

**JAYTON PUBLIC SCHOOLS  
 JAYTON-GIRARD INDEPENDENT SCHOOL DISTRICT  
 PO BOX 168 ~ PHONE (806) 237-2991~ FAX (806) 237-2670  
 JAYTON, TX 79528  
[WWW.JAYTONJAYBIRDS.COM](http://WWW.JAYTONJAYBIRDS.COM)**

**APPLICATION FOR EMPLOYMENT  
 NON-CERTIFIED**

\_\_\_\_\_ (NAME IN FULL)

ADDRESS \_\_\_\_\_ (PRESENT)

HOME PHONE \_\_\_\_\_ CELLPHONE \_\_\_\_\_

SOCIAL SECURITY NO. \_\_\_\_\_ DRIVERS LICENSE NO. \_\_\_\_\_

**SPECIFIC POSITION(S) APPLIED FOR:**  
 (INDICATE A 1<sup>ST</sup> AND 2<sup>ND</sup> CHOICE, IF DESIRED)

- |  |   |
|--|---|
| <input type="checkbox"/> SECRETARIAL/CLERICAL<br><input type="checkbox"/> BUS DRIVER<br><input type="checkbox"/> CAFETERIA | <input type="checkbox"/> EDUCATIONAL CLASSROOM AIDE<br><input type="checkbox"/> CUSTODIAL/MAINTENANCE<br><input type="checkbox"/> OTHER _____ |
|--|---|

ARE YOU SEEKING EMPLOYMENT FOR 10, 11, OR 12 MONTHS? PLEASE INDICATE CHOICE.

10 MONTHS       11 MONTHS       12 MONTHS

\*\*\* THIS APPLICATION WILL REMAIN ON FILE FOR TWO YEARS FROM THE DATE OF APPLICATION ONLY; IT MUST BE RENEWED IF FURTHER CONSIDERATION FOR THE POSITION IS DESIRED.

**EDUCATIONAL BACKGROUND**

	NAME	LOCATION (CITY, STATE)	DATES ATTENDED	DIPLOMA OR DEGREE
HIGH SCHOOL				
* COLLEGE OR UNIVERSITY				
* COLLEGE OR UNIVERSITY				
BUSINESS OR TRADE SCHOOL				
OTHER				

\* IF YOU DID NOT RECEIVE A DEGREE, INDICATE THE NUMBER OF COLLEGE HOURS ATTAINED: \_\_\_\_\_  
 PLEASE ATTACH YOUR COLLEGE TRANSCRIPT WITH THIS APPLICATION, IF APPLICABLE.

**EXPERIENCE**

FROM-TO	NUMBER OF YEARS	NAME OF EMPLOYER CITY, STATE	IMMEDIATE SUPERVISOR	TYPE OF JOB

**REFERENCES:**

NAME	POSITION	CITY/STATE	WORK NUMBER CELL NUMBER

**IF YOU HAVE A RELATIVE WHO WORKS FOR THE JAYTON-GIRARD INDEPENDENT SCHOOL DISTRICT OR WHO SERVES AS A MEMBER OF THE BOARD OF TRUSTEES, PLEASE GIVE THEIR NAME(S):**

\_\_\_\_\_

**MORAL TURPITUDE IS AN ACT OF BASENESS, VILENESS OR DEPRAVITY IN THE PRIVATE AND SOCIAL DUTIES WHICH A PERSON OWES ANOTHER MEMBER OF SOCIETY OR SOCIETY IN GENERAL AND WHICH IS CONTRARY TO THE ACCEPTED RULE OF RIGHT DUTY BETWEEN PERSONS, INCLUDING, BUT NOT LIMITED TO THEFT, ATTEMPTED THEFT, MURDER, RAPE, SWINDLING AND INDECENDY WITH A MINOR.**

**HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR, FELONY OR ANY OFFENSE INVOLVING MORAL TURPITUDE?**

**DO NOT INCLUDE TRAFFIC OFFENSES. YES \_\_\_\_\_ NO \_\_\_\_\_**

**IF YES, DESCRIBE BRIEFLY:** \_\_\_\_\_

\_\_\_\_\_

**(CONVICTION OF A CRIME IS NOT AN AUTOMATIC BAR OF EMPLOYMENT. THE DISTRICT WILL CONSIDER THE NATURE OF THE OFFENSE, THE DATE OF THE OFFENSE, AND THE RELATIONSHIP BETWEEN THE OFFENSE AND THE POSITION OF WHICH YOU ARE APPLYING.)**

**WHY DO YOU DESIRE TO LEAVE YOUR PRESENT POSITION, OR WHY DID YOU LEAVE YOUR LAST POSITION?**

\_\_\_\_\_

\_\_\_\_\_

**"THE CIVIL RIGHTS ACT OF 1964 PROHIBITS DISCRIMINATION ON THE BASIS OR RACE, COLOR, NATIONAL ORIGIN, SEX, HANDICAP OR AGE."**

**THIS APPLICATION WILL BE PLACED ON FILE FOR CONSIDERATION WHEN VACANCIES OCCUR. IT SHOULD BE COMPLETE AND ACCURATE IN EVERY DETAIL. IN CASE OF APPOINTMENT YOU WILL BE NOTIFIED AT ONCE. MAIL APPLICATION TO SUPERINTENDENT OF SCHOOL.**

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**DATE**

**SIGNATURE**

