

**SECAUCUS BOARD OF EDUCATION
REGULAR BOARD MEETING MINUTES
DATED: March 15, 2018**

President McStowe called the meeting to order at 4:04PM and roll call taken as follows:

PRESENT: Messrs.: Bartletta, Giele, McStowe, Ms. Cali, Ms. O’Connell, Ms. Dellafave, Mrs. Hanley, Ms. McFarlane and Ms. Pantoliano

LATE ARRIVALS:

ABSENT:

President McStowe declared a quorum present

Also present: Jennifer Montesano, Superintendent
Grace Yeo, Business Administrator/Board Secretary
Stephen Fogarty, Board Attorney

President McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President Cali, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Jersey Journal, and the Bergen Record.

RESOLUTION

INTRODUCED BY: Ruby Pantoliano

SECONDED BY: Joan Cali

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion as the public portion of a meeting certain matters as outlined below, and

WHEREAS, the Secaucus Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE, BE IT RESOLVED, that the Secaucus Board of Education will hold a Closed Executive Session on this date, in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8) for the purpose(s) as outlined and described below. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies:

Motion by Ruby Pantoliano, seconded by Joan Cali, and unanimously adopted by Board Members present to adjourn Executive Session and resume Regular Meeting at 7:10PM.

Motion by Grace Yeo, seconded by Joan Cali, and unanimously adopted by board members present to accept and approve the regular board meeting minutes of February 15, 2018.

The foregoing motion was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

Showcase:

Huber Street School Spelling Bee Winners SanaTilak, Gautam Bade, Simran Bhatla, and Clarendon School Spelling Bee winners Shreeya Inamdar, Adwita Sharma, Ananya Bajpai were presented with certificates and photos were taken with President McStowe and Superintendent Montesano.

Middle School Principal Rob Valente recognized Toni Ann Palmisano for receiving the Melkin Award. He noted that she is truly talented, dedicated, driven, professional and fun. He also said students were honored and lucky to have her. A photo was taken of Toni Ann with Rob Valente, President McStowe and Superintendent Montesano.

High School Principal Robert Berckes spoke about Dr. John Ennis receiving the Exemplary Secondary Teacher of the Year Award. He noted that he is one of the greatest gifts in the high school, he raised the bar of our education and he has students work to their potential and they love being in his class. He also noted that Dr. Ennis graduated from the Naval Academy and Yale

Teacher Doug Depice spoke of being honored at the 9/11 Museum along with his co-creators Melissa Heintjes and Amanda Wargocki of the 9/11 Living Tree Project. They received a check and each received a plaque in their names, they donated the money and plaques to the Board of Education. As a result of winning this award, HBO sent a letter to include their project in an upcoming documentary that they are working on. HBO has come and filmed scenes in their classrooms.

Organization Reports:

Middle School Principal Rob Valente noted that it was a busy month. Middle School Tricky Tray on March 9 was very successful and thanked his PTA. Middle School students were invited to take part in the "Google Classroom" where they navigated Solar System, DNA, and augmented reality. March 12 students went to the 2018 Stem Showcase at JC Media Center. The second annual Math Scavenger Hunt took place with 98 students participating. The Middle School along with high school students on 3/14 participated in a "walkout" to create a positive message to students in Florida where a recent school shooting took place. Toni Ann Palmisano will be traveling to Washington DC to be honored for winning the Milken Award which is considered an Oscar for teachers. He wished Principal Linda Wilhelm luck in her retirement.

High School Principal Robert Berckes recently had a jeans day for St. Baldricks fundraiser. Spring sports started but were practicing inside. March 13 was the high school Open House. Looking forward the NJSBA Unsung Heroes/Heroines ceremony where Brittany Torres would be the honoree for Secaucus High School. The junior prom will be March 23 and the Science Fair would take place on March 28.

Huber Street Principal Linda Wilhelm spoke on behalf of Clarendon School Principal who was unable to attend the meeting. The Science Fair for 3, 4, 5 grade students took place on March 13 and he thanked the judges. The Science Fair Assembly took place March 14, and the 5th grade students skyped with retired astronauts thanks to Patricia Smeyers on March 15.

Huber Street Principal Linda Wilhelm spoke about Read Across America that took place on March 2 and over 200 family and friends came in to read to the students. March 14 students participated in PI activities. March 20 will be the book fair and 4th grade students would be going to the State House during the week of March 19.

Correspondence:

Business Administrator/Board Secretary Grace Yeo read Huber Street School Principal Linda Wilhelms' letter of retirement.

Superintendent Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Superintendent Jennifer Montesano spoke of the upcoming retirement of Huber Street Principal Linda Wilhelm and said that she was the first person she met at the Secaucus School District. She welcomed her immediately. Ms. Montesano always enjoys visiting Huber Street and loved watching the students run up and hug her. Stated that she was a true “Patriot” and it is rare that someone stays in the same district for their whole career. She wished her all the best.

Ms. Montesano congratulated Mr. Valente on the Tricky Tray and stated that the Middle School PTA members deserved an award for getting that all together with snow days but they pulled it off.

Ms. Montesano spoke of National Walk Out Day on March 14 and that she thought about what to do to share what kind of people from Secaucus are. She received permission from the Board of Education to have the students go to the football field to make a video of hope to share with the students in Florida that recently experienced a school shooting. There were many people to thank, students were remarkable and it was a complete group effort. After it was over she received many emails from students that thanked her for doing this, that teachers and students together came together to make peace. The word “HOPE” was spelled out with the students on the field and it was breathtaking. The picture of the students spelling out “HOPE” was on the front page of the Star Ledger the next day and she was brought to tears. She was proud of all of us. A framed picture of this was sent to Parkland High School in Florida and one for each school in our district. She sent a special thank you to our Police Dept for surrounding our school to keep us safe during the filming.

*The video was shown to all at the meeting.

Ms. Montesano presented the Harassment/Intimidation/Bullying (HIB), six month review, findings as reported for the period February 15, 2018 through March 14, 2018.

The foregoing motion was adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

Business Administrator/Board Secretary Report:

Recommended action on resolutions and motions to be presented under Committee Reports.

Motion by Ruby Pantoliano, seconded by Joan Cali, to schedule a special board meeting to tentatively approve the 2018-2019 budget.

Public Agenda Comments:

Committee Reports and New Business

GOVERNANCE COMMITTEE

1.Human Resources -

R1.1

RESOLUTION OF THE BOARD OF

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby appoint the following individuals, as recommended by the Superintendent of Schools:

Sean Buckley LTR English Teacher

Compensation: \$ 62,229, MA step 1
Account #11-140-100-101-000-14-050
UPC # 100.HS.ENG.HS.16LTR
Effective Date: 3/28/2018 through 6/30/2018

R1.2

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves as recommended by the Superintendent of Schools to retroactively appoint the following individuals to Lunchtime Learning effective February 12, 2018 at \$35 per hour not to exceed \$525 each

Name	Position
Danielle Giunta	Middle School Math
Toni Ann Palmisano	Middle School Math
Alexandra Faro	Middle School Math
Meghan Maddelena	Middle School ELA
Karen Marchione	Middle School ELA

R1.3

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves as recommended by the Superintendent of Schools to retroactively appoint Pasquale Sinisi, Acting Supervisor of Building and Grounds as Designated Person for the following, AHERA, Environmental, IAQ, IPM and PEOSH effective 1/19/2018

R1.4

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to retroactively appoint the following Winter Co-Curricular position for the 2017-18/SY:

Name	Position	Stipend
Christopher Carpenter	Swimming -Assist. Coach	\$3590

R1.5

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to retroactively appoint the following Spring Co-Curricular position for the 2017-18/SY:

Name	Position	Rate
Angelo Aligo	Assist Baseball Coach	Pro Bono

R1.6

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint the following Per Diem positions for the 2017-2018/SY

Name	Position	Certificate	Rate
Christine A. Shiffer	Substitute Teacher	Substitute	\$85/per day
Melody De La Cruz	Substitute Teacher	Substitute	\$85/per day
Katie O’ Keefe	Substitute Teacher	Substitute	\$85/per day
Kathleen Matthey	Bus Aide	N/A	\$12.54/per hour
Thomas R. Salcedo	Security Guard	N/A	\$20/per hour

R1.7

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to appoint rescind Resolution R1. 6 at the February 15, 2018 meeting appointing Katie O’ Keefe as per the per diem Clerk for the 2017-2018/SY

R1.8

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to adopt the 2018-2019 School Calendar

(TABLED)

R1.9

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves Jennifer Montesano as the districts School Safety Specialist for the 2017-2018 school

R1.10

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves bonding leave for the following individual

Employee ID	School	Start Date	Return Date
4464	High School	04/09/2018	04/16/2018

R1.11

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves with regret the retirement of the following individual:

Name	School	Position	Date of Retirement
Linda Wilhelm	Huber Street	Principal	06/30/2018

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to accept the resignation of the following individual

Employee ID	Effective
4177	03/12/2018

R1.13

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to amend the 2017-2018 School Calendar extending the end of school to June 25, 2018

R1.14

RESOLUTION

INTRODUCED BY: Joan Cali

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves to accept the resignation of the following individual

Employee ID	Name	Position	Effective
5136	Raymond Dorso	Interim Special Education Director	04/24/2018

M1.1 Motion to post for the following:

- School Principal
- Eight (8) teachers for two (2) hours of teaching time at the High School open house for a total of \$490 (\$35 an hour)
- One (1) Middle School and One (1) High School teachers for breakfast duty and One (1) Middle School and One (1) High School teacher for lunch duty (\$35 an hour)

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			

Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

2.Policy-

R2.1

RESOLUTION

INTRODUCED BY: Norma Hanley

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby adopts the first reading of the following policies as recommended by the Superintendent:

- 3437 Military Leave
- 4437 Military Leave
- 5460 High School Transcripts
- 7101 Educational Adequacy of Capital Projects
- 7425 Lead testing of Water in Schools
- 7440 School District Security
- 7441 Electronic Surveillance in School Buildings and on School Grounds
- 8507 Breakfast offer Versus Serve (OVS)
- 8630 Bus Driver/ Bus Aide Responsibility
- 92425 Use of Electronic Signatures

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

3.Shared Services –

4. Legislation –

EDUCATION COMMITTEE

5. Curriculum-

R5.1

RESOLUTION

INTRODUCED BY: Kathy O'Connell

SECONDED BY: Sharon Dellafave

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, as recommended by the Superintendent, the annexed Field Trips.

R5.2

RESOLUTION

INTRODUCED BY: Kathy O’Connell

SECONDED BY: Sharon Dellafave

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, to dispose of the attached list of out dated ELA and Mathematics books

R5.3

RESOLUTION

INTRODUCED BY: Kathy O’Connell

SECONDED BY: Sharon Dellafave

BE IT RESOLVED: that the Secaucus Board of Education hereby approves, to adopt the Orton Gillingham Multisensory Program for all students in grades K-2 for the 2018-2019 school year.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O’Connell	X			
Ruby Pantoliano	X			

6. Athletics-

7. School Technology –

OPERATIONS COMMITTEE

8. Finance-

R8.1

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED: that the Board of Education approve the check register, as submitted by the Business Administrator/Board Secretary to pay bills and claims in the amount of \$ 1,532,394.83

R8.2

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED: the Report of Transfers submitted by the Business Administrator/Board Secretary for the month of January within the various appropriations for the 2017-2018 school year as shown on the annexed report.

R8.3

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that pursuant to N.J.A.C. 6:20-2.12(e), we certify that the Financial Reports of the Business Administrator/Board Secretary and the Treasurer of School Monies, as presented by the School Business Administrator for the month(s) of January be placed on file. The Reports are in agreement. The Board of Education, after review of the Secretary's Financial Reports (Appropriations Section) and upon consultation with the appropriate district officials, hereby certifies to the best of our knowledge, no major account or funds have been over expended in violation of N.J.A.C. 6:20-2.23(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

R8.4

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Business Administrator and President to execute contracts for out of district placement tuition for the 2017-2018 school year for:

Student ID #	Placement	Amount
15867	Bergen County Special Services Physical Therapy	\$ 4,937.50
15867	Bergen County Special Services Occupational Therapy	\$ 4,937.50
15867	Bergen County Special Services Speech Therapy	\$ 4,937.50
15867	Bergen County Special Services Home Instruction	\$12,730.00
15868	Bergen County Special Services Physical Therapy	\$ 4,937.50
15868	Bergen County Special Services Occupational Therapy	\$ 4,937.50
15868	Bergen County Special Services Speech Therapy	\$ 4,937.50
15868	Bergen County Special Services	\$12,730.00

16384	Home Instruction Commission for the Blind and Visually Impaired	\$ 3,178.00
16458	North Jersey Elks Developmental Disabilities Agency - Tuition	\$28,441.53
16458	North Jersey Elks Developmental Disabilities Agency - Extraordinary Services	\$14,535.03

R8.5

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes, as recommended by the Superintendent of Schools, the out of district travel for employees as annexed to this resolution.

R8.6

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the General Fund Budget increase due to the additional State Aid for the 2017/2018 Fiscal Year submitted by the Business Administrator in the amount of \$131,132.00.

BE IT FURTHER RESOLVED, that the General Fund Accounts and their amounts be increased as follows:

<u>03/15/18</u>	<u>Amount</u>	<u>Description</u>
11-000-217-320-000-17	\$ 30,000.00	Speech, OT/PT Professional Services
11-000-100-569-000-11	\$ 30,000.00	Tuition, Other
11-000-261-420-023-19	\$ 71,132.00	Maintenance Professional Services

R8.7

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the approval to appoint Oxford Consulting Services, Inc. as a vendor for child study team services.

R8.8

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED: that the Secaucus Board of Education does hereby approves to rescind the appointment of contract for out of district placement tuition for the 2017-2018 school year as per Resolution 8.4 from the December 21, 2017 board meeting.

R8.9

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the approval to appoint Delta T Group as a vendor for child study team services.

R8.10

RESOLUTION

INTRODUCED BY: Sharon Dellafave

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the intent to collaborate with McKinney-Vento Education of Homeless Children and Youth Program.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X		8.5	
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X		8,5	
Kathy O’Connell	X			
Ruby Pantoliano	X			

9. Safety/Security – Buildings & Grounds-

R9.1

RESOLUTION

INTRODUCED BY: Kathy McFarlane

SECONDED BY: Kathy O’Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby approves the Food Service Biosecurity Management Plan

R9.2

RESOLUTION

INTRODUCED BY: Kathy McFarlane

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education hereby authorizes the Board President and Board Secretary to execute the agreement between the Secaucus Board of Education and the Sussex County Regional Transportation Cooperative for the coordination of transportation of special education students to specific destinations for the terms and conditions listed in the agreement.

R9.3

RESOLUTION

INTRODUCED BY: Kathy McFarlane

SECONDED BY: Kathy O'Connell

BE IT RESOLVED, that the Secaucus Board of Education authorizes the Transportation Coordinator to submit the annexed School Bus Emergency Evacuation Drill Reports for Clarendon Elementary, Huber Street Elementary, Early Learning Center, Secaucus Middle School, and Secaucus High School, the second of two mandatory drills for school year 2017-2018.

The foregoing resolutions were adopted by a roll call vote as follows:

	Yes	No	Abstain	Absent
Lance Bartletta	X			
Joan Cali	X			
Sharon Dellafave	X			
Louis Giele	X			
Norma Hanley	X			
Kathleen McFarlane	X			
John McStowe	X			
Kathy O'Connell	X			
Ruby Pantoliano	X			

10. Technology –

Public General Comments -

Tom Troyer – 1033 Garry Terrace

Congratulated himself, and the town that we now have uniformed policemen at the schools. Stated that it took 4 board members and the mayor to get uniform policemen at the schools. When he was a board member the mayor said that the police chief did not want police in the schools. Stated that the mayor was taking credit for the police presence. He thought that the public should know what is going on. He wants metal detectors in the schools and said that the mayor would pay for it.

Andrew Conti – 133 Huber Street

Asked what part of the current school budget went to security – Business Administrator Grace Yeo would get back to him with the figure.

In 2009 he was part of the Safety/Security Committee and they put together ideas and costs for security in the schools. Stated that students brought nationwide attention to security issues. He thinks that more money should be put in the budget for security purposes. Suggested that school district should arm the security officers we have now, suggested using Shared Services.

Board Member Comments-

All board members congratulated all Showcase students and faculty, all said “HOPE” message was well received, and all spoke highly of Linda Wilhelm and wished her well on her upcoming retirement and all would miss her.

Sharon Dellafave and Lou Giele appreciated Tom Troyer and Andrew Conti speaking in Public Forum about their concerns about the safety in our schools. Mr. Giele does not want to arm security guards but would like police officers in the schools.

Motion by Joan Cali, seconded by Ruby Pantoliano, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:32PM.

Respectfully submitted,

Grace Yeo,
Board Secretary