

San Jose Charter Academy
School Site Council Minutes #1

Members:

Andres Castaneda, Lizette Amaro, Rachelle Touzard, Arturo Olivas, David Alonzo,
 Mrs. Erin Shiroma, Donna Hale, Krissie Tombrello, Monica Velarde , Ivonne Boomer

October 26th, 2016

Welcome & Introductions	Mrs. Shiroma welcomed everyone. Members not in attendance: Rachelle Touzard. Everyone introduced himself or herself. Passed out member list & list of meeting dates.
SSC Yearly Training/Roles & Responsibilities	Mrs. Hale provided power point presentations to new members. She discussed the role of School Site Council and member responsibilities with members. No questions were asked.
May, 2016 Minutes Review & Approval	Approved minutes from final meeting of last year May, 2016. Ms. Tombrello asked to change “Mrs.” To ‘Ms.’ For Ms. Tombrello and Ms. Velarde. Motion was made to approve the minutes with noted changes by Ms. Tombrello, Seconded by Mrs. Amaro. Aye: 9; Noes 0 Minutes Passed.
Handbook	Handbook was given to each member for review – If you have any questions or comments, please email Mrs. Hale or Mrs. Shiroma or bring them to our next meeting.
By Laws	By Laws were given to each member for review – If you have any questions or comments, please bring them to our next meeting. Any questions, please email Mrs. Hale or Mrs. Shiroma. Once approval is given, Mrs. Hale will e-mail everyone an electronic copy once they are approved..
Election of Chairperson	Need to elect officers: Chairperson, Vice-Chairperson, & Secretary. Mrs. Hale opened up the floor for nominations. Mrs. Amaro nominated Mrs. Hale for Vice-Chairperson & Secretary. Ms. Tombrello seconded. Vote: Yeah 9; Noes 0. Ms. Tombrello nominated Mrs. Shiroma as Chairperson. Mr. Castaneda seconded. Vote: Yeah 8; Nay 0
Student Achievement: Single Plan	Mrs. Shiroma explained the importance of the SPSA to all members of school council. Current LEA/SPSA was given to all members. Mrs. Shiroma discussed the fact that we are a school-wide Title I school. We also have a charter block grant fund that we utilize for our program. Mrs. Shiroma discussed the need to review, revise, and then approve our Single Plan. She stated we would be bringing the plan back in the upcoming months and then we will be voting on the approval of our updated plan.
LCAP	Mrs. Shiroma discussed the Local Control and Accountability Plan and the need to review and update annually. Current LCAP was given to all members. She explained that this plan has 8 state priorities that need to be addressed. The plan involves input from all stakeholders including parents, community, students, and staff. Mrs. Shiroma discussed how we used the feedback from last year to implement the 7 Habits Rising Up program and the Leader In Me initiative to help with student engagement and school culture. Mrs. Hale explained that part of what we have implemented came about from meeting with our EL parents and their need to want to communicate better and

	<p>getting Rosetta Stone for the parents to learn English. It also came out during the meeting that the parents would like Lexia to help them with grammatics. We will be rolling that out this year. We purchased a site license so we could utilize it with all our students and parents who are in need.</p> <p>Mr. Alonzo inquired about which is more cost effective to utilize. Rosetta Stone costs \$125 a license and Lexia \$8500 for the site license.</p> <p>Mrs. Amaro inquired about providing Lexia to preschoolers/siblings who have not yet started here to help them. Mrs. Shiroma did say she was looking into providing our incoming K students access after they have been selected in the lottery.</p> <p>Mrs. Shiroma explained that we would be discussing this plan and revisiting it throughout the upcoming year.</p>
<p>16' CAASPP Results</p>	<p>Mrs. Shiroma reviewed the results of our CAASPP results from April, 2016. She discussed the articulation and congruence from year to year and how the CAASPP was designed to show that growth. Mrs. Shiroma explained the drops and how they may not be a significant difference based on how large of a drop there is. 3-4 percentage points is not considered significant.</p> <p>Mr. Alonzo inquired about why the 8th grade showed a drop. Mrs. Shiroma explained that they had not been taught Common Core for a significant time and that could have impacted how they answered the questions. Her belief is that those students who have started as a kinder student will show significantly better when testing in later years since they will have been exposed and taught Common Core curriculum for several years before they begin testing.</p> <p>Mrs. Shiroma also discussed the curriculum implementation of common core standards and strategies and how different grade levels received updated curriculum that addresses the newer standards.</p> <p>Mr. Castaneda shared that at the last Kiwanis meeting that the West Covina Unified School District Superintendent was sharing how revolutionary the Lexia program is and how they will be utilizing it. Mr. Castaneda was surprised that they were just now starting something that we have been using for many years.</p> <p>Mr. Olivas asked if the state has a bar or number that they are asking schools to achieve on the CAASPP. Mrs. Shiroma shared that the state is going slow and has not yet developed a bar.</p> <p>Mr. Olivas expressed that we are so far ahead of the state and wonder how we will keep moving forward. Mrs. Shiroma shared that this was the primary reason why we have chosen to implement the Leader In Me program in an effort to build the whole-child and get the students to understand they are all leaders in some way.</p> <p>Mr. Castaneda asked how we get parent buy-in? Mrs. Boomer shared that there are members of the school staff is part of the Lighthouse Team who will be moving forward with parent professional development and trainings coming in the future.</p>
<p>Blue Ribbon Awards Celebration</p>	<p>Mrs. Shiroma discussed the upcoming school-wide celebration scheduled for November 16th at 9:30 am. She also spoke about the Admin team flying to Washington DC to receive the award (flag and plaque) when we are there. We were one of 35 schools asked to apply. 33 were awarded the honor.</p> <p>Mr. Alonzo inquired about press attending. Mrs. Shiroma shared that the San Gabriel Valley Tribune. Mr. Alonzo asked to send the news release to him and he would be sharing it with his people at NBC and others he has contact with and he will see what he can arrange. He also suggested doing a "Facebook Live" simulcast.</p>

Topics for Next Meeting:

- **By Laws Questions & Approval**
- **Title I, Title II Budget Review/Approval**
- **Parent Involvement Policy Review**
- **Parent Involvement Activities**