

**Record of Proceedings**

Minutes of the June 28, 2016 Regular Meeting  
OTSEGO LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION

Meeting Number 2016-07

**Call to Order**

Mr. Anderson called to order the Regular Meeting of the Board of Education for the Otsego Local School District on June 28, 2016 at 6:00 pm in the High School Library. Also present: Mr. Koch (Superintendent), Mrs. Ford (Treasurer).

**Roll Call**

Mr. Anderson	Present		
Mrs. Gorski	Present		
Mr. Harter	Present		
Mrs. Snyder	Present		
Mr. Tolles	Present		

**Pledge of Allegiance**

Mr. Anderson led the Pledge of Allegiance.

**Approval of the Minutes**

Mr. Harter moved to approve the minutes, Mrs. Gorski seconded.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

Mr. Anderson declared the motion carried.

**Agenda Approval with Adjustments**

Upon recommendation by the Superintendent, Mr. Tolles moved, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

Mr. Anderson declared the motion carried.

16-64-  
Minutes  
Approval

16-65  
Agenda  
Approval

**Information Items**

A. Madison Hartley and Allanis Hall diplomas – Kevin O’Shea

**Visitor’s Comments** – None

**Treasurer’s Financial Reports / Recommendations**

- A. Approve the Financial Report per Exhibit 2
- D. Approve new funds and transfers per Exhibit 5
- E. Approval of FY16 Final Appropriations, FY16 Certificate of Estimated Resources and FY17 Temporary Appropriations per Exhibit 6
- F. Approve the Property Casualty and Fleet Insurance through Wood County Insurance effective July 1, 2016 per Exhibit 7
- G. Approve the Payment-in-Lieu of Transportation for the 2015-2016 school year per Exhibit 8
- H. Approve the Weston Library Budget per Exhibit 9
- I. Approve the salary advancement for the 2016-2017 school year for Debra Archambo from Masters +10 to Masters +20, Julie Danko from Masters +10 to Masters +20 and Kathryn Word from Bachelors +10 to Bachelors +150
- J. Approve the long term absence using FMLA for the following employee:  
Jennifer Fallon, estimated dates September 5, 2016 – October 14, 2016

Upon recommendation by the Treasurer, Mr. Harter moved, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-66-Treasurer  
Recommendations

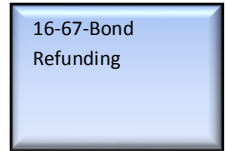
Mr. Anderson declared the motion carried.

**Bond Refunding Resolution**

- B. Approve a Resolution providing for the Issuance and Sale of Bonds in the Maximum Aggregate Principal Amount of \$8,340,000 for the Purpose of Refunding at a Lower Interest Cost Certain of the School District’s Outstanding General Obligation Advance Refunding Bonds, Series 2006, Dated December 21, 2006 per Exhibit 3.
- C. Approve a Resolution providing for the Issuance and Sale of Bonds in the Maximum Aggregate Principal Amount of \$5,365,000 for the Purpose of Refunding at a Lower Interest Cost Certain of the School District’s Outstanding General Obligation Advance Refunding Bonds, Series 2007, Dated January 30, 2007 per Exhibit 4.

Upon recommendation by the Treasurer, Mr. Tolles moved, Mr. Harter seconded

<u>Roll Call</u>	
Mr. Tolles	Yes
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes



Mr. Anderson declared the motion carried.

### **Superintendent Recommendations**

- A. After consultation with the administrative staff, the Superintendent recommends that the Board approve the employment of the following personnel:

#### **Resignations:**

Sarah Barkhau, Junior High Cheerleading Advisor  
Michelle Chamlis, 1<sup>st</sup> grade teacher, effective June 30, 2016  
Steve Conrad, Custodian, effective June 16, 2016  
Chris Heban, 8<sup>th</sup> grade Volleyball  
Allison Liverani, Intervention Specialist, effective August 16, 2016

#### **Retirement Resignation:**

Glen Poole, bus driver, effective at the end of the 2015-16 school year

#### **Summer 2016 Extended School Year Services:**

Scott Bylow, Pat Hackney, Jessica Longenberger

#### **Summer 2016 Student Workers:**

Sam Haynes

#### **Certified Employees: One-Year Limited Contract for 2016-2017:**

Cody Lehman               Masters– Step 0  
Jenelle Kelley             Masters +10-Step 5  
Natasha Zsigray          BA +150-Step 3

#### **Extended Day Contracts 2016-2017:**

Debbie Ayers              Extended time 11 days  
Jennifer Clark             Extended time 11 days  
David Fryling             Extended time 11 days  
Lianna Mikesina          Extended time 11 days

#### **Classified Employees: One-Year Limited Contract for 2016-2017:**

Kelsi Blackford            Aide  
Meghan Parsons           Aide

#### **2015-2016 Supplemental Contracts:**

Correct the contracts for Shaun Downey and Kylee Wongrowski .5 Assistant Track Coach to full time Assistant Track Coach

#### **2016-2017 Supplemental Contracts:**

Correct the contract for Mallory Beach Asst. Cross County H.S. to .5 Asst. Cross Country H.S.

Correct the contract for Jason Shirkey Asst 7<sup>th</sup> Grade Football to Head 7<sup>th</sup> Grade Football  
 Gary Armstrong .5 Asst. Cross Country H.S.  
 Katrina Baughman Gifted Coordinator  
 Katrina Baughman Grants Coordinator-Title 1  
 Stephen Bihary PreK Psychology Services  
 Lauri Dunham Grants Coordinator-IDEA  
 Vince Faulk Asst. 7<sup>th</sup> Grade Football  
 Steve Mohr Head Teacher-OVLA  
 Lindsay Laurent 8<sup>th</sup> Grade Volleyball  
 Andrea Niceley 7<sup>th</sup> Grade Volleyball

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-68-  
Employment  
of Personnel

Mr. Anderson declared the motion carried.

B. Approve the Revised 2016-17 School Calendar per Exhibit 11

Upon recommendation by the Superintendent, Mr. Tolles moved, Mrs. Gorski seconded

<u>Roll Call</u>	
Mr. Tolles	Yes
Mrs. Gorski	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

16-69-  
Revised 2016-  
17 Calendar

Mr. Anderson declared the motion carried.

D Approve the 8<sup>th</sup> Grade Class Trip to Washington D.C. starting with the 2017-18 school year

Upon recommendation by the Superintendent, Mrs. Gorski moved, Mrs. Snyder seconded

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Harter	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-70 8<sup>th</sup> Grade  
DC Trip

Mr. Anderson declared the motion carried.

- C. Approve the Resolution Adopting an Alternative Day Make-up Plan and Memorandum of Understanding for the 2016-17 school year per Exhibit 12

Upon recommendation by the Superintendent, Mr. Harter moved, Mrs. Snyder seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs. Snyder	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-71-  
Alternative  
Make-up Day  
and MOU

Mr. Anderson declared the motion carried.

- E. First Reading of the Standards Based School Counselor Evaluation Policy per Exhibit 13  
 F. First Reading of the Revised Standards Based Teacher Evaluation Policy per Exhibit 14

G-J Final reading and approval of the Preschool Handbook per Exhibit 15, OES Extended Care Handbook per Exhibit 16, Athletic Coach's Handbook per Exhibit 17 and Athletic Code of Conduct per Exhibit 18.

Upon recommendation by the Superintendent, Mr. Harter moved, Mr. Tolles seconded

<u>Roll Call</u>	
Mr. Harter	Yes
Mr. Tolles	Yes
Mrs. Gorski	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

16-72 Final  
Reading and  
Approval Board  
Policies

Mr. Anderson declared the motion carried.

- K. Approve the Audiology Services with North Central Ohio ESC for the 2016-17 school year per Exhibit 19

Upon recommendation by the Superintendent, Mrs. Snyder moved, Mr. Harter seconded

<u>Roll Call</u>	
Mrs. Snyder	Yes
Mr. Harter	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

16-73  
Audiology  
Contract w/ N  
Central ESC

Mr. Anderson declared the motion carried.

**Old Business** - None

**New Business** -Timing of collection of chromebooks at year end

**Executive Session - To discuss employment of personnel**

Mr. Harter moved that the board enter into Executive Session to discuss employment of personnel, Mrs. Snyder seconded.

<u>Roll Call</u>	
Mr. Harter	Yes
Mrs Snyder	Yes
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Anderson	Yes

15-74-  
Executive  
Session  
6:39 pm

Mr. Anderson declared the motion carried.

Mr. Anderson declared members out of executive session at 7: 08 pm.

**Adjournment**

There being no further business to come before the Board, Mrs. Gorski moved, Mr. Tolles seconded Board approval to adjourn the meeting.

<u>Roll Call</u>	
Mrs. Gorski	Yes
Mr. Tolles	Yes
Mr. Harter	Yes
Mrs. Snyder	Yes
Mr. Anderson	Yes

15-75  
Adjournment  
7: 09 pm

Mr. Anderson declared the motion carried.

**Certificate of Available Resources**

Certificate  
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Otsego Local School District Board of Education, Wood County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.

\_\_\_\_\_  
*Board President*

\_\_\_\_\_  
*Treasurer*

Comments:See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.