



**ST. THERESA SCHOOL BOARD OF SPECIFIED JURISDICTION
SPECIAL MEETING MINUTES
November 27, 2017
3:00 P.M.
Via Teleconference**

<p>TOPICS: School Budget 2018-2019</p>	<p>ROLES: Attendees: Donna Brand, Fr. Tim Fairman, Ann Marie Houser, Mary Keenley, Fran Litchfield, Jim O'Brien, Gordon Smith, Michael Thompson, Michael Towle, Philip Zarob Guest: Visitor: Facilitator: Donna Brand Note Keeper: Fran Litchfield</p>
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<p>MEETING OBJECTIVES:</p> <ul style="list-style-type: none"> Objective 1 – Review School Budget for 2018-2019 Objective 2 – Ratify School Budget for 2018-2019
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<p>TO PREPARE FOR THIS MEETING, PLEASE:</p> <ul style="list-style-type: none"> Review Proposed School Budget and notes prepared by Mike Towle that were emailed to all prior to this meeting
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TIME	MINUTES	ACTIVITY
3:00 P.M.		<p>WELCOME</p> <ul style="list-style-type: none"> Donna Brand welcomed all on the conference and reviewed the meeting's objectives.
	min.	<p>OBJECTIVE 1 – Review School Budget for 2018-2019</p> <p>NOTES:</p> <ul style="list-style-type: none"> Mike Towle reviewed the highlights of the proposed school budget and tuition rates. Discussion continued regarding the proposed budget and tuition rates for 2018-19 Suggestions were made regarding opportunities to increase enrollment as well as financial assistance. These suggestions

		will be revisited during our future committee and board meetings.
	min.	<p>OBJECTIVE 2 – Ratify School Budget for 2018-2019</p> <p>NOTES:</p> <ul style="list-style-type: none"> • A quorum was present - 8 members participating of 11 total • Phil Zarob put forth a motion to approve the proposed budget and tuition rates. Mike Thompson seconded. • With a roll call, the vote was unanimous in favor of ratifying the proposed budget and tuition rates. The STS budget and tuition rates for the 2018-19 school year have been approved. • The budget & tuition rates will now be presented to the Parish Finance Council for review and approval.
	min.	<p>ADJOURNMENT</p> <ul style="list-style-type: none"> • The conference call meeting was adjourned at 3:45 pm.