

FOOTHILL HIGH SCHOOL DISCIPLINE PLAN 2017-2018

Based on certain circumstances or severity of the incident, the 2nd or 3rd consequence could be imposed on a first violation. Suspension will automatically result in loss of school privileges (LOSP) for up to 30 days. Students are held accountable for acts related to a school activity or attendance that occur at any time including while on school grounds, going to or from school, lunch period, or any school sponsored activity in Pleasanton or in any other town.

Definitions:

1. “**Controlled substance**” means any drug or alcoholic substance listed in the Health and Safety Code.
2. “**Day**” means calendar days (with beginning date set by administrator) *except* for suspensions. Days for suspensions are weekdays that students would normally be expected to attend if they had not received a suspension.
3. “**Expulsion**” means removal from school of attendance and placement in an alternative setting, possibly outside of Pleasanton. The severity of the violation determines the duration of the expulsion.
4. “**Harassment**” means to torment, annoy, or intimidate another person that causes physical or mental anxiety or creates a hostile environment.
5. “**Imitation firearm**” means a replica of a firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude the replica is a firearm. Education Code 48900 (m).
6. “**Knife**” means a dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a folding blade that locks into place, a razor with an unguarded blade or a weapon with a blade longer than 3.5 inches. Education Code 48915 (g). **KNIVES OF ANY KIND ARE NOT ALLOWED ON CAMPUS.**
7. “**Serious physical injury**” means serious impairment of physical condition including loss of consciousness, bone fracture, loss or impairment of any body part, a wound requiring stitches, or serious disfigurement. Penal Code 243(5).
8. “**Suspension**” means temporary removal from school (or In-House suspension) for a maximum of 5 days per incident/20 days per school year except in cases of expulsion or special education students.
9. BP – Board Policy
10. *Loss of school privileges (LOSP) prohibits performance, competition, or participation. The loss of school privilege will be based on calendar days. Practice and tryouts are permitted at administrator’s discretion. One day suspension = 7 days LOSP. Two or more days suspension = 30 days LOSP.*

VIOLATION	FIRST CONSEQUENCE	SECOND CONSEQUENCE	THIRD CONSEQUENCE
1) Tardiness.	1-3 per semester: Teacher policy and contacts parent 4 in a semester – Detention and Teacher contacts parent	5 in a semester – Extended Detention (FACTS Class) 6-9 in a semester – One additional Detention for each tardy	10 per semester –Extended Detention- (FACTS Class) Parent / Teacher Conference 7 Day Loss of School Privileges Referral to Administration
2) Class cut. (Also refer to “Absences & Make-up Work page 16 of Student Planner)	1 st Offense – 1 detention	2 nd -4 th Offense – Extended Detention(FACTS Class) 7 Day Loss of School Privileges	5 th Offense – Meet with counselor, parent and Admin. (SART) and Letter of Notification of a <i>possible</i> F grade 10 Offense – Possible Loss of credit for class, transfer to alternative district program
3) Leaving campus during school day without authorized off-campus pass. Returned to campus by a police officer	Parent contact 1 st Offense not picking up parental authorized pass - Warning 1 st Offense leaving without parental permission or a pass – Extended Detention(FACTS Class, Saturday School). Cut may not be cleared by parent	Parent contact 2 nd Offense not picking up parental authorized pass -Extended Detention (FACTS Class) 2 nd Offense leaving without parental permission or a pass- 1 day Suspension Possible Referral to Child/Welfare Attendance liaison Referral to Student Attendance Review	Parent contact 3 rd Offense not picking up parental authorized pass or leaving without parental permission or a pass - 2-4 day suspension Referral to Child/Welfare Attendance liaison
4) Dress code violation. BP(5/32)	Possible Consequences Parent contact Warning Change of clothes required	Possible Consequences Parent contact Detention Change of clothes required	Possible Consequences <u>THIRD OFFENSE</u> <u>FOURTH OFFENSE</u> Parent contact Parent contact Extended detention 1 day Suspension (FACTS Class) Change of clothes required

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<p>5) Failure to serve administrative detention</p> <p>Extended Detention(FACTS Class, Saturday School)</p>	<p>Extended Detention (FACTS class) assigned for Failure to serve detention</p>	<p>Parent contact 1 day Suspension for Failure to serve Extended Detention (FACTS class, Saturday School)</p>	<p>Parent contact 1 day Suspension for Failure to serve Extended Detention (FACTS class, Saturday School) Parent Conference</p>
<p>6) Disruption of school activities, Inappropriate behavior, or including defiance of school personnel, inappropriate bus conduct, lying to school personnel or out of class without a valid pass.</p> <p>BP 5131(a)</p>	<p>Parent contact Detention/ Extended Detention (FACTS class), Possible 1 day Suspension Possible loss of Parking Privileges</p>	<p>Parent contact; possible police contact Extended Detention (FACTS class) Possible 1-3 day suspension Possible loss of Parking Privileges</p>	<p>Parent contact; possible police contact Possible 3-5 day suspension Possible alternative placement</p>
<p>7) Cheating/ academic dishonesty (e.g. giving or receiving answers, non-authorized possession of teacher materials, answer key.) Plagiarism of any type. Using electronic devices to obtain and share tests or materials.</p> <p>BP 5131.9</p>	<p>Parent/teacher contact Zero credit on assignment or test</p>	<p>Parent/teacher/student/admin. conference Zero credit on assignment or test 1-3 day suspension Possible failure of course for quarter Notification to any faculty members writing a college/university letter of recommendation.</p>	<p>Parent/teacher/student/admin. conference Zero credit on assignment or test Possible Failure of course for quarter Possible Expulsion recommendation 3-5 day suspension Notification to any faculty members writing a college/university letter of recommendation.</p>
<p>8) Use of cell phone, pager, radio, CD player, iPod, digital music or hand held electronic device during class time. Possession or use of walkie-talkie, laser pointers, electronic or digital devices, or any other communications device during class time, unless authorized by supervising teacher</p>	<p>Possible Consequences</p> <ol style="list-style-type: none"> 1. Warning 2. Confiscation of device (can pick up after school) 3. Parent Contact 	<p>Possible Consequences</p> <ol style="list-style-type: none"> 1. Extended Detention (FACTS class) 2. Confiscation of device – (Parent has to pick up at school) 3. Possible loss of school privileges 	<p>Possible Consequences</p> <ol style="list-style-type: none"> 1. Parent Contact 2. Possible Suspension 3. Loss of phone possession on campus
<p>9) Forgery or alteration of school documents including admit slips, hall passes, notes from parents, phone call to clear absence, teacher attendance sheets, grade checks, grade books, etc.</p>	<p>Parent contact Extended Detention (FACTS class) Possible 7 Day loss of school privileges Possible 1 day suspension</p>	<p>Parent contact 1-2 Day Suspension</p>	<p>Parent contact 3-5 day suspension Possible expulsion</p>

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10) Throwing food, water or other material. Inciting a food fight.	Detention Extended Detention (FACTS class) Parent contact Possible 1-3 day Suspension	Parent contact 1-3 day Suspension	Parent contact 2-5 day Suspension
11) Cutting in Lunch line Littering the campus	Possible Consequences 1. 1-5 day Trash Duty 2. Sent to end of line 3. Detention	Possible Consequences Parent contact 1-5 day Trash Duty Extended Detention (FACTS class)	Possible Consequences Parent contact 1-5 day Trash Duty Extended Detention (FACTS class) 7 Day Loss of School Privileges
12) Habitual truancy/full day cut. Returned to campus by PD.	Possible Consequences Referral to School Attendance Review Team Possible suspension	Possible Consequences After 3 periods cut – SARB Possible suspension 7 Day Loss of School Privileges	Possible Consequences Referral to School Attendance Review Board 14 Day Loss of School Privileges
13) Unauthorized use of the Internet including inappropriate material/sites. Abuse of “Student Acceptable Use Agreement. Unauthorized use of school equipment.	Parent contact Warning by teacher Detention / Extended Detention (FACTS) 1-3 day suspension Possible loss of Internet privileges for remainder of school year	Parent contact 2-3 day suspension Possible schedule change Possible loss of internet privileges for remainder of school year	Parent contact 4-5 day suspension Schedule change Loss of internet privileges for remainder of school year
14) Possessed or used tobacco products. Includes any device that delivers nicotine or other vaporized liquids. Includes any component, part, or accessory of a tobacco product. BP 5131.62, EC 48901	Parent contact 1 day Suspension Completion of substance abuse education program	Parent contact 2-3 days Suspension	Parent contact 3-5 days Suspension
15) Improper use of vehicle on campus. Unauthorized parking on campus- i.e.: No permit, parking in unmarked space, reckless driving.	Parent contact Detention Refer to Student Parking Contract	Parent contact Extended Detention (FACTS) Possible loss of parking permit Refer to Student Parking Contract	Parent contacted 1-3 day Suspension Loss of parking permit
16) Inappropriate display of affection.	Warning	Parent contact	Parent/student conference
17) Pornographic materials.	Parent contact; possible schedule change 1-3 day suspension Confiscate materials-parent must reclaim	Parent contact 3-5 day suspension Possible expulsion Confiscate materials-parent must reclaim	Parent contact 4-5 day suspension/ Possible expulsion Confiscate materials-parent must reclaim Possible alternative placement

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<p>18) Committed an obscene act (to include school work, school projects or school sponsored activities) or engaged in habitual use of profanity or vulgarity directed towards students, staff or opponents/referees during school or extra curricular activities. Used profanity/vulgarity to incite or intimidate others.</p>	<p>Parent contact; Possible Police contact 1-3 day suspension</p>	<p>Parent contact 2-3 day suspension Recommendation for counseling</p>	<p>Parent contact; possible police contact 3-5 day suspension Possible alternative placement</p>
<p>19) Gambling.</p>	<p>Warning Parent contact and possible Counseling Detention or Extended Detention (FACTS class) Confiscate materials: parent reclaim</p>	<p>Parent contact Confiscate materials; parent reclaim Extended Detention (FACTS) 1-3 day suspension</p>	<p>Parent contact and Police contact Confiscate materials; parent reclaim 2-4 day suspension</p>
<p>20) Gang Related Activity (to include inappropriate clothing and related symbols as well as being involved with gang activity on campus). Administration will make final determination as to what constitutes "gang-related." BP 5136</p>	<p>Parent Contact/Conference Student will change and materials confiscated. Police Contact Detention; Extended Detention (FACTS class); Possible Suspension Notification of Gang Related Activity sent home</p>	<p>3-5 day suspension Police contact Inappropriate attire confiscated Possible recommendation for expulsion</p>	<p>5 day suspension Recommendation for expulsion Police contact</p>
<p>21) Possessed, furnished or under the influence of any controlled substance, alcoholic beverage, intoxicant of any kind or possessed drug paraphernalia (such as vaporizers and pipes, etc. BP 5131.6</p>	<p>Parent contact; police contact and possible arrest 5 day suspension Drug Diversion Program (attendance in program will reduce suspension to a 3 day suspension) Possible expulsion recommendation</p>	<p>Parent contact; police contact and possible arrest 5 day suspension Possible expulsion recommendation</p>	
<p>22) Sold or negotiated to sell drug paraphernalia. Arranged, offered or negotiated to sell look-alike controlled substances (drugs, alcohol, intoxicants of any kind). Arranged, offered or negotiated to sell any controlled substance, (drugs, alcoholic beverage, intoxicant of any kind or drug paraphernalia. BP 5131.6</p>	<p>Parent contact, police contact and possible arrest 5 day suspension Possible expulsion recommendation</p>	<p>Parent contact, police contact 5 day suspension Expulsion recommendation</p>	

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<p>23) Attempted to commit robbery or extortion.</p> <p>Caused or attempted to cause damage or vandalism to school or private property (includes graffiti).</p> <p>Stole or attempted to steal school or private property. Knowingly received stolen school or private property. BP 5131.6</p>	<p>Parent contact, possible police contact; arrest 1-3 day suspension Restitution (repairs, staff time, or replacement) Possible recommendation for counseling services Possible expulsion recommendation</p>	<p>Parent contact; police contact; arrest 2-4 day suspension Possible expulsion recommendation Restitution</p>	<p>Parent contact; police contact; arrest 3-5 day suspension Possible expulsion recommendation Restitution Possible alternative placement</p>
<p>24) Harassment, bullying, cyber bullying, intimidation, verbal confrontation or hazing. Hate violence/hate mail/hate internet or text mail. BP 5131(a)</p>	<p>Parent contact; possible police contact Detention/ Extended Detention (FACTS) 1-3 day suspension Possible recommendation for counseling services</p>	<p>Parent contact; police contact 2-4 day suspension</p>	<p>Parent contact; police contact 3-5 day suspension Possible expulsion recommendation Possible alternative placement</p>
<p>25) Sexual harassment and/or Sexual Battery See PUSD Board Policy 5145.7</p>	<p>Parent contact; possible schedule change Enforcement of District policy Possible Extended Detention (FACTS) 1-5 day suspension Possible recommendation for counseling services</p>	<p>Parent contact Enforcement of district policy 3-5 day suspension Possible Schedule Change Possible expulsion Possible recommendation for counseling services</p>	<p>Parent contact Enforcement of district policy 4-5 day suspension Possible Schedule Change Possible expulsion Possible alternative placement</p>
<p>26) Caused, attempted to cause, or threatened to cause physical injury to another person.</p> <p>Possessed, sold, or furnished any fireworks, cigarette lighter, incendiary device, or other dangerous objects such as mace or pepper spray. Possessed an imitation firearm.</p>	<p>Parent contact; police contact; possible arrest 1-5 day suspension Possible expulsion recommendation Possible recommendation for counseling services</p>	<p>Parent contact; police contact; arrest 3-5 day suspension Possible expulsion recommendation Private agency counseling recommended Possible alternative placement</p>	<p>Parent contact; police contact; arrest 5 day suspension Possible expulsion recommendation Private agency counseling recommended Possible alternative placement</p>
<p>27) Caused <u>serious</u> physical injury to another person, except in self defense. Possessed any knife, explosive, or other dangerous object of no reasonable use to the pupil. Committed robbery or extortion. Committed assault or battery on school employee. Harassed, threatened, intimidated, or retaliated against a student witness in a discipline case. BP 5131.7</p>	<p>Parent contact; police contact; arrest 1-5 day suspension Mandatory expulsion recommendation unless principal states in writing why it is inappropriate Private agency counseling may be recommended</p>	<p>Parent contact; police contact; arrest 5 day suspension Mandatory expulsion recommendation</p>	

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<p>28) Possessed, sold or furnished a firearm. Brandished a knife at another person. Unlawfully sold or attempted to sell or otherwise furnished a controlled substance. Committed or attempted to commit sexual assault or sexual battery.</p> <p>BP 5131.7</p>	<p>Parent contact; police contact; arrest 5 day suspension Mandatory expulsion for 1 calendar year</p>		
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STUDENT DETENTION AT FOOTHILL HIGH SCHOOL

Who may assign detention for students? Students may be assigned detentions by a teacher or an administrator.

When are administrative detentions scheduled? Regularly scheduled administrative detentions are scheduled on Tuesday Afternoons in A-5 from 3-3:30 and Friday Mornings of each week in A-5 from 7:25-7:55. Additional days for detention may be scheduled as needed.

Why are detentions given to students? Detentions may be given for but are not necessarily limited to the following infractions: cutting class, excessive tardiest, annoying classmates, rude/discourteous behavior, disruptive/uncooperative behavior, defiance, dress code violations, and classroom/campus disobedience.

GUIDELINES FOR STUDENT CONDUCT DURING DETENTION AND EXTENDED DETENTION (FACTS CLASS, SATURDAY SCHOOL)

Expected student conduct during detention/ is not unlike Extended Detention (FACTS class, Saturday School) that in the regular classroom or in the library. Students are expected to be on time, to work on assignments and/or read appropriate books/materials. Students who choose to ignore these guidelines may be asked to leave and will be reassigned to a Extended Detention (FACTS class, Saturday School) (for detentions) or a Suspension (for Extended Detention (FACTS class, Saturday School)).

Please note- if a student is unable to attend an assigned Extended Detention (FACTS class, Saturday School), arrangements for a make-up must be taken care of in the main office with the Discipline Clerk prior to the assigned date. Acceptable reasons for a reschedule include appointments with a doctor or dentist, an emergency or a prior appointment with a teacher or counselor. Students who choose not to attend a scheduled detention/ Extended Detention (FACTS class, Saturday School) and have not been excused from detention/ Extended Detention (FACTS class, Saturday School) for a valid and substantiated reason may be reassigned to a Extended Detention (FACTS class, Saturday School) (for detentions) or a Suspension (for Extended Detention (FACTS class, Saturday School)). In all cases relative to detention, students are expected to use common sense. If the student has a question about the date, time, location, appropriate conduct, etc., ask the Discipline Clerk in the main office or ask one of the administrators.