

**Lawndale High School**

**MINUTES of**  **SSC**     **ELAC**     **SAC Meeting**  
*Meeting Date: 10.18.17*

**MEMBERS PRESENT:** (list members and their position; check off for attendance)

<b>Member</b>	<b>Role</b> (include position: President, etc.)	<b>Present?</b>
Mrs. Reyna Franco	Parent representative	Y
Mr. Rafael Santos, Jr.	Parent representative	N
Mrs. Martha Quinonez	Parent representative	N
Dr. Paula Rodas	Principal	Y
Mr. Morris Phillips	Teacher	N
Mr. Fred Sanders	Teacher	N
Ms. Elissa Finch	Teacher	N
Ms. Dawn Ketchens	Teacher	N
Ms. Danica Flores	Student representative	Y
Mr. Jacqueline Jauregui	Student representative	Y
Mr. Joel Rivera	Student representative	Y
Ms. Dolores Moncayo	Classified Staff	Y
<b>Non-Member</b>		
<b>Non-Member</b>	<b>Role</b> (include who representing: ELAC, SAC, etc.)	<b>Present?</b>
Dr. Eugene Kwong	Associate Principal/Other Staff	Y
Mr. Rene Munoz	ELD Coordinator	N
Ms. Rocio Gudino	Community Liaison	N
Ms. Wendy Noah	Parent	Y
Ms. Hatha Parrish	Director Federal Programs, CV	Y

(Check **Compliance Items** covered at this meeting and reflected in minutes.)

<b>SSC Responsibilities</b>			<b>ELAC Responsibilities</b>			<b>SPAC Responsibilities</b>		
	1A	School Plan Development – Data Analysis & Needs Assessment		1.	EL Program		1.	Title I Requirements
	1B	School Plan Development – School Goals & Improvement Activities		2.	EL Needs Assessment	x	2.	Parent Involvement Policy – Development & Distribution
x	1C	School Plan – <b>Evaluation</b>		3.	R30 Language Census	x	3.	School-Parent Compact – Development & Distribution
	1D	School Plan Budget		4.	School Attendance		4.	Title I Programs
	1E.	School Plan Approval		5.	Training – Legal Advisory Responsibilities		5.	School & Parent Programs
x	2.	Training – <b>Legal Responsibilities</b>		6.	Election of DELAC member(s)		6.	Academic Standards & Assessments
							7.	Training – Helping children improve achievement
							8.	Election of DAC member(s)
<b>JOINT Responsibilities</b>				1.	Uniform Complaint Procedures (UCP)		2.	Safety Plan

**I. Welcome & Introductions**

Ms. Noah, Parent and school site council president of 16-17 school year, called the meeting to order at 3:31 pm and welcomed everyone in attendance. Went around the table and each person introduced themselves.

## II. Approval of Minutes

Did not have quorum so not able to approve minutes from last meeting.

## III. Old Business

The following is a summary of discussion/action(s) taken on items previously "tabled" for future discussion: NONE

Parent Input/Advice/Comments:

## IV. New Business

The following is a summary of discussion/action(s) taken on the above-checked items:

### 1. SSC Training & Overview:

Ms. Parrish gave brief overview of School Site Council (SSC) and training powerpoint going over the School Site Council manual. Ms. Parrish reviewed SSC manual with SSC members. Ms. Parrish explains how SSC analyzes data and makes decisions about school program supports through federal funds. Mrs. Parrish says we develop a plan with goals and actions that can be addressed in one place.

### 2. Selection of Roles:

Ms. Parrish discussed roles of SSC members and members of the discussed potential candidates. Dr. Rodas invited members to share their input on potential candidates for Chair, Vice-Chair and Secretary and how each of these positions are important to the functionality of the council.

Selection of roles are tabled for next meeting due to lack of quorum.

### 3. Review of proposed 17-18 SPSA:

Ms. Parrish distributed Single Plan for Student Achievement to all members and collaborated on an activity to review goals and actions in the SPSA and identify the Title I funds that support them.

### 4. Parent Involvement Policy & School Parent Compact:

Dr. Rodas shared the purpose of the compact and how it outlines what staff, parents, and students are expected to do. Ms. Noah asked about 7 norms of collaboration (Pausing before responding or asking a question allows time for thinking and enhances dialogue, discussion, and decision-making. Questions may be posed to explore perceptions, assumptions, and interpretations, and to invite others to inquire into their thinking) and whether it would be appropriate to ask students how they are socio-emotionally. Ms. Noah recommended putting in words about having parents checking in with students about their day at school.

Parent Input/Advice/Comments: See above

## V. Other

Parent Input/Advice/Comments:

Advisory Committee Input (for SSC Meetings):

ELAC Input: no representative from ELAC attended

## VI. Adjournment:

The meeting was adjourned at 4:39 pm. Next meeting on November 15th.

Respectfully submitted,

Dr. Paula Rodas  
Acting Secretary, SSC (Council/Committee)