

ATTENDANCE OFFICER

PURPOSE:

This policy is established for the purpose of setting forth the North Kingstown School Committee's expectation that a staff position of School Attendance Officer be in place within the North Kingstown School Department, and to designate the appointment and duties of this position.

PHILOSOPHY:

The School Committee acknowledges the merit and value for the designation of a staff position to oversee the North Kingstown School Department's student attendance and to follow up on situations where the attendance of a student is irregular and/or interfering with the ability of a student to capitalize on the educational opportunities provided by the North Kingstown School Department.

DUTIES:

The Attendance Officer shall enforce, under the direction of the School Committee and Superintendent, all statutes relative to school attendance and employment of children.

The Attendance Officer shall cooperate with the Superintendent, principals, and teachers and shall diligently seek out truants, using, whenever necessary, the full authority of the position, to enforce attendance.

Detailed and accurate records shall be kept and an annual report shall be made to school officials.

Adopted: 9/22/58
Amended: 9/5/89
Revised: 5/19/09