuss at the May 4<sup>th</sup> Board Meeting. Mr. Miller requested to receive direction from the Board at that time so he may weigh those opinions with the Delegate Assembly and represent this Board's position.

Mr. O'Brien suggested for this item to be brought before the Advocacy Committee for review.

Ms. Malley requested clarification in the process of submitting resolutions and the language for recommendations. Mr. Miller explained resolutions are submitted to New Jersey School Boards Association at which point their attorneys will research to see if a current policy is in place, and towards the end of the resolution they will tell you what they are recommending. It will then go to the resolution sub-committee where they will discuss and determine whether to send further along. Mr. Miller noted there are resolutions that NJSBA does not support, however can come up at the Delegate Assembly level. Mr. Miller stated he believes every resolution that came in was supported and sent on with the additional language. Ms. Malley questioned the scenario if the recommended language by NJSBA is different than the District's resolution language. Mr. Miller stated at the Delegate Assembly anyone can stand up and have the language amended. Mr. Bonjavanni added NJSBA does not have the right to change any laws, rather the resolutions which come out of the Delegate Assembly then become part of the policy and direction which the district has set forward for NJSBA in terms of the direction they would like to see them advocate for. Mr. Bonjavanni stated this Board for example once submitted a resolution looking for a more equitable dispersement of funds coming back to districts based on special education needs. He added the Resolution Committee upon review did not put it before the Delegate Assembly at that time because the language was so similar to what was already on the books. Mr. Bonjavanni noted anyone can attend a Delegate Assembly meeting and listen to arguments presented from different districts.

Mr. O'Brien clarified Ms. Malley's concerns and questioned if the District wants to maintain the original language, is there a process for the district's voice to be heard. Mr. Miller responded any School Board can argue to have the language amended back and a vote will then be taken to approve that amendment. Mr. O'Brien stated that is why our delegates are so important, because they act as the voice of the District and will articulate what is desired.

2. Howell Community Enrichment Center at Southard School

Mrs. Cerretani expressed her concern regarding the sign outside of the Howell Community Enrichment Center at Southard School. Mrs. Cerretani noted she lives in the area and has spoken to many people who are upset about what the site is called. Mrs. Cerretani stated since the sign is going to be changed and will not cost the district any money, she would like to propose a name change to reflect what the building truly is, which is Southard the Community Enrichment Center. Mr. Sanasac stated there was discussion to change the font size and prominence of the Southard School wording. Mrs. Cerretani requested direction from the Board.

Mr. Malley requested a summary of why the building is called the Howell Community Enrichment Center at Southard School. Mr. Isola explained in 2009 the district closed Southard School. He noted since then, the district has been successful in utilizing the facility to benefit both the district and community. Mr. Isola added space is rented to different organizations including Montessori Enrichment Center and the Police Athletic League. Mr. Isola remarked PAL is the prominent tenant and runs many programs for our community. Mr. Isola stated in an attempt to rebrand that building and give to the community, a dedication ceremony was conducted and a plaque was placed to honor the building. Mr. Isola indicated there was a sensitivity to memorialize the fact that it was Southard School. Mr. Isola added it was an important conversation at the Board and Administration level and thought that the rebranding would bring additional opportunities for community members as well as the enterprise element of it. Mr. Isola stated he does feel strongly that the Southard School name be memorialized at some level within that title since it was such an important part of the community for over 50 years. He also stated the word enrichment should be a part of the name due to the number of educational programs conducted at that site.

After much discussion it was determined to change the name from Howell Community Enrichment Center at Southard School to now reflect Southard Community Enrichment Center.

Mr. O'Brien requested for this item to be added to the Addenda as A-6.

3. Advocacy Committee

Mr. Moretti requested to be the liaison for the Advocacy Committee. Mr. O'Brien stated he will be an essential component to the Committee.

**DISCUSSION ITEMS MAY RESULT IN BOARD ACTION.**

M. New Business - Consent Agenda Items:

**2000 SERIES - PROGRAMS:**

**2000-1. National TSA Conference 2016**

Approve attendance of 30 middle school students and 2 Technology Student Association (TSA) advisors to attend the 2016 Annual National TSA Conference from June 28 - July 2, 2016 in Nashville, TN at the following cost: (Funds budgeted in the 2015-2016 budget).

Student Registration	\$ 1500.00
Advisor Registration,	\$ 3640.00
Transportation, Lodging & Federal Incidental Expenses	
Total Cost	\$ 5140.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**3000 SERIES - PROFESSIONAL STAFF:**

**The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.**

**3000-1. New Teacher Mentor(s)**

Appoint the following New Teacher Mentor(s) for the 2015-2016 school year:

<b><u>NEW TEACHER</u></b>	<b><u>MENTOR/SCHOOL</u></b>	<b><u>PAYMENT</u></b>
Monica Garofano	Lois Muhaw/Memorial School	\$75.00
Jordan Vaccarello	Sari Alburtis/North	\$150.00
Julianna Zimmerman	Linda Gonzalez/Adelphia	\$150.00
Rori Bergman	Sherri O'Neill/South	\$75.00
Jane Pinter	Patricia Dobbin/Ardena	\$225.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-2. **Tuition Reimbursement**

Approve the reimbursement of 50% of the tuition cost for the following graduate course(s) being taken during the 2015-2016 school year. The staff member shall be reimbursed consistent with contract upon successful completion of the course(s):

**SPRING, 2016:**

**(\$849.00\* average per credit - \$1,274.00 maximum allowed for 3-credit course) \*Based on 2015-2016 Tuition Averages.**

	<u><b>Tuition Cost</b></u>	<u><b>Tuition 50%</b></u>
Jamie Vaccarello, Newbury EDC 6401 - Supervision and Leadership of Instruction and Learning (3 credits) Georgian Court University MA, Administration & Leadership	\$1,380.00	\$690.00
Jamie Vaccarello, Newbury EDC 5013 - Curricular Leadership and Management for Diverse and Inclusive Schools (3 credits) Georgian Court University MA, Administration & Leadership	\$1,380.00	\$690.00
Christine Veracierta, Ramtown ECUI 506 - Curriculum Theory and Development (3 credits) University of Scranton MS, Educational Administration	\$1485.00	\$743.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-3.      **Resignation of Teacher**

Accept with regret, the resignation of Michelle Monaco, ESL Teacher at Ardena School effective March 25, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-4.      **LOA for Teacher**

Approve the following leave of absence for Andrea Caruso, Grade 7 Language Arts at Middle School North:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Maternity Leave With Pay With Benefits	April 22, 2016 (21 sick days)	May 20, 2016
Family Leave Without Pay With Benefits	May 23, 2016 (3 weeks)	June 15, 2016

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe



3000-5. **LOA Extension for Teacher**

Approve the following leave of absence extension for Elyse Brum, Grade 1 Teacher at Greenville School:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Ext. Maternity Leave Without Pay Without Benefits	May 2, 2016	May 6, 2016

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-6. **Name Change Small Talk, Inc.**

Approve the name change from Monmouth Therapy Associates to Small Talk, Inc. to provide speech evaluations at a rate of \$225.00 per evaluation and occupational therapy evaluations at the rate of \$250.00 per evaluation for the remainder of the 2015-2016 school year.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-7. **Retirement of Principal**

Accept with regret, the retirement of Sandra DeYonker, Principal at Land O'Pines School effective September 1, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**3000-8. Substitute Teacher(s) \$85 Per Day**

Approve the following individual(s) to the position of Substitute Teacher(s) for the 2015-2016 school year, at the rate of \$85.00 per day, as needed:

Christopher Scerbo

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**3000-9. Substitute Teacher(s) \$100 Per Day**

Approve the following individual(s) to the position of Substitute Teacher(s) for the 2015-2016 school year at the rate of \$100.00 per day, as needed:

Joseph Amorosi                      Evan Kreuter

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**3000-10. Extend Substitute Limited Employment Contract**

Extend the contract of Jennifer Wolf, Grade 1 Teacher at Greenville School, from May 2, 2016 through May 6, 2016, at Step 1 MA, \$50,500.00, prorated. (Substitute Limited Employment contract) (Replacing Elyse Brum - Maternity Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-11. **Extend Substitute Limited Employment Contract**

Extend the contract of Monica Garofano, Grade 3 Teacher at Memorial School, from April 14, 2016 through June 30, 2016, at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Katherine Zimmer - Medical Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-12. **Substitute Limited Employment Contract**

Appoint Jane Pinter to the position of Itinerant Media Specialist, effective April 20, 2016 through June 30, 2016 at Step 1 MA, \$50,500.00, prorated. (Substitute Limited Employment Contract) (Replacing Kimberly Flugrath - Maternity Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-13. **Substitute Limited Employment Contract**

Appoint Rori Bergman to the position of Grade 7 Social Studies Teacher at Middle School South, effective April 14, 2016 through May 24, 2016 at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Raymond Higginson - Medical Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-14. **Substitute Limited Employment Contract**

Appoint Julianna Zimmerman to the position of Grade 2 Teacher at Adelphia School, effective April 25, 2016 through June 30, 2016 at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Jessica Herring-Mascaro)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-15. **Substitute Limited Employment Contract**

Appoint Jordan Vaccarello to the position of Grade 7 Language Arts Teacher at Middle School North, effective April 22, 2016 through June 15, 2016 at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Andrea Caruso - Maternity Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-16. **Substitute Limited Employment Contract**

Appoint Charles Femia to the position of Grade 6 Science Teacher at Middle School North, effective April 14, 2016 through June 30, 2016 at Step 1 BA, \$49,000.00, prorated. (Substitute Limited Employment Contract) (Replacing Carolyn Kiesche - Medical Leave)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

3000-17. **Workshop Registration and Mileage**

Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**4000 SERIES - SUPPORT STAFF:**

**The following actions have been recommended by the Chief School Administrator. Note: A payroll deduction as a contribution towards health benefits per Chapter 78 P.L. 2011 will be withheld.**

4000-1. **Staff Transfer**

Approve the transfer of Christina Poss from the position of Office Assistant at Newbury School to the position of Office Assistant at Aldrich School, effective April 4, 2016. (Replacing Nicole Cobb- Resignation)  
**PC# : OMA-ALD-SCA-K5-01**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-2. **Office Assistant**

Appoint Cathy D'Addario to the position of Office Assistant at Newbury School, at Step 1, \$18,650.00, effective April 14, 2016 (Replacing Christina Poss - Transfer)  
**PC #: OMA-NEW-SCA-K5-01**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-3. **LOA Extension for School Secretary**

Approve the following leave of absence extension for Joan Speroni, School Secretary at Greenville School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	April 1, 2016	April 29, 2016
With Pay	(14.5 vacation/5.5 sick days)	
With Benefits		

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-4. **Resignation of Special Education Teacher Assistant**

Accept with regret, the resignation of Kristin Natilli, Special Education Teacher Assistant at Land O'Pines School effective March 21, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-5. **Special Education Teacher Assistant**

Appoint Jyoti Suresh to the position of half day Special Education Teacher Assistant for the preschool class at Land O'Pines School, at Step 1, \$12,008.00, prorated, effective April 14, 2016 through June 30, 2016, pending student need/enrollment.(Replacing Kristin Natilli - Resignation)

**PC#: TCH-DIS-SEA-NA-100**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-6. **Special Education Teacher Assistant**

Approve the increase in time for Danielle Steppat, Part-time Itinerant Special Education Teacher Assistant, from 1.5 hours per day to 3 hours per day, effective April 14, 2016 through June 30, 2016, pending student need/enrollment.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-7. **Substitute Teacher Assistant(s)**

Appoint the following individual(s) to the position of Substitute Special Education Teacher Assistant(s) for the 2015-2016 school year at the rate of \$9.00 per hour, as needed:

Jeannette Sgroi

Danielle Steppat

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-8. **Night Head Custodian**

Appoint the following individuals to the position of Night Head Custodian for the 2015/2016 school year, at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, effective April 18, 2016.

1. Katey Carney - Memorial School
2. Fatrije Marku - Griebing School
3. Andrea Spence - Greenville School
4. Jeff Warnet - Middle School North

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-9. **Resignation of Hourly Custodian**

Accept, with regret, the resignation of Ronald Grona, Hourly Custodian, effective April 5, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-10. **LOA for Custodian**

Approve the following leave of absence for John Vogt, Full-time Custodian at Aldrich School:

<b><u>LEAVE</u></b>	<b><u>FROM</u></b>	<b><u>THROUGH</u></b>
Medical Leave	March 29, 2016	May 2, 2016
Without Pay	(23 Days)	
With Benefits		



<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-11. **Summer Hourly Custodians**

Approve the following individuals for the position of Hourly Custodian for the 2016 Summer from July 5, 2016 - August 25, 2016 at the rate of \$12.66 per hour. (Existing BOE 10-Month Employees)

Dorothy Allen	Antoinette Neglia
John Foley	Leah Norris
Terri Mormino	Nina Rjedkin

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-12. **Black Seal Stipend**

Approve, Mark Baxter, to receive a Black Seal License stipend of \$200.00, prorated, effective April 5, 2016.

Item #4000-12 was withdrawn.

<b>RESULT:</b>	<b>WITHDRAWN</b>
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4000-13. **Black Seal Stipend**

Approve Alexandra Houlton, Hourly Custodian, to receive the annual black seal stipend of \$200.00 for the 2015-2016 school year, pro-rated, effective April 5, 2016.

Item #4000-13 was withdrawn.

<b>RESULT:</b>	<b>WITHDRAWN</b>
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4000-14. **Bus Driver**

Approve the following individuals to the position of Bus Driver for the 2015-2016 school year on Step 1 of the Bus Drivers Salary Guide at a rate of \$18.00 per hour, effective April 14, 2016:

Kathleen Russo  
Shannon A. Faughnan  
Debra A. Grinvalsky

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-15. **Resignation of Bus Driver**

Accept with regret the resignation of Daniel Fusco, Bus Driver effective April 30, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

4000-16. **Bus Driver Leave of Absence**

Approve the following leave of absence for Ruby Kent, Bus Driver.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical Leave	April 4, 2016	April 22, 2016
With Pay	(12 sick/1.5 personal days)	
Without Pay	(1 ½ Days)	
With Benefits		

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**5000 SERIES - PUPILS:**

**5000-1. Homeless Tuition Student - Wall**

Accept a homeless student from Wall Public Schools to attend our regular seventh grade class at Middle School North effective March 10, 2016 for the remainder of the 2015-2016 school year at a tuition rate of \$16,488.00 (prorated).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**5000-2. Homeless Tuition Student - Jackson**

Accept a homeless student from Jackson Public Schools to attend our second grade class and receive speech services at Land O'Pines School effective March 1, 2016 through March 24, 2016 at a tuition rate of \$16,393.00 (prorated).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**5000-3. Homeless Tuition Student - Jackson**

Accept a homeless student from Jackson Public Schools to attend our 5th grade class and receive resource center services at Land O'Pines School effective March 1, 2016 through March 24, 2016 at a tuition rate of \$22,410.00 (prorated).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

5000-4. **MOESC Alternate Interim Placement**

Approve the placement for two (2) students to attend Monmouth Ocean Educational Services Commission Alternate Interim Placement Program at a cost of \$225.00 per diem for forty-five (45) school days at a total cost of \$10,125.00 per student effective April 4, 2016 through May 18, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

5000-5. **Affirm HIB Report**

Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the March 16, 2016 Board Meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**6000 SERIES - FINANCES:**

6000-1. **Award Quote for District Medical Supplies**

Budgeted Item  
Award Quote #2-16 Medical Supplies for the 2016/2017 school year to the attached vendors as the lowest qualified bidders per item on an as needed basis. (See attached Quote Breakdown)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-2. **Proposal Extension for Vending Services**

Budgeted Item

Vending Services to Special K Vending, Toms River, NJ, from June 1, 2016 through May 31, 2017 with the specific locations, rates and commission structure as stated in the RFP.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-3. **Extend Agreement for Right to Know Services**

Budgeted Item

Extend Quote #3-13 Right to Know Services, to Partner Engineering and Science, Inc., Eatontown, NJ, from July 1, 2016 through June 30, 2017 at no price increase. (Same rates as previous contract)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-4. **Extend Agreement for Employee Assistance Program**

Budgeted Item

Extend Quote #4-14 Employee Assistance Program, to CPC Behavioral Management, Red Bank, NJ, from July 1, 2016 through June 30, 2017 at no price increase. (Same rates as previous contract)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-5. **Extend Agreement for Piano Tuning**

Budgeted Item

Extend Quote #5-14 Piano Tuning, to The Piano Man, Brick, NJ, from July 1, 2016 through June 30, 2017 at no price increase. (Same rates as previous contract)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-6. **Extend Agreement for Uniform Service**

Budgeted Item

Extend Quote #3-14 Uniform Service to Bob's Uniform Shop, Middletown, NJ, from July 1, 2016 through June 30, 2017 at no price increase. (Same rates as previous contract)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-7. **Extend Agreement for Geese Control Services**

Budgeted Item

Extend Quote #10-15 Geese Control Services to Geese Chasers, LLC, Mt. Laurel, NJ, from April 16, 2016 through April 15, 2017 at no price increase. (Same rates as previous contract)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-8. **Extend Agreement for District Recognition Plaques**

Budgeted Item

Extend Quote #8-15 District Recognition Plaques to Crown Trophy, Freehold, NJ, from May 1, 2016 through April 30, 2017 at no price increase. (Same rates as previous contract)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-9. **Bills and Claims Submitted by Board Secretary**

Approve the payment of all bills and claims as shown for the periods 03/17/2016 - 03/24/2016 and 04/01/2016 - 04/13/2016 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of April 13, 2015 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

6000-10. **Treasurer and Secretary Reports**

Approve the January 2016 Report of the Treasurer and the January 2016 Secretary's Report as being in balance for the month.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**7000 SERIES - PROPERTY:**

7000-1. **Recreation Bus Use**

Approve the use of (2) 16 passenger vans for the Howell Township Recreation Department Star & Sharp Programs. The programs run every Tuesday and Thursday from April 19, 2016 through May 26, 2016 from 5:00 p.m. - 9:00 p.m.

Approve the use of (12) buses for the Howell Township Recreation Summer Camp Program 1. The program runs Monday through Friday from July 5, 2016 through August 5, 2016 from 8:30 a.m. - 3:00 p.m.

Approve the use of (2) buses for the Howell Township Recreation Summer Camp Program 2. The program runs on every Wednesday from July 6, 2016 through August 24, 2016 from 8:00 a.m. - 4:00 p.m.

Approve the use of (2) buses for the Howell Township Recreation Summer Camp Program 3. The program runs every Tuesday and Thursday from August 9, 2016 through September 1, 2016 from 8:00 a.m. - 4:00 p.m.

Approve the use of (4) buses for the Howell Township Recreation Teen Expedition Program. The program runs from Monday through Friday from July 5, 2016 through August 5, 2016 from 6:00 a.m. - 8:00 p.m.



Item #7000-1 Continued.

Approve the use of (1) bus for the Howell Township Recreation Team Adventure Program. The program runs from Monday through Friday from July 5, 2016 through August 5, 2016 from 8:00 a.m. - 5:00 p.m.

Approve the use of (14 buses plus 1 lift van) for the Howell Township Recreation Howell Day on Saturday, September 24, 2016 from 9:00 a.m. - 11:00 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

N. New Business: Non-Consent Agenda Items:

O. New Business: Addenda to the Agenda:

A-1. **Comprehensive Equity Plan (CEP)**

Approve the Comprehensive Equity Plan (CEP) for the Academic Years 2016 through 2019.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

A-2. **Hospital Instruction**

Approve Brookfield Schools/Summit Oaks Program of Summit, NJ to provide hospital instruction at a cost of \$25.00 per hour, up to 10 (ten) hours per week for students, as needed.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**A-3. Middle School Principal**

Amend the previously approved motion for Robert Henig, Middle School South Principal for the 2016-2017 school year from Step 12, \$150,500.00 to Step 13, \$153,000.00 of the Middle School Principals' Guide, effective July 1, 2016. (Previously approved on 3/16/2016).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**A-4. Garden State Coalition of Schools 25th Annual Meeting**

Approve attendance of Board Members and Administrators at the Garden State Coalition of Schools 25th Annual Meeting on Wednesday, May 25, 2016 from 8:30 a.m. to 12:00 p.m. at the Forsgate Country Club, Jamesburg, New Jersey at a registration fee of \$65.00 per person, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**A-5. New Jersey School Boards Association School Security and Student Safety Conference**

Approve attendance of Board Members and Administrators at the NJSBA School Security and Student Safety Conference on Friday, June 3, 2016 from 9:00 a.m. to 4:00 p.m. at the Conference Center at Mercer, West Windsor, New Jersey at a registration fee of \$99.00 per person, in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Cerretani, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**A-6. Howell Community Enrichment Center at Southard School**

Rename Howell Community Enrichment Center at Southard School to Southard Community Enrichment Center.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James A. Moretti, Board Member
<b>SECONDER:</b>	Jeanne DePompo, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

**P. Comments from the Public:**

**WHEREAS**, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

**WHEREAS**, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

None.

Q. Additional Addenda Items:

None.

R. Adjournment:

The meeting was closed at 9:02 PM

MOTION TO ADJOURN

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James A. Moretti, Board Member
<b>SECONDER:</b>	Albert Miller, Board Member
<b>AYES:</b>	Suzanne M. Brennan, Mark A Bonjavanni, Mary Cerretani, Jeanne DePompo, MaryRose Malley, Albert Miller, James A. Moretti, Timothy P. O'Brien
<b>ABSENT:</b>	Denise M. Lowe

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RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary

RS/tg  
04/19/2016

**2015-2016  
WORKSHOPS/SEMINARS**

Employee Name	Position/School	Workshop/Seminar Title	Location	Date(s)	Reg. Fee	Estimated Mileage Expenses	Sub. Required	Other	Agenda Approval Date
Engle, Claire	Director	United States Navy SeaPerch Southern Region Information Session	Mt. Laurel, NJ	4/14/16	\$0.00	\$35.22	No		4/13/16
Losinger, Jane	Supervisor	RTI & NG of Data Fueled Decision Making	Mt. Laurel, NJ	4/14/16	\$0.00	\$36.41	No		4/13/16
Moore, Jaqueline	Supervisor	The Next-Generation of Data-Driven Decision Making	Mt. Laurel, NJ	4/14/16	\$0.00	\$33.85	No		4/13/16
Moore, Jacqueline	Supervisor	MC3 Curriculum Consortium General Meeting	Neptune, NJ	4/13/16	\$0.00	\$6.32	No		4/13/16
Losinger, Jane	Supervisor	TC August Reading Institute 2016	New York, NY	8/8/16, 8/9/16, 8/10/16, 8/11/16, 8/12/16	\$825.00	\$0.00	No	Parking- 25.00 (total) Train - \$100 (total) Metrocard - 31.00	4/13/16
Lefante, Renee	Literacy Coach	TC August Reading Institute 2016	New York, NY	8/8/16, 8/9/16, 8/10/16, 8/11/16, 8/12/16	\$825.00	\$0.00	No	Parking- 25.00 (total) Train - \$100 (total) Metrocard - 31.00	4/13/16
Hoyt, Nicole	Grade 1/Griebing	Practical Co-Teaching Strategies for Helping Your Students with Special Needs Meet or Exceed Your State Standards	New Brunswick, NJ	5/24/16	\$239.00	\$0.00	Yes		4/13/16
O'Gara, Tammy	Grade 3/Ardena	Learning Through Gardening Best Practices Workshop	Bordentown, NJ	6/1/16	\$0.00	\$0.00	Yes		4/13/16
Fazio, Phil	Grade 3/Ardena	Learning Through Gardening Best Practices Workshop	Bordentown, NJ	6/1/16	\$0.00	\$0.00	Yes		4/13/16
Sutphen, Lynn	RC/Ardena	Learning Through Gardening Best Practices Workshop	Bordentown, NJ	6/1/16	\$0.00	\$24.80	Yes		4/13/16
Pickering, Patricia	ESL/Ardena	NJ TESOL-BE Conference	New Brunswick, NJ	6/1/16	\$264.00	\$0.00	Yes		4/13/16

# M.B.17.a: Item #3000-17 April 13 (4201 : Workshop Registration and Mileage)

# Memorandum

**DATE:** 03/09/16

**TO:** Nancy Clark, Board of Education Transportation Dept.

**FROM:** Steven Fecher, Director of Community Relations

**RE:** Bus Use

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The Township of Howell would like to request the use of the Board of Education School buses for programs as follows:

✓ *Star & Sharp Program (Special Needs)*

Tuesday and Thursday (2 fifteen passenger buses)

5:00pm – 9:00pm

Program will start on April 19<sup>th</sup> through May 26<sup>th</sup>

The dates are as follows:

April: 19, 21, 26, 28

May: 3, 5, 10, 12, 17, 19, 24, 26

✓ *Summer Camp Program 1*

Monday through Friday (12 buses)

8:30am – 3:00pm

Program will start on July 5<sup>th</sup> through August 5<sup>th</sup>

✓ *Summer Camp Program 2*

Wednesdays (2 buses)

The dates are as follows:

July: 6, 13, 20, 27

August: 3, 10, 17, 24

8:00am – 4:00pm

*Summer Camp Program 3*

Tuesdays, Thursdays (2 buses)

The dates are as follows:

August: 9, 11, 16, 18, 23, 25, 30

September: 1

8:00am – 4:00pm

**Teen Expedition Program**

Monday through Friday (4 buses)

6:00am – 8:00pm

Program will start on July 5<sup>th</sup> through August 5<sup>th</sup>

Rescheduled trips will be the week of August 8<sup>th</sup> – 12<sup>th</sup>

**Team Adventure Program**

Monday through Friday (1 bus)

8:00am – 5:00pm

Program will start on July 5<sup>th</sup> through August 5<sup>th</sup>

Rescheduled trips will be the week of August 8<sup>th</sup> – 12<sup>th</sup>

**Howell Day**

Saturday, September 24 (14 buses + 1 handicap lift bus)

9:00am – 11:00pm

Thank you for your anticipated cooperation in this matter. Should you have any additional questions, please feel free to contact me.