

Doral PTSO meeting
August 8, 2017 6:30 PM
Zerger Elementary School

Board Members:

Lauren Cagle: President
Heidi Hallowell: Vice President
Heidi Hallowell: Notetaker
Clark Pope: Treasurer
Shukla Bahugana: Secretary (absent)

Parents:

See attached sign-in sheet

Called to Order at 6:40 PM

Heidi Hallowell motioned to approve minutes from 7/25/17 Meeting
Clark Pope Seconded
Motion carried

Agenda Items:

1. New Member Introductions

- Cathy Connor
- Meghan Curtis

2. Treasurer Report (Clark Pope)

Transferred account ownership August 2, 2017

Attended by Katy Ellison, Tera Dillon, Heidi Hallowell, and Clark Pope

- Heidi Hallowell motioned to approve QuickBooks Online setup training at \$225/hr for one hour
Katy Preisner Seconded
Motion carried

BBQ Update with money we took in

- PTSO booth \$170
- Spiritwear \$140
- Raffle \$386
- Dessert Bar Donations \$83.55
- Water \$91
- Total \$870.55
- Less:
\$300 Supplies
\$300 Facepainters
- Lessons learned on food trucks with minimum fee
- We met minimum fee on Infinitus Pie, haven't heard from burger truck

- Burger truck was not properly supplied, did not come with all items on the menu
- Bring this up if minimum not met for burger truck
- Profit about \$227 if we don't hear from burger truck
- Budget way under \$1500 allocated for BBQ
- Lauren will send out Google Docs document for BBQ feedback from paid PTSO members

Membership Update

- We have about 30 members from August 25&26
- Don't have numbers from August 4 yet
- Expense Report Update
- Additional expenses around \$260 from outstanding expense reports
- Opening balance does not include donation to art department
- United Way donation of \$87 care of Tera Dillon.
- Raffle Prizes were awarded
- PTSO Raffle witnessed by board and attending participants
- -Clark discussed funding requests from teachers, etc. and need to get those to the PTSO board well in advance

3. Principal Notes

- Ms. Blanco wanted PTSO to provide lunch for teacher training
- Board did an executive approval for the funding for this lunch because of 24 hours notice at Noodles & Co. (\$200)
- Chipotle and CFA were much more expensive
- Ms. Blanco provided an emergency funding request
- Teacher's breakfast on Monday went well
- Question raised as to how PTSO distributes money
- Clark read off mission statement from by-laws
- Lauren emphasized that members are free to speak up if they do not agree with funding allocations
- Question about why we are not profiting off of uniform sales
- Lauren explained that Doral does not want to profit off of uniforms that are required to attend
- Spiritwear not required, so we can make money off of those items
- We are taking donations of shirts for families in need
- We will give needy families patches that they can iron onto polos in school colors

4. Upcoming Events

a. Back to School Night

- Will be 5-7 pm
- Will have water bottles, popcorn, PTSO membership forms
- Guided tours? Not sure yet

b. Westy Fest

- We will have a booth
- Need volunteers still
- Katy will be sending out a sign-up link
- Every class has availability except for 3rd grade, K (free full-day) waiting to open a second classroom if we get enough people on the wait list. Possible 7th grade is full

c. Harvest Parade (Sept.)

- Don't know if we're signed up since it's an Arvada event and we're now in Westminster
- We are having our own Harvest Festival
- Try to do a community outreach event every other month

5. Fundraising Efforts

a. King Soopers

- Different from Outdoor Lab
- Lauren explained how it works to PTSO members
- We get 5% back, with minimum of \$5000 loaded onto cards
- Can keep reloading the same card

b. Smart Cow Night in October

- Will get official night when they call back this week
- How about Chuy's tacos?
- Contact Coldstone Creamery for a Spirit Night

c. Dress down Fridays have been approved by Ms. Blanco

- Lauren explained how it works to new members
- Consistent stream of income

d. Revisit ideas from Nevada Schools

- Donations for volunteer hours
- Donation of book sets, parents received a certain amount of hours per value of books
- Five hours per boxed sets
- Some teachers have wish lists
- Can only buy up to a certain number of hours unless in large chunks
- Teachers setting up Donor's Choose
- Keeping track via Raptor and an Excel spreadsheet

e. Broncos Concessions/Other options

- Too late to share a concession stand with someone else
- Nonprofit company rents out booths and then schools can sign up to get \$150/person for a four-hour shift.
- Lauren will get more information
- Works better with everyone's schedules

f. Spiritwear

- We have sweatshirts and water bottles
- Would like to do a spiritwear t-shirt
- Company willing to host a spiritwear website for free (Master Print and Web Design)
- Will get other bids

g. Other

- Colorado Gives day. Have missed deadline for this year. Can get a website up for donations. Something good for next year.
- Would need to look in January

- Harvest festival is our next big fundraising opportunity

Motion to adjourn meeting by Clark Pope
Seconded by Heidi Hallowell
Motion carried

Meeting adjourned at 8:08 PM
Next meeting on August 22.