

MINUTES - October 17, 2007

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:30 p.m. with Mr. Gabauer presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. ABSENT: Mr. DiLemme, Ms. Glenn.

Also attending were: Dr. Albert Monillas, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Norine Gerepka, Patrick Lynch, Rob Walder, Mark Damon, Kathy Siegfried, Serena Rosen, Liz Brotherton, Ed Chmiel, Lisa Limani, Bev Novonglosky, Carol McDermott.

Visitors attending: Mary Kay Cary, Michele Young, Harlee Gallo and Jaclyn Gabauer (student representatives).

D. PRESENTATION

1. Power School - Mr. Dan Cumming

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E. PRESIDENT GABAUER'S REPORT & APPROVAL OF

MINUTES:

A motion was made by Ms. Dansbury, seconded by Mr. Lynch to approve the following:

1. Motion to approve Minutes from 9/5/07 & 9/19/07
Motion unanimously approved.

A motion was made by Ms. Cheesman, seconded by Ms. Gens to accept the following:

2. Motion to accept the resignation of Mr. Anthony DiLemme from his seat on the Board of Education effective October 17, 2007.

Motion unanimously approved.

F. PUBLIC FORUM

- Mrs. Mary Kay Cary (parent): voiced a concern regarding transportation directions to "away" games. "HighSchoolSportsnet" is incorrect and our website is not always correct.
- Ms. Michele Young (parent): questioning why there is so much time between junior varsity and varsity games.

G. ATHLETIC REPORT

Athletic Committee

Mr. DiLemme

Ms. Cheesman

Mr. Lynch

H. BUILDINGS & GROUNDS REPORT - Mr. Brian Lynch

1. Report from the 10/10/07 Meeting (attached)

I. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve the following:

1. Motion to accept that Option Two will be used in the Bordentown Regional School District for exceptional secondary school students as presented at the October 3, 2007 work session for school year 2007-2008.

Motion unanimously approved.

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J. FINANCE REPORT - Mrs. Ianoale (for Ms. Glenn)

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve the following:

1. Motion to approve Grant Acceptance Certificate for FY 2007 IDEIA
2. Motion to approve FY 2008 IDEIA Notification of Grant Award with attached breakdown of allocation
3. Motion to approve the application of Child Assault Prevention Grant to be used for staff development, parent education and classroom instruction at PMS, CBS & MIS in the amount of \$8,086

Motion unanimously approved.

K. NEGOTIATIONS REPORT - Ms. Joann Dansbury

The committee met tonight with the Transportation Negotiations Committee.

L. PERSONNEL REPORT - Ms. Kim Zablow

Appointments, per Superintendent's Recommendation:
Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to which this resolution applies is noted in **bold** print.

A motion was made by Ms. Zablow, seconded by Mr. Lynch to approve the following:

- a. Motion to approve Mr. Daniel Cumming as District Webmaster for 2007-2008 with a stipend of \$5,000 per year, retroactive to September 1, 2007.
- b. Motion to approve the following teacher chaperones for the 7th Grade Stokes Trip to be held on April 16, 17, 18, 2008:

Mr. Chris O'Leary	Ms. Dawn Patterson
Mr. Jason Harris	Mr. Greg Poole
Ms. Harriet Walker	Ms. Lisa Muolo
Ms. Barbara Cronin	Mr. Rob Conlin
Ms. Karyn Yakabosky	Ms. Carla Tentilucci
Ms. Mary Lynn Morino	Ms. Andrea Molnar
Ms. Beth Santillo	Mr. Kristian Rivera

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L. PERSONNEL REPORT - Ms. Kim Zablow (continued)

- c. Motion to approve bus driver, Ms. Vanessa Dixon, to do an additional run of 1 ½ hours x 171 days @ \$25.96 per day for a total of \$4,608.45, and one bus attendant, Ms. Carol Parkerson, to do 1 hour x 171 days @ \$12.28 per day for a total of \$2,099.88. This is for pick up of one pre-K student from Lawrenceville Elementary School and transporting student home.
- d. Motion to approve Rider interns at BRHS as listed below with mentoring teacher:
- | <u>Intern</u> | <u>Mentor</u> |
|------------------------------------|----------------------|
| • Ms. Jenny Benack (Business) | Ms. Lorraine Ballard |
| • Ms. Crissy Closson (English) | Ms. Katina Ingram |
| • Ms. Danielle Nagy (Spanish) | Ms. Michele Brennan |
| • Mr. Sean Olson (Math) | Ms. Beth Boccanfuso |
| • Ms. Lindsey Petschenik (English) | Mr. David Franklin |
| • Ms. Marissa Stall (Chemistry) | Ms. Kathy Carhart |
- e. Motion to approve students from TCNJ to do field experience:
- | <u>TCNJ Student</u> | <u>Coordinating Teacher</u> |
|-----------------------|-----------------------------|
| • Ms. Katherine Ashe | Ms. Erica DiStefano - BRHS |
| • Mr. Michael McKeen | Mr. David Misselhorn - BRHS |
| • Mr. Miguel Garcia | Mr. William Lloyd - MIS |
| • Mr. Matthew Hopkins | Mr. William Lloyd - PMS |
- f. Motion to approve Ms. Summer Sierra to do observation in the School Counseling Department of BRMS in partial fulfillment of course requirements for Georgian Court University.
- g. Motion to approve Mr. Brian Schauer to do classroom observation at BRMS in partial fulfillment of course requirements for Mercer County College.
- h. Motion to approve Ms. Allison Sickles to do classroom observation at BRHS in partial fulfillment of course requirements for Mercer County College.
- i. Motion to approve Mr. Sam Jemison to do classroom observation at BRHS in partial fulfillment of course requirements for Mercer County College.
- j. Motion to approve Ms. Megan Chorba to do classroom observation at CBS and PMS in partial fulfillment of course requirements for Mercer County College.

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L. PERSONNEL REPORT - Ms. Zablow (continued)

- k. Motion to approve Ms. Samantha Bernal to do classroom observation at BRMS in partial fulfillment of course requirements at Mercer County College.
- l. Motion to approve Ms. Rebecca (Richlin) Jacobsen as REBEL coordinator at BRHS - stipend paid through Prevention Plus Grant.
- m. Motion to approve Ms. Nell Geiger as REBEL coordinator at BRMS - stipend paid through Prevention Plus Grant.
- n. Motion to approve CER Staff, as per attached memos.
- o. Motion to approve Mr. Anthony Cassandra and Mr. Mamon Bey as BRHS Assistant Boys' Basketball Coaches.
- p. Motion to accept resignation of Ms. Bette O'Malley from the position of Theater Business Manager at BRHS.
- q. Motion to accept retirement of Ms. Patricia Conigliaro from the position of Basic Skills Math and Reading Teacher at PMS, effective January 1, 2008.
- r. Motion to approve extension of leave for Ms. Lori Monaghan through December 3, 2007.
- s. Motion to revise the salary for Ms. Sandy Ewell for 2007-2008 for 3.5% raise over her current \$63,477 and to rescind previous raise.
- t. Motion to accept resignation of Ms. Elizabeth Hill from the position of Health/PE teacher at BRMS, effective October 19, 2007.
- u. Motion to approve Salary Adjustments for Continuing Education Credits retroactive to September 1, 2007:

*Fall 2007 Salary Adjustments
 Continuing Education Credits*

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Boccanfuso, Beth	BA+6, Step 7	BA+12, Step 7	\$51,713	\$165.00
Cifelli, Cheryl*	BA+18, Step 19	BA+24, Step 19	\$81,576	\$194.00
Condurso, Michael	BA+30, Step 13	MA	\$61,116	\$1,527.00
Felice, Amy	BA+18, Step 7	BA+30, Step 7	\$52,007	\$235.00
Hudik, Lisa	BA+6, Step 4	BA+12, Step 4	\$49,665	\$165.00
Johansson, Kristin**	BA, Step 1	BA+30, Step 1	\$32,914.51	\$856.51
Leasure, Barbara	BA, Step 1.5	BA+6, Step 1.5	\$45,516	\$716.00

(continued)

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*Fall 2007 Salary Adjustments
Continuing Education Credits (continued)*

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Mynarksi, Lisa	BA+6, Step 2	BA+12, Step 2	\$46,481	\$165.00
Quigley, Michelle	BA+12, Step 3	BA+30, Step 3	\$48,975	\$294.00
Rosidivito, Julia	BA, Step 2	BA+6, Step 2	\$46,316	\$716.00
Sierra, Summer	BA+6, Step 2	BA+18, Step 2	\$46,540	\$224.00
Stanton, Leona	BA, Step 5	BA+6, Step 5	\$50,267	\$716.00
Tentilucci, Carla	BA, Step 3	BA+6, Step 3	\$48,516	\$716.00

*11 month position - pro-rated

**Provided proof of credits after she began working - she is 25.5 hrs/wk

INFORMATION:

v. Job Postings: Speech Therapist; Preschool Aide; Basic Skills PMS

ON A ROLL CALL VOTE (items "a-r", "t-v"): AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Ms. Glenn.
Motion unanimously approved.

ON A ROLL CALL VOTE (item "s"): AYES: Ms. Cheesman, Mr. Lynch, Ms. Zablow, and Mr. Gabauer. NOES: Ms. Gens, Ms. Trogdon. ABSTENTIONS: Ms. Dansbury. ABSENT: Mr. DiLemme, Ms. Glenn.
Motion approved by a majority vote.

A motion was made by Ms. Zablow, seconded by Mr. Lynch to approve the following substitute personnel:

2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

- a. Ryan Pina (N)

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Ms. Glenn.
Motion unanimously approved.

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M. POLICY REPORT - Mr. Brian Lynch

A motion was made by Mr. Lynch, seconded by Ms. Dansbury to approve the following:

1. 1st Reading Policy 4181 - Travel Expense Policy
2. 1st Reading Policy 5190 - Drugs & Alcohol Policy

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Ms. Glenn.

Motion unanimously approved.

N. TECHNOLOGY REPORT - Ms. Joann Dansbury

(See attached)

O. SPECIAL EDUCATION REPORT

A motion was made by Ms. Dansbury, seconded by Ms. Trogdon to approve the following:

1. Students placed out-of-district
2. Motion to approve Out-of-District Placements

Motion unanimously approved.

P. CER REPORT - Mr. Gabauer

The committee met on October 15, 2007, with a discussion on budget. Ms. Ewell was asked to make revisions and report back to the CE/R Executive Committee. The next meeting is scheduled for the third Monday in October. Proposed change in policy regarding majority vote may be accepted. It was recommended that the surplus stay at a level that keeps all parties from having to make a contribution.

Q. BCC REPORT - Ms. Heather Cheesman

No Report

R. PTO/PTA/ED FOUNDATION REPORT - Ms. Peggy Gens

1. MIS Meeting Agendas and Minutes, 9/12/07 and 10/03/07, attached.

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S. SUPERINTENDENT'S REPORT

A motion was made by Ms. Trogdon, seconded by Ms. Dansbury to approve the following:

1. Motion to accept the Quality Annual Assurance Report, including Nursing Plan and Violence and Vandalism Report, as presented at the work session on October 3, 2007
2. Motion to approve Security Plans with adjustment made to page 36
3. Motion to approve Field Trip to BCC - 11/12/07 - no cost to Board
4. Motion to approve Field Trip to Holocaust Museum in Washington, D.C. - 12/7/07 - no cost to Board
5. 100 Day Administrative Summary with 2007-2008 projected goals - INFORMATION ONLY
6. October/November Calendar - INFORMATION ONLY

Motion unanimously approved.

T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Ianoale

A motion was made by Ms. Gens, seconded by Mr. Lynch to approve the following:

1. ACCEPTANCE OF REPORTS
 - Board Secretary's Report
 - Treasurer's Report
 - List of Bills
 - Transportation Report (July & August)
2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
- b. Certification of budgetary Major Account/Fund Status
3. Motion to approve Transfer of Funds
4. Motion to approve Travel Logs
5. Motion to approve payment for completion of summer curriculum writing as follows:
 - Ms. Christine Corcoran - \$345 - 4th grade Social Studies
 - Ms. Robin Blue - \$345 - 6th grade Social Studies
 - Ms. Anne Marie O'Leary - \$517.50 - 5th grade Social Studies (split with Ms. Anderson)

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T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Ianoale (continued)

6. Motion to approve submission of Comprehensive Maintenance Plan
7. Motion to approve Joint Transportation Agreements:

Joint Agreement Payable to Bordentown Regional School District (Extended School Year 2007):

1. Edgewater Park Township Board of Education
 - a. To transport one student to and from Kingsway School in Moorestown, Route #V5, effective July 6, 2007 to August 13, 2007, TOTAL COST \$1,140.16

Joint Agreement Payable to a Contractor (Extended School Year 2007 Cost Adjustment):

1. KinderGlide, Inc.
 - a. To transport one student to and from Children's Center of Monmouth County, Route #BRSD-CC1, effective July 2, 2007 to August 17, 2007, NEW CORRECT ADJUSTMENT COST \$7,038.00

Joint Agreements Payable to Other School Districts:

1. Deptford Township Board of Education
 - a. To transport one student to and from Bancroft Elementary in Haddonfield, Route #BRSD-BC2, eff. September 1, 2007 to June 30, 2008, TOTAL COST \$38,995.20
2. Willingboro Public Schools

To transport four students to and from Katzenbach School in Ewing, Route #K-1, eff. September 1, 2007 to June 30, 2008, TOTAL COST \$19,323.00
3. Pemberton Township Board of Education
 - a. To transport one student to and from Titusville Academy in Titusville, Route #T1, eff. September 1, 2007 to June 30, 2008, TOTAL COST \$9,238.00
 - b. To transport one student to and from New Grange Academy in Trenton, Route #V38, eff. September 1, 2007 to June 30, 2008, TOTAL COST \$7,200.00

Joint Agreement Payable to a Contractor

1. Kinder Glide, Inc.
 - a. To transport one student to and from Children's Center of Monmouth County, Route #CCM-2, September 1, 2007 to June 30, 2008, TOTAL COST \$42,501.60

Joint Agreements Payable to Bordentown Regional School District:

1. Northern Burlington Regional School District
 - a. To transport six students to and from Notre Dame High school in Lawrenceville, Route #94, eff. August 30, 2007 to June 30, 2008, TOTAL COST \$5,154.00
 - b. To transport one student to and from Delaware Valley School in Hamilton, Route #101, eff. September 6, 2007 to June 30 2008, TOTAL COST \$5,467.50
 - c. To transport one student to Kingsway Learning Center in Moorestown, Route #114, eff. September 1, 2007 to June 30, 2008, TOTAL COST \$4,762.50
 - d. To transport two students from Burlington County Special Services in Burlington, Route #98, effective September 1, 2007 to June 30, 2008, TOTAL COST \$2,325.00
 - e. To transport one student to and from Bancroft School in Haddonfield, Route #62, eff. October 1, 2007 to June 30, 2008, TOTAL COST \$13,416.66

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T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Ianoale (continued)

7. Motion to approve Joint Transportation Agreements (continued)

Joint Agreement Payable to Bordentown Regional School District (continued):

2. New Hanover School District

- a. To transport one student to and from Delaware Valley School in Hamilton, Route #101, eff. September 10, 2007 to June 30, 2008, TOTAL COST \$5,376.37
- b. To transport one student to and from Burlington County Alternative School in Burlington, effective September 1, 2007 to June 30, 2008, TOTAL COST \$4,242.85

8. Motion to approve Adjustment in Substitute Pay Rates:

POSITION	Pay Rate 2006-2007	Proposed
Teacher - Degreed	\$75.00 per day	\$75.00 per day
Teacher - Non-Degreed	\$70.00 per day	\$70.00 per day
Teacher - Certified in Subject Area > 20 days	\$78.00 per day	\$78.00 per day
Nurse	\$80.00 per day	\$90.00 per day
Secretary	\$9.00 per hour	\$10.00 per hour
Aide	\$7.15 per hour	\$10.00 per hour
Custodian	\$12.00 per hour	\$12.00 per hour
Bus Driver	\$14.50 per hour	\$14.50 per hour

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Ms. Glenn.

Motion unanimously approved.

U. PRINCIPALS' REPORT

Enrollment Report (September 2007)

BRHS 763
 BRMS 481
 MIS 355
 CBS 228
 PMS 531
 2,358

V. OTHER ADMINISTRATIVE REPORTS

- 1. Technology Report (attached)
- 2. Homebound Instruction Report (attached)

W. DISCUSSION/INFORMATION ITEMS - Dr. Monillas

- 1. Thank You letter from Ms. Terry Johnson regarding Bordentown's 325th celebration event
- 2. Invitations to events at convention

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X. NEW HANOVER REPORT - Mr. Slater

October 19th - Curriculum Articulation between Bordentown and New Hanover

Y. STUDENT REPRESENTATIVE

Two student representatives will share the job: Ms. Harlee Gallo and Ms. Jaclyn Gabauer. There was discussion regarding a trophy case in front of the band room and the possibility of having a contest to do a mural in one of the halls.

Z. OLD BUSINESS

1. Affirmative Action Officer's Salary as part of of CE/R

AA. PUBLIC FORUM

BB. EXECUTIVE SESSION - Litigation Resolution

Mr. Lynch read the following resolution, seconded by Ms. Cheesman and unanimously approved at 8:55 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set for in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed in a session of the Board closed to the public:

Litigation

NOW, THEREFORE, BE IT RESOLVED that the aforesaid Meeting is closed to the public for the reasons set Forth above, in accordance with the OPEN PUBLIC MEETINGS ACT;

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed. discussed.

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The Board returned to Open Session at 9:20 p.m.

A motion was made by Ms. Trogdon, seconded by Ms. Cheesman to approve the proposed settlement with Employee #4845.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Zablow, and Mr. Gabauer. NOES: Ms. Dansbury. ABSTENTIONS: None. ABSENT: Mr. DiLemme, Ms. Glenn.
Motion approved by a majority vote.

CC. EXECUTIVE SESSION

Resolution

Mr. Lynch read the following resolution, seconded by Ms. Cheesman and unanimously approved at 10:00 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed in a session of the Board closed to the public:

PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT;

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:30 p.m.

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A motion was made by Ms. Cheesman, seconded by Ms. Gens to accept the letter of resignation from Dr. Albert Monillas, effective January 1, 2008.
Motion unanimously approved.

DD. ADJOURNMENT

A motion was made by Ms. Cheesman, seconded by Ms. Trogdon to adjourn the meeting at 10:45 p.m.
Motion unanimously approved.

Respectfully submitted,

John R. Gabauer, III
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

