

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
September 26, 2016

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the meeting at  
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mrs.  
Barbara Michel.

FLAG SALUTE

MEMBERS PRESENT

Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers;  
Mrs. Rochelle Smith; Mr. Samuel Van Hamblen.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,  
Assistant Superintendent, Administrative Services; Dr. Ramon  
Miramontes, Assistant Superintendent, Educational Services; Mrs.  
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mr. Chambers made the motion, seconded by Mrs. Smith, to  
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, September 26, 2016 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF SEPTEMBER 12, 2016

Agenda Exhibit A.

Mr. Hamblen made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of September 12, 2016.

AYES: 4; NOES: 0; ABSTAIN: 1; ABSENT: 0.

Roll call vote: Ayes: Chambers, Hamblen, Michel, Jensen  
Abstain: Smith

The president declared the motion carried, and ordered it so recorded in the minutes.

III. HEARING SESSION

JoAnn Butcher, CSEA President, addressed the Board regarding CSEA's position on the THINK Together Preschool proposal.

IV. PUBLIC HEARING

Pursuant to Education Code Sections 60119(b), the Governing Board is required to hold a public hearing to encourage participation of parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in mathematics, science, history-social science, and English language arts, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board.

No comments.

V. PROGRAMS AND REPORTS

.01 HEALTH SERVICES REPORT

Kathy Tedone, Coordinator of Health Services presented the annual Health Services Report for the 2015-16 school year to the Governing Board. Ms. Tedone shared statistical data regarding the number of health office visits, the number of students with known health care problems, students who take medication at school, as well as specialized health care procedures. Ms. Tedone also participated in health evaluations, IEP meetings, Cast meetings, in addition to providing vision/hearing and other screenings. Flu Clinics were also held at each of the six elementary schools providing 562 students with the vaccine.

V. PROGRAMS AND REPORTS (Continued)

.02 FACILITIES/TECHNOLOGY UPDATE

Tim Spencer, Program Manager with TELACU Construction, presented an update on the 2016 facilities projects and upcoming projects in 2017. The Beatty Seismic Upgrade Project has been completed; Phase I of the Buena Park Junior High School Modernization is completed; and Phase 2 is substantially complete with student occupancy scheduled for Monday, October 3, 2016. Mr. Spencer also shared financial data on the construction costs for the BPJH Modernization, Phone System and Beatty Seismic projects. Pre-planning has begun and the bid documents are being finalized for the Gilbert and Whitaker modernization. The target bid date is scheduled for December 15, 2016 with Board approval of contract awards in January 2017.

Mr. Spencer reviewed the Prop 39 energy expenditure plan approved by the California Energy Commission, the proposed dollar amount for each of the four projects and the projected annual energy savings associated with each. To date, seven of the 37 HVAC units have been installed at Corey, Emery and Whitaker. The remaining 30 units are on temporary hold pending completion of the exterior lighting and building control projects to ensure that funds are not spent in advance of Prop 39 apportionments. Construction for the exterior lighting and building (HVAC) controls is scheduled for early Spring 2017. The scope of work will be performed after hours and on weekends to mitigate impact to school sites. The Buena Park Junior High/Whitaker portion of the interior and exterior lighting project will be conducted last. Formal Southern California Edison approval/funding on the Willdan Grant project at each site is anticipated by next week. Following District approval of the mock-up classroom, work will be performed at each site after hours and on weekends beginning in mid December.

VI. ACTION CALENDAR

.01 PUBLIC EMPLOYEE APPOINTMENT: HEATHER GUAY, ADMINISTRATIVE INTERN

Heather Guay, an educator in the Buena Park School District since 2002, was appointed by the Governing Board to the position of Administrative Intern at Arthur F. Corey School effective October 17, 2016.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.01 PUBLIC EMPLOYEE APPOINTMENT: HEATHER GUAY, ADMINISTRATIVE INTERN (Continued)

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Public Employee Appointment: Heather Guay, Administrative Intern effective October 17, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PUBLIC EMPLOYEE APPOINTMENT: GILBERT KIM, ADMINISTRATIVE INTERN

Gilbert Kim, an educator in the Buena Park School District since 1998, was appointed by the Governing Board to the position of Administrative Intern at Carl E. Gilbert School effective September 27, 2016.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve Public Employee Appointment: Gilbert Kim, Administrative Intern effective September 27, 2016.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 RESOLUTION #16-07: 2016-17 PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS COMPLIANCE

Agenda Exhibit B.

Education Code 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose. The Governing Board is required to hold a public hearing and make a determination through a resolution as to whether each pupil in each school in the district has sufficient textbooks or instructional materials, or both, which are aligned to the content standards adopted pursuant to Education in Mathematics, Science, History/Social Science and English/Language Arts, and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education. The Governing Board hereby certifies that as of September 26, 2016, each pupil in the District, in kindergarten through eighth grade, has been provided with a standards-aligned textbook or basic instructional materials.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.03 RESOLUTION #16-07: 2016-17 PUPIL TEXTBOOK AND INSTRUCTIONAL MATERIALS COMPLIANCE (Continued)

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Resolution #16-07: 2016-17 Pupil Textbook and Instructional Materials Compliance.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 RE-APPOINTMENT TO MEASURE 'B' GENERAL OBLIGATION BOND CITIZENS' OVERSIGHT COMMITTEE

Agenda Exhibit C.

Measure 'B' was approved by the voters of the Buena Park School District pursuant to the provisions of the Strict Accountability in Local School Construction Bonds Act of 2000. The Act requires the Governing Board of the District to appoint a Citizens' Oversight Committee (COC) after the successful bond election. This Committee is charged with alerting the public to waste or improper expenditure of school construction bond money. At the September 8, 2014 Board meeting, 11 individuals were appointed to serve on the COC for a two-year term. Since that time, four committee members have tendered their resignation. The District currently has adequate representation on this committee, nonetheless, we will recruit additional COC members to ensure continued compliance with membership requirements.

Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board approve the Re-Appointment to Measure 'B' General Obligation Bond Citizens' Oversight Committee.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.05 APPROVAL OF ACCELERATED SCHOOL FACILITIES PLAN TO COMPLETE BEATTY AND COREY ELEMENTARY SCHOOL MODERNIZATION IN SUMMER 2018

Agenda Exhibit D.

District staff, working with TELACU Construction Management and BCA Architects has developed an implementation plan for projects included in our Facilities Implementation Plan. Anticipating that with a favorable interest rate environment, accelerating the scheduled modernization of Beatty and Corey Schools would be financially advantageous for the District and provide modernized classrooms for students sooner, District staff has determined that it may be advantageous to accelerate the modernization of the two remaining sites. Analysis has confirmed that the expected cost to provide Bank Anticipation Note (BAN) financing in advance of the scheduled 2020 bond issue would be less than the anticipated construction cost escalation associated with 2020 construction.

Fieldman, Rolapp & Associates estimates the cost of issuance, underwriter, and interest costs of an \$8 million BAN at \$771,650. Estimated construction escalation costs for 2020 is \$964,991. Costs associated with BAN issuance is estimated to be \$193,341 less than anticipated construction costs.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Accelerated School Facilities Plan to Complete Beatty and Corey Elementary School Modernization in Summer 2018.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.06 CONTRACT #16-06, BUENA PARK JUNIOR HIGH MODERNIZATION PROJECT: APPROVAL OF CHANGE ORDER #3

Agenda Exhibit E.

On April 11, 2016, the Governing Board awarded Contract #16-06, in the amount of \$3,828,363.00 to Construct 1 One Corporation for the purpose of modernizing Buena Park Junior High School. Within this dollar amount, all bidders were required to set aside \$200,000 in allowances to absorb unforeseen issues and related costs.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.06 CONTRACT #16-06, BUENA PARK JUNIOR HIGH MODERNIZATION PROJECT: APPROVAL OF CHANGE ORDER #3 (Continued)

Currently, construction is proceeding and the \$200,000 in allowances has been exhausted and items subject to change orders have been identified. It is anticipated that the total Change Order amount will not exceed 5% of the original contracted value which is within the allotted budget of 10% contingency of the construction cost.

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve Contract #16-06, Buena Park Junior High Modernization Project: Approval of Change Order #3.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.07 PERMISSION TO GO TO BID: GILBERT MULTI-PURPOSE ROOM, CAFETERIA AND ADMINISTRATION ROOFING

Agenda Exhibit F.

As a part of the District's five-year Deferred Maintenance Plan, roofing work is required on the multi-purpose room/cafeteria/administration building at Gilbert School. It is anticipated that the cost of this effort will exceed the minimum price to qualify as a Public Works project and the District will need to go to bid for this project. Utilizing the public works bid process will ensure the lowest qualified bid for roofing construction and installation.

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve Permission To Go To Bid: Gilbert Multi-Purpose Room, Cafeteria and Administration Roofing.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.08 CONTRACT APPROVAL: THINK TOGETHER, SANTA ANA, CALIFORNIA, A 501(c)3 ORGANIZATION

Agenda Exhibit G.

Buena Park School District secured a contract with the California Department of Education for the 2016-17 California State Preschool Program (CSPP). The state awarded the district a contract in the amount of \$378,090 to operate two licensed preschool programs. The contract requires BPSD to serve 88 students on a part-time basis. Administration has initiated the licensing approval process to contract the programs at Pendleton and Whitaker Schools. Since CSPP is new to the District, job descriptions, salary schedules, and personnel are not in place for the positions necessary in order to implement this program in a timely manner. After considering two proposals, the District has determined THINK Together to be the most competitive from the fiscal and program sides.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Contract Approval: THINK Together, Santa Ana, California, a 501(c)3 Organization.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.09 APPROVAL OF SALE AND DISPOSAL OF OBSOLETE TECHNOLOGY ITEMS

Agenda Exhibit H.

Governing Board Policy 3270 provides for the sale or disposal of equipment and supplies that have become obsolete, unusable or are replaced. These items are declared as surplus and disposed of. Any money received from the sale of surplus property will be deposited in the District General Fund.

Mrs. Smith made the motion, seconded by Mr. Chambers, that the Governing Board approve the Sale and Disposal of Obsolete Technology Items.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.10 JOB DESCRIPTION: TEACHER ON SPECIAL ASSIGNMENT-ENGLISH



LEARNER

## Agenda Exhibit I.

Under the Director of Student Programs and Staff Development, the Teacher on Special Assignment-English Learner will assist in the planning, development, and implementation of the district's English learner program; provide direct services to assist teachers and students in improving language and academic competencies; and serve as a resource to district and school site personnel to do other related functions supporting the district's English learner programs.

This position requires an earned master's degree from an accredited college or university or equivalent training and experience in leadership or curriculum and instruction, a California credential authorizing service as a teacher in a K-8 school district, and a CLAD Certification.

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve Job Description: Teacher on Special Assignment-English Learner.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.11 JOB DESCRIPTION: FAMILY SERVICES SPECIALIST-BILINGUAL (ENGLISH LEARNERS)

## Agenda Exhibit J.

Under the direction of the Director of Student Programs and Staff Development, the Family Services Specialist-Bilingual (English Learners) will serve as a primary link to families of English learners to develop literacy activities and parent education activities; coordinate and identify early literacy opportunities within the community; establish and maintain an effective program-home relationship; translate oral and written information in a designated foreign language; organize and implement parent education programs; perform independently specialized and responsible clerical tasks; be responsible for a functional unit of activity which may include learning, coordinating, and organizing the functions and activities of clerical personnel; and other related work, as required.

Minutes, September 26, 2016 (Continued)

VI. ACTION CALENDAR (Continued)

.11 JOB DESCRIPTION: FAMILY SERVICES SPECIALIST-BILINGUAL (ENGLISH LEARNERS) (Continued)

This position requires an Associate of Arts Degree, BA

Degree is preferred, and coursework in language acquisition preferred.

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve Job Description: Family Services Specialist-Bilingual (English Learners).

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.11 APPROVAL OF CONSENT CALENDAR

Mrs. Jensen made the motion, seconded by Mr. Chambers, that the Governing Board approve Consent Calendar Items .02 through .10, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #16-17-06

Agenda Exhibit K.

CERTIFICATED PERSONNEL

I. NEW HIRE/REHIRE

Alcaraz, Graciela - 09/27/2016  
Substitute Teacher

Mooney, Megan - 09/27/2016  
Substitute Teacher

Vest, Estelle - 09/27/2016  
Substitute Teacher

Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-06 (Continued)

CERTIFICATED PERSONNEL (Continued)II. SEPARATION(S)

ID# 0800000350 - 09/12/2016  
Substitute Teacher

ID# 0800000555 - 09/12/2016  
Substitute Teacher

ID# 0800000653 - 09/15/2016  
Substitute Teacher

ID# 0800001719 - 09/15/2016  
Substitute Teacher

ID# 0800002024 - 09/12/2016  
Substitute Teacher

ID# 0800002056 - 09/12/2016  
Substitute Teacher

ID# 0800002114 - 09/20/2016  
Substitute Teacher

ID# 0800002263 - 09/12/2016  
Substitute Teacher

ID# 0800002278 - 09/15/2016  
Substitute Teacher

ID# 0800002285 - 09/12/2016  
Substitute Teacher

III. CURRICULUM WORKSchool Wellness Liaisons and District Wellness Coordinator

As a way to transition schools to take leadership of the Fit Kid Centers, each school will have a School Wellness Liaison to help maintain the Centers. Liaisons will be responsible for maintaining the Fit Kid Centers, turning in weekly attendance logs, attending the District Wellness Committee meetings, and supporting wellness programs and policies. Each liaison will be paid the contractual hourly rate of pay of \$40.03 (includes benefits), payable from St. Jude Medical Center's Move More, Eat Healthy grant, for a total not to exceed \$13,440.

Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

CERTIFICATED PERSONNEL (Continued)III. CURRICULUM WORK (Continued)School Wellness Liaisons and District Wellness Coordinator (Continued)

The District Wellness Coordinator will coordinate the Wellness Committee meetings, collaborate with various stakeholders to develop Administrative Regulations for the wellness policy, collect all school Fit Kid Center attendance logs, and serve as the District practitioner for the wellness policy and Fit Kid Centers. The District Wellness Coordinator will be paid the contractual hourly rate of \$40.03 (includes benefits), payable from St. Jude Medical Center's Move More, Eat Healthy grant, for a total not to exceed \$2,520.

Additional Hours for Buena Park Junior High School Club Live Advisors

Buena Park Junior High School Club Live student participants will attend Casa Youth Shelter's 14<sup>th</sup> Annual Youth Leadership Conference October 8, 2016. The Conference provides a day of self-discovery, friendship, cultural exchange, leadership building, inspiration, and service. Three teachers serve as Club Live Advisors and will attend the conference that day, as well. These three teachers will be paid the contractual hourly rate of \$40.03 (includes benefits), payable from District Title I funds, for a total not to exceed \$841.

CLASSIFIED PERSONNELI. NEW HIRE(S)

Baca, Armando - 09/27/2016  
Substitute Custodian

Moreno, Abigail - 09/27/2016  
Substitute Instructional Assistant  
Substitute Instructional Assistant II  
- Bilingual  
Substitute Playground Supervisor

Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-06 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGE OF ASSIGNMENT

Agee, Yvonne - 09/27/2016

Current Assignment:

Playground Supervisor #081137J001

Breakfast Supervisor #081149J001

Substitute Playground Supervisor

Substitute Instructional Assistant

Delete: Playground Supervisor #081137J001

Breakfast Supervisor #081149J001

Cruz-Balvaz, Vianey - 09/27/2016

Current Assignment:

Substitute Playground Supervisor

Add: Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Gomez, Bertha - 09/27/2016

Current Assignment:

Health Clerk #081119J001

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Playground Supervisor

Substitute Health Clerk

Substitute Custodian

Add: Breakfast Supervisor #081149J001

Jarvis, Christa - 09/27/2016

Current Position(s):

Instructional Assistant III

- Special Education (Moderate) #081160G001

Substitute Instructional Assistant

Substitute Playground Supervisor

Delete: Instructional Assistant III

- Special Education (Moderate) #081160G001

Add: Instructional Assistant III

- Special Education (Moderate) #081160J001

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

II. CHANGE OF ASSIGNMENT (Continued)

Kucukarslan, Araceli - 09/27/2016

Current Assignment:

Instructional Assistant II

- Special Education #081124G002

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Health Clerk

Substitute Playground Supervisor

Delete: Instructional Assistant II

- Special Education #081124G002

Add: Instructional Assistant III

- Special Education (Moderate) #081160G001

Ozuna, Leisa - 09/13/2016 (Ratification)

Current Assignment:

Playground Supervisor #081137E010

Substitute Playground Supervisor

Add: Substitute Instructional Assistant

Sandoval, Alfonso - 09/27/2016

Current Position(s):

Instructional Assistant III

- Special Education (Moderate) #081160G002

Substitute Instructional Assistant

Substitute Playground Supervisor

Delete: Instructional Assistant III

- Special Education #081160G002

Add: Instructional Assistant III

- Special Education (Moderate) #081160J002

Zelaya, Phillip - 09/27/2016

Current Assignment:

Substitute Custodian

Add: Substitute Bus Driver



Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEE:  
(Continued)

Newell, Linda  
Playground Supervisor #081137G015  
0.5 hour per day  
Funding Source: Gilbert SLIP (0395G)  
Location: Gilbert School  
Anticipated Dates: September 27, 2016 through  
May 26, 2017  
Rate of Pay: \$12.35 per hour (includes benefits)  
# of Days (not to exceed): 149  
Total Cost (not to exceed): \$921

Robinson, Jennifer  
Project Assistant #081165D001  
8 hours per day  
Funding Source: School Readiness (9010X)  
Location: District (Student Programs)  
Anticipated Dates: September 27, 2016 through  
June 30, 2017  
Rate of Pay: \$25.14 per hour (includes benefits)  
# of Days (not to exceed): 186  
Total Cost (not to exceed): \$37,409

Sandoval, Carmen  
Breakfast Supervisor #081149C006  
0.5 hour per day  
Funding Source: Corey SLIP (0395C)  
Location: Corey School  
Anticipated Dates: September 27, 2016 through  
May 26, 2017  
Rate of Pay: \$12.35 per hour (includes benefits)  
# of Days (not to exceed): 149  
Total Cost (not to exceed): \$921

Vargas, Lourdes  
Bilingual Services Provider #081105G002  
1 hour per day  
Funding Source: Gilbert EIA SCE (0790G)  
Location: Gilbert School  
Anticipated Dates: September 27, 2016 through  
May 24, 2017  
Rate of Pay: \$20.21 per hour (includes benefits)  
# of Days (not to exceed): 149  
Total Cost (not to exceed): \$3,012



Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #16-17-06 (Continued)

CLASSIFIED PERSONNEL (Continued)

IV. PAYMENT OF SALARY ADJUSTMENT FOR THE MONTH OF JULY 2016 DURING DEPARTMENTAL VACANCY: (Ratification)

On February 22 and May 9, 2016, the Governing Board approved temporary salary adjustment items for the Fiscal Services Manager for the purpose of ensuring the continued and effective operations of the Fiscal Services Department and its activities during the temporary vacancy of the Director of Fiscal Services position. The items approved the salary adjustment through June 30, 2016. The current request is to extend the adjustment through the month of July, 2016, as the Director vacancy was filled effective August 1, 2016, at which time Fiscal Services Manager returned to her regular duties.

During the temporary vacancy, in addition to her regular salary, Fiscal Services Manager, received a salary stipend equal to 5% per diem. The additional amount shall not exceed \$21.66 per day (includes payroll benefits). The additional compensation was paid for taking on duties and responsibilities associated with the Director position. Funding for this assignment is payable from the General Fund. Twenty (20) days of duty were covered during the month of July 2016, for a total cost not to exceed \$433.20.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit L.

September 28, 2016, October 26, 2016, February 8, 2017, March 8, 2017, April 5, 2017 - "Evidence Based Interventions for Challenging Behaviors" - L. Mellano, J. Suh

October 4, 2016 - "UDL 101: Learn the Basics of Universal Design for Learning" - M. Batchler, S. Mercier, C. Wermes, L. Smock, S. Huerta, M. James, S. Roppa

October 6, 2016 - "Dyslexia & Reading - Responding to the Non-Responder" - J. Baldelli, M. Batchler, L. Smock, M. James, S. Huerta, J. Beckelheimer, S. Roppa

October 10-11, 2016 - "2016 California STEM Symposium" - D. Clark

October 11-14, 2016 - "CSC 2016/CEDR Systems Conference"  
- S. Burgess, L. Smock

Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT (Continued)

October 14, 2016 - "3<sup>rd</sup> Annual Doing What Matters for Students" Passport to Success: Counseling for 21<sup>st</sup> Century College and Career Readiness" - J. Reddingius  
January 25-26, 2017 - "Introduction to Restorative Practices & Using Circles Effectively" - J. Reddingius, J. Sherrill, S. Williamson

.04 INTER-DISTRICT TRANSFERS, 2016-2017

Agenda Exhibit M.

Permits granted to date: In: 161  
Out: 216

.05 BUSINESS SERVICES REPORT

Agenda Exhibit N.

a. Purchase Orders dated 09/13/16-09/26/16 were approved in the total amount of \$954,364.82.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 232

Agenda Exhibit O.

Contract #: 17-16  
Contractor: Momentum in Teaching, LLC  
Site Dept. Manager: R. Miramontes  
New Contract/Amendment: Amendment

Description of Services: Increase additional days of training in the implementation of Reading Workshop.

Contract Period: October 8, 2016 - November 18, 2016  
Funding Source: Educator Effectiveness  
Total Expenditure: Increase Not to Exceed \$7,500  
Agreement Total No to Exceed \$59,250

Minutes, September 26, 2016 (Continued)

VII. CONSENT CALENDAR (Continued)

- .07 NOTICE OF COMPLETION: PHONE SYSTEM INSTALLATION AT FIVE SITES BID #16-07 PER SPECIFICATIONS

Agenda Exhibit P.

<b><u>NOTICE OF COMPLETION</u></b> September 26, 2016	
<b>PHONE SYSTEM INSTALLATION AT 5 SITES BID #16-07 PER SPECIFICATIONS.</b>	
CONTRACTOR:	DIGITAL NETWORKS GROUP INC. 100 Columbia, Suite 100 Aliso Viejo, CA 92656
AMOUNT OF CONTRACT:	\$218,613.00
CHANGE ORDER:	\$4,703.71
<b>TOTAL CONTRACT:</b>	<b>\$223,316.71</b>

- .08 NOTICE OF COMPLETION: EMERY ELEMENTARY ASPHALT BID #16-08 PER SPECIFICATIONS

Agenda Exhibit Q.

<b><u>NOTICE OF COMPLETION</u></b> September 26, 2016	
<b>EMERY ELEMENTARY ASPHALT BID #16-08 PER SPECIFICATIONS.</b>	
CONTRACTOR:	CENTURY PAVING, INC. 14630 E. Firestone Blvd. La Mirada, CA 90638
AMOUNT OF CONTRACT:	\$96,300.00
CHANGE ORDER:	\$0.00
<b>TOTAL CONTRACT:</b>	<b>\$96,300.00</b>

- .09 INTERDISTRICT TRANSFER REQUEST: MADISON ANDERSON
- .10 INTERDISTRICT TRANSFER REQUEST: PETER ANDERSON

Minutes, September 26, 2016 (Continued)

VIII. BOARD COMMENTS

Mr. Hamblen and Mrs. Michel accompanied Superintendent Magnuson and Dr. Miramontes on a visitation to Corey School on September 22.

Mrs. Jensen attended PTA meetings at Corey and Buena Park Junior High School.

Mrs. Jensen and Superintendent Magnuson attended the Buena Park City Council meeting on September 13, 2016. Mr. Magnuson was presented with a certificate of congratulations on the District's Digital Citizenship Certification. This designation demonstrates the successful partnering efforts of families and educators to prepare kids to safely learn and thrive using technology.

IX. INFORMATION/CORRESPONDENCE

.01 Information/Correspondence

- Williams Settlement Legislation/Academic Performance Index (API)

Agenda Exhibit R.

The 2015-16 Williams Legislation Fiscal Report provides aggregate findings for the Buena Park School District in the areas of sufficiency of textbooks and instructional materials, maintenance of facilities, accuracy of data reported on School Accountability Report Cards (SARCs), and compliance with teacher assignments.

.02 Major Topics for Governing Board

Agenda Exhibit S.

.03 School Site Activity Calendar

Agenda Exhibit T.

X. CLOSED SESSION

At 7:06 p.m., Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, September 26, 2016 (Continued)

XI. RECONVENE

At 7:50 p.m., Mrs. Jensen made the motion, seconded by Mr. Hamblen, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION - SUPERINTENDENT

The Governing Board presented Mr. Magnuson with his annual Employee Performance Evaluation.

XIII. ADJOURNMENT

At 7:51 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

\_\_\_\_\_ President

\_\_\_\_\_ Clerk

\_\_\_\_\_ Member

\_\_\_\_\_ Member

\_\_\_\_\_ Member