

HILL CITY SCHOOL DISTRICT 51-2
 OF PENNINGTON COUNTY
 HILL CITY, SOUTH DAKOTA 57745

On July 13, 2015, the regular meeting of the Hill City Board of Education was held at 6:00 p.m. in the high school building room #202. The following members were present: President Owen Wiederhold, Rob Timm, Bill Bennett, Darrell Sullivan and Mike Welu (not present).

Also present: Mike Hanson, Jane Edlund, Jeff Anderson, Shawn Woodward and Roxanne DuBois; Patrons: Lark Bennett, Dennis Krull, Angie Ross, George Ferebee and Dean Reichert.

All motions in these minutes carried by unanimous vote unless otherwise recorded.

APPROVAL OF AGENDA: Motion by Timm, second by Bennett to approve the July 13, 2015, agenda.

MINUTES: Motion by Sullivan, second by Bennett to approve the minutes of June 8, 2015, as submitted.

BUDGET HEARING: Review of the preliminary 2015-2016 budget. The budget will be adopted at the September meeting.

FINANCIAL REPORTS: The following report of cash transactions was presented for the month of June 2015:

	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION	LUNCH FUND
BAL: 06/01/2015	1,080,368.11	1,041,225.60	268,815.92	7,794.71
RECEIPTS				
LOCAL SOURCES:				
TAXES	216,605.37	63,709.19	40,361.15	.09
M.H. TAXES	1,286.54	451.50	286.03	
PRIOR TAXES	1,073.02	277.72	181.01	
PENALTIES//INT.	644.17	182.82	116.27	
INT. EARNED	12.04			
FITNESS CENTER	22,118.21			
RENT	380.00			
MEDICAID SERVICES	2,570.61		344.00	
OTHER REV.	5,391.35			42.12
SALE OF TICKETS:				
PUPILS				190.81
ADULT SUMMER LUNCHESES				82.50
BOYS & GIRLS CLUB				87.10
ALA CARE SALES				
ADULT				
COUNTY SOURCES:				
COUNTY APPORT.	2,478.34			

STATE SOURCES:

FEDERAL SOURCES:

FLOWTHROUGH GRANT			108,932.00	
NATL FOREST LAND	10,124.46			
TITLE I PART C PERKINS		7,457.44		
TITLE I	15,721.00			
FRUIT & VEG GRANT	2,410.74			
COMMODITY STORAGE				1,295.24
MAY F/R CLAIM				6,655.28
TRANS FROM GF				10,000.00
TITLE II PART A	3,168.00			
TOTAL REV.:	283,983.85	72,078.67	150,220.46	18,353.14
TRANS TO LUNCH	10,000.00	0.00	0.00	0.00
TOTAL EXP.:	212,918.53	28,943.18	69,873.91	17,869.30
BALANCE: 06/30/2015	1,132,433.43	1,084,361.09	349,162.47	8,278.55

	PENSION FUND	TRUST & AGENCY	IMPACT AID
BAL: 06/01/2015	164,983.56	82,278.28	2,303,806.83
TOTAL REV.:	8,309.15	20,657.17	355.20
TOTAL EXP.:	142,759.49	49,139.69	0.00
BAL: 06/30/2015	30,533.22	53,795.76	2,304,162.03

Motion by Bennett, second by Sullivan to approve the financial report as presented.

CLAIMS: GENERAL FUND: Salaries: 228,103.64; First Western Bank: matching OASI, 17,306.34; SD Retirement: matching, 13,297.83; Wellmark: 29,039.55; Delta Dental: 2,297.34; A & B WELDING SUPPLY, INC, WELDING SUPPLIES, 51.15; A&B BUSINESS SOLUTIONS, INC, COPIER LEASE, 1,229.82; AMICK SOUND INC, CARE & UPKEEP, 363.09; BHUS - CAMSE, MODULE RENTAL/REFURBISH, 34.99; BLACK HILLS POWER INC, OP ELECTRICITY, 7,568.83; CITY OF HILL CITY, WATER/SEWER BILLING, 534.21; EXXON MOBIL, GAS CHARGES, 247.58; GOLDEN WEST TECHNOLOGIES, NETWORK MAINTENANCE, 7,725.00; HANKA, JANEAN, ATTENDANCE AWARD, 50.00; HARLOW'S SCHOOL BUS SERVICE, INC, BUS SERVICES, 3,746.15; HART RANCH GOLF CLUB, GOLF TEAM FEES, 1,640.00; HC SCHOOL PETTY CASH, REIMBURSE PETTY CASH, 6.74; HILL CITY HARDWARE HANK, MISC SUPPLIES, 922.21; HILL CITY SCHOOL TRUST & AGENCY FUND, REIMBURSE INCIDENTAL ACCOUNT (Sun Life Financial, Life Insurance Premium, 60.24; Delta Dental, Elem ESL Dental Insurance Premiums, 22.67; Wellmark BCBS, Elem ESL Health Insurance Premiums, 293.67; Delta Dental, MS ESL Dental Insurance Premiums, 22.67; Wellmark BCBS, MS ESL Health Insurance Premiums, 293.67; Delta Dental, HS ESL Dental Insurance Premiums, 22.66; Wellmark BCBS, HS ESL Health Insurance Premiums, 293.66; Delta Dental, Library Dental Insurance Premiums, 34.00; Horace Mann, Flexible Benefit Admin Fees, 27.00; Gardner, Blake, Leadership Conf: Meals, 61.00; Hill City School Petty Cash, Postage, 29.40; Custer High School, BBB Tourney Fees, 25.00; Lead-Deadwood High School, HS Boys Track Fees, 40.00; Custer High School, GBB Tourney Fees, 25.00; Lead-Deadwood High School, HS Girls Track Fees, 40.00; Custer High School, VBB Tourney Fees, 25.00), 1,315.64; HOBART SALES & SERVICE, EQUIPMENT REPAIR, 939.85; JON CRANE GALLERY & CUSTOM FRAMING, RETIREMENT GIFT, 50.00; KRUSE, KAREN F., ACCOMPANIST, 692.50; LEWIS, PATRICIA, MISC REIMBURSEMENT, 39.68; LODGE AT DEADWOOD, THE, LODGING, 242.00; MASTERCARD, CHARGE CARD, 218.77; STURGIS OPTIMIST, JEFF SMIDT TRACK MEET FEES, 80.00; TALLON, TAYLOR, ATTENDANCE AWARD, 50.00; TURNER, SHAWNA, ATTENDANCE AWARD, 50.00; WEX BANK, GASOLINE CHARGES, 551.02; ADVANCE EDUCATION, INC, ACCREDITATION FEES, 3,000.00; ASBSD, FEES, 1,205.84; BESTCHEM & CO, LLC, MISC SERVICES, 625.00; BIRCH COMMUNICATIONS, PHONE SERVICE, 936.25; BLACK HILLS POWER INC, OP ELECTRICITY, 2,789.05; CANADAY, DAN, KEY DEPOSIT REFUND, 10.00; CHARCOLE APPS, MOBILE APP, 785.00; CULLIGAN, WATER SOFTENER RENTAL, 25.00; EDVOTEK, INC, SUPPLIES, 381.70; EXXON MOBIL, GAS CHARGES, 59.10; FIRST NATIONAL BANK IN SIOUX FALLS, PAYING AGENT FEE, 500.00; FREE STYLE PHOTOGRAPHY, ART SUPPLIES, 429.84; HARRIS SCHOOL SOLUTIONS, ETRITION SOFTWARE & MAINTENANCE, 1,306.89; HC AREA CHAMBER OF COMMERCE, FEES, 100.00; HEART OF THE WEST CONOCO, SUPPLIES, 32.05; HILL CITY HARDWARE HANK, MISC SUPPLIES, 502.89; HILL CITY PREVAILER NEWS, LEGAL PUBLICATIONS, 161.13; HILLYARD, CUSTODIAL SUPPLIES, 1,519.96; KESSLER, JAIME, MISC REIMBURSEMENT, 111.00; NAFIS, MEMBERSHIP DUES, 617.00; NASSP/NHS, DUES, 385.00; ODYSSEYWARE, SOFTWARE LICENSE, 1,975.00; PLAN SERVICES, 403(b) ADMIN SERVICES, 130.00; RAPID FIRE PROTECTION, INC, FIRE ALARM & SPRINKLER INSPECTION, 1,475.00; SANDER SANITATION SERVICE INC, OP GARBAGE DISPOSAL, 658.18; SD UNITED SCHOOLS ASSOCIATION, MEMBERSHIP FEES, 450.00; SHI, SOFTWARE LICENSES, 7,340.94; SOUTH DAKOTA LIBRARY NETWORK, ANNUAL REMOTE MEMBER FEES, 337.50; THYSSENKRUPP ELEVATOR CORPORATION, ELEVATOR MAINTENANCE, 528.89; TIE, FEES, 1,008.00; TIME MANAGEMENT SYSTEMS, INC, INFOTRONICS SOFTWARE, 1,178.00; VANWAY TROPHY, AWARDS, 91.90; **GENERAL FUND TOTAL: 349,050.04;**

CAPITAL OUTLAY: SCHOOL SPECIALTY INC, SCHOOL FURNITURE, 1,331.50; TEMPERATURE TECHNOLOGY INC, REPAIRS, 17,009.81; FIRST NATIONAL BANK IN SIOUX FALLS, CERTIFICATE PAYMENTS, 270,103.75; HILLYARD, CUSTODIAL EQUIPMENT, 14,637.00; WELLS FARGO EQUIPMENT FINANCE INC, COMPUTER LEASE, 65,608.70; **CAPITAL OUTLAY TOTAL: 368,690.76;**

SPECIAL EDUCATION FUND: Salaries: 32,886.45; First Western Bank: matching OASI, 2,479.03; SD Retirement: matching, 1,899.54; Wellmark: 2,462.49; Delta Dental: 141.10; BLACK HILLS SPECIAL SERVICES, FEES, 3,910.00; CUSTER REGIONAL HOSPITAL, PT & OT SERVICES, 2,655.84; HILL CITY SCHOOL TRUST & AGENCY FUND, REIMBURSE INCIDENTAL ACCOUNT (Delta Dental, SPED Dental Insurance Premiums, 408.00; Wellmark BCBS, SPED Health Insurance Premiums, 5899.00), 6,307.00; KRULL'S MARKET, SUPPLIES/GROCERIES, 88.78; UNIVERSAL PEDIATRIC SERVICES, INC., NURSING SERVICE, 3,640.00; WEX BANK, GASOLINE CHARGES, 47.95; BLACK HILLS SPECIAL SERVICES, FEES, 4,017.50; BLACK HILLS WORKS, INC, SE SERVICES, 741.60; CUSTER REGIONAL HOSPITAL, PT & OT SERVICES, 2,111.56; KRULL'S MARKET, SUPPLIES/GROCERIES, 64.46; SD DEPT OF HUMAN SERVICES, SE SERVICES, 1,874.00; UNIVERSAL PEDIATRIC SERVICES, INC., NURSING SERVICE, 1,160.00; WORD OF MOUTH, INC., SPEECH THERAPY, 1,333.04; **SPECIAL EDUCATION TOTAL: 67,820.34;**

FOOD SERVICE: Salaries: 4,899.92; First Western Bank: matching OASI, 374.84; SD Retirement: matching, 292.54; Wellmark: 289.00; Delta Dental: 68.00; DEAN FOODS NORTH CENTRAL, DAIRY PRODUCTS, 535.37; HILL CITY SCHOOL TRUST & AGENCY FUND, REIMBURSE INCIDENTAL ACCOUNT (Delta Dental, Food Service Dental Insurance Premiums, 68.00; Wellmark BCBS, Food Service Health Insurance Premiums, 559.00; Harris School Solutions, EZ School Pay Fees, 20.00), 647.00; KRULL'S MARKET, SUPPLIES/GROCERIES, 36.23; PAN-O-GOLD BAKING CO, BAKERY PRODUCTS, 44.76; REINHART FOODSERVICE, FOOD, SUPPLIES, 391.42; DEAN FOODS NORTH CENTRAL, DAIRY PRODUCTS, 9.65; DUBOIS, ROXANN, MISC REIMBURSEMENT, 27.48; PAN-O-GOLD BAKING CO, BAKERY PRODUCTS, 14.92; **FOOD SERVICE TOTAL: 7,712.13.**

Motion by Timm, second by Sullivan to approve the above listed claims.

RECESS MEETING: President Wiederhold called for a recess of the meeting at 6:25 p.m. Business Manager Jane Edlund called the meeting back to order at 6:27 p.m.

Oath For Newly Appointed Board Members: The Oath of Office was given to Angie Ross and Dennis Krull. They will each serve three year terms.

Elect Officers For 2015-2016: President and Vice President: The business manager declared nominations open for president. Bill Bennett nominated Owen Wiederhold. Motion by Bennett, second by Ross that nominations cease and Owen Wiederhold be declared president. Owen Wiederhold assumed presidency at this time. Bill Bennett nominated Mike Welu as Vice President. Motion by Bennett, second by Krull that nominations cease and Mike Welu be declared vice president.

Annual Business (BC-E): Motion by Bennett, second by Krull to approve annual business items 1 through 34 for the 2015-2016 fiscal year:

1. Board Meetings: Second Monday, high school building room 202, 6:00 p.m.
2. Rules of Order for Board Meetings: Roberts Rules of Order except when in conflict with applicable state, local, or federal statute.
3. Compensation for Bd. Mtgs: Reg. & Special & Convention Attendance=\$60.00 per day, all other meetings at \$60.00 per full day and \$30.00 per half day.
4. Tech Committee: Bill Bennett and Mike Welu appointed to the Technology Committee.
5. Transportation Committee: Bill Bennett and Dennis Krull appointed to the Transportation Committee.
6. Bldg. Committee: Owen Wiederhold and Angie Ross appointed to the building committee.

7. BHSS Co-op: Dennis Krull appointed to Black Hills Special Service Cooperative and Angie Ross as alternate.
8. ASBSD Delegates: Owen Wiederhold appointed delegate for ASBSD convention. Bill Bennett appointed as alternate.
9. Legal Newspaper: Hill City Prevailer
10. Official Depository: First Interstate Bank
11. Bond Amounts: \$50,000.00 for Business Mgr.; \$10,000.00 each for Supt. and Lunchroom Aide; blanket bond for all other employees at \$5,000.00 each.
12. Administrators of Agency Accounts: Supt. and Business Manager
13. Finance Officer of the Budget: Superintendent
14. Director of all Federal Programs and person to sign for all grants, federal and otherwise: Superintendent
15. Authorize the superintendent of schools to apply for Federal Impact Aid under Section 8002 and/or other applicable sections plus any other federal and state dollars which may become available to the Hill City School District.
16. Dues paid to organizations and/or expenses for travel of employees and/or representatives of Hill City School District while doing business related to maintaining funding from federal programs such as, but not limited to, Stumpage Dollars and Impact Aid shall not be paid from federal monies. Local tax monies or dollars other than federal monies (not to exceed \$40,000.00 annually) will be used for this purpose.
17. Investment of Monies: Pursuant to SDCL 4-5-8 it is the policy of the Hill City School District 51-2, Hill City, South Dakota, to invest idle public funds in a manner to meet the daily cash flow demands of the school with the primary objectives, in priority order, being: a) Safety b) Liquidity and c) Return. The board of education hereby authorizes the business manager of Hill City School District to invest in c.d.'s, savings accounts, interest bearing checking accounts, or IMMIA accounts, any monies that are not obligated for the period of time that is appropriate, in an investment that yields the highest interest and which investments meet SDCL and recommended auditing regulations. These investments can be made at the First Interstate Bank and South Dakota Public Funds Investment Trust (FIT) but are not limited to these two agencies. All interest received from said investments shall be prorated into the fund which earned the interest.

18. Faculty Travel Expenses: Mileage reimbursed at current state rate.
- * **In-State Rates:** \$6.00 for breakfast, \$11.00 for lunch, \$15.00 for supper; actual costs up to \$55.00 plus tax for lodging. Lodging which cannot be secured at state rate will be paid at invoiced cost.
 - * **Out of State Rates:** Breakfast=\$10.00, Lunch= \$14.00, Supper= \$21.00.
 - * **Student meal reimbursements (Overnight Travel and State Level Competition Only):** \$6.00 for breakfast, \$11.00 for lunch, \$15.00 for dinner.
19. Petty Cash Funds: A petty cash fund will be established at \$50.00.
20. Incidental Account: An amount of \$2,000.00 will be established within the Agency Account. Guidelines: To be used for payment of referees, entry fees and workshop fees for students, travel advances for employees and students, payment for invoices up to \$300.00 to persons/businesses who cannot wait for board approval.
21. Surplus Properties: Supt., Business Mgr., and board president are authorized to purchase items from SD Federal Property Agency, with approved purchase orders.
22. Bids: Advertise for bread, milk, all fuels (fuel oil and propane) to be opened at the August meeting.
23. Starting Salaries: The Classified Starting Salary Schedule lists starting salaries.

JOB TITLE	Per hour starting salary
Administrative Clerk	\$10.95
Secretaries & Assistant Lunchroom Mgr.	\$10.50
Custodians/Certified Cook/Baker	\$9.80
Para Professional	\$10.00
Bilingual Translator	\$10.25
Substitute Para/Daily Temporary Help	\$9.75

If the need arises, the Superintendent of Schools may evaluate experience and qualifications to compute a beginning salary and/or hire a new position subject to board approval.

24. Remuneration: Recommend remuneration of \$12.00 an hour for kitchen workers at activities other than regular school lunches. This amount to be paid by sponsoring organizations.
25. Substitute Pay: \$85.00 per day teacher substitute if individual holds or has held a teaching certificate.
\$75.00 per day teacher substitute if individual is non-certified.
\$ 9.75 per hour for classified substitute
26. Hot Lunch/Breakfast Prices:
- * Lunch: K-5=\$2.75 per meal;
 - * Lunch: 6-12=\$3.00 per meal;
 - * Lunch: Adults=\$3.75 per meal;

- * Breakfast: K-12=\$1.75 per meal;
- * Breakfast: Adults=\$2.50 per meal;
- * Milk=\$.40 per half pint container;

School will not extend credit for lunches grades K-12.

27. Admission Charges:
- * Regular season event: \$3.00 for K-12 students, \$5.00 for adults; \$1.00 K-12 advanced purchase ticket
 - * Adult Season Pass: \$50 for adult regular sea
 - * Student Season Pass: \$25.00
 - * Free Senior citizen passes will be issued upon request for those 62 years of age or older.
 - * Playoff event admission prices according to SDHSAA guidelines.

28. EXTRA DUTY PAY SLIPS:

Officials:

- * 7th/8th Basketball games, \$40.00 (2 games);
- * 7th/8th Football games, \$40.00 (2 games);
- * 7th/8th Volleyball games, \$40.00 (2 matches);
- * 9th Basketball, \$30.00;
- * 9th Football, \$30.00;
- * 9th Volleyball, \$30.00;
- * JV Basketball, \$30.00;
- * JV Volleyball, 30.00;

Scorers/Announcer/Clock:

- * 7th/8th Basketball games, \$20.00 (2 games);
- * 7th/8th Football, \$20.00;
- * 7th/8th Volleyball, \$20.00 (2 matches);
- * 9th Basketball, \$10.00;
- * 9th Football, \$10.00;
- * 9th Volleyball, \$10.00/match;
- * JV-Basketball, \$15.00;
- * JV-Football, \$15.00;
- * JV-Volleyball, \$15.00;
- * JV-Wrestling, \$15.00;
- * Var-Wrestling, \$15.00;
- * Var-Basketball, \$15.00;
- * Var-Football, \$20.00;

- * Var-Volleyball, \$15.00;
- * Chain Crew for FB: 7th/8th FB, \$15.00; JV-FB, \$15.00; Var-FB, \$25.00.

29. Ticket-takers at High School Events: Community groups or school activity clubs taking tickets at authorized high school events, as designated by the superintendent or building principal shall be paid \$40.00 per event. Double-header basketball events shall be paid \$80.00.

30. Smoking Areas: All Hill City School District buildings, grounds, school activities, and vehicles are smoke free.

31. PL 874: Authorization for PL 874 resolution to take survey of federally connected students, if needed.

32. Authorize Superintendent Hanson to cancel school or call for an early dismissal or late start school due to weather conditions.

33. Administrative Assignments:

- | | |
|---------------------------------|------------------|
| a. Title I, III, REAP,ELL | Hanson/Helgeland |
| b. Title IX | Hanson |
| c. PL 94-142 SPED | Helgeland |
| d. Section 504/ADA Coordination | Helgeland |
| e. Impact Aid/Forrest Lands | Hanson/Edlund |
| f. Asbestos | Anderson |

34. Advisory Groups: The Hill City Board of Education recognizes the following advisory committees for 2015-2016: PIPTO, AdvancED Steering Committee

NEW BUSINESS: Employee Contracts: Motion by Krull, second by Ross to approve the following contracts for the 2015-2016 school year: Deborah Knapp, custodial, \$12.15/hour; Justin Kruse, HS Head Wrestling Coach, \$4,587.67/season; Howard Schrier, Asst. HS Varsity Wrestling Coach, \$2,919.43/season; Chris Kuehler, Asst. HS Football Coach, \$2,432.86/season.

2014-2015 Payables, Receivables, Contingency Fund Transfers, Title I Grant Budget Amendment: Motion by Bennett, second by Krull to approve the 2014-2015 fund balance report; 2014-2015 contingency fund transfers; 2014-2015 payables/receivables and Title I Grant budget amendment (information sheets attached).

Stop Payment Requests: Motion by Bennett, second by Ross to approve stop payment requests on check #78718, payable to the Custer School District and check #78772, payable to Jennifer Fischer.

Authorize business manager to advertise for bread, milk and fuel for the 2015-2016 school year: Motion by Ross, second by Bennett to authorize the business manager to advertise for bids for bread, milk and fuel for the 2015-2016 school year.

2015 Chevrolet Suburban Bid: Motion by Krull, second by Ross to reject all bids received for a 2015 Chevrolet suburban.

2015-2016 Capital Outlay Plan: Motion by Bennett, second by Ross to approve the proposal from Hagen for \$12,601.00 for installation of a new South East entry door in the elementary building.

2015-2016 Bleacher Rental Agreement with City of Rapid City: Motion by Krull, second by Ross to approve the 2015-2016 bleacher rental agreement with the City of Rapid City.
2015-2016 EZ School Pay online payment service fee: Motion by Ross, second by Krull that for the 2015-2016 school year the online payment service fee for EZ School Pay will be \$5.00 per transaction.

Adopt 2015-2016 Building Level Student Parent Handbooks: Motion by Bennett, second by Krull to approve the 2015-2016 Building Level Student Parent Handbooks.

Adopt 2015-2016 Certified and Classified Employee Handbooks: Motion by Krull, second by Bennett to approve the 2015-2016 Certified and Classified Employee Handbooks.

Adopt 2015-2016 School Improvement Plans: Motion by Bill, second by Ross to approve the 2015-2016 School Improvement Plans.

2015-2016 School Year Contracts/Salaries: The 2015-2016 contracts/salaries of all school employee will be published with the August minutes.

The next regular board meeting is scheduled for August 10, 2015, at 6:00 p.m.

ADJOURN MEETING: Motion by Bennett, second by Ross to adjourn the meeting at 7:05 p.m.

Business Manager

These minutes subject to approval at the next regular meeting.

ACCEPTED BY THE BOARD THIS 10TH DAY OF AUGUST, 2015.

President

Business Manager

PUBLISHED ONCE AT THE TOTAL APPROXIMATE COST OF _____.